

# The County Connection

Inter Office Memo

**To:** Operations and Scheduling Committee  
**From:** Bill Churchill, Director of Transportation

**Date:** March 24, 2011  
**Reviewed By:** *[Signature]*

**SUBJECT: Contract Extension with First Transit for LINK Paratransit Services in FY 2011-12**

**SUMMARY OF ISSUES:**

First Transit entered into an Agreement with CCCTA on May 21, 2009 for a two year period to provide complementary paratransit services for both CCCTA and BART, with two one-year extensions available. This agreement will expire on June 31, 2011.

First Transit has agreed to a one year contract extension with no increase to the fixed and hourly rates beginning July 1, 2011 and ending June 31, 2012. This contract extension includes an increase to the fuel cap of \$3.50 to \$4.00.

**RECOMMENDATIONS:**

Staff recommends extension of the Agreement with First Transit for one year beginning July 1, 2011 and ending June 31, 2012.

**FINANCIAL IMPLICATIONS:**

The proposed extension of purchased Paratransit services assumes no increase to the fixed and hourly rates but does include an increase in the fuel cap from \$3.50 per gallon to \$4.00 per gallon.

**OPTIONS:**

1. Approve staff recommendation
2. Direct Staff to go to bid on a contract for Paratransit services
3. Other action as determined by the Committee

**ACTION REQUESTED:**

Forward a resolution to the Board of Directors authorizing the General Manager to execute an extension to the Agreement with First Transit for the provision of Paratransit Services and BART ADA services as described in this memo for period covering July 1, 2011 through June 31, 2012.

**ATTACHMENTS:**

None

**ADDITIONAL INFORMATION:**

First Transit has performed well in providing Paratransit services to CCCTA and BART. Agency vehicles are well maintained and the contractor has proven to be responsive to our customers transportation needs. First Transit has continued with success to manage the CCCTA "No Show" policy while maintaining a high level of customer satisfaction. Furthermore, First Transit staff has been highly responsive in meeting Agency reporting requirements as well as gracefully accepting service changes such as the elimination of route 8 services.

First Transit has been very sensitive to the financial strain that CCCTA has been contending with, therefore, they have agreed to a one year contract extension with no increases to the fixed and hourly rates for purchased paratransit services. First Transit has requested a change in the cap for purchasing fuel. Under the existing contract CCCTA pays the full amount of the fuel costs up to a cap of \$3.50 per gallon. Any portion of fuel expense in excess of \$3.50 per gallon is absorbed by First Transit. In order keep the fixed and hourly rates constant First Transit has requested the fuel cap to be modified to \$4.00 per gallon. Although fuel cost has remained under the current cap future fuel costs are expected to be somewhat volatile. Given First Transit willingness to keep all other costs static, staff believes this is a reasonable request.