

Inter Office Memo**To:** Board of Directors**Date:** June 8, 2011**From:** J. Scott Mitchell
Director of Maintenance**Reviewed By:****SUBJECT: Fluid Applied Roofing Contract****BACKGROUND:**

The Central Contra Costa Transit Authority constructed its facilities at 2477 Arnold Industrial Way in 1986. After 26 years, time has taken its toll on the building roof and trim, and the time has come to replace the coating.

SUMMARY OF ISSUES:

The Authority has issued an Invitation For Bids (IFB) for an Applied Roofing Contract. Bid packages were offered to contractors who have a verified history of doing Fluid Applied Roofing Contracts. The roof coating process that Staff has selected is Eco friendly as it will provide additional insulation in both hot and cold seasons. The bid was advertised in the Contra Costa Times twice and with the Builders Exchange of Concord, California. A pre-bid conference was held to allow bidders the opportunity to survey the existing conditions and understand the complexity of the job requirements. At the bid opening on May 20, 2011 at 2:00pm, four (4) bids were received from interested contractors. The four (4) bids received were 1) SLR Solano County Roofing \$613,700 2) Western Roofing Services \$499,241 3) ARC Andy's Roofing Corp. \$216,976 and 4) D.C. Taylor Co. \$185,607. The apparent low bidder was D.C. Taylor Co. Staff has determined that the low bid is responsive and that the bidder is technically responsible to perform the required work.

OPTION 1:

The O&S Committee recommend that the CCCTA Board of Directors authorize the General Manager to award a contract to D.C. Taylor Co. for the Fluid Applied Roofing Contract.

OPTION 2:

The Board of Directors direct staff to re-advertise the procurement.

FINANCIAL IMPLICATIONS:

The Authority has approved grant funds available for this project. Funds are available from Grant (Fed) CA-09-Y037 in the amount of \$148,486 and Grant 10-0011-01 (TDA) in the amount of \$37,121. The combined total of \$185,607 will sufficiently fund the entire replacement project.

RECOMMENDATIONS:

The O&S Committee recommend that the Board of Directors authorize the General Manager to award a contract to D.C. Taylor for the fluid applied roofing coating for the four (4) buildings.

ACTION REQUESTED:

The O&S Committee recommend that the Board of Directors at its June 16, 2011 meeting, adopt a resolution authorizing the General Manager to award a contract by CCCTA to D.C. Taylor Co for the fluid applied roofing coating for the four (4) buildings.