

**Replacement of HVAC Units
2013-MA-01
Pre-Bid Meeting**

**November 7, 2013
10:00 AM
Paratransit Building Boardroom**

Attendees:

Kyle Blocker, AMI
Rob Harrison, Bel Air Mechanical
Loren Tooker, Cal-Neva
Kevin Finn, County Connection
Steve Muhlestein, County Connection
Patricia Rogers, County Connection
Kristina Vassallo, County Connection
Ben Gonzalez, Dowdle & Sons Mechanical Inc.
Alvaro Sayong, First Transit Link
James Park, Hauzen, Inc.
Tony D' Atri, Monterey Mechanical
Ross Soulier, Sno Valley Process Solutions

Kevin Finn, Manager of Grants and Purchasing of Central Contra Costa Transit Authority, explained that pictures of the HVAC units were being displayed on the display screen in the Boardroom. Handouts of pictures of the units were also available. It is not possible to post these pictures on our website, so if anyone is interested in obtaining these pictures, contact Kevin at finn@cccta.org and he will send you a picture.

Kevin stated that the Bid opening date is December 6, 2013.

Kevin stated that this meeting is to answer any questions you might have about the Request for Bid we have advertised. The meeting minutes, Addendums, and any questions and answers will be posted on County Connection's website www.cccta.org.

Steve Muhlestein, Facility Superintendent of Central Contra Costa Transit Authority, explained that the three (3) units that need to be replaced are Carrier package units. The replacements don't have to be Carrier, but we would like them to be the same size.

The replacement units will have to be craned up from the back side of the building.

Central Contra Costa Transit Authority is going to replace the existing floor mats on the rooftop.

Two (2) units are down shaft duct work. One (1) unit is middle shaft duct work. We prefer to have a similar configuration.

Questions/Statements

Q: How many controls are there (office thermostats)? And does the vendor replace them?

S: There are three (3) thermostats, and the vendor will have to replace them. This is not included in the Technical Specifications, so an Addendum will have to be generated with this addition.

Q: Is there Power Exhaust?
S: No, there is no Power Exhaust.

Q: Is Demand Control Ventilation needed?
S: No, Demand Control Ventilation is not needed.

Q: The Technical Specifications state, "The success contractor will be required to provide a 10-year service and parts availability warranty on the control system." Please clarify.
S: A 10-year warranty is required by the parts manufacturer for parts availability.

S: Plans and pictures are available upon request. Contact Kevin Finn by email at finn@cccta.org.

Q: What year should the permit be for?
S: 2014.

Q: What type of insulation does the roof have?
S: Roof level insulation.

Q: Is reconstruction of roof top support structure and repair going to have to be done?
S: We are looking for replacement units that match the existing footprint. All precautions should be taken to not damage the curb mounting or flashing.

Q: Is it State or Federal funded or both?
S: It is a State funded project. State prevailing wage laws apply.

S: A Bidder's Bond will have to be included with the Bid.

S: Disconnects are mounted to the units. An Addendum will be created to clarify that three (3) new disconnects will be mounted to the units (one disconnect per unit).

Q: Are there restore provisions for service receptacle?
S: Yes, 120 volts. One restore provision per unit and they will have to be replaced.

Disadvantaged Business Enterprise (DBE)

Kristina Vassallo, Central Contra Costa Transit Authority's Civil Rights Administrator, stated that Central Contra Costa Transit Authority is fully committed to our DBE Program. There is no goal on this project, however it is highly encouraged. There are two (2) DBE forms. Both forms are required and need to be completed and signed. One form is on page 20. The other form is on page 22.

Kevin Finn closed the meeting by stating that if anyone was interested in going to the roof top to see the units, they could do so.