

County Connection

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CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

April 16, 2020

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Candace Andersen called the regular meeting of the Board of Directors to order at 9:00 a.m. Board Members present were Directors Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth. Director Hoffmeister was absent.

Staff: Ramacier, Sherman, Cheung, Churchill, Hill, Horta, Kamara, Reeb, and Saechao

Public Communications: None received.

PUBLIC HEARING: Monument Free Program

Chair Andersen opened the public hearing on the Monument Free Program at 9:08 a.m. The purpose of this Public Hearing is to receive public comment on the proposed continuation of the Monument Free Program, which provides free rides on weekday Routes 11, 14, and 16.

Ruby Horta, Director of Planning stated that staff reports were posted on the County Connection website. Legal Notices were published in the East Bay Times. The Notice of Public Hearing was posted on the County Connection website and on all fixed route vehicles. Social media announcements were posted on Facebook, Twitter, and NextDoor. All printed materials and handouts were translated in Spanish, per the County Connection's Limited English Proficiency (LEP) Plan. She further explained that on March 12, 29 comments were received relative to the proposed continuation of the Monument Free Program. 23 were in favor, and 4 were not in favor of continuation of the program. Two took no position or offered comments that were unrelated to the proposal.

The Chair asked if there were any public comments that were emailed in on this matter, none was reported and then she asked if anyone was on the line that wanted to make a public comment. There were none. The public hearing closed at 9:10 a.m.

CONSENT CALENDAR

MOTION: Director Noack moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of February 20, 2020; (b) CCCTA Investment Policy-Quarterly Reporting Requirement; (c) Continuation of Monument Free Program and Approval of Title VI Fare Equity Analysis, Resolution No. 2020-017; (d) 2020 BART Bus Bridges agreement. Director Tatzin seconded the motion and it received the following roll call vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Director Hoffmeister

REPORT OF CHAIR:

Chair Andersen thanked staff and the fellow Board members on their continued support and flexibility during this challenging time.

REPORT OF GENERAL MANAGER:

Adopt a resolution designating the GM as the authorized agent for receiving State and/or Federal assistance as required by the California Office of Emergency Services (CalOES).

Rick Ramacier explained that although there are no guarantees that County Connection will receive any funding, we need to approve Resolution No. 2020-020, designating the General Manager as the authorized agent for receiving State and/or Federal assistance as required by the California Office of Emergency Services (CalOES). After a brief discussion, a motion was made.

MOTION: Director Dessayer moved adoption of Resolution No.2020-020, designating the General Manager as the authorized agent for receiving State and/or Federal assistance as required by the California Office of Emergency Services (CalOES). Director Hudson seconded the motion and it received the following roll call vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Director Hoffmeister

REPORT OF STANDING COMMITTEES

Administration and Finance Committee

Update on COVID-19 Pandemic; Approve Action to Address the Impacts of the COVID-19 Pandemic on CCCTA Operations:

Rick Ramacier provided an update on the pandemic's impact on operations. He informed the Board that he sent out an email to all of the directors informing them that one of our employees tested positive but since then we have tested some employees and we haven't had any other positive results. Our maintenance department has built and installed a plexiglass shield to protect our drivers and implemented only rear boarding on our buses. As the government updates its requirements, we are staying on top of all the changes and complying as fast as we can.

MOTION: Director Dessayer moved adoption of Resolution No.2020-019, giving the General Manager approval to address the impacts of COVID-19 as regards to CCCTA's operations. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Director Hoffmeister

Fiscal Year 2021 Draft Budget and Ten Year Forecast and Resolution No. 2020-018

Director Dessayer stated that this item's purpose is a placeholder for submittal to the Metropolitan Transportation Commission (MTC) so that County Connection can submit a Transportation Development Act (TDA) funds claim in a timely manner. Director Dessayer stated that issues concerning the budget are constantly changing. We will have another chance to look at the budget at a later time.

MOTION: Director Dessayer moved approval of the FY2021 Draft Budget and Ten Year Forecast, so a timely TDA claim can be submitted to MTC. Director Hudson seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Director Hoffmeister

Marketing, Planning and Legislative Committee

FY2021 Marketing Plan

Director Worth informed the Board that the committee discussed the marketing program in great length, and they are satisfied with the finished product. This year CCCTA will focus on three things: 1) Create new funding sources for innovations, 2) Modernization for defining what is transit and 3) Making sure that we are involved in the discussions about the difficulties between the interactions between the operators and the riders. After Board discussion and some minor language change suggestions, a motion was made to adopt the program.

MOTION: Director Worth moved adoption of the FY2021 Marketing Plan with the noted changes. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Director Hoffmeister

Report from the Advisory Committee

Appointment of Adrian Byram to Advisory Committee Representing the City of Walnut Creek

Director Wilk introduced the item and made a motion.

MOTION: Director Wilk moved appointment of Adrian Byram to the Advisory Committee representing the City of Walnut Creek. Director Tatzin seconded the motion and it received the following vote of approval:

Aye: Directors Andersen, Dessayer, Haydon, Hudson, Noack, Schroder, Storer, Tatzin, Wilk and Worth
No: None
Abstain: None
Absent: Director Hoffmeister

BOARD COMMUNICATION: None

ADJOURNMENT: Chair Andersen adjourned the regular Board meeting at 10:12 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date