

**Summary Minutes  
Operations & Scheduling Committee  
Friday, April 2, 8:15 a.m.**

*Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20.*

**Directors:** Robert Storer, Dave Hudson, Laura Hoffmeister

**Staff:** Rick Ramacier, Bill Churchill, Ruby Horta, Rashida Kamara, Melody Reebbs, Julie Sherman

**Public:** None

**Call to Order:** Meeting called to order at 8:15 a.m. by Director Storer.

**1. Approval of Agenda**

The Committee approved the agenda.

**2. Public Communication**

None

**3. Approval of Minutes of March 5, 2021**

The Committee approved the minutes.

**4. One Seat Ride Pilot Update and Request for Extension**

Ms. Kamara provided an update on the regional one-seat ride pilot program, which is currently set to end in April. Staff is requesting a 6-month extension of the pilot in order to better assess the success of the program, particularly in terms of expansion and funding. She noted that she will be presenting to East Bay Paratransit, who has expressed interest in joining the program. Director Hudson asked whether staff could extend the program more than another six months. Ms. Kamara responded after one year, staff is required to include the program in NTD reporting and has less flexibility to make changes. The Committee forwarded the item to the Board with a recommendation to approve the extension.

**5. Accessible Transportation Strategic (ATS) Plan**

Ms. Kamara presented a summary of CCTA's Accessible Transportation Strategic Plan. She noted that the pandemic had a significant impact on the study, including low public participation. Some of the recommended strategies identified in the study have recently been implemented, including the one-seat ride program and consolidation of paratransit operations with LAVTA. However, most of the other proposed strategies will require additional funding sources to implement.

**6. Update on LAVTA/County Connection Collaboration**

Ms. Kamara informed the Committee that the MOU with LAVTA had been signed and the first day of service was on April 1<sup>st</sup>. There are three staff members at the LAVTA location, as well as staff at County Connection. On the first day of service, there were 57 rides provided with 98% overall on-time performance. All rides were operated by Transdev's subcontractor Big Star.

**7. Monthly Reports**

Ms. Reeb reported that in February fixed-route ridership was down just under 75% compared to last year, but that average weekday ridership increased about 10% compared to January.

**8. Committee Comments**

None

**9. Future Agenda Items**

None

**10. Next Scheduled Meeting**

The next meeting was scheduled for May 7<sup>th</sup> at 8:15 a.m. via teleconference.

**11. Adjournment** – The meeting was adjourned at 9:11 a.m.

Minutes prepared and submitted by: Melody Reeb, Manager of Planning