

**Summary Minutes
Operations & Scheduling Committee
Supervisor Andersen Office
3338 Mt. Diablo Blvd, Lafayette, CA
Friday, April 5, 2019, 8:15 a.m.**

Directors: Dave Hudson, Robert Storer, Keith Haydon

Staff: Rick Ramacier, Ruby Horta, Sean Hedgpeth

Public: None

Call to Order: Meeting called to order at 8:15 a.m. by Director Storer.

1. Approval of Agenda Items: Agenda was approved.

2. Public Comment and/or Communication:

None.

3. Approval of O&S Summary Minutes for March 1, 2019: Minutes were approved.

4. Parking Lot Reconfiguration

Mr. Hedgpeth shared an older 2015 site plan and estimate of a project to expand the upper parking lot while adding a bus stop to the main division in Concord, at a cost of over \$1.4 million. He mentioned that construction costs have gone up since the original project was proposed, and new costs are likely significantly more. Director Storer agreed and asked why there were only 20 new parking spaces proposed. Mr. Hedgpeth replied that staff may rework existing plans. Director Storer then asked staff to bring this item back to the committee with a new estimate and possible funding sources, perhaps as a larger project with other facility improvements such as electric charging facilities or solar installations.

5. Update on Walnut Creek Transit Center

Ms. Horta informed the committee about the opening of the new Walnut Creek Transit Center, located to the west of the old transit center at Walnut Creek BART on the ground floor of new developer owned parking garage. The facility was opened on March 23rd, and County Connection and BART staff were there to inform passengers of the new location. Ms. Horta stated that the main issues seemed to be a failure of passengers to use the marked crosswalks from the median platform, instead walking directly from the location they got off the bus towards the BART fare gates, which creates a safety issue with bus operations. She then explained that the WAVE induction charger locations were not installed properly, requiring crews to relay the foundations for the chargers that will eventually charge buses on Routes 4 and 5. This has created a gap in service of electric buses for the time being. Ms. Horta then ended by assuring the committee that County Connection staff

continues to provide assistance to passengers and will return to the facility next week, when some passengers are getting back from spring break and may not be aware of the changes to the transit center at Walnut Creek BART.

6. Monthly Reports

Staff reported on the fixed route statistics.

7. Committee Comments

Director Hudson urged staff to explore grant funding opportunities with the BAAQMD or the Volkswagen settlement fund, to purchase additional electric shuttle vans and charging infrastructure.

8. Future Agenda Items

Director Storer asked that the parking lot/bus stop project be brought back to the committee.

9. Next Scheduled Meeting – May 3, 2019 at 8:15am, at 3338 Mt. Diablo Blvd.

10. Adjournment – The meeting was adjourned at 9:05 a.m.

Minutes prepared and submitted by: Sean Hedgpeth, Manager of Planning