

The County Connection

2477 Arnold Industrial Way Concord, CA 94520-5326 (925) 676-7500 www.cccta.org

BOARD OF DIRECTORS

MEETING AGENDA

Thursday, December 16, 2010
9:00 a.m.

CCCTA Paratransit Facility Board Room
2477 Arnold Industrial Way
Concord, California

The CCCTA Board of Directors may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

1. Call to Order/Pledge of Allegiance
2. Roll Call/Confirm Quorum
3. Public Communication
4. Consent Calendar
 - a. Approval of Minutes of Regular Meeting of November 18, 2010*
 - b. CCCTA Investment Policy—Quarterly Reporting Requirement*
 - c. Express Bus Fares*
Resolution No. 2011-007*
(The Resolution authorizes the collection of an additional 25 cents for passengers using a monthly pass, a 12-punch pass, and a commuter pass as fare media when riding express buses.
5. Closed Session
 - a. Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Designated Negotiator: Pat Glenn, Esq.
-Amalgamated Transit Union, Local 1605

*Enclosure

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

6. Open Session
 - a. Report on Action(s) Taken During the Closed Session

7. Report of Chair

8. Report of General Manager

- a. Recognition of Departing Employee
- b. State Budget Update
- c. Federal Legislative Update

9. Advisory Committee Reports

- a. Citizens Advisory Committee
- b. Accessible Services Committee

10. Board Communication

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to committee or staff for information, or requesting a report (on any matter) be made at another meeting.

11. Adjournment

General Information

Public Comment: Each person wishing to address the CCCTA Board of Directors is requested to complete a Speakers Card for submittal to the Clerk of the Board before the meeting convenes or the applicable agenda item is discussed. Persons who address the Board are also asked to furnish a copy of any written statement to the Clerk.

Persons who wish to speak on matters set for Public Hearings will be heard when the Chair calls for comments from the public. After individuals have spoken, the Public Hearing is closed and the matter is subject to discussion and action by the Board.

A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Board. Each individual will be allotted three minutes, which may be extended at the discretion of the Board Chair.

Consent Items: All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or a member of the public prior to when the Board votes on the motion to adopt.

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.CCCTA.org.

Accessible Public Meetings: Upon request, CCCTA will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by CCCTA at least 48 hours before the meeting convenes. Requests should be sent to the Board Clerk, Janet Madrigal, at 2477 Arnold Industrial Way, Concord, CA 94520 or madrigal@cccta.org.

Shuttle Service: With 24-hour notice, a CCCTA LINK shuttle can be available at the North Concord BART station for individuals who want to attend the Board meetings. To arrange for the shuttle service, please call Mary Walker at 925/680-2068, no later than 24 hours prior to the start of the meeting.

Currently Scheduled Board and Committee Meetings

Board of Directors:	Thursday, January 20, 9:00 a.m., CCCTA Board Room
Accessible Services:	Friday, January 28, 9:00 a.m., CCCTA Board Room
Administration & Finance:	Tuesday, January 4, 9:30 a.m., Pleasant Hill City Offices
Citizens Advisory:	Tuesday, January 4, 6:30 p.m., Pleasant Hill Community Room
Marketing, Planning & Legislative:	Thursday, January 6, 8:30 a.m., Walnut Creek City Offices
Operations & Scheduling:	Friday, January 7, 9:00 a.m., Supervisor Uilkema's Lafayette Office

Please contact CCCTA at 925/676-1976 to verify date, time and location prior to attending a meeting. The agenda is posted on CCCTA's Website (www.CCCTA.org) and at the CCCTA Administrative Offices, 2477 Arnold Industrial Way, Concord, California

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

November 18, 2010

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Hudson called the meeting to order at 9:00 a.m. Board Members present were Directors Dessayer, Horn, Manning, Mitchoff, Schroder, Simmons and Uilkema. Alternate Member Andersen represented the Town of Danville. Director Hoffmeister arrived after the meeting convened. Directors Schroder and Worth were absent. Chair Hudson introduced and welcomed Alternate Member Andersen to the meeting.

Staff: Ramacier, Chun, Glenn, Burdick, Casenave, Churchill, Madrigal, Mitchell and Muzzini

PUBLIC COMMUNICATION: There were no comments from the public.

CONSENT CALENDAR

MOTION: Director Horn moved approval of the Consent Calendar, consisting of Approval of Minutes of Regular Meeting of October 21, 2010. Director Manning seconded the motion and it was approved.

Aye: Directors Dessayer, Horn, Hudson, Manning, Mitchoff, Simmons and Uilkema
No: None
Abstain: Director Andersen
Absent: Directors Hoffmeister, Schroder and Worth

REPORT OF CHAIR

Chair Hudson referenced a handout he distributed at the meeting today regarding a bike sharing program instituted by the Metropolitan Transportation Commission (MTC) on the peninsula in San Francisco. He felt this would be a worthwhile program for implementation in the CCCTA service area. For the Winter Spare the Air Day program, Chair Hudson advised there may be some funds available for advertising on CCCTA buses. He asked staff to remove an old bus stop near the Dublin City Hall that was replaced by a new bus stop.

REPORT OF GENERAL MANAGER

Recognition of Employees with 20 Years of Service

Mr. Ramacier recognized Julie Berry, Transit Operator, and Rolando Aguilos, Service Worker, for their twenty years of service.

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

Recognition of Departing Employee

Mr. Ramacier recognized former Transit Operator Curtis Perrilliat for his twenty-one years of service.

Minor Changes to Route 98X

Mr. Ramacier reported that the O&S Committee approved a minor change to Route 98X. This route is funded with RM2 funds from MTC and provides express service between Martinez and Walnut Creek. The service has struggled to meet the MTC performance standards relative to RM2 funds. The corrective action approved by the O&S Committee is a reduction in service that will still accommodate the riders with minimum impact. Staff anticipates the same number of riders will use the service after a reduction in service during times when ridership is low. The reduction affects the headways and represents a cut of about 10-15% of the service. Due to the RM2 funding source, CCCTA staff is required to go to MTC for approval of this corrective action and a commitment to continue to fund the service, which will have a financial impact on CCCTA. The service was originally envisioned as a commuter route, but it is being utilized by transit-dependent riders to access the county hospital. It was very important to the O&S Committee to make sure that that presence of service remains.

(Director Hoffmeister arrived.)

Potential Impact of the Election on Transit

Mr. Ramacier advised a report will be given to the MP&L Committee next month regarding how the election may impact transit, in particular Propositions 22 and 26. Proposition 22 protects local development funds and transportation funds greater than they are protected today. Proposition 26 redefines many fees as taxes and, thus, requires a two-thirds vote to enact them in the future. Because this measure takes effect on January 1, 2010, it is not clear how it will impact the gas tax swap passed by the California Legislature in March. The worst case scenario for transit is if the gas tax swap is determined to be invalid. In that case, the increase in sales tax on diesel is illegal and must stop, which would reduce CCCTA's funding. A best case scenario is if Proposition 26 not only invalidates the gas tax swap but the legislation that was passed and signed into law that implements the gas tax swap. In that case, the repeal of the sales tax on gas is negated and returns, which would be a boon for transit because Proposition 22 now protects those funds.

On the federal side, the new Congress will be less inclined to provide a large increase in a transportation reauthorization bill. Discussions are now focused on a two-year bill that would get Congress back on track for reauthorization every six years. Mr. Ramacier also advised that, if there were no transit earmarks, California would receive more federal funds because of the formula share.

ADVISORY COMMITTEE REPORTS

Citizens Advisory Committee: There was no report.

Accessible Services Committee: There was no report.

BOARD COMMUNICATION

Director Simmons reported on a meeting he attended regarding the Walnut Creek BART transit village where a resident advised the current approach is not suitable for buses to make a right turn. He thanked Mr. Ramacier, Bill Churchill, Director of Transportation, and three Transit Operators for attending a recent City Council meeting when they were given a proclamation commemorating the free downtown shuttle. Walnut Creek City staff is looking at ways for businesses to help subsidize the shuttle in downtown Walnut Creek so it can continue to be provided free. Director Uilkema stated that, when there is a mega residential development, one component to be considered is transit passes for the residents as a condition of approval. In essence, this turns into a developer subsidy of transit. Developers seem to be more willing to accept transit passes rather than an outright contribution to transit service.

Director Hoffmeister advised the Concord City Council will reorganize on December 7, 2010 with appointments to various agencies in January 2011. She may or may not be returning to the CCCTA Board of Directors depending on that reorganization.

CLOSED SESSION

Conference with Labor Negotiator, Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1605

Conference with Labor Negotiator, Pursuant to Government Code Section 54957.6, Automotive Machinists Lodge No. 1173

At 9:20 a.m., Chair Hudson announced the Board would adjourn to closed session to confer with its labor negotiator, Pat Glenn, Esq., pursuant to Government Code Section 54957.6, pertaining to negotiations with the Amalgamated Transit Union, Local 1605, and the Automotive Machinists Lodge No. 1173.

(Director Mitchoff left the meeting during the closed session.)

OPEN SESSION

Report on Action(s) Taken Regarding Negotiations with the Amalgamated Transit Union, Local 1605

At 10:35 a.m. the Board reconvened in open session. Chair Hudson advised the Board conferred with and gave direction to its labor negotiator, Pat Glenn, Esq., pursuant to Government Code Section 54957.6, regarding negotiations with the Amalgamated Transit Union, Local 1605.

Consideration of Offer from the Automotive Machinists Lodge No. 1173

Chair Hudson further advised the Board conferred with its labor negotiator, pursuant to Government Code Section 54957.6, regarding negotiations and a letter received from Automotive Machinists Lodge No. 1173 dated November 8, 2010.

MOTION: Director Dessayer moved to accept the letter from Automotive Machinists Lodge No. 1173, dated November 8, 2010, proposing a one-year extension of their MOU, which incorporates a wage freeze, effective February 1, 2011 through February 1, 2012. Director Manning seconded the motion, and it was approved by the following vote.


Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Simmons and Uilkema
No: None
Abstain: None
Absent: Directors Mitchoff, Schroder and Worth

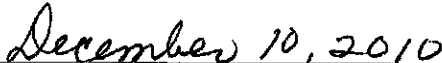
Director Hoffmeister asked staff to convey the Board's thanks and appreciation to the Automotive Machinists Lodge No. 1173 for their offer of a one-year wage freeze.

ADJOURNMENT

Chair Hudson adjourned the regular meeting at 10:40 a.m.

Minutes prepared by


Janet Madrigal, Clerk to the Board


Date

The County Connection

Inter Office Memo

TO: A&F Committee

DATE: December 1, 2010

FROM: Rick Ramacier
General Manager



SUBJECT: CCCTA Investment Policy – Quarterly Reporting Requirement

Attached please find CCCTA's Quarterly Investment Policy Reporting Statement for the quarter ending September 30, 2007.

This certifies that the portfolio complies with the CCCTA Investment Policy and that CCCTA has the ability to meet the pool's expenditure requirements (cash flow) for the next six (6) months.

**CCCTA
BANK CASH AND INVESTMENT ACCOUNTS
ROUNDED OFF TO NEAREST \$)**

investment.xls 12/6/2010 9:32

FINANCIAL INST	C	TYPE	PURPOSE	PER BANK JUNE 2010	PER BANK SEPT2010	PER BOOK SEPT2010
FIXED ROUTE						
First Republic Bank		CHECKING	A/P General Account-Fixed Route	\$ 645,752	\$ 307,397	\$ 108,728
First Republic Bank		CHECKING	PAYROLL	\$ 50,699	\$ 15,737	\$ 16,813
First Republic Bank		CHECKING	CAPITAL PURCHASES	\$ 1,159,112	\$ 600,290	\$ 579,309
First Republic Bank		CHECKING	WORKER'S COMP-CORVEL	\$ 83,071	\$ 42,669	\$ 16,625
First Republic Bank		CHECKING	PASS SALES	\$ 12,707	\$ 66,044	\$ 66,044
First Republic Bank		Money Market	Prop-1B Safety & Security	\$ 119,620	\$ 119,724	\$ 119,752
First Republic Bank		CHECKING	PAYPAL-PASS SALES	\$ 1,388	\$ 9,090	\$ 9,090
			TOTAL	\$ 2,072,350	\$ 1,160,950	\$ 916,360
PARATRANSIT						
First Republic Bank		CHECKING	CAPITAL PURCHASES	\$ 3,516	\$ 3,517	\$ 3,517
First Republic Bank		CHECKING	A/P General Account-Paratransit	\$ 209,773	\$ 302,844	\$ 301,139
			TOTAL	\$ 213,289	\$ 306,361	\$ 304,656
LAIF POOL						
LAIF ACCOUNT		INT-INVEST	OPERATING FUNDS	\$ 1,667,929	\$ 4,230,296	\$ 4,230,296
LAIF ACCOUNT		INT-INVEST	Fixed Route Bus Purchase	\$ 39,750	\$ 39,772	\$ 39,772
LAIF ACCOUNT		INT-INVEST	Pacheco Transit Center	\$ 766,734	\$ 767,846	\$ 767,846
LAIF ACCOUNT		INT-INVEST	DVC TransCenter	\$ 1,175,651	\$ 1,177,281	\$ 1,177,281
LAIF ACCOUNT		INT-INVEST	RETIREE MEDICAL	\$ -	\$ 448	\$ 448
LAIF ACCOUNT		INT-INVEST	SAFE HARBOR LEASE RESERVE	\$ 1,419,015	\$ 1,420,982	\$ 1,420,982
			TOTAL	\$ 5,069,079	\$ 7,636,625	\$ 7,636,625
CCCTA EMPLOYEE						
First Republic Bank	7	INT CHECK	EMPLOYEE FITNESS FUND	\$ 13,457	\$ 12,278	\$ 12,526
			TOTAL	\$ 13,457	\$ 12,278	\$ 12,526
GRAND TOTAL				\$ 7,368,175	\$ 9,116,215	\$ 8,870,167

This is to certify that the portfolio above complies with the CCCTA Investment Policy and that CCCTA has the ability to meet its pool's expenditure requirements (cash flow) for the next

Paul Powers

General Manager

Inter Office Memo

To: Board of Directors
From: Anne Muzzini, Director of Planning and Marketing

Date: December 7, 2010

Reviewed By: *AM*

SUBJECT: Express Bus Fares

SUMMARY OF ISSUES:

The current fare structure identifies a base fare of \$2.00 and an express bus fare of \$2.25 and was adopted in March of 2009. Currently the monthly pass, the 12 ride punch and the senior 20 ride punch are all accepted as payment methods on an express bus even though they are priced for base fare payment.

The result of this practice is that most of the fares paid on express buses are discounted base fares resulting in an average fare per passenger of \$1.21. Because of the need to meet a higher farebox ratio on the 98X, and because the Express Bus fare of \$2.25 is not being implemented to the full extent possible, staff recommended the following change in collection method to the Committee.

Require passengers paying with monthly passes and 12 ride punch passes to add \$0.25 to the farebox when riding express bus routes

The Committee supported the recommendation and staff conducted a public hearing on December 1st at which no public showed up. Notice was also posted on the website and there were two comments; "sounds like a good idea" and "you should lower all fares to \$1.25".

RECOMMENDATIONS:

Approve the A&F Committee recommendation to require passengers paying with monthly passes and 12 ride punch passes to add \$0.25 to the farebox when riding express bus routes.

FINANCIAL IMPLICATIONS:

The impact will be to increase the average fare to \$1.28/passenger which is calculated to increase the express bus fare revenues by approximately \$24,000 a year.

ATTACHMENT:

Analysis of the 98X ridership by fare type for September and analysis of the impact on total express bus fare revenues annually.

September 98X Fare Payment

	12 Ride Punch	Commuter Cash	Senior Cash	Bus Transfer	Free	Bart Transfer	Monthly Pass	Commuter Card	Senior 20 Ride Punch	Bart Plus	Senior Bart Transfer	Bishop Ranch Pass	Total	Average Fare/Pass
Passengers	749	2,493	456	2,132	225	684	636	55	324	131	17	111	8,013	
Fare Value	\$1.67	\$2.25	\$1.00	0	0	\$1.00	\$1.50	\$2.00	\$0.75	\$1.47	\$0.50	\$1.75		
Total Fares	\$1,248	\$5,609	\$456	\$0	\$0	\$684	\$955	\$110	\$243	\$193	\$9	\$194	\$9,700	\$1.21
IF: \$0.25 More	\$1.92	\$2.25	\$1.25	\$0.00	\$0.00	\$1.00	\$1.75	\$2.25	\$1.00	\$1.72	\$0.50	\$1.75		
Total Fares	\$1,436	\$5,609	\$570	\$0	\$0	\$684	\$1,114	\$124	\$324	\$226	\$9	\$194	\$10,288	\$1.28

Express Bus Ridership

September	
91X	848
92X	3,111
93X	3,889
95X	2,524
96X	8,267
97X	1,571
98X	8,078
	<u>28,288</u>

Annual	339,456
If \$1.21	\$ 410,742
If \$1.28	\$ 434,504

RESOLUTION NO. 2011-007

BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA

* * *

**AUTHORIZING COLLECTION OF ADDITIONAL \$0.25 FOR PASSENGERS USING MONTHLY PASS,
12 PUNCH PASS, AND COMMUTER PASS FARE MEDIA WHEN RIDING EXPRESS BUSES**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, in March 2009 CCCTA adopted a fare structure whereby the base cash fare is \$2.00 and the Express Bus cash fare is \$2.25; and

WHEREAS, CCCTA is currently accepting monthly passes, 12 ride punch passes, and commuter cards which are priced based on the base cash fare, for travel on the Express Buses; and

WHEREAS, because under the current practice, the Express Bus Route cash fare of \$2.25 has not been fully implemented, staff recommends changing the fare collection procedures to require passengers to add \$0.25 to the farebox when using the monthly pass, the 12 ride punch, or the commuter card to ride Express Bus Routes; and

WHEREAS, CCCTA held a public hearing on December 1, 2010 to receive public comment on staff's proposal; and

WHEREAS, CCCTA is facing declines in operating revenues and wishes to maximize the fare revenue collected within the adopted fare structure to meet operating expenses,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority, after taking into account all of the public comments received to date, the staff recommendation, and the financial condition of the Authority, the Board of Directors hereby approves the collection of an additional \$0.25 from riders who board Express Buses and pay with a monthly pass, a 12 ride punch pass, or a commuter card effective January 1, 2011.

Regularly passed and adopted this 16th day of December, 2010 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

David E. Hudson, Chair, Board of Directors

ATTEST:

Janet Madrigal, Clerk to the Board