

Class Pass Program

County Connection has developed a **FREE Class Pass Program** available to all schools served by our regularly scheduled bus routes. The program is designed to help familiarize students with public transportation. Teachers may take their students on free trips twice a year or once per summer session on our fixed-route bus system, Monday through Friday, during the off-peak hours of 9 am to 2 pm.

Procedures:

- Fill out a Request form and mail, fax or email it to County Connection so that we receive it at least two weeks prior to the date of your intended trip. **Please allow at least two weeks to process the form. If less than two weeks prior to trip, teacher may have to purchase bus passes or change date of trip.**
- We will plan a personalized trip for your class which involves several different departments.
- A Class Pass trip should include no more than 35 students at a time. Additionally, because the class will be using regularly scheduled public transportation, it may be necessary to break a class into smaller groups depending on the size of the bus or the number of passengers already on board.
- Large groups that are split may be scheduled on two consecutive buses based on the public timetable for the route. Bus departures for each portion of a split group may differ by thirty minutes or more depending on the route. We will do our best to accommodate large groups but we must be considerate of our regular riders and we are not allowed to add additional unscheduled buses.
- Class Pass trips are only valid on County Connection fixed-route services. The Class Pass group must board and leave the bus only at authorized bus stops.
- A copy of the trip plan will be forwarded to our Bus Operations Department so that the bus driver can be advised that there will be a group boarding the vehicle.
- When using the Class Pass, teachers will simply show the ticket to the bus driver upon boarding.
- Each class will be entitled to two trips per school year using the Class Pass Program. Any additional trips will require the purchase of punch cards and I'll find the lowest cost for your group.
- **Summer school programs** will be entitled to one trip. Any additional trips will require the purchase of punch cards and I'll find the lowest cost for your group.



Please note that these buses are on a regular schedule and are unable to wait for you. Plan to be at the bus stop at least 5 minutes before the scheduled departure time.

For more information about this program, call **Valerie Volk at (925) 680-2042.**

County Connection