

**Summary Minutes
Operations & Scheduling Committee
Friday, October 2, 8:15 a.m.**

Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20.

Directors: Dave Hudson

Staff: Rick Ramacier, Bill Churchill, Ruby Horta, Rashida Kamara, Melody Reebbs, Scott Mitchell, Julie Sherman

Public: None

Call to Order: Meeting called to order at 8:21 a.m. by Director Hudson.

1. Approval of Agenda

The Committee approved the agenda.

2. Public Communication

None

3. Approval of Minutes of September 4, 2020

The Committee approved the minutes.

4. Service Change Proposals

Ms. Horta presented three service proposals that staff has developed in anticipation of reduced revenues due to COVID-19 and depletion of TDA reserves in FY 2023. The proposed service cut scenarios would result in a savings of \$3 million, \$5 million, or \$7 million annually. Director Hudson expressed concern about Option 3, which would include elimination of express service to Bishop Ranch. He also noted that any cuts beyond Option 1 would run counter to the public's support for transit. The Committee forwarded the item to the Board for further discussion.

5. Paratransit Report COVID-19 Update #5

Ms. Kamara informed the Committee that staff recently received training from the County health department on proposed contact tracing protocols. Staff provided feedback on the protocols, which will be incorporated into the training and made available to other transit agencies. Director Hudson noted that the regional one-seat ride pilot has been very well received. Mr. Ramacier said that staff is continuing to work on expanding the program to additional operators, including AC Transit. He added that LAVTA will be going out to bid on their paratransit contract, which may provide opportunities to merge contract operations with County Connection.

6. Leased Tires and Related Services Contract

Mr. Mitchell informed the Committee that staff issued an IFB for a new tire least contract and received one proposal from the current vendor, Goodyear. He noted that the price for the first two years of the contract will go down significantly due to a lower base cost, as well as lower mileage. The Committee forwarded the item to the Board for approval.

7. Monthly Reports

Ms. Reeb reported that fixed-route ridership was down around 71% in August. She noted that this was the first month of the Fall service changes. While service levels were reduced on several routes, ridership levels on those routes did not change significantly compared to July. Route 28 was also modified and had some gains in ridership.

Ms. Kamara presented the paratransit report for July, which is the first report in which Transdev is being compared to itself when looking at year-over-year trends. She reported that when comparing to the prior year, there was a significant increase in cost per passenger due to COVID-19. However, ridership is slowly starting to climb back up, which means cost per passenger is starting to come down.

8. Committee Comments

None.

9. Future Agenda Items

None.

10. Next Scheduled Meeting

The next meeting was scheduled for November 6th at 8:15 a.m. via teleconference.

11. Adjournment – The meeting was adjourned at 9:11 a.m.

Minutes prepared and submitted by: Melody Reeb, Manager of Planning