

**Summary Minutes  
Operations & Scheduling Committee  
Friday, February 4, 8:15 a.m.**

*Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of Assembly Bill 361.*

**Directors:** Robert Storer, Don Tatzin  
**Staff:** Bill Churchill, Ruby Horta, Scott Mitchell, Rashida Kamara, Melody Reeb, Rosa Noya, Julie Sherman  
**Public:** Johanna Duran

**Call to Order:** Meeting called to order at 8:15 a.m. by Director Storer.

**1. Approval of Agenda**

The Committee approved the agenda.

**2. Public Communication**

None

**3. Approval of Minutes of January 7, 2022**

The Committee approved the minutes.

**4. Request for Proposals for Paratransit Services – Updated Timeline**

Ms. Kamara informed the Committee that staff released the joint paratransit RFP on January 13<sup>th</sup>. She noted that the timeline was modified to provide additional time for proposals to be submitted and the deadline is now April 6<sup>th</sup>.

**5. Battery Electric Bus Update**

Mr. Mitchell provided an update on the operations of the electric buses over the past year. Compared to the 1400-series diesel fleet, reliability is much lower but has been increasing since January. He also said that there have been ongoing issues with the chargers at the yard, which are now obsolete due to rapidly-changing technology. Mr. Churchill noted that County Connection was one of the first transit agencies to explore battery-electric bus technology. In response to the state Innovative Clean Transit rule, staff has been working on developing a zero-emission vehicle transition plan and will be presenting a draft of the report to the Committee in March. Director Tatzin asked if costs for labor and parts for the electric buses will change relative to the diesel fleet. Mr. Mitchell responded that the cost for parts will increase due to the buses still being under warranty and that labor costs may be slightly less but that they still require a lot of the same maintenance work as diesel buses.

## **6. Monthly Reports**

Ms. Reeb reported that fixed-route ridership in November and December dropped slightly, which was likely due to Omicron and the rise in COVID-19 cases. Service reliability was also affected and missed trips were up to about 3% in November but went back down slightly to 2% in December.

Ms. Kamara reported that ridership decreased slightly in November, which is normal due to the holidays. Productivity increased to 1.33 in November, and on-time performance also increased to 95%. She noted that commendations are now being included in the report.

## **7. Committee Comments**

None

## **8. Future Agenda Items**

None

## **9. Next Scheduled Meeting**

The next meeting was scheduled for March 4<sup>th</sup> at 8:15 a.m. via teleconference.

## **10. Adjournment** – The meeting was adjourned at 8:55 a.m.

Minutes prepared and submitted by: Melody Reeb, Director of Planning, Marketing & Innovation