

**Summary Minutes  
Operations & Scheduling Committee  
Friday, March 4, 8:15 a.m.**

*Due to COVID-19, this meeting was conducted as a teleconference pursuant to the provisions of Assembly Bill 361.*

**Directors:** Robert Storer, Don Tatzin  
**Staff:** Bill Churchill, Ruby Horta, Scott Mitchell, Rashida Kamara, Melody Reeb, Rosa Noya, Chan Saechao  
**Public:** None

**Call to Order:** Meeting called to order at 8:15 a.m. by Director Storer.

**1. Approval of Agenda**

The Committee approved the agenda.

**2. Public Communication**

None

**3. Approval of Minutes of February 4, 2022**

The Committee approved the minutes.

**4. Draft Zero Emission Bus Fleet Transition Study**

Ms. Horta introduced Steve Clermont, Jen Lehmann, and Savannah Gupton from the Center for Transportation and the Environment (CTE), who have been working with staff to develop a zero-emission bus rollout plan. Five scenarios were analyzed to evaluate differences in costs for purchasing the vehicles, as well as for labor, fuel, maintenance, and infrastructure. Director Tatzin suggested looking at a comparison of cost versus reductions in greenhouse gas emissions for the various scenarios. He also emphasized the importance of regularly revisiting the plan and potentially amending it as technology and needs evolve.

**5. Transit Signal Priority (TSP) Pilot**

Ms. Horta informed the Committee that staff have been working with CCTA on a pilot project to implement Transit Signal Priority (TSP) on County Connection buses. She said that a contract will likely be awarded in the coming months. Director Tatzin asked if there are other places where TSP has been implemented. Ms. Horta responded that both VTA and AC Transit have TSP systems. Mr. Churchill added that those two systems are different in that they are not conditional.

## **6. Monthly Reports**

Ms. Reeb reported that fixed-route ridership in January dropped slightly, which was likely due to Omicron and the rise in COVID-19 cases. Service reliability was also affected and missed trips were up to about 2.3% in January.

Ms. Kamara reported that ridership increased slightly in December compared to the previous month but is still 47% lower than pre-COVID levels. Productivity continues to hover between 1.2 and 1.3, and on-time performance remains high. She also noted that there were no accidents in the month of December.

## **7. Committee Comments**

None

## **8. Future Agenda Items**

None

## **9. Next Scheduled Meeting**

The next meeting was scheduled for April 1<sup>st</sup> at 8:15 a.m. via teleconference.

## **10. Adjournment** – The meeting was adjourned at 9:32 a.m.

Minutes prepared and submitted by: Melody Reeb, Director of Planning, Marketing & Innovation