

The County Connection

2477 Arnold Industrial Way Concord, CA 94520-5326 (925) 676-7500 www.cccta.org

BOARD OF DIRECTORS

MEETING AGENDA

Thursday, February 17, 2011
9:00 a.m.

CCCTA Paratransit Facility Board Room
2477 Arnold Industrial Way
Concord, California

The CCCTA Board of Directors may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

1. Call to Order/Pledge of Allegiance
2. Roll Call/Confirm Quorum
3. Public Communication
4. Closed Session
 - a. Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Designated Negotiator: Pat Glenn, Esq.
-Amalgamated Transit Union, Local 1605
5. Open Session
 - a. Consideration of Ratification of Contract with the Amalgamated Transit Union, Local 1605
6. Consent Calendar
 - a. Approval of Minutes of Regular Meeting of January 20, 2011*
7. Report of Chair

*Enclosure

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

8. Report of General Manager
 - a. Recognition of Employees of the 3rd Quarter 2010
 - b. Recognition of 20-Year Employees
 - c. Recognition of Departing Employee
 - d. State Budget Update
 - e. Federal Legislative Update
9. Report of Standing Committees
 - a. Administration & Finance Committee
(Committee Chair: Director Dessayer)
 - (1) Restructuring Advisory Committees*
(The A&F Committee recommends combining the committees and reducing the number of meetings to six per year.)
 - b. Marketing, Planning & Legislative Committee
(Committee Chair: Director Simmons)
 - (1) Draft 2011 Federal Legislative Program*
(The MP&L Committee recommends that the Board approve the draft 2011 Federal Legislative Program.)
 - c. Operations & Scheduling Committee
(Committee Chair: Director Horn)
 - (1) Paratransit Van Replacement*
Resolution No. 2011-010*
(The Resolution authorizes the General Manager to negotiate and execute agreements for the purchase of 42 replacement paratransit vans and to upgrade the data communications system for paratransit service and related actions for a product budget of \$4,175,778.)
 - (2) Mobility Data Terminals (MDTs) for LINK Vans*
(The O&S Committee recommends the Board purchase MDT software and hardware.)
 - (3) Intelligent Transportation System (ITS) for Fixed Route*
Resolution No. 2011-011*
(The Resolution authorizes the General Manager to negotiate and execute an agreement with Clever Devices for the purchase and installation of Clever Devices software and related actions for the Intelligent Transportation System for a project budget of \$900,000.)
10. Advisory Committee Reports
 - a. Citizens Advisory Committee
 - (1) Appointment of Jan Kunz to the CAC as a Representative from the City of Concord*
 - b. Accessible Services Committee

11. Board Communication

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to committee or staff for information, or requesting a report (on any matter) be made at another meeting.

12, Adjournment

General Information

Public Comment: Each person wishing to address the CCCTA Board of Directors is requested to complete a Speakers Card for submittal to the Clerk of the Board before the meeting convenes or the applicable agenda item is discussed. Persons who address the Board are also asked to furnish a copy of any written statement to the Clerk.

Persons who wish to speak on matters set for Public Hearings will be heard when the Chair calls for comments from the public. After individuals have spoken, the Public Hearing is closed and the matter is subject to discussion and action by the Board.

A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Board. Each individual will be allotted three minutes, which may be extended at the discretion of the Board Chair.

Consent Items: All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or a member of the public prior to when the Board votes on the motion to adopt.

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.CCCTA.org.

Accessible Public Meetings: Upon request, CCCTA will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by CCCTA at least 48 hours before the meeting convenes. Requests should be sent to the Board Clerk, Janet Madrigal, at 2477 Arnold Industrial Way, Concord, CA 94520 or madrigal@cccta.org.

Shuttle Service: With 24-hour notice, a CCCTA LINK shuttle can be available at the North Concord BART station for individuals who want to attend the Board meetings. To arrange for the shuttle service, please call Mary Walker at 925/680-2068, no later than 24 hours prior to the start of the meeting.

Currently Scheduled Board and Committee Meetings

Board of Directors:	Thursday, March 17, 9:00 a.m., CCCTA Board Room
Accessible Services:	Friday, March 25, 9:00 a.m., CCCTA Board Room
Administration & Finance:	Friday, March 4, 3:00 p.m., Pleasant Hill City Offices
Citizens Advisory:	Tuesday, March 15, 6:30 p.m., Pleasant Hill City Offices
Marketing, Planning & Legislative:	Thursday, March 3, 8:30 a.m., Walnut Creek City Offices
Operations & Scheduling:	Friday, March 4, 9:00 a.m., Supervisor Uilkema's Lamorinda Office

Please contact CCCTA at 925/676-1976 to verify date, time and location prior to attending a meeting. The agenda is posted on CCCTA's Website (www.CCCTA.org) and at the CCCTA Administrative Offices, 2477 Arnold Industrial Way, Concord, California

The County Connection

2477 Arnold Industrial Way Concord, CA 94520-5326 (925) 676-7500 www.cccta.org

Agenda Item No. 6.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

January 20, 2011

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Hudson called the meeting to order at 9:00 a.m. Board Members present were Directors Andersen, Dessayer, Hoffmeister, Horn, Manning, Schroder, Simmons and Uilkema. Directors Mitchoff and Worth were absent.

Staff: Ramacier, Chun, Glenn, Bowron, Burdick, Churchill, Madrigal, Mitchell, Muzzini and Perry

PUBLIC COMMUNICATION: There were no comments from the public.

REPORT OF CHAIR

Recognition of Karen Mitchoff and Karen Stepper for Their Service on the CCCTA Board of Directors

Chair Hudson recognized and expressed appreciation for the service provided by Directors Mitchoff and Stepper. Director Andersen said she would give the plaque of appreciation to Director Stepper. The plaque for Director Mitchoff will be given to her by Director Uilkema.

CLOSED SESSION

Conference with Labor Negotiator, Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1605

At 9:04 a.m., Chair Hudson announced the Board would adjourn to closed session to confer with its labor negotiator, Pat Glenn, Esq., pursuant to Government Code Section 54957.6, pertaining to negotiations with the Amalgamated Transit Union, Local 1605.

OPEN SESSION

Consideration of Approval of Contract with the Amalgamated Transit Union, Local 1605

At 9:08 a.m. the Board reconvened in open session. Chair Hudson advised the Board conferred with and gave direction to its labor negotiator, Pat Glenn, Esq., pursuant to Government Code Section 54957.6, regarding negotiations with the Amalgamated Transit Union, Local 1605. No action was taken.

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Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CONSENT CALENDAR

MOTION: Director Hoffmeister moved approval of the Consent Calendar, consisting of (a) Approval of Minutes of Regular Meeting of December 16, 2010; (b) Approval of Minutes of Special Meeting of December 30, 2010; and (c) Small Claims Representation and Resolutions No. 2011-008A, 2011008B and 2011-008C. Director Andersen said she would abstain on the items for the minutes because she was not present at the meetings. Director Manning seconded the motion and it was approved.

Aye: Directors Andersen (Item c), Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons and Uilkema
No: None
Abstain: Director Andersen (Items a and b)
Absent: Directors Mitchoff and Worth

REPORT OF GENERAL MANAGER

Recognition of Departing Employee

General Manager Rick Ramacier recognized two former Transit Operators, Charles Davis and Larry Bradley, for their service. Each employee worked for CCCTA for 25 years.

Proposition 1B (PTMISEA) Resolution

Mr. Ramacier advised the request for the Proposition 1B resolution came to CCCTA from Caltrans after the Board committees met. Caltrans wants the resolution by February 14, 2011 even though the bonds have not been sold that will be used to fund the projects. Anne Muzzini, Director of Planning and Marketing, advised the resolution authorizes staff to submit a grant application under the PTMISEA Bond Program.

MOTION: Director Hoffmeister moved approval of Resolution No. 2011-009 which authorizes execution of the certifications and assurances for the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Bond Program. The motion was seconded by Director Manning and it was approved.

Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons and Uilkema
No: None
Abstain: None
Absent: Directors Mitchoff and Worth

State Budget Update

Mr. Ramacier stated that Governor Brown released his initial budget wherein he is honoring what transit should receive under Proposition 22. This means that the revenue sources protected under Proposition 22 will go to transit if the budget remains as proposed today. If this budget is approved, the statewide STA program would be \$326 million for FY2012. Regarding Proposition 26, one emerging opinion is that the Legislature must pass again the gas tax swap with a two-thirds vote. If this opinion is true and a two-thirds vote is not realized, CCCTA would lose the portion of STA funds that are attached to the increase in sales tax on diesel fuel that were enacted in the gas tax swap. Staff will prepare a financial forecast based on that scenario. There is more at stake for streets and roads than for transit should the gas-tax swap not be reenacted with a two-thirds vote by the Legislature.

Chair Hudson pointed out that the city-wide average pavement condition index (PCI) may be increased to 75, which would increase maintenance costs for streets and roads. Director Simmons thought a two-thirds vote would be pursued because it was the best way to solidify revenue under Proposition 26.

Federal Legislative Update

Mr. Ramacier reported that Congress continues to extend the authorization for transportation as well as the appropriations. We are on course in this fiscal year to receive the exact same amount of federal funding as last year. He anticipates a short-term bill will be adopted later this year or next year that stays the course. Long-term, there may be a national debate regarding the role of the federal government in funding transit.

REPORT OF STANDING COMMITTEES

Administration & Finance Committee

FY2010 Annual Audit

Director Dessayer advised the A&F Committee reviewed the FY2010 annual audit with the auditors. Noting the audit is in draft form, he suggested the Board adopt it based on acceptance by the General Manager of a signed document. Basically, the audit is a clean audit. Last year's findings were resolved. The A&F Committee will follow up on findings in the current audit. In addition, for the past three years, the A&F Committee Chair and the General Manager personally call the auditor to determine if there are any additional issues that need to be disclosed. Director Uilkema asked that audit findings be picked up and implemented during the following year so they do not accumulate. She asked that the A&F Committee follow up on the findings and recommendations and make sure any problems are rectified. Director Dessayer responded that the A&F Committee is doing that now and will continue to implement these procedures in the future.

MOTION: Director Dessayer made a motion to accept the FY2010 annual audit when a clean copy is received containing a signature of one of the auditing company's partners. Director Manning seconded the motion and it was approved by the vote cast below.

Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder,
Simmons and Uilkema
No: None
Abstain: None
Absent: Directors Mitchoff and Worth

Operations & Scheduling Committee

Service to the West Dublin Station

Director Horn reported that LAVTA is adding one stop to one of its routes to the new West Dublin BART station. Going eastbound, there is only a difference of a couple of minutes from the West Dublin to the Dublin BART stations. Ms. Muzzini stated the Dublin BART station remains the regional hub. For CCCTA to take its three routes out of the Dublin station and put them in the West Dublin station would not meet the needs of passengers transferring to/from other transit operators. Chair Hudson said he was looking for a placement that will mean something when the transit center is established near the West Dublin BART station. He identified this as an opportunity to provide shuttle service to the Stoneridge mall, even if only during the ten-week Christmas holiday season. He asked staff to keep this location in mind as an option in the future. Director Uilkema asked that staff look at this option again in late summer. Chair Hudson noted that there is Board consensus to support the O&S Committee's recommendation that CCCTA service remain at the Dublin BART station.

ADVISORY COMMITTEE REPORTS

Citizens Advisory Committee: There was no report.

Accessible Services Committee: There was no report.

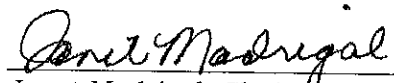
BOARD COMMUNICATION

Director Uilkema announced former Director Mitchoff will be the Alternate Board Member from Contra Costa County. Director Horn referred to the CCCTA ad that describes 25 reasons to use Route 25. He felt this was a clever ad and advised he received compliments about it from members of the Chamber of Commerce and others. Director Hoffmeister advised the Mt. Diablo Unified School District is considering the closure of two elementary and one middle school starting in fall 2011. This may change ridership in the areas where the schools are located.

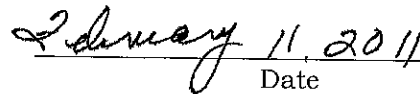
ADJOURNMENT

Chair Hudson adjourned the regular meeting at 9:40 a.m.

Minutes prepared by



Janet Madrigal, Clerk to the Board



Date

Inter Office Memo

To: Board of Directors
From: Anne Muzzini, Director of Planning and Marketing

Date: February 11, 2011

Reviewed By: *[Signature]*

SUBJECT: Restructuring Advisory Committees

SUMMARY OF ISSUES:

County Connection has two advisory committees, the Citizens Advisory Committee and the Accessible Services Committee. The both have met once a month and have members that are appointed from each jurisdiction. Recently in response to concerns about staff time, the CAC has voluntarily agreed to meet every other month.

Staff recommended a change to the advisory committee structure whereby the Committees would be combined and then meet 6 times per year. The A&F made this recommendation to the Board, where the decision was made to give each advisory committee more time to formulate their response. Since that Board meeting, both Committees have submitted their comments. These are summarized below:

ASC Response

- They have well attended meetings and focus on specific issues related to paratransit.
- They serve a unique purpose, the review of LINK service
- They understand the need to save staff time, and would prefer to reduce meeting frequency as opposed to losing their autonomy.
- Current meeting time is important.
-

CAC Response

- Trying to mix the 2 groups is "like mixing asphalt into scrambled eggs" says C. Hogel.
- The CAC focuses on fixed route issues, "combining them is in effect, ... diminishing the representation of two different sets of bus patrons." C. Evans.
- Savings can be attained if they meet less frequently.

The consensus opinion of the advisory committees is to retain their autonomy and reduce the meeting frequency if necessary to save staff time.

In response staff has these points to make:

- It has been difficult to keep seats filled on both committees. Each has one member from each jurisdiction; a total of 22 individuals.
- The CAC has had poor attendance and unfilled seats this past year.

- All major changes to the fixed route and LINK service require public hearings and this provides another opportunity for public input
- To address the desire for autonomy, the agenda for the new “combined” committee could begin by separating paratransit and fixed route issues. Members could attend one or both topics.
- New flex route service type service, which may be on the horizon, blurs the lines between fixed route and paratransit.
- Members of the CAC would find interesting the implementation of the “Vans to Nonprofit” program where retired vans are donated to nonprofit organizations, and likewise the ASC may find interesting the implementation of the “real time bus” passenger information project being considered for the fixed route service.

FINANCIAL IMPACT:

The number of meeting times and the number of committee members that are supported directly impacts the cost of staff support.

OPTIONS:

1. Combine committees and meet six times a year seeking to retain autonomy through separation of the topics. All existing members would be grandfathered into the new advisory committee. One seat from each jurisdiction would be filled as vacancies occur. Meet six times per year.
2. Retain the existing CAC and ASC committees and reduce their meeting frequency with each meeting six times a year.
3. Other action as determined by the Committee

RECOMMENDATION:

The A&F Committee recommends combining the committees and reducing the number of meetings to six per year. This will better reflect the amount of material for review and to enable input from the perspective of both fixed route and paratransit riders on shared topics.

Member Name	Apomt.	Expires	01/10	02/10	03/10	04/10	*05/10	06/10	07/10	08/10	09/10	10/10	11/10	12/10
Sandra Smith 3238 Driftwood Drive Lafayette 94549 283-6194 sasbreadmaker@yahoo.com Rep: Lafayette	06/90	Jul-12	IA	IA	IA	IA		IA	IA	IA	IA	IA	IA	IA
Sarah Vital 163 Village Place Martinez, CA 94553 228-9051 vital.sarah1@gmail.com Rep: C. C. County	04/01	Jun-11	IA	IA	IA	IA		IA	IA	IA	IA	E	IA	IA
Eileen Vonk 162 Leonard Drive Concord, CA 94518-1241 349-0229 eileen49er@aol.com Rep: Concord	09/02	Sep-12	IA	IA	IA	IA		IA	IA	IA	IA	IA	IA	IA
Dan Dumas 167 Briar Place Danville, CA 94526 510-912-4276 dumas@sci-ffi.org rep: Danville	07/10	Jul-12						IA	IA	E	E	IA	IA	IA
Maureen Murphy 2408 Tice Creek Dr.#2 Walnut Creek, CA 94595 934-7465 Rep: Walnut Creek	09/03	Jun-11	E	E	IA	IA		IA	IA	E	E	IA	IA	IA
David Loyd Alive Program 2151 Salvio St. Suite V Concord, CA 94520 Rep: Pleasant Hill	6/06	Jun-11	IA	IA	IA	IA		IA	IA	IA	IA	IA	IA	IA

Philip Reed 488 Chaucer Circle San Ramon, CA 94583 829-0628 philreed@msn.com Rep: SanRamon	02/98	Jun-11	E	IA	IA	IA	IA	IA	IA	IA	IA	IA	IA	IA
Connie Whiting 285 Willow Lake Drive Martinez, CA 95423 685-1833 kangsi.whiting@sbcglobal.net Rep: Martinez	07/09	Dec-11	E	IA	IA	IA	IA	IA	IA	IA	IA	IA	IA	IA
Sue Littlehale 4 Carolyn Court Orinda, CA 94563 254-6267 Sue.Littlehale@gmail.com Rep: Orinda	04/10	Apr-12	IA	IA	IA	IA	IA	IA	IA	IA	IA	IA	IA	IA
*Meeting was not held														
IA - In Attendance														
E - Excused Absence														
UE - Unexcused Absence														

FY2011 CAC MEMBER ATTENDANCE LOG

JURISDICTION - NAME	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CLAYTON - Charles . Eva	X	P	P	P	P	X	X					
CONCORD-	X					X	X					
CC COUNTY - PJ Dhoot	X	P	E			X	X					
DANVILLE - Mike Meringe	X	P	E			X	X					
LAFAYETTE-	X					X	X					
MARTINEZ- Beverli Marsh	X	P	P		P	X	X					
MORAGA -	X					X	X					
ORINDA - Charles Hogle	X	P	P	P		X	X					
PLEASANT HILL - Gwen S	X	P	P	P	P	X	X					
SAN RAMON - Harvey Rig	X	P	P	P	E	X	X					
WALNUT CREEK -	X					X	X					

If a member misses three or more consecutive meetings without cause, the CAC may request that member resign or be removed by the CCCTA Board after consultation with the affected jurisdiction.

Attendance Key

- P-Present
- E-Excused Absence
- A-Unexcused Absence
- X-Meeting Canceled

*The County Connection***Inter Office Memo**

TO: Board of Directors
FROM: Rick Ramacier
General Manager *Rick*
DATE: February 9, 2011
SUBJECT: Draft 2011 Federal Legislative Program

Summary

Attached is the draft 2011 Central Contra Costa Transit Authority (CCCTA) Federal Legislative Program. You will note that it is short, and focused on funding. This draft program calls for a healthy reauthorization of the transportation bill, transit funding to be included in any energy or clean air legislation, and for the return of federal transit operating assistance. The draft federal program argues that additional federal investment in transit will create and sustain jobs, work to make the country more energy independent, serve to help clean up the environment, and to reduce congestion and so forth.

All of the ideas in the program will be in play in the Congress this year. However, only the reauthorization of the federal transportation program will have a meaningful chance to be enacted.

The other issues in play offer public transit the opportunity to keep our great funding needs front and center within the Congress as these issues are deliberated. Thus, we should maintain our advocacy for transit within these policy areas.

MP&L Committee Review

The MP&L Committee reviewed the draft 2011 Federal Legislative Program and has sent it to you for approval.

Action Requested

The MP&L Committee and staff request that the Board of Director approve the draft 2011 Federal Legislative Program.

The County Connection

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

2011 Fact Sheet And Federal Legislative Program



2477 Arnold Industrial Way Concord, California 94520

Central Contra Costa Transit Authority (CCCTA) -A joint powers agency of 11 jurisdictions, including: the cities of Clayton, Concord, Lafayette, Martinez, Orinda, Pleasant Hill, San Ramon, Walnut Creek; the towns of Danville and Moraga; and the unincorporated areas of central Contra Costa County. Contra Costa County is one of the nine counties that make up California's San Francisco Bay Area.

CCCTA serves a dynamic and diverse modern suburban area that is geographically spread out. Serving such an area is both challenging and rewarding. CCCTA patrons are ethnically and economically diverse, and often transit dependent. Without CCCTA services, many central Contra Costa County residents would have no transportation available for work, school, medical appointments or to take advantage of recreational opportunities. For them CCCTA is a life sustaining service!

CCCTA is overseen by an 11-member Board of Directors, and provides both fixed-route and ADA paratransit services.

DEMOGRAPHIC SNAPSHOT

- **77% OF CCCTA RIDERS ARE TRANSIT DEPENDENT**
- **60% OF CCCTA RIDERS ARE MINORITIES**
- **48% OF CCCTA RIDERSHIP IS OF LOW INCOME EARNING \$25,000 OR LESS**
- **SERVICE AREA: 200 SQUARE MILES**
- **SERVICE AREA POPULATION: 482,400**
- **FY2011 OPERATING BUDGET : FIXED ROUTE - \$25,677,206
PARATRANSIT - \$5,592,340**
- **ANNUAL RIDERSHIP: 3.5 MILLION (FIXED-ROUTE & PARATRANSIT)**
- **FLEET SIZE: 131 FULLY ACCESSIBLE BUSES, ALL EQUIPPED WITH BICYCLE RACKS
63 PASSENGER VANS (PARATRANSIT)**

SERVICE CHARACTERISTICS

FARES:

- Fixed-route: Regular fare \$2.00, Express fare \$2.25 (Discounted fares available through various pass programs.)
- Paratransit: \$4.00 per trip

FIXED-ROUTE SERVICE

- Operates 23 weekday routes, 7 express routes, and 10 weekend routes
- Service frequency on most routes is between 30 and 90 minutes
- CCCTA fixed-route service is fully accessible

PARATRANSIT SERVICE

- January 1990 CCCTA assumed responsibility for public paratransit service in central Contra Costa
- Number of registered ADA clients as of January 2011 is 8,019

CONTRACT SERVICE

- Contract service for employees at Bishop Ranch Business Park in San Ramon, Chevron USA, Galaxy Office Park, Concord Airport Plaza, St. Mary's College in Moraga, and JFK University in Pleasant Hill
- Free Walnut Creek shuttle service connecting downtown shopping with business and BART
- Ace Shuttle operates between central county park & ride lots and the Pleasanton ACE train station

FEDERAL LEGISLATIVE PLATFORM

Position #1: County Connection calls for a doubling of the federal transit program in the reauthorization of SAFETEA-LU as well as the inclusion and adoption of the American Public Transportation Association (APTA) Recommendations.

Background

SAFETEA-LU expired in 2009. Reauthorization of this legislation is critical to the success of public transit. The County Connection uses federal funding for the timely replacement of buses and paratransit vehicles, for other critical capital programs, and for preventive maintenance. County Connection relies on federal funding for the bulk of its capital needs in excess of \$5 million on an annual basis.

Justification

The transit needs in America are great. The National Surface Transportation Policy and Revenue Study Commission calls for a five-fold increase in federal transit investment to meet the transit needs of the nation. Public transit plays a significant role in reducing deadly greenhouse gases, promotes energy independence and conservation, allows low income people to fully participate in society as productive citizens, provides badly needed transportation to minors, provides congestion relief, and enhances safety.

A recent study by the Economic Research Development Group shows that for every \$1 billion dollars invested in public transit, 30,000 jobs are created. These jobs are often well paying blue-collar "green jobs". The jobs created and saved allow public transit to provide services that encourage commuters to get to and from work in a "green" manner.

Position #2: County Connection urges Congress to include transit as part of any legislation on global warming, reducing greenhouse gases, and/or pursuing energy independence, including allowing for transit to be eligible to receive related funding and or participate in cap and trade type programs.

Background

Congress is may consider legislation to reduce greenhouse gases and reverse global warming. Also, Congress may take up legislation to further American energy independence. These legislative efforts will offer the opportunity to help public transit provide services that will work to reduce greenhouse gases and create energy independence.

Justification

Increasing and improving public transit service is one of the best ways to reduce greenhouse gases and to increase energy independence. Improving public transit service increases the likelihood that individuals will drive less and take transit more. Greater transit usage will improve air quality, reduce greenhouse gases, and further energy independence through lower fuel usage. In order for transit to provide improved services, transit will need additional resources. Thus, it is very appropriate to provide those resources in legislation aimed at reducing greenhouse gases or increasing energy independence. Additionally, it is appropriate to allow transit to participate in local cap and trade programs.

Position #3: County Connection calls for the restoration of federal operating assistance.

Background

Public transit lacks the necessary funding to operate and maintain present and future levels of service in a quality timely manner. Thus, transit systems across the country have made, and continue to make massive cuts in transit service.

Justification

It is in the national interest to have reliable, efficient, and dependable transit service throughout the country. Having sufficient and reliable operating funds is crucial for transit to do all things that are needed. Local and state government cannot provide all the operating funds that transit needs. The federal government must be a full partner in funding public transit operations.

COUNTY CONNECTION GOES GREEN

- In 2006, County Connection was named Transit Facility of The Year by the California Water Environment Association for practices and programs that protect the watershed from pollutants that could enter the environment through storm drains.
- In 2010, County Connection introduced nine new hybrid diesel/electric vehicles to the fleet.
- In 2012, County Connection plans on purchasing more hybrid vehicles to replace old diesel vehicles.
- All County Connection buses are fueled with clean diesel and are equipped with modern particulate filtration devices, reducing emissions by 85% over older vehicles.
- All County Connection buses are manufactured with more recyclable materials. The aluminum body structure is 100% recyclable, and the stainless steel under structure combats corrosion so at the end of the service life, more of the structure is available for recycling.
- County Connection has transitioned from a physical to a virtual server network system, which has reduced our power consumption by over 60%.
- By switching to a satellite controlled irrigation system that monitors weather, water consumption is reduced by over half. Only drought resistant plants are used at the facility.

Inter Office Memo

To: Board of Directors
From:  J. Scott Mitchell
Director of Maintenance

Date: February 10, 2011

Reviewed By: 

SUBJECT: Paratransit Van Replacement

SUMMARY OF ISSUES:

CCCTA needs to replace forty-two (42) 2002 Paratransit vans for the Link service.

The Authority has a Federal Grant available to replace these vehicles.

Grant # CA-90-Y623-00:	\$3,340,622
The local match will come from Bridge Toll #103 95404:	\$281,985
Prop 1B:	\$416,007
TDA #11-0010-21:	<u>\$137,164</u>
Total funds available for this project:	\$4,175,778

Staff would recommend purchasing forty-two vans off of SamTrans Contract #07-SAMTR-M-023, which CCCTA is named in as a consortium participant. Other components of this project will include on-site inspection services and purchase of a mobile data terminal (MDT) communications upgrade.

OPTION 1:

Authorize the general manager to procure forty-two replacement Paratransit vans using the SamTrans Contract #07-SAMTR-M-023 as well as to incur other cost related to the project such as the MDT software and hardware.

FINANCIAL IMPLICATION:

Van Replacement project cost not to exceed \$4,175,778 for 42 vans.

OPTION 2:

Release new Request for Proposal for forty-two Paratransit vans.

FINANCIAL IMPLICATION:

Unknown. Price per vehicle would probably be higher because we would be accepting bids for a smaller number of vehicles.

RECOMMENDATIONS:

The O&S Committee recommends that the Board of Directors authorize the General Manager to purchase 42 replacement vans and related services and equipment.

ACTION REQUESTED:

The O&S Committee recommends that the Board of Directors at its February 17, 2011 meeting, adopt a resolution authorizing the General Manager to purchase forty-two Paratransit vans and related equipment. Total cost for the project not to exceed \$4,175,778.

RESOLUTION NO. 2011-010

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS**

* * *

**AUTHORIZING THE GENERAL MANAGER TO NEGOTIATE AND EXECUTE
AGREEMENTS FOR THE PURCHASE OF 42 REPLACEMENT PARATRANSIT VANS AND
TO UPGRADE THE DATA COMMUNICATION SYSTEM FOR PARATRANSIT SERVICE,
AND RELATED ACTIONS, FOR A PROJECT BUDGET OF \$4,175,778**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, staff recommends the replacement of the vans used for the LINK paratransit service;

WHEREAS, Creative Bus Sales, Inc. has entered into a procurement contract entitled "07-SAMTR-M-023, Purchase and Delivery of Cutaway Buses," dated March 15, 2007 with the San Mateo County Transit District; ("SamTrans Contract"), which includes options to purchase that may be assigned to other transit agencies;

WHEREAS, CCCTA desires to procure forty-two (42) Cutaway Buses for the LINK service utilizing the options under the SamTrans Contract, and SamTrans is willing to assign to CCCTA the options, provided that CCCTA executes a Waiver and Release in favor of SamTrans;

WHEREAS, in conjunction with the replacement of the paratransit vans, staff recommends that the data communication system for the paratransit system be upgraded, and that CCCTA procure mobile data terminals (MDT's) to connect LINK vans to dispatch via cellular service;

WHEREAS, in order to seamlessly tie the paratransit scheduling and dispatching programs together, staff recommends that the data communication system upgrade be procured on sole source basis through Trapeze, CCCTA's existing contractor for scheduling software, with the understanding that a cost or price analysis will be conducted to confirm that the price is fair and reasonable;

WHEREAS, the Operations and Scheduling Committee recommends that the Board of Directors establish a project budget of \$4,175,778 for the Paratransit Van Replacement Project, with the understanding that sufficient funds are available in the capital budget;

WHEREAS, the Operations and Scheduling Committee recommends that the Board of Directors authorize the General Manager to negotiate and execute agreements for the purchase of forty-two (42) replacement paratransit vans and for the upgrade of the paratransit data communication system and other related actions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority, that (1) a project budget of \$4,175,778 be established for the Paratransit Van Replacement Project; (2) the General Manager, or his designee, is hereby authorized to negotiate and execute an agreement with Creative Bus Sales, Inc., in a form approved by CCCTA Legal Counsel for the purchase of 42 Cutaway Buses, and is authorized to execute a Waiver and Release in favor of SamTrans for the assignment of the options; and (3) that the General Manager or his designee is authorized to take such further actions as necessary to effectuate the completion of the Paratransit Van Replacement Project within the project budget.

Regularly passed and adopted this 17th day of February, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David E. Hudson, Chair, Board of Directors

ATTEST: _____
Janet Madrigal, Clerk to the Board

Inter Office Memo

To: Board of Directors
From: Anne Muzzini, Director of Planning and Marketing
Reviewed By: *AM* *Pls*

Date: February 9, 2011

SUBJECT: Mobile Data Terminals (MDT's) for LINK Vans**SUMMARY OF ISSUES:**

Staff is recommending that an upgrade to data communication be purchased as part of the LINK van replacement project.

Mobile data terminals (MDT's) will connect LINK vans to dispatch via cellular service. Drivers get pick up and drop off information via their MDT instead of paper manifests and enter actual pick up and drop off information as it occurs.

MDT's allow same day changes to be made easily without voice communication and to transmit actual on-time performance, odometer readings, and vehicle location in real time. Dispatchers are able to see where drivers are, what vans are running late, and move trips to other drivers as necessary.

In most systems that use MDT's, the driver is given only a few trips at a time, as opposed to the whole day's worth of work. This allows cancellations and other same day trip changes to be handled by dispatch without involving the driver. MDT's have the ability to increase the efficiency because same-day adds, moves, and changes can be made on the fly. Another advantage is that it eliminates manual re-entry of actual trip data off the paper manifest, saving clerical work. If CCCTA wants to run a "flex route" where passengers can call in to request a route deviation, same day dispatching will make this possible.

If CCCTA is going to upgrade to enable real time scheduling, now is the time as the cost can be included in the van replacement project. CCCTA's existing contractor for the scheduling software is Trapeze. In order to seamlessly tie the scheduling and dispatching programs together, it is necessary to use Trapeze, who will be responsible for supplying and installing the upgrade.

RECOMMENDATIONS:

The Operations and Scheduling Committee recommends purchasing MDT software and hardware. Authorization is included in the van project resolution. It is estimated that the price of the Trapeze software will not to exceed \$100,000 and the purchase the on board equipment will not exceed \$50,000.

FINANCIAL IMPLICATIONS:

The cost for this capital investment is covered by the funding for the van replacement project.

OPTIONS:

1. Support O&S recommendation
2. Other action as determined by the Board

Inter Office Memo

To: Board of Directors
From: Anne Muzzini, Director of Planning and Marketing
Reviewed By: *AKM* *PKH*

Date: February 9, 2011

SUBJECT: Intelligent Transportation System (ITS) for Fixed Route

SUMMARY OF ISSUES:

The Operations and Scheduling Committee recommends that the voice and data communication system for the fixed route service be upgraded. Capital funds leftover from DVC and the Forty (40) bus purchase enable CCCTA to implement this project now as opposed to FY2013.

An Intelligent Transportation System (ITS) that utilizes existing onboard computers (Clever Devices IVN) has been designed.

The major components of the ITS system are:

- A replacement radio/ radio control system
- A replacement CAD/AVL (vehicle location) system
- New web-based passenger information system (BusTime)

The project will involve:

- Installation of on-board hardware and software
- Installation of radio controller software and servers at headquarters
- Installation of CAD/AVL (vehicle location) software and server at headquarters
- Installation of BusTime (real time passenger information) software and server
- Installation of modems and cell service for CAD/AVL and BusTime data

As a component of the ITS system the radio system will be replaced as it has become prone to failure. The software is no longer maintained by the developer and breakdowns have a significant impact on operations. The rate of change in this technology, and the lack of reliability of the current system, has made maintenance difficult.

Components of the proposed ITS system are designed to work together. All systems (CAD/AVL, BusTime, and radio controller), will use data that is collected and processed by same on-board computer, the Clever IVN or Intelligent Vehicle Network. Data sent from the bus via the cellular network will be used to inform dispatchers and passengers about bus location and on-time performance.

Similar to the purchase of the RSM Ridecheck software, this procurement will entail sole-source procurement with Clever Devices. The ITS project is an extension of the Clever Devices data collection, onboard computer data management system in place. Funds leftover from the DVC Transit Center and the Forty Bus procurement projects will be used to pay for the ITS project.

FINANCIAL IMPLICATIONS: The cost estimate for the ITS projects is \$900,000. This compares to a previous estimate for the radio replacement project equal to \$3 Million. The cost is lower now because many of the buses already have upgraded IVN's on board as a result of the recent bus purchase.

Most of the project cost is related to software (\$450,000) and labor (\$240,000). The rest, \$210,000 is for onboard hardware, modems, and one year of cell service. CCCTA has servers that can be used and will purchase the modems separately. The ongoing cost for cell service is estimated at \$47,000 a year. This estimate is based on recent Sacramento system cell cost where the State contract was used for procurement.

RECOMMENDATIONS: The O&S Committee recommends that the Board approve Resolution No. 2011-011, which authorizes the General Manager to negotiate and execute a contract with Clever Devices and to purchase the components necessary for the ITS project which include: a) an upgraded radio/ radio control system, b) a new CAD/AVL system, and c) a new passenger information system. The total project cost will not exceed \$900,000.

OPTIONS:

1. Support O&S Recommendation
2. Other action as determined by the Board

RESOLUTION NO. 2011-011

**BOARD OF DIRECTORS
CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

* * *

**AUTHORIZING THE GENERAL MANAGER TO NEGOTIATE AND EXECUTE AN
AGREEMENT WITH CLEVER DEVICES FOR THE PURCHASE AND INSTALLATION OF
CLEVER DEVICES SOFTWARE AND RELATED ACTIONS FOR THE INTELLIGENT
TRANSPORTATION SYSTEM FOR A PROJECT BUDGET OF \$900,000**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, staff recommends that CCCTA's voice and data communication systems for the fixed route system be upgraded, and that an Intelligent Transportation System ("ITS") be procured that will utilize the existing onboard computer, the Clever Devices Intelligent Vehicle Network ("Clever Devices IVN"); and

WHEREAS, the major components of the ITS are a replacement radio/radio control system, a replacement CAD/AVL (vehicle location) system, and a new web-based passenger information system ("BusTime"); and

WHEREAS, each of these components are designed to work together and will use data that is collected and processed by the existing onboard computer, the Clever Devices IVN, which will be sent from the buses to inform dispatchers and passengers about bus location and on-time performance; and

WHEREAS, because Clever Devices IVN is a proprietary software that is uniquely capable of leveraging CCCTA's existing database, CCCTA desires to use the sole source procurement process to purchase and have installed Clever Devices software; and

WHEREAS, the Operations and Scheduling Committee recommends that the Board of Directors approve an ITS project budget of \$900,000, with the understanding that sufficient funding is available from the capital budget; and

WHEREAS, the Operations and Scheduling Committee further recommends that the Board of Directors authorize the General Manager to negotiate and execute a sole source contract with Clever Devices for the purchase and installation of the Clever Devices ITS in an amount not to exceed \$800,000, with the understanding that a cost or price analysis will be conducted to confirm that the price is fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority, that (1) a project budget of \$900,000 be established for the ITS project; (2) the General Manager, or his designee, is hereby authorized to negotiate and execute an Agreement with Clever Devices on a sole source basis for the purchase and installation of the Clever Devices ITS, in a form and content approved by CCCTA Legal Counsel, at a cost not to exceed \$900,000; and (3) that the General Manager or his designee is authorized to take such further actions as necessary to effectuate the completion of the ITS project within the project budget.

Regularly passed and adopted this 17th day of February, 2011 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

David E. Hudson, Chair, Board of Directors

ATTEST:

Janet Madrigal, Clerk to the Board

Inter Office Memo

To: Board Of Directors
From: Mary Burdick, Sr. Manager of Marketing

Date: February 9, 2011

Reviewed By: *AMB*

SUBJECT: Appointment of Jan Kunz to CAC Representing the City of Concord

SUMMARY OF ISSUES: The City of Concord has been without representation on the CAC since July 2010 when Charles Hester resigned his position. On January 11, 2011 the Concord City Council approved the nomination of Jan Kunz to serve as the City's representative to the CCCTA Citizen's Advisory Committee for a two year term ending December 31, 2012.

RECOMMENDATIONS: Approve the appointment of Jan Kunz to serve as the representative for the City of Concord on the Citizen's Advisory Committee.

FINANCIAL IMPLICATIONS: None

OPTIONS:

1. Approve recommendation of the City of Concord
2. Decline to approve the recommendation
3. Other action as determined by the Board

ACTION REQUESTED: Approve the appointment of Jan Kunz to represent the City of Concord on the Citizen's Advisory Committee.

ATTACHMENT: Resume of Jan Kunz



**CITY OF CONCORD
BOARDS AND COMMISSIONS APPLICATION**

CITY OF CONCORD
MAR - 6 PM 4:12
CITY MANAGER'S OFFICE

NAME Jan Kunz		HOME PHONE 925-825-9688		CELL PHONE 925-768-4935	
RESIDENCE ADDRESS 765 Brannan Place, Concord, CA 94518					
LENGTH OF RESIDENCE AT ABOVE ADDRESS 22 years		IN CONCORD 22 years	IN COUNTY 22 years	BUSINESS PHONE ---	E-MAIL ADDRESS jkunz@astound.net
PRESENT EMPLOYER (or last) Not employed			EMPLOYMENT POSITION/OCCUPATION		NO. OF YEARS
ADDRESS					
CITY					
STATE					
ZIP					
PLEASE INDICATE THE BOARDS AND COMMISSIONS TO WHICH YOU ARE INTERESTED IN APPLYING FOR BY DESIGNATING THEM IN ORDER OF DESIRE (1, 2, 3, ETC.)					
<input type="checkbox"/> Appeals Board		<input checked="" type="checkbox"/> 3 Design Review Board		<input type="checkbox"/> Parks, Recreation and Open Space	
<input type="checkbox"/> Commission on Aging		<input checked="" type="checkbox"/> 1 Human Relations Commission		<input type="checkbox"/> Personnel Board	
<input type="checkbox"/> Community Advisory Committee		<input type="checkbox"/> Mobilehome Rent Review Board		<input type="checkbox"/> Planning Commission	
<input type="checkbox"/> Community Services Commission				<input checked="" type="checkbox"/> 2 Other CCTA CAC (app. sent separately)	
REASON FOR APPLYING: As a longtime Concord resident, I am interested in the well being and economic vitality of our city. My involvement in art and design, city government, and business activity within our community, contribute to my interest in applying for a position on the Human Relations Commission, the Design Review Board, and the Citizens' Advisory Committee for the Contra Costa Transportation Authority. I would like to be an active part of the process to maintain our high quality of life here in Concord.					
WOULD YOU BE AVAILABLE FOR EVENING MEETINGS? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
IF YOU ARE CURRENTLY SERVING ON A BOARD OR COMMISSION, OR HAVE PREVIOUSLY SERVED ON A PUBLIC BODY, INDICATE AGENCY AND EXPLAIN WHAT SIGNIFICANT CONTRIBUTIONS YOU MADE: As Chair of the CSC from October 2004 to October 2005, I kept the meetings running in a smooth and orderly manner, while ensuring that everyone had an opportunity to be heard. I did the necessary "homework" so that I would be briefed on the issues to be addressed on the agenda, and I strove to ensure that the meetings were objective and fair to all parties. As a Commissioner, I have fully participated in the Commission meetings and activities, asking relevant questions, and contributing my viewpoints. I have also served as the liaison between the CSC and the Contra Costa Crisis Hotline, and STAND Against Domestic Violence.					
CONSIDERING YOUR EXPERIENCE AND ACTIVITIES IN BUSINESS, LABOR, PROFESSIONAL, SOCIAL, OR OTHER ORGANIZATIONS, INDICATE THE EXPERIENCE, TECHNICAL TRAINING, AND/OR SKILLS WHICH QUALIFY YOU FOR AN APPOINTMENT ON EACH DESIRED BOARD OR COMMISSION: (Attach additional sheets as necessary) My Art Education degree has given me the ability to communicate design concepts, and give constructive criticism and positive reinforcement. I participated in the City of Concord Community Leadership Academy, Spring 2003. I have taken classes in Blueprint Reading, and Fundamentals of Building, at Diablo Valley College. From September 2005 to September 2007, I worked for a kitchen remodeling company in Walnut Creek.					
EDUCATION AND TRAINING SUMMARY					
HIGH SCHOOL North High School		CITY Des Moines, Iowa	STATE	GRADE COMPLETED 12	Do you have a High School Diploma or High School Equivalency Certificate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
COLLEGE Iowa State University		Ames, Iowa		MAJOR Art Education	TYPE OF DEGREE B.A.
TECHNICAL/VOCATIONAL TRAINING					
SIGNATURE OF APPLICANT		PRINT NAME		DATE March 4, 2008	

PLEASE MAIL TO: CITY OF CONCORD, CITY MANAGER'S OFFICE, 1950 PARKSIDE DRIVE, MS/01, CONCORD, CA 94519-2578 (925) 671-3495
 OR E-MAIL TO: cityinfo@ci.concord.ca.us Please type "Boards & Commissions Application" in the subject line of the e-mail.
 OR FAX TO: (925) 671-3375 attn: Administrative Services Coordinator
 Board and Commission Application dot (Rev. 11-14-06)