

**SUMMARY MINUTES  
OPERATIONS & SCHEDULING (O&S) COMMITTEE  
3338 Mt. Diablo Boulevard, Lafayette, CA  
Meeting of Friday, October 1nd, 2010, @ 9:00 a.m.**

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**Directors in Attendance:** Director Horn, Director Schroder  
**Staff:** Rick Ramacier, Anne Muzzini, Bill Churchill  
**Guests:** Ralph Hoffman, Marci McGuire  
**CAC:** Charles Hogle  
**Call to Order:** Meeting called to order at 9:00 a.m. by Director Horn

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1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None.
3. **Approval of O&S Summary Minutes for September 3, 2010:** Minutes were approved.
4. **Maintenance:** None.
5. **Planning and Scheduling:**
  - a) Review Comments received from 9/28 and 9/30 Public Hearings: Ms. Muzzini explained that the attendance at the public hearings had been low, but that many comments had been submitted via the website blog. Most comments were from riders of the 98X who use the route for work and school trips and focused on the fact that if the 98X is eliminated, they would have to pay twice as much and travel for twice as long.
  - b) Route #25 Service Change: Ms. Muzzini presented a plan to re-route the #25 so that it serves Pleasant Hill Road and Olympic. She explained that the modification will increase the ability of the route to attract riders by providing new service on Olympic Blvd.
  - c) Route #98 Elimination: Staff explained that based on the comments received at the public hearings, they did not recommend elimination of the route #98X. Ms. Muzzini asked for more time to explore options for retaining the RM2 funding and increasing the farebox recovery ratio of the route. Options discussed included decreasing the number of service hours and/or increasing ridership and fare revenues.
  - d) Dublin BART Station Opening & Timing of Service Changes: Ms. Muzzini explained that the Dublin station opening is scheduled for February 2011, which is mid operator bid. She recommended that any route changes that are determined to be made not be implemented mid-bid, but at the Spring bid change. The Committee agreed that any route changes to reflect the opening would be effective and the subsequent bid change.
6. **Paratransit and Accessible Services:** None
7. **Staff Reports**
  - a. Fixed Route Reports – August 2010: The reports were reviewed and discussed.
  - b. LINK Monthly Reports – July 2010: The reports were reviewed.
9. **Committee Comments:** There was discussion of the fact that Bank of the West was moving to Bishop Ranch and there were expected to be many more riders on the 96X and other routes serving these employees.
10. **Future Agenda Items:** None identified

11. **Next Scheduled Meeting:** The next meeting is scheduled for: **November 5, 2010 at 9:00 a.m.** at 3338 Mt. Diablo Boulevard in Lafayette.
12. **Adjournment:** The meeting was adjourned at 10:30 am

Minutes prepared and submitted by:

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Anne Muzzini  
Director of Planning and Technical Services

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Date