

SUMMARY MINUTES

Central Contra Costa Transit Authority (CCCTA)
ACCESSIBLE SERVICES COMMITTEE (ASC)
CCCTA Administrative Offices – **Board Room, Paratransit Building**
2477 Arnold Industrial Way, Concord, CA 94520

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Meeting of October 22, 2010

In Attendance: Eileen Vonk, Sandra Smith, David Loyd, Phil Reed, Connie Whiting,
Sue Littlehale, Maureen Murphy
Absent: Sarah Vital, Dan Dumas
Guests: Gary Boyadjion (LINK), Robert Greenwood (LINK)
Staff Present: Mary Burdick
Call to Order: 9:00 a.m.

1. **Approval of Agenda Items:** The agenda was approved as presented.
2. **Approval of Minutes:** The minutes of the September 24, 2010 meeting were approved.
3. **Public Comment and/or Communication:** None
4. **Staff Reports:**
 - a. **ADA Certification and Recertification Report(s)** – The Committee accepted the report, but pointed out that the year designated in the title read FY2009 and needs to be updated.
 - b. **LINK Monthly Operating Summary** – Total passengers in September 2010 were up slightly over passengers the September 2009, but overall the trend of YTD declines in several performance measurements (riders, hours, miles, revenue, etc.) was noted.
 - c. **ADA Related Customer Service Reports** – Sandra Smith reported that there were no ADA related complaints in October.
 - d. **Driver Appreciation Program** – The September winner was Sophia Morris.
 - e. **Ramp Events** – Both August and September numbers were included on the October report. The report was accepted by the Committee.
5. **CCCTA Advisory Committees** – Sandra Smith reported that she addressed the Board of the ASC's recommendation to keep both the ASC and CAC as separate advisory committees since the focus of each group is entirely different. The concerns stated included the ASC's fear that ADA issues become overshadowed, meeting times and the availability of LINK staff at the meetings, and the length of a combined meeting. Board comments favorable to a consolidated committee included the fact that because fixed-route service levels dictate paratransit service levels, integrating the two committees will promote greater understanding of the big transit picture. The Board asked that the A&F

AGENDA ITEM 2.

Committee further explore with the two advisory committee what might be the goals and structure of an integrated committee.

6. Accessible Services Committee Issues:

- a. **Status of ASC Representation** – Representatives are needed for the Town of Moraga and the City of Clayton.

7. Future Agenda Items: Possibly explore the number of eligible LINK clients who are ineligible for LINK service on weekends due to the reduced level of fixed-route service.

8. Next Scheduled Meeting: December 3, 2010

9. Adjournment: The meeting was adjourned at 10:20 a.m.

Minutes prepared by: Mary Burdick, ASC Liaison, CCCTA

Date