Summary Minutes
Operations & Scheduling Committee
Friday, April 2, 8:15 a.m.

Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the Governor’s Executive Orders N-25-20 and N-29-20.

Directors: Robert Storer, Dave Hudson, Laura Hoffmeister
Staff: Rick Ramacier, Bill Churchill, Ruby Horta, Rashida Kamara, Melody Reebs, Julie Sherman
Public: None

Call to Order: Meeting called to order at 8:15 a.m. by Director Storer.

1. Approval of Agenda
   The Committee approved the agenda.

2. Public Communication
   None

3. Approval of Minutes of March 5, 2021
   The Committee approved the minutes.

4. One Seat Ride Pilot Update and Request for Extension
   Ms. Kamara provided an update on the regional one-seat ride pilot program, which is currently set to end in April. Staff is requesting a 6-month extension of the pilot in order to better assess the success of the program, particularly in terms of expansion and funding. She noted that she will be presenting to East Bay Paratransit, who has expressed interest in joining the program. Director Hudson asked whether staff could extend the program more than another six months. Ms. Kamara responded after one year, staff is required to include the program in NTD reporting and has less flexibility to make changes. The Committee forwarded the item to the Board with a recommendation to approve the extension.

5. Accessible Transportation Strategic (ATS) Plan
   Ms. Kamara presented a summary of CCTA’s Accessible Transportation Strategic Plan. She noted that the pandemic had a significant impact on the study, including low public participation. Some of the recommended strategies identified in the study have recently been implemented, including the one-seat ride program and consolidation of paratransit operations with LAVTA. However, most of the other proposed strategies will require additional funding sources to implement.
6. **Update on LAVTA/County Connection Collaboration**

   Ms. Kamara informed the Committee that the MOU with LAVTA had been signed and the first day of service was on April 1st. There are three staff members at the LAVTA location, as well as staff at County Connection. On the first day of service, there were 57 rides provided with 98% overall on-time performance. All rides were operated by Transdev’s subcontractor Big Star.

7. **Monthly Reports**

   Ms. Reebs reported that in February fixed-route ridership was down just under 75% compared to last year, but that average weekday ridership increased about 10% compared to January.

8. **Committee Comments**

   None

9. **Future Agenda Items**

   None

10. **Next Scheduled Meeting**

    The next meeting was scheduled for May 7th at 8:15 a.m. via teleconference.

11. **Adjournment** – The meeting was adjourned at 9:11 a.m.

    Minutes prepared and submitted by: Melody Reebs, Manager of Planning