

# County Connection

2477 Arnold Industrial Way    Concord, CA 94520-5326    (925) 676-7500    countyconnection.com

## ADMINISTRATION & FINANCE COMMITTEE MEETING AGENDA

**Tuesday, October 1, 2019**  
**9:00 a.m.**  
**Hanson Bridgett**  
**1676 North California Blvd., Suite 620**  
**Walnut Creek, California**

The committee may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the committee.

1. Approval of Agenda
2. Public Communication
3. Approval of Minutes of September 11, 2019\*
4. Income Statements for the Six Months Ended June 30, 2019\*
5. Review of Vendor Bills, September 2019\*\*
6. Approval of Legal Services Statement, July 2019 Labor\*\*
7. Next Scheduled Meeting – TBA
8. Adjournment

---

\*Enclosure

\*\*Enclosure for Committee Members

\*\*\*To be mailed under separate cover

\*\*\*\*To be available at the meeting.

FY2019/2020 A&F Committee

Don Tatzin – Lafayette, Al Dessayer-Moraga, Sue Noack-Pleasant Hill

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez  
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY**

## General Information

**Public Comment:** Each person wishing to address the committee is requested to complete a Speakers Card for submittal to the Committee Chair before the meeting convenes or the applicable agenda item is discussed. Persons who address the Committee are also asked to furnish a copy of any written statement to the Committee Chair. Persons who wish to speak on matters set for Public Hearings will be heard when the Chair calls for comments from the public. After individuals have spoken, the Public Hearing is closed and the matter is subject to discussion and action by the Committee.

A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Committee. Each individual will be allotted three minutes, which may be extended at the discretion of the Committee Chair.

**Consent Items:** All matters listed under the Consent Calendar are considered by the committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a committee member or a member of the public prior to when the committee votes on the motion to adopt.

**Availability of Public Records:** All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at [www.countyconnection.com](http://www.countyconnection.com).

**Accessible Public Meetings:** Upon request, County Connection will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by County Connection at least 48 hours before the meeting convenes. Requests should be sent to the Assistant to the General Manager, Lathina Hill, at 2477 Arnold Industrial Way, Concord, CA 94520 or [hill@countyconnection.com](mailto:hill@countyconnection.com).

**Shuttle Service:** With advance notice, a County Connection LINK shuttle can be available at the BART station nearest the meeting location for individuals who want to attend the meeting. To arrange for the shuttle service, please call (925) 938-7433 between 8:00 am and 5:00 pm at least one day before the meeting.

### Currently Scheduled Board and Committee Meetings

Board of Directors:	October 17, 9:00 a.m., County Connection Board Room
Administration & Finance:	TBA., Hanson Bridgett 1676 North California Blvd., Suite 620, Walnut Creek, CA
Advisory Committee:	TBA. County Connection Board Room
Marketing, Planning & Legislative:	Thursday, October 3, 8:30 a.m., Supervisor Andersen's Office, 3338 Mt. Diablo Blvd. Lafayette, CA 9454
Operations & Scheduling:	Friday, October 4, 8:15 a.m. Supervisor Andersen's Office, 3338 Mt. Diablo Blvd. Lafayette, CA 9454

**The above meeting schedules are subject to change. Please check the County Connection Website ([www.countyconnection.com](http://www.countyconnection.com)) or contact County Connection staff at 925/676-1976 to verify date, time and location prior to attending a meeting.**

**This agenda is posted on County Connection's Website ([www.countyconnection.com](http://www.countyconnection.com)) and at the County Connection Administrative Offices, 2477 Arnold Industrial Way, Concord, California**

## INTER OFFICE MEMO

Administration and Finance Committee  
Summary Minutes  
September 11, 2019

The meeting was called to order at 9:00 a.m. at 1676 North California Blvd in Walnut Creek. Those in attendance were:

Committee Members:	Director Al Dessayer Director Don Tatzin Director Kevin Wilk
Staff:	General Manager Rick Ramacier Chief Financial Officer Erick Cheung Chief Operating Officer Scott Mitchell Director of Human Resources Lisa Rettig Director of Planning Ruby Horta

1. Approval of Agenda- Approved
2. Public Communication- None
3. Approval of Minutes of August 6, 2019- Approved.
4. CCCTA Investment Policy – Quarterly Reporting Requirements – CFO Cheung reported that the portfolio as of June 30, 2019 complies with County Connection’s Investment Policy. Approved for the Board consent calendar.
5. Increasing Cafeteria Amounts for Non Represented Employees – Director Rettig reported that County Connection contracts under the Public Employee’s Medical and Hospital Care Act (PEMHCA) for Administrative employee benefits. The current MOUs with the ATU and Teamsters increase the Cafeteria Plan annually using a formula that averages the increases in the two (2) most popular health plans by coverage level and splitting that amount and adding it to the Cafeteria Plan. In recent history the Board has provided the same increases to the Administrative Employees Cafeteria Plan in the interest of equality. For 2020, the two most popular health plans are Kaiser and Anthem Traditional which had an average increase of 4.65%. The budget assumed a 6% increase in premiums. The estimated costs to implement the cafeteria increases for administrative employee groups is \$17,600 and budgeted for \$59,000. The committee approved the monthly increase for the Administrative Employee Cafeteria Plan to the Board for consent.
6. Citizens’ Advisory Committee Bylaws Amendment – Director Horta reported that the Operations and Scheduling (O&S) Committee reviewed the Citizens’ Advisory Committee (CAC) bylaws at the August 2019 committee meeting. County Connection’s legal team provided some additional feedback and recommended the bylaws be amended. The proposed amendment states the basic rule that members shall not engage in any activity for compensation that is in conflict with their duties as members of the CAC. Also, legal proposed that the members fill out an Annual Statement of Economic Interest disclosure form that has been modeled after the FPPC’s Form 700, tailored to relate to their responsibilities as members of the CAC. This form would be filed with CCCTA, and not filed with the State. The committee approved the Citizen’s Advisory Committee bylaws be amended to the Board for consent.
7. Retrofit Batteries and Battery Management System 1600 Buses – COO Mitchell reported the four 2016 electric buses were built by Gillig using XALT batteries with a 4C battery management system and BAE drivetrain. County Connection has experienced an unacceptable level of battery system problems due to battery management, which has resulted in limited availability of the buses and a high rate of service interruptions and accelerated battery degradation. XALT has stopped using 4C for their battery management system making it difficult to support. County Connection has been working with Gillig to resolve these issues. Gillig has recommended, and County Connection staff agrees, the best way to resolve these issues is to retrofit the 1600 batteries and management system to match the 1800 series buses that have

improved range and reliability and use a different battery management system and battery pack. The cost to retrofit four (4) buses with new batteries and management system with a three (3) year warranty is \$594,126. Gillig is willing to pay \$364,126 of the cost and the remaining \$230,000 will be paid for by County Connection using a LCTOP Grant that is programmed to support the electric vehicles. The committee recommend approval to the Board to authorize the General Manager to enter into an agreement with Gillig to retrofit four 1600 series electric buses, with the cost to County Connection not to exceed \$230,000.

8. Review of Vendor Bills, August 2019- Reviewed.
9. Legal Services Statement, June 2019 Labor and July 2019 General - Approved.
10. Adjournment- The meeting was adjourned. The next meeting is set for scheduled for Tuesday 9:00 am October 1<sup>st</sup> in Walnut Creek.

---

Erick Cheung, Chief Financial Officer

# County Connection

## INTER OFFICE MEMO

To: Administration & Finance Committee  
From: Erick Cheung, Chief Finance Officer

Date: October 1, 2019

**SUBJECT: Income Statements for the Fiscal Year Ended June 30, 2019**

The attached unaudited County Connection Income Statements for Fiscal Year (FY) 2019 are presented for your review. The combined expenses of \$37,974,668 for Fixed Route and Paratransit, (Schedule 1), **are under budget by 3.8% or \$1,500,228**. The expense categories with the most significant variances are:

Wages	\$(167,545)	( 1.1)%	Operator wages are over budget since there was minimal service change due to vacancies and illness in late 2018 and beginning this calendar year but meant higher guarantees and overtime by \$145K. Other wages are lower by \$278K due to the Manager of Planning/Community Liaison and Customer Service & Outreach Coordinator positions were vacant during the first quarter and filled during second quarter of the fiscal year. The Director of Innovation and Mobility position is vacant with duties reassigned to planning staff.
Fringe Benefits	\$( 175,871)	( 1.6)%	Fringe Benefits are under budget due to vacancies but medical & cafeteria premiums rising in January 2019 based on MOUs.
Services	\$( 331,496)	( 14.7)%	Services are under budget due to lower promotions expense for \$95K, legal services of \$108K, and schedules/graphics printing for \$62K.
Materials & Supplies	\$( 136,641)	( 4.7)%	Materials and supplies are lower due to lower diesel fuel costs of \$205K and less electricity use for trolleys of \$47K. Offset by higher repair parts expenses of \$124K and obsolete parts write off for \$26K.
Insurance	\$( 189,017)	( 19.8)%	Liability losses were under budget by \$147K.
Special Trip Services	\$ 363,829	6.2%	Special Trip Services are over budget as Paratransit revenue hours are up 13.3%.
Contingency	\$( 800,000)	(100.0)%	Not needed based on expenses being under budget.

Fixed route and Paratransit revenues and expenses are presented on **Schedules 2 and 3**. Actual expenses are compared to the year-to-date approved budget. Fixed route expenses are -5.8% under budget and Paratransit expenses are 7.5% over budget.

The combined revenues are also under budget. The most significant variances:

Passenger fares/special fares	\$ 451,286	9.8%	Fixed route passenger fares/special fares are \$426K higher than budget. Staff assumed a decrease of 3.0% on passenger fares based on past trends, but only decreased 1.3% from previous year. Also, fares were increased on March 10 <sup>th</sup> for fixed route and paratransit since 2009. County Connection assisted BART with bus bridges for additional revenue of \$257K more than budget. Paratransit fares increased with more passengers. Compared to the same period in the prior year, fixed route is 3.8% higher; paratransit is 5.6% higher than prior year.
TDA revenue earned	\$( 3,563,459)	( 19.0)%	TDA revenue is lower due to lower than expected expenses and higher STA revenue as noted below.
STA revenue	\$955,957	16.8%	STA is over budget because MTC allocated remaining one time population based funds for \$785K for fixed route and \$171K for paratransit.
Other revenue	\$97,474	55.0%	LAIF interest rates have nearly doubled from previous year from 1.2% to 2.4% which has brought in an additional \$114K. Also, an increase of \$24K in to record LAIF at fair market value at June 30 <sup>th</sup> . This is offset by loss on sale/disposal of fixed assets of \$45K.

#### **Fixed Route Operator Wages (Schedule 4)**

**Schedule 4** compares various components of operator wages with the budget.

- Platform (work time) is \$46,455 or 0.7% over budget.
- Guarantees and Overtime are \$75,149 or 11.0% over budget due to vacancies and sick time.
- Protection is \$73,493 or 24.2% over budget.
- Overall wages for operators are \$176,974 or 2.1% over budget.

#### **Statistics (Schedule 6)**

**Schedule 6** provides selected statistical information for the current year compared to the last two years:

Fixed route:

- Passenger fares/special fares are 3.8% more than FY 2018 and 6.5% more than FY 2017.
- The farebox recovery ratio is 1.7% less than FY 2018 and 1.8% lower than FY 2017. The ratio is 14.3% in FY 2019; 14.5% in FY 2018 and 14.6% in FY 2017.
- Operating expenses are 5.6% more than in FY 2018 and 8.5% more than in FY 2017.
- Fixed route revenue hours are 0.3% more than FY 2018 and 3.6% more than FY 2017.
- The cost per revenue hour has increased 5.3% compared to FY 2018 and 4.7% compared to FY 2017.
- Passengers have decreased 4.8% compared to FY 2018 and 6.2% compared to FY 2017.
- The cost per passenger has increased 10.9% compared to FY 2018 and 15.7% compared to FY 2017.

- Passengers per revenue hour has decreased -5.0% compared to FY 2018 and -9.5% compared to FY 2017.

Paratransit:

- Passenger fares have increased 5.6% compared to FY 2018 and increased 3.3% compared to FY 2017.
- The farebox ratio is less than FY 2018 and FY 2017. The ratio is 8.4% in FY 2019; 9.1% in FY 2018; and 9.9% in FY 2017.
- Expenses have increased 14.7% compared to FY 2018 and 21.2% compared to FY 2017.
- Revenue hours are 13.3% more than FY 2018 and 14.0% in FY 2017.
- Passengers have increased 2.0% compared to FY 2018 and 1.1% compared to FY 2017.
- The cost per passenger has increased 12.4% since FY 2018 and 19.9% compared to FY 2017.
- Paratransit passengers per revenue hour have decreased 9.9% compared to FY 2018 and 11.4% compared to FY 2017.

# CENTRAL CONTRA COSTA TRANSIT AUTHORITY

## FY 2019 Year to Date Comparison of Actual vs Budget Combined Fixed Route and Paratransit Income Statement For the Fiscal Year Ended June 30, 2019

	Actual	Budget	Variance	% Variance
<b>Revenues</b>				
Passenger fares	\$ 3,216,044	\$ 3,066,959	\$ 149,085	4.9%
Special fares	1,833,494	1,531,293	302,201	19.7%
	<u>5,049,538</u>	<u>4,598,252</u>	<u>451,286</u>	<u>9.8%</u>
Advertising	592,496	594,540	(2,044)	-0.3%
Safe Harbor lease	36,112	17,650	18,462	104.6%
Other revenue	300,521	177,127	123,394	69.7%
Federal operating	1,703,403	1,392,800	310,603	22.3%
TDA earned revenue	15,172,335	18,735,794	(3,563,459)	-19.0%
STA revenue	6,641,095	5,685,138	955,957	16.8%
Measure J	6,535,589	6,344,593	190,996	3.0%
Other operating assistance	1,943,579	1,929,002	14,577	0.8%
	<u>32,925,130</u>	<u>34,876,644</u>	<u>(1,951,514)</u>	<u>-5.6%</u>
<b>Total Revenue</b>	<b>\$ 37,974,668</b>	<b>\$ 39,474,896</b>	<b>\$ (1,500,228)</b>	<b>-3.8%</b>
<b>Expenses</b>				
Wages- Operators	\$ 8,771,974	\$ 8,595,000	\$ 176,974	2.1%
Wages-Other	6,160,088	6,504,607	(344,519)	-5.3%
	<u>14,932,062</u>	<u>15,099,607</u>	<u>(167,545)</u>	<u>-1.1%</u>
Fringe Benefits	10,509,694	10,685,565	(175,871)	-1.6%
Services	1,922,903	2,254,399	(331,496)	-14.7%
Materials & Supplies	2,777,884	2,914,525	(136,641)	-4.7%
Utilities	366,642	380,050	(13,408)	-3.5%
Insurance	763,534	952,551	(189,017)	-19.8%
Taxes	217,950	261,815	(43,865)	-16.8%
Leases and Rentals	53,508	52,775	733	1.4%
Miscellaneous	218,852	225,799	(6,947)	-3.1%
Special Trip Services	6,211,639	5,847,810	363,829	6.2%
<b>Operations</b>	<b>37,974,668</b>	<b>38,674,896</b>	<b>(700,228)</b>	<b>-1.8%</b>
Contingency Reserve	-	800,000	(800,000)	-100.0%
<b>Total Expenses</b>	<b>\$ 37,974,668</b>	<b>\$ 39,474,896</b>	<b>\$ (1,500,228)</b>	<b>-3.8%</b>
<b>Net Income (Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Revenue Hours</b>	<b>308,473</b>	<b>298,452</b>	<b>10,021</b>	<b>3.4%</b>
<b>Cost per Rev Hr.</b>	<b>\$ 122.93</b>	<b>\$ 132.09</b>	<b>\$ (9.16)</b>	<b>-6.9%</b>
<b>Passengers</b>	<b>3,390,882</b>	<b>3,550,559</b>	<b>(159,677)</b>	<b>-4.5%</b>
<b>Cost per Passenger</b>	<b>\$ 11.20</b>	<b>\$ 11.12</b>	<b>\$ 0.08</b>	<b>0.7%</b>
<b>Farebox ratio</b>	<b>13.3%</b>	<b>11.7%</b>	<b>1.7%</b>	<b>14.2%</b>
<i>(fares, spec fares/Oper exp-w/o contingency-leases)</i>				

### Schedule 1-Combined Fixed Route & Paratransit



**CENTRAL CONTRA COSTA TRANSIT AUTHORITY**  
**FY 2019 Year to Date Comparison of Actual vs Budget**  
**Fixed Route Income Statement**  
**For the Fiscal Year Ended June 30, 2019**

	Actual	Budget	Variance	% Variance
<b>Revenues</b>				
Passenger fares	\$ 2,683,963	\$ 2,559,459	\$ 124,504	4.9%
Special fares	1,833,494	1,531,293	302,201	19.7%
	4,517,457	4,090,752	426,705	10.4%
Advertising	592,496	594,540	(2,044)	-0.3%
Safe Harbor lease	36,112	17,650	18,462	104.6%
Other revenue	300,521	177,027	123,494	69.8%
TDA earned revenue	13,988,994	17,129,375	(3,140,381)	-18.3%
STA revenue	5,841,355	5,056,391	784,964	15.5%
Measure J	4,596,565	4,735,106	(138,541)	-2.9%
Other operating assistance	1,775,197	1,791,002	(15,805)	-0.9%
	27,131,240	29,501,091	(2,369,851)	-8.0%
<b>Total Revenue</b>	<b>\$ 31,648,697</b>	<b>\$ 33,591,843</b>	<b>\$ (1,943,146)</b>	<b>-5.8%</b>
<b>Expenses</b>				
Wages- Operators	\$ 8,771,974	\$ 8,595,000	\$ 176,974	2.1%
Wages-Other	5,992,983	6,332,082	(339,099)	-5.4%
	14,764,957	14,927,082	(162,125)	-1.1%
Fringe Benefits	10,413,079	10,609,187	(196,108)	-1.8%
Services	1,865,865	2,215,799	(349,934)	-15.8%
Materials & Supplies	2,770,243	2,910,125	(139,882)	-4.8%
Utilities	344,682	352,550	(7,868)	-2.2%
Insurance	763,534	952,551	(189,017)	-19.8%
Taxes	217,950	261,515	(43,565)	-16.7%
Leases and Rentals	53,508	52,775	733	1.4%
Miscellaneous	189,045	224,949	(35,904)	-16.0%
Purchased Transportation	265,834	285,310	(19,476)	-6.8%
<b>Operations</b>	<b>31,648,697</b>	<b>32,791,843</b>	<b>(1,143,146)</b>	<b>-3.5%</b>
Contingency Reserve	-	800,000	(800,000)	
<b>Total Expenses</b>	<b>\$ 31,648,697</b>	<b>\$ 33,591,843</b>	<b>\$ (1,943,146)</b>	<b>-5.8%</b>
<b>Net Income (Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Revenue Hours</b>	<b>228,907</b>	<b>228,293</b>	<b>614</b>	<b>0.3%</b>
<b>Cost per Rev Hr.</b>	<b>\$ 138.03</b>	<b>\$ 146.91</b>	<b>\$ (8.89)</b>	<b>-6.0%</b>
<b>Passengers</b>	<b>3,252,148</b>	<b>3,414,611</b>	<b>(162,463)</b>	<b>-4.8%</b>
<b>Cost per Passenger</b>	<b>\$ 9.73</b>	<b>\$ 9.84</b>	<b>\$ (0.11)</b>	<b>-1.1%</b>
<b>Passengers per Rev Hr.</b>	<b>14.21</b>	<b>14.96</b>	<b>(0.75)</b>	<b>-5.0%</b>
<b>Farebox recovery ratio</b>	<b>14.3%</b>	<b>12.5%</b>	<b>1.8%</b>	<b>14.4%</b>

(fares, spec fares/Oper exp-w/o contingency-leases)

**Schedule 2-Fixed Route**

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY**  
**Paratransit Income Statement**  
**FY 2019 Year to Date Comparison of Actual vs Budget**  
**For the Fiscal Year Ended June 30, 2019**

	Actual	Budget	Variance	% Variance
<b>Revenues</b>				
Passenger fares	\$ 532,081	\$ 507,500	\$ 24,581	4.8%
	532,081	507,500	24,581	4.8%
Other revenue	-	100	(100)	-100.0%
Federal operating	1,703,403	1,392,800	310,603	22.3%
TDA earned revenue	1,183,341	1,606,419	(423,078)	-26.3%
STA revenue	799,740	628,747	170,993	27.2%
Measure J	1,939,024	1,609,487	329,537	20.5%
Other operating assistance	168,382	138,000	30,382	22.0%
	5,793,890	5,375,553	418,337	7.8%
<b>Total Revenue</b>	<b>\$ 6,325,971</b>	<b>\$ 5,883,053</b>	<b>\$ 442,918</b>	<b>7.5%</b>
<b>Expenses</b>				
Wages-Other	\$ 167,105	\$ 172,525	\$ (5,420)	-3.1%
	167,105	172,525	(5,420)	-3.1%
Fringe Benefits	96,615	76,378	20,237	26.5%
Services	57,038	38,600	18,438	47.8%
Materials & Supplies	7,641	4,400	3,241	73.7%
Utilities	21,960	27,500	(5,540)	-20.1%
Taxes	-	300	(300)	-100.0%
Miscellaneous	29,807	850	28,957	3406.7%
Special Trip Services	5,945,805	5,562,500	383,305	6.9%
<b>Total Expenses</b>	<b>\$ 6,325,971</b>	<b>\$ 5,883,053</b>	<b>\$ 442,918</b>	<b>7.5%</b>
<b>Net Income (Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Revenue Hours</b>	<b>79,566</b>	<b>70,159</b>	<b>9,407</b>	<b>13.4%</b>
<b>Cost per Rev Hr.</b>	<b>\$ 79.51</b>	<b>\$ 83.85</b>	<b>\$ (4.35)</b>	<b>-5.2%</b>
<b>Passengers</b>	<b>138,734</b>	<b>135,948</b>	<b>2,786</b>	<b>2.0%</b>
<b>Cost per Passenger</b>	<b>\$ 45.60</b>	<b>\$ 43.27</b>	<b>\$ 2.32</b>	<b>5.4%</b>
<b>Passengers per Rev Hr.</b>	<b>1.74</b>	<b>1.94</b>	<b>(0.19)</b>	<b>-10.0%</b>
<b>Farebox ratio</b>	<b>8.4%</b>	<b>8.6%</b>	<b>-0.2%</b>	<b>-2.5%</b>
<i>(fares, spec fares/Oper exp-leases)</i>				

**Schedule 3- Paratransit**

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY**  
**Operator Wages**  
*For the Fiscal Year Ended June 30, 2019*

	Year to Date		Variance	% Variance
	Actual	Budget		
Platform/report/turn in	\$ 6,985,367	\$ 6,938,912	\$ 46,455	0.7%
Guarantees	304,690	258,970	45,720	17.7%
Overtime	456,449	427,020	29,429	6.9%
Spread	245,702	230,224	15,478	6.7%
Protection	377,162	303,669	73,493	24.2%
Travel	217,552	247,465	(29,913)	-12.1%
Training	155,278	155,340	(62)	0.0%
Other Misc.	29,773	33,399	(3,625)	-10.9%
	<b>\$ 8,771,974</b>	<b>\$ 8,595,000</b>	<b>\$ 176,974</b>	<b>2.1%</b>

**Schedule 4- Operator Wages**

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY**  
**Other Revenue; Other Operating Assistance; Miscellaneous Expenses**  
*For the Fiscal Year Ended June 30, 2019*

<b>Other Revenue</b>	
Investment income (interest)	\$ 179,892
ADA Database Management revenue	75,000
Paypal Shipping revenue	711
RTC card revenue	2,972
Sale/Loss of capital assets	(45,208)
Various	61,234
	\$ 274,601
<b>Other Operating Assistance</b>	
RM2	\$ 145,339
BART feeder revenue	826,124
LCTOP	368,107
Lifeline grant	300,000
Special planning grant	19,919
	\$ 1,659,489
<b>Miscellaneous Expenses</b>	
Board Travel Expense	\$ 5,139
Staff Travel Expense	73,471
CTA Conference	15,396
APTA Dues	35,500
Employee functions	32,316
Business Expense, GM	1,681
Business Expense, Transportation	29
Business Expense, Finance	1,440
Employee Awards/Pins	4,058
Paypal fees	2,380
Training	14,465
Various other	3,170
	\$ 189,045

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY**  
**FY 2019 Year to Date Comparison of FY 2018 Actual & FY 2017 Actual**  
**Statistics**  
**For the Fiscal Year Ended June 30, 2019**

	Actual FY2019	Actual FY2018	Variance Actual 2019 to Actual 2018	Actual FY2017	Variance Actual 2019 to Actual 2017
<b>Fixed Route</b>					
Fares	\$ 2,683,963	\$ 2,717,552	-1.2%	\$ 2,760,780	-2.8%
Special Fares	1,833,494	1,635,867	12.1%	1,480,747	23.8%
<b>Total Fares</b>	<b>\$ 4,517,457</b>	<b>\$ 4,353,419</b>	3.8%	<b>\$ 4,241,527</b>	6.5%
<b>Fares box recovery ratio</b>	<b>14.3%</b>	<b>14.5%</b>	-1.7%	<b>14.6%</b>	-1.8%
Operating Exp (Less leases & adjust for GASB 68)	\$ 31,595,189	\$ 29,926,280	5.6%	\$ 29,131,042	8.5%
<b>Revenue Hours</b>	<b>228,907</b>	<b>228,293</b>	0.3%	<b>220,931</b>	3.6%
<b>Cost per Rev Hour</b>	<b>\$ 138.03</b>	<b>\$ 131.09</b>	5.3%	<b>\$ 131.86</b>	4.7%
<b>Passengers</b>	<b>3,252,148</b>	<b>3,414,611</b>	-4.8%	<b>3,468,172</b>	-6.2%
<b>Cost per Passenger</b>	<b>\$ 9.72</b>	<b>\$ 8.76</b>	10.9%	<b>\$ 8.40</b>	15.7%
<b>Passengers per Rev Hr.</b>	<b>14.21</b>	<b>14.96</b>	-5.0%	<b>15.70</b>	-9.5%

**Paratransit**

Fares	\$ 532,081	\$ 504,028	5.6%	\$ 515,182	3.3%
<b>Fares box recovery ratio</b>	<b>8.4%</b>	<b>9.1%</b>	-7.9%	<b>9.9%</b>	-14.8%
Operating Exp (Less leases)	\$ 6,325,971	\$ 5,517,364	14.7%	\$ 5,219,373	21.2%
<b>Revenue Hours</b>	<b>79,566</b>	<b>70,223</b>	13.3%	<b>69,796</b>	14.0%
<b>Cost per Rev Hour</b>	<b>\$ 79.51</b>	<b>\$ 78.57</b>	1.2%	<b>\$ 74.78</b>	6.3%
<b>Passengers</b>	<b>138,734</b>	<b>135,948</b>	2.0%	<b>137,290</b>	1.1%
<b>Cost per Passenger</b>	<b>\$ 45.60</b>	<b>\$ 40.58</b>	12.4%	<b>\$ 38.02</b>	19.9%
<b>Passengers per Rev Hr.</b>	<b>1.74</b>	<b>1.94</b>	-9.9%	<b>1.97</b>	-11.4%