

To: Board of Directors

Date: 02/11/2021

From: Rashida Kamara, Director of ADA & Special services

Reviewed by: *WC.*

SUBJECT: Pilot Project-Consolidation of CCCTA/LAVTA Paratransit Programs

Background:

In an effort to further the MTC goal of public transit agency collaboration to more efficiently spend transportation funding dollars, County Connection and LAVTA (Livermore Amador Valley Transit Authority) staff have collaborated on developing a pilot program to share resources to deliver paratransit services in both agency's service areas. By leveraging resources between the two paratransit services through County Connections existing paratransit operations contract, both agencies will see savings over the one-year pilot. If successful, this service design could be part of a future procurement for a long-term contract to deliver a similar model. The addition of this service will not negatively impact the budget for the County Connection, and will provide savings to LAVTA over what they would have to pay for their paratransit services being delivered as a stand alone contract.

If approved an interagency agreement would be written and signed by both parties that would outline proper compensation to CCCTA for delivering these services through it's paratransit agreement with Transdev.

Shared Resources:

If both agency boards approve the pilot, County Connection will ask it's current paratransit contractor to leverage some existing resources (management, dispatch and customer service) from the County Connection contract. Transdev would perform the LAVTA trips using the their subcontract with BigStar with signage that specifically identifies the vehicles as "Wheels DAR". Other shared resources will include Dispatching, scheduling, and scheduling softwares and road supervision. Leveraging such resources eliminates a redundancy of efforts.

Additionally, LAVTA will pay County Connection for the additional services through a monthly fixed fee of \$29,436.19 to cover additional staff (1 added operations/safety manager, 1 added customer service representative, and 2 added dispatchers). Both agencies would pay for the variable revenue hours at a rate of \$50.42, which is only a 1.7% increase over today's variable rate and in line with projections for the increase that is expected for the first option year of the paratransit contract beginning on July 1, 2021. More detail on the First Option Year is detailed in the memo specific to this topic. LAVTA would be invoiced for and compensate CCCTA for all of the variable hours delivered for their passengers.

Financial Implication:

Staff has determined that by adding the LAVTA paratransit program to it's contract with Transdev, and leveraging the County Connection resources that are already in place, CCCTA will see a reduction in it's FY 22 proposed monthly fixed cost of \$153,094.65 to \$148,292.28, as well as it's FY 22 variable rate of \$50.56 to \$50.42.

Attachment

Resolution No.2021-017

Action Requested

The O&S committee and staff respectfully request the Board authorize the General Manager to execute an MOU with LAVTA for the Pilot project along with any amendments to the Transdev contract, to account for the Pilot Project.

Options

1. Sign Resolution NO.2021-017
2. Decline the Pilot Project by not signing the Resolution No.2021-017

RESOLUTION NO. 2021-017

**BOARD OF DIRECTORS CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

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**APPROVING A PARATRANSIT PILOT PROGRAM AND AUTHORIZING THE GENERAL
MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH LAVTA
AND AN AMENDMENT TO THE CONTRACT WITH TRANSDEV SERVICES, INC.
REGARDING THE IMPLEMENTATION OF THE PILOT PROGRAM**

WHEREAS, the County of Contra Costa and Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions;

WHEREAS, by Resolution No. 2019-022, the Central Contra Costa Transit Authority Board of Directors awarded a contract to Transdev Services, Inc. for paratransit and associated services ("Agreement");

WHEREAS, by Resolution No. 2020-022, the Central Contra Costa Transit Authority Board of Directors authorized an amendment to Agreement with Transdev Services, Inc., in order to respond to the COVID-19 pandemic;

WHEREAS, by Resolution No. 2021-016, the Central Contra Costa Transit Authority Board of Directors authorized an amendment to Agreement with Transdev Services, Inc., in order to extend the Agreement for one year;

WHEREAS, in an effort to further the Metropolitan Transportation Commission's goal of public transit agency collaboration to more efficiently spend transportation funding dollars, CCCTA and the Livermore Amador Valley Transit Authority ("LAVTA") staff have collaborated on developing a one year pilot program ("Program") to share resources to deliver consolidated paratransit services in both agencies' service areas;

WHEREAS, CCCTA will be the lead agency, administering the Program through its paratransit provider, Transdev Services, Inc., which will be memorialized pursuant to the terms of a Memorandum of Understanding ("MOU") between CCCTA and LAVTA;

WHEREAS, the MOU will set forth the parameters of the Program, including the resources to be shared between the parties, the parties' responsibilities, and the process for compensating Transdev Services, Inc. for the services provided in each service area;

WHEREAS, LAVTA will pay CCCTA for the additional services through a monthly fixed fee of \$29,436.19 to cover additional staff, and each agency will pay for their respective services at an hourly rate of \$50.42, which is a 1.7% increase over CCCTA's existing paratransit services hourly rate and in line with the increase during the first option year of the Agreement, which commences July 1, 2021;

WHEREAS, the Program's scope of services and compensation therefore will be memorialized in an amendment to the Agreement, with the understanding that any rate adjustment impacting CCCTA's scope of the consolidated services will go into effect on July 1, 2021; and

WHEREAS, the Operations and Scheduling Committee recommends approving the Program and authorizing the General Manager to execute the MOU and Transdev Services, Inc. Agreement amendment implementing the Program.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Central Contra Costa Transit Authority hereby approves one-year consolidated paratransit services pilot program with LAVTA commencing March 1, 2021; and

BE IT FURTHER RESOLVED that the General Manager is authorized to execute a Memorandum of Understanding with LAVTA and an amendment to the Transdev Services, Inc. Agreement implementing the Program, and to take any other actions necessary to implement the Program.

Regularly passed and adopted this 18th day of February 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Keith Haydon, Chair, Board of Directors

ATTEST:

Lathina Hill, Clerk to the Board