

County Connection

INTER OFFICE MEMO

Administration and Finance Committee
Summary Minutes
November 8, 2019

The meeting was called to order at 9:00 a.m. at 100 Gregory Lane Small Conference Room in Pleasant Hill. Those in attendance were:

Committee Members: Director Al Dessayer
 Director Sue Noack

Staff: Chief Financial Officer Erick Cheung

1. Approval of Agenda- Approved
2. Public Communication- None
3. Approval of Minutes of October 1, 2019- Approved.
4. Closed Session Liability Claims (Government Code Section 54956.95) Claim against Central Contra Costa Transit Authority; Claimants: Virgilio Sanchez – No reportable action out of closed session.
5. Review of Vendor Bills, October 2019- Reviewed.
6. Legal Services Statement, August Labor and General, September General - Approved.
7. Adjournment- The meeting was adjourned. The next meeting is set for scheduled for 9:00 am on Tuesday December 3rd and January 7th in the City of Pleasant Hill.

Erick Cheung, Chief Financial Officer