


Inter Office Memo**To:** Board of Directors**Date:** September 7, 2010**From:** 
J. Scott Mitchell
Director of Maintenance**Reviewed By:** **SUBJECT:** Access Control**BACKGROUND:**

Since 2007/08 CCCTA has been the beneficiary of a Homeland Security Grant with the purpose of upgrading the security at the CCCTA facility located at 2477 Arnold Industrial Way, Concord, California.

SUMMARY OF ISSUES:

With the Homeland Security Grant in hand we have done extensive interviews and research and come to the conclusion that a proximity card security system, if implemented, would increase the security and safety for CCCTA and its staff.

The system we have chosen was developed by the Siemens Industry. This system was sourced through the State CMAS contract. We along with our legal advisors negotiated a contract that will upgrade our current system. The system we are proposing would switch the mechanism for opening a locked door from the traditional key to a proximity card/employee ID. This system would allow CCCTA to authorize access to individuals based on job requirements, and allow CCCTA to monitor employee and visitor traffic based on time of day and area access. This system would also allow staff to quickly restrict access to unauthorized individuals.

FINANCIAL IMPLICATIONS: The negotiated contract with the Siemens Industries is for \$321,467.05. The Homeland Security Grant has provided us with \$319,320.00. The additional fund would be provided with TDA funds budgeted for facility security purposes.

RECOMMENDATIONS: The O&S Committee recommends that the Board of Directors authorize the General Manager to enter into an agreement with Siemens Industries for the purchase and installation of the Siemens Industry proximity card security system for an amount not to exceed \$321,467.05.

ACTION REQUESTED: The O&S Committee recommends that the Board of Directors at its September 16, 2010 meeting, authorize the General Manager to enter into an agreement with Siemens Industries for the purchase and installation of the Siemens Industry proximity card security system.