

# The County Connection

2477 Arnold Industrial Way Concord, CA 94520-5326 (925) 676-7500 www.cccta.org

Agenda Item No. 4.a.

## CCCTA BOARD OF DIRECTORS

### MINUTES OF THE REGULAR MEETING

September 16, 2010

#### CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Hudson called the meeting to order at 9:00 a.m. Board Members present were Directors Dessayer, Horn, Manning, Mitchoff, Schroder and Simmons. Director Hoffmeister arrived after the meeting convened. Directors Stepper, Uilkema and Worth were absent.

Staff: Ramacier, Chun, Glenn, Burdick, Casenave, Jones, Knutson, Madrigal, Martinez and Mitchell

#### PUBLIC COMMUNICATION

Director Horn announced CCCTA is considering potential changes to Route 25 and the elimination of Route 98X. He will provide further comments during Board Communication.

#### CONSENT CALENDAR

MOTION: Director Manning moved approval of the Consent Calendar, consisting of (a) Approval of Minutes of Regular Meeting of August 19, 2010; (b) Approval of Amended Minutes of Regular Meeting of June 17, 2010; (c) CCCTA Investment Policy—Quarterly Reporting Requirement; and (d) Acceptance of Quitclaim Deed from the Central Contra Costa Sanitary District for Sewer Line Easement over 2477 Arnold Industrial Way, Concord, California and Resolution No. 2011-006. Director Mitchoff seconded the motion and it was approved.

Aye: Directors Dessayer, Horn, Hudson, Manning, Mitchoff, Schroder and Simmons

No: None

Abstain: None

Absent: Directors Hoffmeister, Stepper, Uilkema and Worth

#### REPORT OF CHAIR

##### Seating of New CCCTA Officers

Chair Hudson assumed the position of Chair. He advised Committee assignments were designated to ensure that three Directors serve on all three Board Committees prior to becoming a CCCTA Officer.

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Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

## **REPORT OF LEGAL COUNSEL**

### **Amended Conflict of Interest Code**

Madeline Chun, Legal Counsel, advised the Board is required to review the Conflict of Interest Code under California law every two years. The proposed amendment reflects the different employee classifications that are now in effect.

**MOTION:** Director Dessayer moved approval of Resolution No. 2011-003, which adapts an amended Conflict of Interest Code. The motion was seconded by Director Manning and it passed.

Aye: Directors Dessayer, Horn, Hudson, Manning, Mitchoff, Schroder and Simmons  
No: None  
Abstain: None  
Absent: Directors Hoffmeister, Stepper, Uilkema and Worth

## **REPORT OF GENERAL MANAGER**

General Manager Rick Ramacier advised staff was notified by Teamsters Union, Local 856, AFL-CIO, which represent the Transit Supervisors, that they are anticipating taking a vote to accept another one-year wage freeze. The wage increase is due October 1, 2010; their contract expires in 2011.

Saturday, September 25<sup>th</sup>, is the date for the DVC Transit Center grand opening at 10:30 a.m. He referred the Board to a handout at the meeting showing the location of the dedication ceremony.

### **Recognition of Employees with 20 Years of Service**

Mr. Ramacier recognized the following employees for their twenty years of service and presented those in attendance with certificates of appreciation.

- Sharon Grant, Transportation Coordinator
- Glenn Jones, Senior Facility Worker
- Jorge Martinez, Transit Operator

### **Report on CTA 45<sup>th</sup> Annual Fall Conference & Expo**

Mr. Ramacier reported on major topics discussed at the California Transit Association's 45<sup>th</sup> Annual Fall Conference & Expo, two of which were the economic situation and potential election results on transit. One session focused on a transit operator in Orange County that is looking at new ways to structure Paratransit service. Another session discussed Proposition 22 that would protect local government and transit funding if approved by the voters in November.

## **REPORT OF STANDING COMMITTEES**

### **Administration and Finance Committee**

#### Restructuring the Advisory Committees

Director Dessayer introduced this topic by stating that CCCTA has two advisory committees, the CAC and ASC. Due to the amount of staff time required to coordinate their meetings, the A&F Committee is recommending that the two committees be combined into one committee that meets every other month and grandfather the current members into the new committee. This will release some of the time of CCCTA's shrinking administrative staff so they can pursue other productive work.

MOTION: Director Dessayer made a motion to send to the CAC and ASC for their input the recommendation of the A&F Committee, which is to combine the CAC and the ASC into one committee that meets every other month, grandfather members of both committees into the new advisory committee and, in time, transition the membership to reflect one appointment per jurisdiction, and schedule for the October Board meeting final action on the proposed restructure. The motion was seconded by Director Mitchoff, and it was approved.

Aye: Directors Dessayer, Horn, Hudson, Manning, Mitchoff, Schroder and Simmons  
No: None  
Abstain: None  
Absent: Directors Hoffmeister, Stepper, Uilkema and Worth

#### Diablo Valley College (DVC) Transit Hub Budget

Director Dessayer advised the A&F Committee thoroughly reviewed this item. Director Mitchoff said she recognized the issues brought to the attention of the A&F Committee and she thanked them for their time. She felt it was best to move forward with the Committee's recommendation.

MOTION: Director Dessayer made a motion to approve the recommendation of the A&F Committee, which is to authorize the General Manager to dispense funds not to exceed \$250,000 for the completion of the DVC Transit Hub Project. Director Mitchoff seconded the motion and it received a vote of approval.

Aye: Directors Dessayer, Horn, Hudson, Manning, Mitchoff, Schroder and Simmons  
No: None  
Abstain: None  
Absent: Directors Hoffmeister, Stepper, Uilkema and Worth

#### **Operations and Scheduling Committee**

##### Access Control System

Director Horn stated this item would convert building key locks to electronic card locks. The project is fully funded by grants from Homeland Security and TDA. Scott Mitchell, Director of Maintenance, advised the access control system would allow better monitoring of who is in the buildings and it could restrict access to certain areas.

MOTION: Director Horn moved approval of Resolution No. 2011-004 that authorizes award of contract to Siemens Industry, Inc. to provide an access control system. The motion was seconded by Director Simmons, and it was approved.

Aye: Directors Dessayer, Horn, Hudson, Manning, Mitchoff, Schroder and Simmons  
No: None  
Abstain: None  
Absent: Directors Hoffmeister, Stepper, Uilkema and Worth

##### Leased Tires and Related Services Contract

Director Horn advised CCCTA traditionally enters into a contract for leased tires and related services on a five-year basis. Mr. Mitchell described the benefits of contracting this type of service. One company submitted a bid this year and staff conducted a price analysis, which was found to be fair and reasonable. Staff is considering the purchase of a nitrogen generator, and CCCTA may be using nitrogen rather than air later this year.

**MOTION:** Director Horn moved approval of Resolution No. 2011-005, which authorizes award of contract to the Goodyear Tire and Rubber Company for leased tires and related services. The motion was seconded by Director Dessayer and it was approved.

Aye: Directors Dessayer, Horn, Hudson, Manning, Mitchoff, Schroder and Simmons  
No: None  
Abstain: None  
Absent: Directors Hoffmeister, Stepper, Uilkema and Worth

#### **ADVISORY COMMITTEE REPORTS**

**Citizens Advisory Committee:** There was no report.

**Accessible Services Committee:** There was no report.

#### **BOARD COMMUNICATION**

Director Horn advised CCCTA is contemplating some changes on Route 25 and the elimination of Route 98X. Public hearings are scheduled for Route 25 on September 30, 2010 from 4:00 p.m. to 6:00 p.m. at the Lafayette Chamber of Commerce offices and for Route 98X on September 28, 2010 from 4:00 p.m. to 6:00 p.m. at the Martinez City Hall.

Director Simmons advised the Walnut Creek City Manager agreed to have the A&F Committee continue to meet at the Walnut Creek city offices.

#### **CLOSED SESSION**

At 9:17 a.m. Chair Hudson announced the Board would adjourn to closed session to confer with the Labor Negotiator regarding future negotiations with the Amalgamated Transit Union (ATU), Local 1605, pursuant to Government Code Section 54957.6. The Board reconvened in open session at 9:47 a.m.

(Director Hoffmeister arrived during the closed session.)

#### **OPEN SESSION**

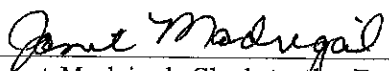
##### **Report of Action(s) Taken During the Closed Session**

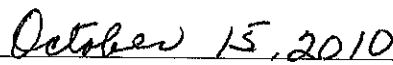
Chair Hudson reported that the Board met in closed session with its Labor Negotiator, pursuant to Government Code Section 54957.6, and provided instructions regarding labor negotiations with the ATU.

#### **ADJOURNMENT**

Chair Hudson adjourned the regular meeting at 9:49 a.m.

Minutes prepared by

  
Janet Madrigal, Clerk to the Board

  
Date