

**To:** Citizen's Advisory Committee  
**From:** Mary Burdick, Senior Manager of Marketing

**Date:** December 28, 2010  
**Reviewed By:**

**SUBJECT: Restructuring Advisory Committees**

**SUMMARY OF ISSUES:**

In October, CAC representative Gwen Stitzell attended the Board of Directors meeting to respond to a recommendation that the CAC and the ASC combine. The recommendation from the A&F Committee was based on several factors:

- Reduced staffing levels
- Difficulty in recruiting and retaining members for two separate committees
- Increased public input via the website, social media outlets, and public workshops

Both advisory committees have expressed concern about combining the two groups citing that they each have a completely different focus, conflicts in meeting times, and the concern that combining the two groups will diminish the voice of their represented groups. The recommendation by both advisory committees was that the two committees remain autonomous, but to meet every other month.

There is still interest in integrating the two committees. Those in favor cite that a combined committee will provide members with greater knowledge of the issues facing public transportation as a whole. Because of the interrelationship between fixed-route and paratransit service, both committees could benefit by combining.

**RECOMMENDATIONS:**

Staff needs to report back to the A&F Committee final comments from both citizen groups. At this time staff needs to hear from the CAC how combining the two committees will impact the riders and the residents of the communities you serve.