

To: A&F Committee

Date: July 27, 2020

From: J. Scott Mitchell  
Chief Operating Officer

Reviewed by: 

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### **SUBJECT: On-Call General Engineering Consulting Services Contract Award**

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#### **BACKGROUND:**

For the last five years, we have had an on-call engineering contract with Diablo Engineering. Projects we have utilized Diablo Engineering's services for include:

- Bus stop access improvements – design, amenities, sidewalk, real time signage, curb and gutter work.
- Concrete pad replacement.
- WAVE inductive charging system at Walnut Creek BART and on County Connection property.

#### **SUMMARY OF ISSUES:**

County Connection released an RFP for engineering services on March 13, 2020. Proposals were due May 15, 2020. Proposers were asked to provide engineering studies, civil and site improvement designs, mechanical and electrical designs, environmental studies, architectural and space planning, structural design, constructability and cost estimating, and construction management. We received two qualified proposals.

Staff working with legal developed the RFP and sample Agreement to ensure conformance to State and Federal requirements. The contract will be non-exclusive allowing us to hire other engineering firms if we desire. There is no guaranteed minimum level of compensation. The contract will be for a term of three years with two one-year options.

We expect to have numerous projects in the next five years, which may include; replacement of underground fuel tanks, and expanding the electric bus charging stations.

#### **OPTION 1:**

The A&F Committee recommend that the County Connection Board of Directors authorize the General Manager to enter into a contract with Diablo Engineering for the On-Call General Engineering Consulting Services.

#### **OPTION 2:**

Release new Request for Proposal for On-Call General Engineering Consulting Services.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications unless services are utilized.

#### **RECOMMENDATIONS:**

Staff recommends that the A&F Committee recommend that the Board of Directors authorize the General Manager to enter into a contract with Diablo Engineering for the On-Call General Engineering Consulting Services.

#### **ACTION REQUESTED:**

Staff requests and recommends that the A&F Committee recommend that the Board of Directors at its August 20, 2020, meeting, adopt a Resolution authorizing the General Manager to enter into a contract with Diablo Engineering for the On-Call General Engineering Consulting Services.