

ADMINISTRATION AND FINANCE COMMITTEE

TO: A & F

DATE: January 10, 2011

FROM: Rick Ramacier, General Manager *Rick*

SUBJECT: Small Claims Representation

Background: For several years, we have authorized York Insurance Service, Inc (formerly Bragg & Associates) to represent CCCTA in three Small Claims Courts within Contra Costa County (Mt. Diablo Judicial District, Walnut Creek-Danville Judicial District and Delta Judicial District). The Courts require that the Board of Directors pass a new resolution each year to allow this representation to continue.

Recommendation: The Administration and Finance Committee recommends that we authorize York Insurance Service Group, Inc to continue to represent CCCTA in small claims actions

Action Requested: Recommend the Board of Directors adopt Resolutions which appoint York Insurance Service Group, Inc to represent CCCTA in small claims actions in the Year 2011.

SPECIAL NOTE: Taking this action in no way precludes County Connection from taking further action to hire a different Claims Adjuster (including one that would represent us in Small Claims Court), at anytime during the course of the year.