

**Summary Minutes
Operations & Scheduling Committee
Friday, August 6, 8:15 a.m.**

Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20.

Directors: Robert Storer, Dave Hudson, Kevin Wilk

Staff: Rick Ramacier, Bill Churchill, Ruby Horta, Rashida Kamara, Melody Reebbs

Public: Drennen Shelton

Call to Order: Meeting called to order at 8:15 a.m. by Director Storer.

1. Approval of Agenda

The Committee approved the agenda.

2. Public Communication

None

3. Approval of Minutes of July 10, 2020

The Committee approved the minutes.

4. COVID-19 Fixed-Route Ridership Trends

Ms. Reebbs provided an update on fixed-route ridership trends since the start of the COVID-19 shelter-in-place order. Over the past month, ridership has dipped again slightly due to the recent rise in cases and businesses reclosures in mid-July. She noted that routes serving more transit-dependent areas, including the Monument Corridor and Martinez, have had the most significant ridership recovery over the past few months, whereas commute-oriented services, such as express routes, have been the slowest to recover. Director Hudson asked how many passengers are riding on the weekends. Ms. Reebbs responded that weekend ridership is now around 1,400 passengers per day, whereas pre-COVID it was around 2,500 per day.

5. Paratransit Operations Report COVID-19 Update #4

Ms. Kamara provided an update on the various services that are being provided by LINK in addition to paratransit. In June, there was a slight increase in paratransit ridership and decline in alternative services, including meal delivery and COVID transport trips. However, paratransit ridership has since dipped back down slightly, and alternative service trips have increased due to the rise in cases in the County. Director Storer asked how many drivers are currently still employed. Ms. Kamara responded that Transdev's entire workforce is

still employed, but about 68% of them are currently active, while the remaining are on leave.

6. Regional Paratransit One-Seat Ride Demonstration Project

Ms. Kamara provided an update on the one-seat ride pilot for regional paratransit trips. Staff had been working with the neighboring transit agencies on implementing the program. Due to COVID-19 and the need to reduce contact with multiple drivers, staff has begun operating direct regional trips in coordination with WestCAT, Tri Delta, and LAVTA. Staff has also been in discussions with East Bay Paratransit and MTC about expanding the program to additional service areas and providers. The Committee forwarded a recommendation to the Board to approve the item.

7. Bus Cleaning & Sanitation Procedure During Covid-19

Mr. Churchill informed the Committee about the processes and procedures in place to clean and sanitize buses for the protection of operators and passengers. He noted that there has been a regional interest in this topic and that MTC has requested that each agency develop protocols that are approved by their respective Boards. Director Storer emphasized the importance of these efforts to help make people feel safe about taking public transit. The Committee forwarded a recommendation to the Board to approve the item.

8. Monthly Reports

Ms. Reeb reported that fixed-route ridership was down around 64% in June. She noted that missed trips were slightly higher in June compared to the prior month, mostly due to the protests, which resulted in street closures and curfews. Total ridership for the fiscal year was about 12% lower than the previous year.

Ms. Kamara reported that ridership continued to drop in May but then picked up slightly in June. She noted that on-time performance also dipped in June as a result of additional ridership demand and social distancing protocols.

9. Committee Comments

None.

10. Future Agenda Items

None.

11. Next Scheduled Meeting

The next meeting was scheduled for September 4th at 8:15 a.m. via teleconference.

12. Adjournment – The meeting was adjourned at 9:07 a.m.

Minutes prepared and submitted by: Melody Reeb, Manager of Planning