

**Citizens Advisory Committee
Pleasant Hill City Offices
100 Gregory Lane, Pleasant Hill - Large Community Room
Tuesday, March 15, 2011 at 6:30 PM**

**If you are unable to attend or need directions, please call Mary Burdick before noon on the day of the meeting at 680-2040. If this is your first meeting, please call for directions.

Agenda

1. Call to Order – Roll Call – Quorum Determination (5 members required to conduct business)
2. Agenda Approval*
3. Approval of Minutes of Nov. 2, 2010*
4. Public Comment
5. CAC Phone Line
6. Restructuring of Advisory Committees*
7. Fixed Route Ridership – January and February reports*
8. CCCTA Board and Committee Meetings
9. Old Business
10. New Business
11. Committee Member Communications
12. Adjournment – Next meeting to be determined

*Enclosure

County Connection Scheduled Committee Meeting agendas are posted at www.cccta.org.

Call 925-676-1976 to confirm date, time, and location prior to attending a meeting.

General Information

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.CCCTA.org.

Public Comment: Each person wishing to address the CCCTA Citizens Advisory Committee (CAC) is requested to complete a Speakers Card for submittal to the Committee Chair before the meeting convenes or the applicable agenda item is discussed. Persons who address the Committee are also asked to furnish a copy of any written statement to the staff liaison. A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Committee. Each individual will be allotted three minutes, which may be extended at the discretion of the Committee Chair.

Accessible Public Meetings: Upon request, CCCTA will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by CCCTA at least 48 hours before the meeting convenes. Requests should be sent to Manager of Marketing, 2477 Arnold Industrial Way, Concord, CA 94520 or burdick@cccta.org.

Shuttle Service: With 24-hour notice, a CCCTA LINK shuttle can be available at the Pleasant Hill BART station for individuals who want to attend the CAC meetings. To arrange for the shuttle service, please call Fernando Gonzales at (925) 680-2070, no later than 24 hours prior to the start of the meeting.

FY2011 CAC MEMBER ATTENDANCE LOG

JURISDICTION - NAME	Appmt	Expires	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CLAYTON - Charles . Evans	Jun-09	Jun-11	X	P	P	P	P	X	X					
CONCORD- Jan Kunz	Feb-11	Feb-13	X					X	X					
CC COUNTY - PJ Dhoot	Sep-08	Sep-10	X	P	E			X	X					
DANVILLE - Mike Meringer	Jul-09	Jul-11	X	P	E			X	X					
LAFAYETTE-			X					X	X					
MARTINEZ- Beverli Marshall	Jun-10	Jun-12	X	P	P		P	X	X					
MORAGA -			X					X	X					
ORINDA - Charles Hogle	Dec-09	Dec-11	X	P	P	P		X	X					
PLEASANT HILL - Gwen Stitzel	May-09	May-11	X	P	P	P	P	X	X					
SAN RAMON - Harvey Riggs	May-10	Nov-12	X	P	P	P	E	X	X					
WALNUT CREEK -			X					X	X					

If a member misses three or more consecutive meetings without cause, the CAC may request that member resign or be removed by the CCCTA Board after consultation with the affected jurisdiction.

Attendance Key

P-Present

E-Excused Absence

A-Unexcused Absence

X-Meeting Canceled

Summary Minutes

The meeting was called to order at 6:35 PM.

Citizens Advisory Members present were, Charles Evans, Beverli Marshall, and Gwen Stitzell.

County Connection (CCCTA) Staff present: Mary Burdick

Guests: None

Approval of Agenda

The agenda was accepted.

Approval of the Minutes of October 5, 2010

The minutes were accepted.

Public Comment

None

Restructuring the Advisory Committees

Ms. Burdick reported that representatives from both citizen groups were present at the October Board of Directors meeting. Both representatives expressed their committee's desire to remain autonomous, and their willingness to consider reducing the number of meeting in order to do so.

Ms. Burdick reported that there was a lively discussion with the Board asking staff to seek additional comments from the committees.

Three CAC members present reiterated their belief that the focus of both groups is too different to combine, and that if a combined committee were to meet during daytime hours, the likelihood of retaining and attracting members will be impacted – and will diminish the voice of the fixed-route riders.

The next step is for staff to gather further input and report back to the A&F Committee. Ms. Marshall asked that if any reports and/or recommendations come from the A&F Committee, that staff email the CAC members.

Community Outreach

Community Outreach was previously listed as *Goals*: Includes observations from riding and talking to bus patrons.

CAC Phone Line

No messages.

CCCTA Board and Committee Meetings

November Committee meetings have not taken place, and in some cases, no agenda has been posted. Ms. Burdick reported on the October meeting of the Board of Directors. There were two action items on the agenda – 1) The previously reported discussion on the restructuring of the two Citizen Committees, and; 2) a staff presentation of the new website. Ms. Burdick suggested that members check out the site and begin following CCCTA on either Facebook or Twitter.

Staff suggested that meeting the first Tuesday of the month means that the CAC will be learning of committee activity and recommendations after the fact, and may wish to consider a different meeting date later in the month.

September Fixed-Route Ridership Reports

The Committee reviewed the September ridership reports. Ms. Burdick pointed out that average weekday ridership in September (12,658 passengers) was higher than the August ridership of 10,763 passengers but 13% lower than September 2009 of 14,014 passenger. Productivity in September was equal to 16.7 passengers per hour as compared to August's figure of 14.7 passengers per hour. September and October are typically the highest ridership months of the year.

Rt. 4 Rider Survey

The CAC reviewed the results of the most recent survey of Route 4 riders. CCCTA repeated the same survey that was conducted in 2007 to determine how much/if the users of the free trolley have changed over the past several years. The survey was repeated to possibly help guide recommendations for cost saving measures to be presented to the City of Walnut Creek.

Results have changed very little. The majority of users are using the free service to go to work (33.2) or for shopping (25.4%). Most users live (42.2%) and work (53.5%) in Walnut Creek. The majority of users are adults – 87%, and most use activity takes place Wednesday – Fridays.

The next steps for CCCTA Planning staff is to develop and present options for the City of Walnut Creek.

Old Business

There was no old business

New Business

There was no new business

Committee Member Communications

None

The meeting was adjourned at 7:35 PM.

Mary Burdick, Manager of Marketing/Public Relations

Date

To: Citizen's Advisory Committee
From: Mary Burdick, Senior Manager of Marketing

Date: March 7, 2011
Reviewed By:

SUBJECT: Restructuring Advisory Committees

SUMMARY OF ISSUES:

In February the Board of Directors voted to combine the two advisory committees, and to have this committee meet every other month.

The General Manager asked staff to arrange a combined meeting to take place in early April to discuss the committee structure, focus, agenda items, and meeting time and location.

Staff genuinely wishes that current members will embrace the opportunity to learn more about the important transportation needs of our senior and disabled population and remain active in the new and improved advisory committee.

Staff hopes to have several dates and times for consideration at the time of the CAC meeting on March 15, 2011.

MATRIX DATA

January-2011

WEEKDAY SERVICE

Route	Adult Cash	12 Ride Punch	Commuter Cash	Youth Cash	Youth 12 Ride Punch	Senior Cash	Bus Transfer	Free	Bart Transfer	Monthly Pass	Commuter Card	Youth Monthly Pass	Senior 20 Ride Punch	Bart Plus	Senior Bart Transfer	Ace Train 92X	Bishop Ranch Pass	Chevron 91X	Galaxy 91X	Airport 91X	St Mary's Pass	JFKU Pass	Promo	TOTAL
1	1,654	304		40	15	1,110	1,518	100	1,360	224	58	1	1,330	155	160		72							8,101
2	311	87		154	201	117	262	12	263	56	29	9	63	28	31		1							1,624
4								18,449																18,449
4H **																								0
5	446	116		32	89	150	212	73	127	101	14	8	98	3	9		43							1,521
6	1,348	292		495	726	295	326	59	2,004	93	420	26	123	138	58		7				1,819			8,230
6L	4				3	15	5		45					2			3				3			81
7	1,310	282		15	14	168	840	54	1,187	304	179	1	148	170	33		110							4,815
9	2,970	804		738	282	1,022	3,091	181	1,118	665	98	22	313	191	81		168					240		11,985
10	5,889	1,516		1,110	747	2,114	4,191	406	2,185	984	102	82	1,082	286	140		42							20,877
11	1,324	320		760	242	755	1,263	149	610	318	50	207	362	57	35		15							6,467
14	4,907	602		661	207	861	3,478	746	1,236	711	16	76	574	60	68		42							14,244
15	2,014	645		963	770	1,180	2,046	250	797	585	27	168	363	108	34		142							10,094
16	4,921	641		558	154	957	4,036	665	748	887	12	26	754	66	43		18							14,486
17	1,094	349		550	189	417	1,857	149	337	156	8	50	725	73	59		5							6,019
18	2,541	1,029		386	463	904	1,733	169	587	306	27	50	269	104	17		54							8,638
19	1,082	105		103	35	321	735	126	223	66	7	13	158	25	9		2							3,011
20	6,918	1,554		702	326	1,263	5,241	516	3,018	889	118	7	688	223	86		65							21,614
21	4,048	601		431	460	739	2,027	124	2,280	564	67	51	549	99	40		607							12,688
25	268	6		8		128	381	30	137	53			128	14			9							1,162
28	1,776	475		156	65	678	1,611	339	634	287	30		204	73	12		41							6,379
35	1,659	398		674	776	316	1,157	229	910	333	117	25	184	63	53		925							7,819
36	1,499	187		271	200	392	1,151	113	666	183	30	57	149	29	49		467							5,443
250 *	7							3													45			55
91X		29	131		2	16	74	7	92	33	4	1	25	83			6	201	101	16				823
92X		46	12			2	11	20	1	27			32			2,149	1,682							3,981
93X		265	921		38	53	322	27	235	562	378	1	46	14	3		936							3,799
95X		145	561		5	71	312	25	459	81	249	1	46	124	15		1,565							3,660
96X		141	775			106	317	12	761	321	1,008		119	161	1		6,613							10,336
97X		28	252			20	74	4	159	53	14			84	2		1,277							1,967
98X		408	2,048		23	524	1,803	177	609	318	37		278	100	14		332							6,671
Event ***								0																0
Total	47,998	11,378	4,700	8,806	6,031	14,697	40,098	23,087	22,886	9,159	3,098	883	8,810	2,532	1,052	2,149	15,251	201	101	16	1,867	240	0	225,040

WEEKDAY - Special Service

MATRIX DATA

January-2011

Route	Adult Cash																					TOTAL	
601	17	227		598	904	9	38		12	82		206	20									2,114	
602	15	222		169	2,141		2					3	5									2,557	
603	168	9		89	325	12	2		6	18	18	17	10	29							2	705	
605	14	315		97	626		21	26	2	85		12	7	4								1,208	
606	36	1,041		1,457	2,911	3	57	54	58	48	31	401		13	7						20	6,136	
607	9	3		151	139	4	32		21	2			2									363	
608	11	1		203	146	8	7	3		20												399	
609	27	2		177	207	1	23	2	16	7		8										470	
610	13	76		95	34	1	24	2	10	1	2		13	3	2							276	
611	5	115		525	35	4	87	1		57		3										832	
612	4	79		208	235	4	23		15	15	1	18	4		4		2					611	
613	5	3		306	81	2	3	2		7		8	2									420	
614	19	6		468	402	3	75	4	14	4		79	2									1,077	
615	5	19		248	151	2	7	7				49										488	
616	10	8		171	12	3	24	2	2				11									241	
619	16			500	57	2	4					11										589	
622				122	273		1	3	3	3	6		2				50					462	
623	15	508		328	77																	928	
625	3			325	438	2	13	7	28													815	
626	33	6		128	456				11												6	640	
627				0		107	181	1	75	11			346				3					724	
635				80	140		2	2				1										225	
636	37			355	1,198	8	11	35		1		52					5					1,703	
649	29			0			2			7												39	
Total	490	2,641	0	6,800	10,986	174	641	151	272	369	57	868	424	49	13	0	60	0	0	0	0	28	24,022

MATRIX DATA

January-2011

SATURDAY SERVICE

Route	Adult Cash	12 Ride Punch	Commuter Cash	Youth Cash	Youth 12 Ride Punch	Senior Cash	Bus Transfer	Free	Bart Transfer	Monthly Pass	Commuter Card	Youth Monthly Pass	Senior 20 Ride Punch	Bart Plus	Senior Bart Transfer	Ace Train 92X	Bishop Ranch Pass	Chevron 91X	Galaxy 91X	Airport 91X	St Mary's Pass	JFKU Pass	Promo	TOTAL
4								2,283																2,283
4H **																								0
6	108	7				11	18	1	75	7	4		16	11	8							217		481
250 *	10							4														75		89
301	72	48		8		99	70		43	12	12													364
311	223	49		3	1	93	185	4	66	51	4	1	104	3	9		8							803
314	1,397	187		47		371	811	145	440	215	1	2	160	25	19		6							3,826
315	92	22		3		36	77	5	15	17			21	4	2									294
316	444	82		30		82	301	30	101	58		2	88	8	11		2							1,238
320	178	55		4		39	167	38	83	47	3		18	13			8							654
321	447	36		2		44	107	20	318	38			36	8	12		65							1,133
Event ***																								0
Total	2,971	487	0	97	1	776	1,735	2,528	1,143	444	23	5	442	72	60	0	89	0	0	0	292	0	0	11,165

SUNDAY SERVICE

Route	Adult Cash	12 Ride Punch	Commuter Cash	Youth Cash	Youth 12 Ride Punch	Senior Cash	Bus Transfer	Free	Bart Transfer	Monthly Pass	Commuter Card	Youth Monthly Pass	Senior 20 Ride Punch	Bart Plus	Senior Bart Transfer	Ace Train 92X	Bishop Ranch Pass	Chevron 91X	Galaxy 91X	Airport 91X	St Mary's Pass	JFKU Pass	Promo	TOTAL
4								1,969																1,969
4H **																								0
6	66	8				15	22		47	10	2		18		12							182		382
250 *	5							2														46		53
301	10					104	29	8	15	9														175
311	187	29				77	156	3	53	63	2	3	59	10	6		11							659
314	1,175	225		40	8	270	792	108	427	178			156	36	19		2							3,436
315	90	19		3		34	73	2	16	24			19	5	6									292
316	361	56		15	2	102	237	38	88	60			34	20										1,013
320	237	21				43	181	38	60	15			18	7	3									623
321	369	36				45	82	15	179	9			14	5	2		37							793
Event ***																								0
Total	2,501	393	0	58	10	690	1,573	2,174	894	368	4	3	317	84	48	0	50	0	0	0	228	0	0	9,396

Grand Total 53,960 14,898 4,700 15,761 17,029 16,337 44,046 27,940 25,194 10,340 3,182 1,759 9,993 2,737 1,174 2,149 15,450 201 101 16 2,416 240 0 269,623

NOTE: * Data comes from Link Operators

** These are seasonal routes

*** These are special situations (i.e., Pavilion, Bus Bridge, etc.)

MATRIX DATA

February-2011

WEEKDAY SERVICE

Route	Adult Cash	12 Ride Punch	Commuter Cash	Youth Cash	Youth 12 Ride Punch	Senior Cash	Bus Transfer	Free	Bart Transfer	Monthly Pass	Commuter Card	Youth Monthly Pass	Senior 20 Ride Punch	Bart Plus	Senior Bart Transfer	Ace Train 92X	Bishop Ranch Pass	Chevron 91X	Galaxy 91X	Airport 91X	St Mary's Pass	JFKU Pass	Promo	TOTAL
1	1,469	270		69	17	1,013	1,443	119	1,379	270	76	2	1,230	127	134		81							7,699
2	251	94		90	118	96	225	36	250	102	26	18	38	12	37		10							1,402
4								17,445																17,445
4H **																								0
5	421	131		61	76	118	199	55	128	99		3	50	6	12		45							1,404
6	1,168	445		344	720	333	420	83	1,934	100	340	31	117	167	58		13				1,873			8,147
6L	2					3	1	1	11												2			20
7	1,097	288		35	10	149	726	32	1,122	288	281		117	154	60		99							4,459
9	2,866	862		803	459	857	2,901	250	964	844	55	80	339	179	48		154					241		11,902
10	5,594	1,531		933	704	2,013	3,932	496	2,026	1,147	106	107	1,100	245	106		56							20,097
11	1,263	290		814	315	369	1,317	113	603	270	59	188	619	44	24		4							6,292
14	4,385	504		672	261	714	3,037	570	1,113	669	18	66	515	41	37		50							12,651
15	1,793	624		1,118	990	1,074	2,295	283	708	676	12	267	462	127	38		175							10,643
16	4,826	612		610	218	973	3,736	700	807	758	12	40	659	56	26		33							14,067
17	1,023	386		392	209	434	1,706	164	304	213	14	87	674	51	53		21							5,732
18	2,078	1,458		931	295	956	1,605	207	680	455	16	68	219	85	15		29							9,097
19	1,133	137		70	18	320	599	96	226	149	3	14	116	40	3									2,926
20	6,991	1,901		1,170	522	1,235	5,269	438	3,701	1,408	220	179	849	203	78		52							24,216
21	3,647	394		420	552	690	1,961	90	2,177	777	71	109	458	110	54		543							12,052
25	190	11				125	176	39	124	60	4		89	29	17		62							925
28	1,715	534		184	64	761	1,629	342	586	421	33	3	246	65	10		45							6,636
35	1,626	473		567	474	271	1,130	197	942	384	111	124	180	55	16		894							7,445
36	1,493	225		309	182	427	1,064	100	652	188	18	67	119	26	23		247							5,142
250 *																								0
91X		26	169		3	21	86		89	7	10		26	85			14	224	53	14				826
92X		42	7				2	5	6	37			18			1,952	1,646							3,716
93X		272	940		37	66	336	51	231	463	84	4	39	34	1		1,117							3,676
95X		135	399		4	52	258	15	513	82	287	1	30	85	4		1,517							3,382
96X		201	816		10	119	413	6	715	253	194		83	165	7		6,784							9,764
97X		36	160			17	96		126	28	21	5		84			1,240							1,814
98X		431	2,193		14	377	1,769	192	505	384	68	11	252	77	21		286							6,582
Event ***																								0
Total	45,032	12,313	4,684	9,590	6,272	13,583	38,332	22,126	22,625	10,534	2,137	1,475	8,643	2,353	881	1,952	15,217	224	53	14	1,875	241	0	220,155

MATRIX DATA

February-2011

WEEKDAY - Special Service

Route	Adult Cash	12 Ride Punch	Commuter Cash	Youth Cash	Youth 12 Ride Punch	Senior Cash	Bus Transfer	Free	Bart Transfer	Monthly Pass	Commuter Card	Youth Monthly Pass	Senior 20 Ride Punch	Bart Plus	Senior Bart Transfer	Ace Train 92X	Bishop Ranch Pass	Chevron 91X	Galaxy 91X	Airport 91X	St Mary's Pass	JFKU Pass	Promo	TOTAL
601	15	89		579	1,059	5	11	2	4	59		258	17											2,098
602	30	153		85	2,602	5		1	2	12		78												2,967
603	142	3		69	226	10		7	12	14	3	5	8	29										526
605	12	413		290	762		13	39		59		13		7										1,607
606	34	965		1,195	2,620	31	45	8	54	84	30	275	5	21	6						19	1		5,393
607	17			56	110	3	42	1	29	6			2											266
608	9	9		141	192	2	15			28														397
609	24	3		131	231	2	19	2	23	10														445
610	12	106		83	46	9	18	4	7	5				6										295
611	6	137		529	39	3	39	3	5	37														798
612	12	52		211	196	9	28		6	27		31		1	1									575
613	3	6		301	103	6				4		7	2											432
614	21	2		484	394	10	51	1	6	5	1	69												1,044
615				247	150		14	15				50												476
616	23	20		161	16	5	20		5	4		3	16											272
619	25			331	21	2	4	2		1		15												400
622				130	267		3	6				1					67				1	2		478
623	2	68		265	314		7	29																685
625	6	21		320	407	1	14	5	34			1												810
626	20			170	431			3	6															630
627	1					13	196	3	57	19			300		10		1							599
635	1	8		99	188		1	8				3					1							309
636	21	2		333	1,050	2	6	32	3			11	2				7							1,469
649	18	3								11			3											34
Total	454	2,061	0	6,210	11,424	116	547	171	251	383	33	821	354	64	17	0	77	0	0	0	20	3	0	23,005

MATRIX DATA

February-2011

SATURDAY SERVICE

Route	Adult Cash	12 Ride Punch	Commuter Cash	Youth Cash	Youth 12 Ride Punch	Senior Cash	Bus Transfer	Free	Bart Transfer	Monthly Pass	Commuter Card	Youth Monthly Pass	Senior 20 Ride Punch	Bart Plus	Senior Bart Transfer	Ace Train 92X	Bishop Ranch Pass	Chevron 91X	Galaxy 91X	Airport 91X	St Mary's Pass	JFKU Pass	Promo	TOTAL
4								2,133																2,133
4H **																								0
6	100	9				19	22	1	74	6	3		15	14	13							234		510
250 *																								0
301	121	13		9		38	59	9	58	7				4										317
311	243	40		4		92	198	11	42	37			67	14	7		10							765
314	1,541	218		73	10	310	780	112	431	263	6	8	192	44	17		8							4,013
315	90	38		2		36	66		42	20			20	11			3							329
316	439	71		19	7	125	269	18	97	76		1	37	6	8									1,173
320	304	41		17		67	172	16	109	36	9		54	10	2									837
321	425	36		5	6	33	96	4	228	53	2	1	32	5	7		66							998
Event ***																								0
Total	3,262	466	0	130	23	720	1,663	2,305	1,081	498	19	10	417	109	53	0	86	0	0	0	234	0	0	11,076

SUNDAY SERVICE

Route	Adult Cash	12 Ride Punch	Commuter Cash	Youth Cash	Youth 12 Ride Punch	Senior Cash	Bus Transfer	Free	Bart Transfer	Monthly Pass	Commuter Card	Youth Monthly Pass	Senior 20 Ride Punch	Bart Plus	Senior Bart Transfer	Ace Train 92X	Bishop Ranch Pass	Chevron 91X	Galaxy 91X	Airport 91X	St Mary's Pass	JFKU Pass	Promo	TOTAL
4								1,934																1,934
4H **																								0
6	90	7				12	16		48	6	2		8		8							167		364
250 *																								0
301	130	9		18		71	31	6	22	3				3										293
311	189	27		9	4	60	174	6	16	47	1	2	49	9	1		19							612
314	1,029	165		86	1	238	618	141	375	187	10	1	159	29	23		3							3,064
315	87	4		4		47	79	4	22	15			9											271
316	299	66		25	2	92	184	13	47	69		2	32	12	2		3							849
320	141	36		1		38	178	30	67	18	2		36	17	1		1							568
321	338	32		5		30	95	7	162	18			23		3		23							737
Event ***																								0
Total	2,303	345	0	149	7	588	1,376	2,140	759	363	15	4	317	70	37	0	50	0	0	0	167	0	0	8,692

Grand Total 51,050 15,185 4,684 16,079 17,727 15,006 41,917 26,742 24,716 11,778 2,206 2,310 9,731 2,596 988 1,952 15,430 224 53 14 2,296 244 0 262,928

MATRIX DATA

February-2011

NOTE: * Data comes from Link Operators

** These are seasonal routes

*** These are special situations (i.e., Pavilion, Bus Bridge, etc.)