

Citizens Advisory Committee
Contra Costa Transportation Authority at Hookston Square
***New Location:* Pleasant Hill City Offices**
100 Gregory Lane, Pleasant Hill - Large Community Room
Tuesday, Oct. 5, 2010 at 6:30 PM

**If you are unable to attend or need directions, please call Marie Knutson before noon on the day of the meeting at 680-2041. If this is your first meeting, please call for directions.

Agenda

1. Call to Order – Roll Call – Quorum Determination (5 members required to conduct business)
2. Agenda Approval*
3. Approval of Minutes of Sept. 7, 2010*
4. Public Comment
5. Update on plan for New RM2 Funded Route to CSU (10X), Route 98X, and Route 25.
Anne Muzzini, Director of Planning and IT, to present.
6. Restructuring of Advisory Committees – update
7. Community Outreach
8. CAC Phone Line
9. CCCTA Board of Directors Meeting
10. CCCTA Board of Directors Committee Reports
 - a. A&F Committee
 - b. O&S Committee
 - c. MP&L Committee
11. Old Business
12. New Business
13. Committee Member Communications
14. Community Events*
15. Adjournment – Next meeting Tuesday, November 2, 2010 at 6:30 PM

*Enclosure

County Connection Scheduled Committee Meeting agendas are posted at www.cccta.org.

Call 925-676-1976 to confirm date, time, and location prior to attending a meeting.

General Information

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.CCCTA.org.

Public Comment: Each person wishing to address the CCCTA Citizens Advisory Committee (CAC) is requested to complete a Speakers Card for submittal to the Committee Chair before the meeting convenes or the applicable agenda item is discussed. Persons who address the Committee are also asked to furnish a copy of any written statement to the staff liaison. A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Committee. Each individual will be allotted three minutes, which may be extended at the discretion of the Committee Chair.

Accessible Public Meetings: Upon request, CCCTA will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by CCCTA at least 48 hours before the meeting convenes. Requests should be sent to Manager of Marketing, 2477 Arnold Industrial Way, Concord, CA 94520 or burdick@cccta.org.

Shuttle Service: With 24-hour notice, a CCCTA LINK shuttle can be available at the Pleasant Hill BART station for individuals who want to attend the CAC meetings. To arrange for the shuttle service, please call Mary Walker at (925) 680-2068, no later than 24 hours prior to the start of the meeting.

Summary Minutes

The meeting was called to order at 6:30 PM.

Citizens Advisory Members present were, Harvey Riggs, Charles Evans, Charles Hogle, Gwen Stitzell, and Beverli Marshall. P.J. Dhoot, and Mike Meringer were absent but excused.

County Connection (CCCTA) Staff present: Marie Knutson, and Mary Burdick

Approval of Agenda

The agenda was approved.

Approval of the Minutes

The minutes were approved.

Public Comment

None.

Community Outreach

Community Outreach was previously listed as *Goals*: Includes observations from riding and talking to bus patrons.

Gwen Stitzell had heard from riders that buses traveling between the Rossmoor area (route 1) and BART were not waiting for arriving BART riders to get to the bus. Ms. Burdick asked Ms. Stitzell to see if she could get more information: day, time, direction, so that supervisors could investigate. Ms. Burdick thanked her for the information.

CAC Phone Line

No messages.

CCCTA Board of Directors Meeting

Harvey Riggs reported that the Board held its annual election and the new Chair would be Dave Hudson, Amy Worth would be Vice Chair, and Karen Stepper would be Secretary. The committees were announced and Gayle Uilkema was thanked for her term as Chair.

The "Clipper" subcommittee asked for a letter of encouragement for the implementation of the universal card for local transit agencies, including CCCTA.

Mr. Riggs also reported that Ann Muzzini of CCCTA presented the pass options for DVC students. Increase in the amount was discussed. Mr. Riggs requested a more direct route from DVC San Ramon to the Pleasant Hill campus. The Board approved forwarding Ms. Muzzini's information to DVC. If accepted, the Board agreed that in one year, they would review revenue and added ridership, etc.

A&F Meeting

Ms. Knutson reported that, according to the agenda, the A&F committee discussed the combining of the Accessible Services Committee (ASC) with the Citizens Advisory Committee. Timing, agenda content, and representation were discussed. The Committee was willing to meet earlier, but said it would be difficult to meet during business hours due to their employment outside the committee. The Committee was willing to meet less frequently. The committee asked to have the item on the October agenda as well, after it was presented to the ASC.

O&S Meeting

Charles Hogle said the O&S Committee discussed the easement to the sewer line on CCCTA property. The Committee also discussed a key card entry system for CCCTA, tire contract negotiations and route 98X and 10X possibilities.

MP&L Meeting

Mary Burdick reported the MP&L Committee discussed The DVC Opening & Dedication Ceremony. The Committee also discussed a memo regarding the allocation of time and funds in the marketing department.

Old Business

Ms. Knutson reported on the status of the bench that was missing from in front of the Pleasant Hill post office. It was to be in place by the next day.

New Business

Ms. Burdick talked about the Oct. 2nd dedication of the Pleasant Hill BART/ Contra Costa Center Transit Village.

Committee Member Communications

None.

Community Events

Staff presented events for September including public hearings for route 98X and 25.

The meeting was adjourned at 7:25PM.

Marie Knutson, Community Relations and CAC Liaison

Date

Inter Office Memo

To: MP&L, CAC, Board of Directors
From: Marie Knutson
Community Relations

Date: Sept. 29, 2010
Reviewed By:

SUBJECT: Community Events Update

SUMMARY OF ISSUES:	This is an update of the community events, school programs and company functions currently scheduled for Oct. 2010.
RECOMMENDATIONS:	For information only.
FINANCIAL IMPLICATIONS:	Event costs have been figured into the marketing promotions budget.
OPTIONS:	N/A
ACTION REQUESTED:	For information only.
ATTACHMENTS:	None.
RECOMMENDATIONS FROM COMMITTEE:	N/A

ADDITIONAL BACKGROUND INFORMATION:

Added to Sept. 2010

- 9/21 Heald College (information table)
- 9/22 CCCTA Tour
- 9/23 CCCTA Tour
- 9/28 Class Pass Presentation, John Muir Elementary, Martinez, 60 kids
- 9/30 Bus2U Childtime Learning Center

Public Events and Outreach Functions Scheduled for Oct. 2010:

- 10/2 Pleasant Hill BART/Contra Costa Center Transit Village Dedication
- 10/2 Monument Community Health Fair
- 10/8 Class Pass Presentation, Montair Elementary, Danville, 85 kids
- 10/8 Class Pass Presentation, Murray Elementary, Dublin, 60 kids
- 10/13 Lafayette Networking Event
- 10/14 Martinez Networking Event
- 10/19 Moraga Business Seminar
- 10/20 Valhalla Elementary Big Wheel Event (Bus2U)
- 10/20 Pleasant Hill Networking Event
- 10/21 Shadelands Business Park Transit Fair
- 10/21 Pleasanton Tri-Valley Green Event
- 10/28 Walnut Creek Networking Event - W.C. Library