

SUMMARY MINUTES
OPERATIONS & SCHEDULING (O&S) COMMITTEE
3338 Mt. Diablo Boulevard, Lafayette, CA
Meeting of Friday, April 1, 2011, @ 9:00 a.m.

Directors in Attendance: Director Horn, Director Uilkema, Director Schroder
Staff: Anne Muzzini, Rick Ramacier
Guests: Marci McGuire, Ralph Hoffman
Advisory Committee: Charles Hogle
Call to Order: Meeting called to order at 9:00 a.m. by Director Horn

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** Ms. McGuire reported on the changing conditions at the ACE train parking situation in Pleasanton. Mr. Hoffman discussed City of Walnut Creek actions to continue funding the Free Ride Trolley.
3. **Approval of O&S Summary Minutes for March 4th, 2011:** Minutes were approved.
4. **Maintenance:** None
5. **Planning and Scheduling:**
 - a) Route #25: Ms. Muzzini explained further marketing efforts to gain ridership on the Route #25 but told the committee that ridership is still very low and related to boardings and alightings at the BART stations. She informed the committee that if the route was going to be eliminated at the fall bid, it would be necessary to hold the public hearing in April. The Committee debated and decided to defer action to cut the route.
6. **Paratransit and Accessible Services:**
 - a) First Transit Contract Extension: Mr. Ramacier reported that the First Transit Contract had reached the end of the first term and that a one year extension that will keep the fixed and hourly rates flat. There will be an increase in the allowable fuel cap. The agreement allows for two one-year extensions. The Committee discussed fuel price impacts then approved staff recommendation to extend the contract.
7. **Staff Reports**
 - a. Fixed Route Reports – February 2011: The reports were reviewed and discussed.
 - b. LINK Monthly Reports – February 2011: The reports were reviewed.
8. **Committee Comments:** The Committee spent time talking about fuel prices and the impact on fixed route ridership as well as a new Route #96X trip that will be paid for by Bishop Ranch. Staff explained what had been found on the Colette O’Keefe complaint from the prior committee meeting. Mr. Ramacier spoke to questions on federal legislation and MTC’s sustainability study.
9. **Future Agenda Items:** Community van project
10. **Next Scheduled Meeting:** The next meetings are scheduled for: **May 6, June 3, and July 1 2011 at 9:00 a.m.** at 3338 Mt. Diablo Boulevard in Lafayette.
11. **Adjournment:** The meeting was adjourned at 10:00 am

Minutes prepared and submitted by:

Anne Muzzini
Director of Planning and Marketing

Date