

INTER OFFICE MEMO

To: Board of Directors

Date: 04/14/2022

From: Rashida Kamara, Director of ADA & Special Services

Reviewed by: *RK*

SUBJECT: Appointment to Advisory Committee Representing City of Walnut Creek

Background:

On April 5, 2022, the City of Walnut Creek appointed Ian McLaughlin to serve on County Connection's Advisory Committee as the primary member representing the City of Walnut Creek. This appointment will expire March 4, 2024.

Financial Implications:

None

Recommendation:

Staff recommends Board approval of the appointment of Ian McLaughlin as the representative for the City of Walnut Creek on County Connection's Advisory Committee.

Action Requested:

Staff requests the appointment of Ian McLaughlin be approved by the Board, effective May 1, 2022, through March 4, 2024.

Attachments:

Attachment 1: Email Notification-County Connection's Advisory Committee Member

Attachment 2: McLaughlin Application 2022

Valerie Volk

From: Suzie Martinez <SMartinez@walnut-creek.org>
Sent: Tuesday, April 12, 2022 10:46 AM
To: Valerie Volk
Cc: Rashida Kamara; Rosa Noya; Sandra Muhlestein; Suzie Martinez
Subject: RE: Walnut Creek CCCTA Advisory Committee Representative
Attachments: McLaughlin Application 2022.pdf

CAUTION: *This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Valerie,

Please be informed that on April 5, 2022 the Walnut Creek City Council interviewed candidates for the CCCTA Advisory Committee Walnut Creek representative. The City Council took formal action to appoint Ian McLaughlin to the CCCTA Advisory Committee for a term through March 4, 2024 contingent upon the approval from the Contra Costa County Board of Supervisors. Attached is Ian McLaughlin's completed application. Please let this letter serve as an official request for a Board Order to finalize the appointment.

Please let me know if any further information is needed.

Sincerely,

Suzie Martinez, MMC | City Clerk

City of Walnut Creek | Website: www.walnut-creek.org

☎ (925) 943-5819 | ✉ smartinez@walnut-creek.org



NOTE: All e-mail messages and attachments sent to and from this e-mail address will be archived and stored for a period of 2 years or longer and may be subject to monitoring, review and/or disclosure to individuals and/or parties other than the recipient.

From: Valerie Volk <volk@cccta.org>
Sent: Tuesday, April 12, 2022 9:36 AM
To: Suzie Martinez <SMartinez@walnut-creek.org>
Cc: Rashida Kamara <kamara@cccta.org>; Rosa Noya <noya@cccta.org>; Sandra Muhlestein <smuhlestein@cccta.org>
Subject: RE: Walnut Creek CCCTA Advisory Committee Representative

Warning: this message is from an external user and should be treated with caution.

Hi Suzie,

I'm just following up from my email yesterday. If I can get the letter of approval and any supporting documentation today, I can get it on the agenda for the Board meeting next week. A scanned copy of the letter and documents emailed to me would be great.

Thanks,

Valerie Volk
Administrative Assistant – Marketing and Planning

County Connection
2477 Arnold Industrial Way
Concord, CA 94520
volk@cccta.org
925-680-2042

We're Hiring!

[Click here to learn more](#)

From: Valerie Volk
Sent: Monday, April 11, 2022 8:23 AM
To: Suzie Martinez <SMartinez@walnut-creek.org>
Cc: Rashida Kamara <kamara@cccta.org>; Rosa Noya <noya@cccta.org>; Sandra Muhlestein <smuhlestein@cccta.org>
Subject: RE: Walnut Creek CCCTA Advisory Committee Representative

Good morning Suzie,

Please send me the letter of approval and any supporting documents so I can prepare what is needed for the Board meeting. The next Board meeting is scheduled for April 21st and the mailing is this Thursday. If I get the information from you by Tuesday, I think I can get it on the agenda.

Thank you,

Valerie Volk
Administrative Assistant – Marketing and Planning
County Connection
2477 Arnold Industrial Way
Concord, CA 94520
volk@cccta.org
925-680-2042

We're Hiring!

[Click here to learn more](#)

From: Suzie Martinez <SMartinez@walnut-creek.org>
Sent: Friday, April 8, 2022 12:48 PM
To: Valerie Volk <volk@cccta.org>
Cc: Suzie Martinez <SMartinez@walnut-creek.org>
Subject: RE: Walnut Creek CCCTA Advisory Committee Representative

CAUTION: *This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Valerie,

The Council selected applicant Ian McLaughlin to the CCCTA Advisory Committee as the City representative. I believe this now needs Board approval. What information do you need from me?

Thanks,

Suzie Martinez, MMC | City Clerk
City of Walnut Creek | Website: www.walnut-creek.org

☎ (925) 943-5819 | ✉ smartinez@walnut-creek.org



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From: Valerie Volk <volk@cccta.org>
Sent: Wednesday, January 19, 2022 4:17 PM
To: Suzie Martinez <SMartinez@walnut-creek.org>
Subject: RE: Walnut Creek CCCTA Advisory Committee Representative

Warning: this message is from an external user and should be treated with caution.

Hi Suzie,

I have posted on our Twitter and Facebook page with a link to your website.

Valerie Volk
Administrative Assistant – Marketing and Planning
County Connection
2477 Arnold Industrial Way
Concord, CA 94520
volk@cccta.org
925-680-2042

From: Suzie Martinez <SMartinez@walnut-creek.org>
Sent: Wednesday, January 19, 2022 11:58 AM
To: Valerie Volk <volk@cccta.org>; Ruby Horta <horta@cccta.org>
Subject: Walnut Creek CCCTA Advisory Committee Representative

CAUTION: *This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Could you please help spread the word on our commission openings, specifically the Walnut Creek representative on the CCCTA Advisory Committee? The press release is attached. Applications are available through next Wednesday, January 26.

Thanks,

Suzie Martinez, MMC | City Clerk


City of Walnut Creek | Website: www.walnut-creek.org

☎ (925) 943-5819 | ✉ smartinez@walnut-creek.org



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EMPLOYMENT APPLICATION

	<p>CITY OF WALNUT CREEK 1666 North Main Street Walnut Creek, California 94596 http://www.walnut-creek.org</p> <p>McLAUGHLIN, Ian Edward 22-10 REPRESENTATIVE</p>	<p>Received: 2/12/22 6:54 AM For Official Use Only: QUAL: _____ DNO: _____ <input type="checkbox"/> Experience <input type="checkbox"/> Training <input type="checkbox"/> Other: _____</p>
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PERSONAL INFORMATION

POSITION TITLE: REPRESENTATIVE	EXAM ID# : 22-10
NAME: (Last, First, Middle) McLAUGHLIN, Ian Edward	SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 2161 Walnut Blvd, Walnut Creek, California 94597	EMAIL ADDRESS: iemclaughlin@yahoo.com
HOME PHONE: 510-759-9633	
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
What is your highest level of education? Doctorate	

PREFERENCES

MINIMUM COMPENSATION: \$0.00 per hour
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Temporary
TYPES OF WORK YOU WILL ACCEPT: Part Time
SHIFTS YOU WILL ACCEPT: On Call (as needed)
OBJECTIVE: By this application I am applying to fill the vacancy on the PROS commission in May, 2021

EDUCATION

DATES: From: 8/1994 To: 5/1997	SCHOOL NAME: UC BERKELEY	
LOCATION: (City, State/Province) Berkeley, California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
MAJOR: Juris Doctor		UNITS COMPLETED: 80 - Quarter
DATES: From: 1/1988 To: 5/1992	SCHOOL NAME: UNIVERSITY OF CALIFORNIA, BERKELEY	
LOCATION: (City, State/Province) Berkeley, California	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Bachelors Degree		UNITS COMPLETED: 80 - Semester

WORK EXPERIENCE

DATES: From: 11/2019 To: Present	EMPLOYER: unemployed due to disability	POSITION TITLE: blogger
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 2161 Walnut Blvd., Walnut Creek, California, 94597		COMPANY URL: www.patreon.com/inchbyinchstrokerecovery
PHONE NUMBER: 5107599633	SUPERVISOR: Ian McLaughlin - founder	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0	
DUTIES: FULL TIME STROKE RECOVERY; BLOG CREATOR ----- After a legal career focused on public policy and legislative/municipal counsel and legislative drafting, in 2016 I unexpectedly suffered multiple strokes that rendered me physically disabled and unable to continue working as an attorney. Since that time I have been focused on mitigating neurological deficits that were caused by my strokes, and creating a blog about my experience from the perspective of a father and husband.		
REASON FOR LEAVING: n/a		

DATES: From: 10/2007 To: 9/2016		EMPLOYER: CHANGELAB SOLUTIONS	POSITION TITLE: Senior Program Director
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Oakland, California			
SUPERVISOR: Ben Winig - Vice President of Law			
HOURS PER WEEK: 40			
DUTIES: Provided technical legal assistance to cities, counties, state government agencies, and advocates throughout the United States on tobacco control, nutrition and other public health issues, specializing in business licensing, public financing (taxes and fees), code enforcement and land use issues. Drafted and reviewed model ordinances and policies and provided legal technical assistance on implementation and enforcement of those policies.			
REASON FOR LEAVING: physical disability due to strokes.			
DATES: From: 8/2006 To: 8/2016		EMPLOYER: Independent contractor; administrative hearing officer	POSITION TITLE: ADMINISTRATIVE HEARING OFFICER
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 2161 Walnut Blvd., Walnut Creek, California, 94597			
PHONE NUMBER: 5107599633	SUPERVISOR: Ian McLaughlin - hearing officer	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0		
DUTIES: ADMINISTRATIVE HEARING OFFICER, Various Counties, ----- Served as Administrative Hearing Officer for City of Petaluma, and provided administrative hearing officer services for other jurisdictions as needed. Conducted administrative hearings and issued written decisions on violations of municipal and zoning codes.			
REASON FOR LEAVING: disability due to strokes			
DATES: From: 9/2004 To: 6/2006		EMPLOYER: RIBACK, SILVER & WILSON	POSITION TITLE: City Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Santa Rosa, California			
SUPERVISOR: Rich Rudnasky - Managing Partner			
HOURS PER WEEK: 40			
DUTIES: Associate/Of Counsel, ----- Counseled municipalities and special districts on general municipal law, including the Brown Act, government ethics and conflicts of interest, land use and planning, labor and employment, fee adoptions, and Constitutional issues. Served as City Attorney/Assistant City Attorney for the City of Clearlake and Assistant City Attorney for the City of Healdsburg. Drafted ordinances, resolutions, and related legislative documents. Successfully completed several municipal code enforcement actions.			
REASON FOR LEAVING: to pursue other opportunities			
DATES: From: 12/2000 To: 5/2003		EMPLOYER: Senate Majority Office	POSITION TITLE: SENATE MAJORITY LEGISLATIVE COUNSEL
ADDRESS: (Street, City, State/Province, Zip/Postal Code) Hawaii State Capitol, Honolulu, Hawaii, 96815		COMPANY URL: capitol.hawaii.gov	
PHONE NUMBER: 808 2000	SUPERVISOR: Susan Claveria - Director	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 0		
DUTIES: Advised State Senate Standing Committee (covering Transportation, Military Affairs and Government Operations) on legal, technical, and substantive policy issues; drafted legislation, legislative committee reports, resolutions, certificates, correspondence and speeches; conducted legal research and provided oral and written legal opinions to Senators. Focused on transportation, government ethics, and election law issues.			
REASON FOR LEAVING: to pursue other opportunities			
DATES: From: 10/1998 To: 11/2000		EMPLOYER: Republic of Palau National Congress	POSITION TITLE: Legislative Counsel
ADDRESS: (Street, City, State/Province, Zip/Postal Code) P.O.Box 8, Koror, International, 96820		COMPANY URL: www.palaugov.net	
PHONE NUMBER: 141500000	SUPERVISOR: Drew Bohan - Legal Counsel	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
HOURS PER WEEK: 40	# OF EMPLOYEES SUPERVISED: 3		

DUTIES:
 NATIONAL CONGRESS, Koror, Republic of Palau
 House of Delegates, -----
 Advised federal legislators on legal and technical issues and policy decisions; drafted legislation, legislative committee reports, legal opinions, treaty documents, correspondence and speeches; assisted in preparation of Republic of Palau's annual national budget, including investigation of budgetary requests; assisted legislators in conducting oversight hearings. Member, Presidential Task Force to create national health care plan; Task Force on national ``Y2K'' compliance.

REASON FOR LEAVING:
 to pursue other opportunities

DATES:
 From: 12/1996 To: 10/1998

EMPLOYER:
 HANCOCK ROTHERT & BUNSHOFT LLP

POSITION TITLE:
 Associate Attorney

ADDRESS: (Street, City, State/Province, Zip/Postal Code)
 San Francisco, California

SUPERVISOR:
 Paul Rosenlund - Senior Partner

HOURS PER WEEK:
 40

OF EMPLOYEES SUPERVISED:
 0

DUTIES:
 Associate Attorney, Law Clerk, -----
 Managed high-volume caseload and provided range of litigation-related services to resort owners and operators and equipment manufacturers, involving premises liability and product liability issues. Primary responsibilities included preparing briefs and legal memoranda, handling law and motion issues, representing clients before alternative dispute resolution proceedings, client counseling, taking and defending depositions, conducting written discovery and providing trial support.

PROFESSIONAL MEMBERSHIPS

REASON FOR LEAVING:
 to pursue other opportunities

CERTIFICATES AND LICENSES

Nothing Entered For This Section

Skills

Nothing Entered For This Section

ADDITIONAL INFORMATION

Nothing Entered For This Section

REFERENCES

Nothing Entered For This Section

Agency-Wide Questions

1. I UNDERSTAND THE CITY REQUIRES THAT I SUBMIT 10 YEARS OF WORK HISTORY AND I HAVE COMPLETED THIS ON MY APPLICATION. (If you have less than 10 years of work history, include all work history. Do not enter 'SEE RESUME' in the work history fields. If you overlooked this requirement, go back to the job application and edit the WORK HISTORY section.)
Yes
2. I UNDERSTAND THE CITY REQUIRES THAT I ACCOUNT FOR ANY TIME OVER 30 DAYS BETWEEN JOBS. IF APPLICABLE TO MY WORK HISTORY, I HAVE COMPLETED THIS ON MY APPLICATION. (If you overlooked this requirement, go back to the job application and edit the WORK HISTORY section. To account for the time between jobs, enter the following information in the required fields: Company="N/A" City="N/A" State=Your state of residence at the time Start and End Date= Period of no employment Position Title="N/A" Hours Worked="0" Duties=Reason you were not working, e.g.: looking for work, personal reasons, full-time student, etc.)
Yes
3. ARE YOU CURRENTLY EMPLOYED BY THE CITY OF WALNUT CREEK?
No
4. HAVE YOU PREVIOUSLY BEEN EMPLOYED BY THE CITY OF WALNUT CREEK?
No
5. DO YOU HAVE ANY RELATIVES EMPLOYED BY THE CITY OF WALNUT CREEK?
No
6. CALIFORNIA DRIVER'S LICENSE EXPIRATION DATE (If you do not have a CA driver's license, enter "N/A")
expired 7/15/20
7. PLEASE INDICATE WHERE YOU FIRST LEARNED OF THIS JOB VACANCY?
City of Walnut Creek Website
8. THE FOLLOWING TWO QUESTIONS (GENDER/ETHNIC CATEGORY) WILL BE USED FOR STATISTICAL PURPOSES ONLY. It will enable the Human Resources Department to evaluate City selection processes for compliance with federal and state equal employment opportunity laws. This information is requested on a voluntary basis; your application will be processed whether or not you complete these questions. Thank you for your assistance.
I choose to answer questions 11 & 12. My responses are given voluntarily.

Job Specific Supplemental Questions

1. What is the length of residency at your current address?
We moved to our current address in 2013 when my grandmother passed.
2. What is your total length of residency within Walnut Creek?
2013-present.
3. Do you live within the Walnut Creek City limits?
Yes
4. Are you a registered voter?
Yes
5. Are you a graduate of the City's Citizen's Institute?
no
6. If you are currently serving on a commission or have previously served on a public body, indicate the agency and explain what significant contributions you made.
I served on PROS Commission from 2014-2017, and resigned after having multiple strokes that rendered me disabled. During my time on PROS I think I made significant contributions to several projects based on my professional and personal experience, most notably as a member of the community gardens task force.;
7. Considering your experience and activities in business, professional, social, or other organizations, indicate the experience, technical training, and/or skills which qualify you to serve on the commission for which you are applying:
I am a current user of the county paratransit service, and in my previous professional experience as a public health policy attorney I gained extensive knowledge of healthy transportation planning.
8. Which Commission are you interested in serving? (Please check all that apply). Please answer the supplemental questions for that commission below; for others, please answer "N/A".
Central Contra Costa Transit Authority Advisory Committee
Please read carefully: The information you provide will be reviewed and used to determine your eligibility to move forward in the selection process. Incomplete responses, false statements, omissions, or partial information may result in disqualification from the selection process. If selected, the information that you have provided will be verified. If the information is not consistent, you may be disqualified from this selection process. I understand the above mentioned statements.
Yes
9. [CENTRAL CONTRA COSTA TRANSIT AUTHORITY ADVISORY COMMITTEE]: Why are you interested in becoming Walnut Creek's Representative?
Since 2016 I have been physically disabled and unable to drive so I am a current user of the county paratransit system and understand how important the service is for the disabled community.
10. [CENTRAL CONTRA COSTA TRANSIT AUTHORITY ADVISORY COMMITTEE]: How often do you use public fixed-route transit?
Never
11. [CENTRAL CONTRA COSTA TRANSIT AUTHORITY ADVISORY COMMITTEE]: How often do you paratransit?
Infrequently (1 day/week)

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge.
 I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S.
 I understand that I may be required to verify any and all information given on this application.
 I understand that this completed application is the property of the City of Walnut Creek and will not be returned.
 I understand the City of Walnut Creek will contact prior employers and other references.
 I understand that I must notify the Human Resources Department of any changes in my name, address, email, or phone number.
 I understand that employment is contingent upon my provision of written verification of my identity and the legal right to work in the United States.
 I understand that the information I have provided in this application will be verified by the City of Walnut Creek and that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work.

This application was submitted by Ian Edward McLAUGHLIN on 2/12/22 6:54 AM

Signature_____

Date_____