

INTER OFFICE MEMO

To: Operations & Scheduling Committee

Date: 04/15/2022

From: J. Scott Mitchell, Chief Operating Officer

Reviewed by: WC.

SUBJECT: Steam Room Lift Upgrade

Background:

The Steam Room Rotary Platform Lift is a critical piece of equipment that enables maintenance staff to properly clean engines and the undercarriages of buses. This is an important element of our preventative maintenance program. The current lift is at the end of its useful life and needs to be replaced.

Summary of Issues:

County Connection often uses Sourcewell to streamline significant procurements. Fortunately, Sourcewell has a Rotary Platform Lift that has been competitively bid allowing staff to use Sourcewell for a new lift procurement. The lift replacement is a two-part project requiring a lift purchase initially and a separate small construction project to remove the old lift and install the new lift. The lead time required to order the lift requires staff to conduct the procurement first and will then bid out the construction component at a later date.

Financial Implications:

Based on the Sourcewell cooperative contract price list, staff anticipates that the cost of the Steam Room Rotary Platform Lift will not exceed \$135,000. County Connection has Prop 1B Grant funds available for this project.

Recommendations:

Staff requests the O&S Committee recommend to the Board of Directors to authorize the General Manager to purchase the Steam Room lift off the Sourcewell contract with a Price not to exceed \$135,000.

Action Requested:

Staff requests and recommends that the O&S Committee recommend that the Board of Directors at its May 19, 2022, meeting adopt a Resolution authorizing the General Manager to purchase a new Steam Room lift off the Sourcewell contract for the upgrade of the Steam Room lift.