

## INTER OFFICE MEMO

**To:** Operations & Scheduling Committee

**Date:** 03/25/2022

**From:** Rashida Kamara, Director of ADA & Special Services

**Reviewed by:** *WC.*

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**SUBJECT: Request for 3-month Pilot Extension of Consolidation of CCCTA/LAVTA Paratransit Programs**

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### **Background:**

In February 2021, the Board of Directors approved a one-year pilot project, in which County Connection and the Livermore Amador Valley Transit Authority (LAVTA) would consolidate services, and County Connection would manage LAVTA's paratransit services using one contractor.

An ad hoc committee was formed to oversee the project and receive reports from staff to determine the success of the project. In December 2021, both the County Connection Board and LAVTA Board approved the release of a joint RFP in which both services will be operated by one contractor, and we would continue to share resources while leveraging cost savings and streamlining the service for end-users.

### **Financial Implication:**

As a result of the pilot, CCCTA and LAVTA experienced cost savings on both fixed monthly fees and the hourly rate. For FY 22, there was a reduction in the fixed fee from \$153,094.65 to \$148,292.28 per month, as well as the variable rate from \$50.56 to \$50.42 per hour. This is a direct result of leveraging resources and increasing service hours for the contractor. Staff has determined that both agencies will continue to see cost savings employing this method in the joint RFP that has been released and is scheduled to go into effect July 1, 2022.

### **Recommendation:**

Staff recommends that the O&S Committee approve a three-month extension of the pilot project to June 30, 2022, at which point the RFP process would conclude and a new contract would commence on July 1, 2022.

### **Action Requested:**

Staff requests that the O&S Committee forward a resolution to the Board authorizing the General Manager to enter into an agreement for a three-month extension of the pilot project consolidating paratransit services with LAVTA using Transdev as the contractor.

### **Attachments:**

None