

**TO:** Board of Directors

**DATE:** August 8, 2011

**FROM:** Rick Ramacier *RR*  
General Manager *By: LH*

**SUBJECT:** Pacheco Transit Hub Project:  
Request From CCTA to  
Complete Project Design Work

### **Background**

As you know, management of the Pacheco Transit Hub Project will soon be turned over to either the Contra Costa Transportation Authority (CCTA) or the City of Martinez. To that end, CCTA has requested that County Connection complete the design work for this project to facilitate an orderly and smooth transition of the project from County Connection to either CCTA or Martinez. A letter from the CCTA Executive Director is attached for your reference.

For years, County Connection has been working in partnership with, CCTA, other transit operators, the City of Martinez, and TRANSPAC to build the Pacheco Transit Hub. This project will serve as a key piece to future express bus service and regional carpooling. All of the stakeholders are very interested in this top priority project being completed.

The project has evolved into a complex one that requires an entity with proper experience, expertise, and time to manage it successfully. Thus, for various reasons, it makes good sense to turn over the project to CCTA or Martinez at the appropriate time. Given that the project is about 90% complete in terms of design, the opportune time to turn over the project is upon completion of the design work. This is stated as such in the letter from CCTA.

To date, \$253,239 has been spent on the design, exhausting the General Manager's authority. County Connection's design consultant, Nolte believes it will take another \$59,000 to complete the design work. CCTA staff believes this a reasonable and justified request. The total grant funding available for the entire project started at \$2,821,585. Both CCTA and Martinez fully understand that the additional \$59,000 would come out the existing grant funds that County Connection will turn over to CCTA or Martinez with the transfer of the project. Both CCTA and Martinez would like County Connection to spend the \$59,000 to complete the design work.

### **Financial Impact**

There is no direct impact to County Connection. Spending an additional \$59,000 to complete the design work will come out of the existing grant sources for the project. Thus, CCTA or Martinez will have \$59,000 less in grant funding to complete the project once it is taken over from County Connection. The agreement that will be executed transferring the project from County

Connection to CCTA or Martinez will state clearly that other than the transfer of the existing grant funds to the new project manager, County Connection will be under no obligation to provide, seek, or otherwise help with any additional funding that may be needed to complete the project.

### **Staff Recommendation**

The Pacheco Transit Hub remains a vital project that many key stakeholders want to see completed. The nature of the project has evolved into a complex construction project. Others like CCTA or the City of Martinez are better suited to completing such a project than County Connection is at this time. Thus, either CCTA or Martinez will take the project over. However, it makes the most sense to make the transfer upon completion of the project design work. Thus, staff recommends that County Connection complete the design work and that County Connection spend an additional \$59,000 in project grant funds to do so. Upon completion of the design work, staff recommends that County Connection transfer the project over to CCTA or the City of Martinez. At that time, staff will return to the Board to seek action turning over the project to either CCTA or Martinez.

### **Action Requested**

The A & F Committee recommends that the Board approve Resolution No. 2012-005 authorizing the General Manager to execute an amendment to the Agreement with Nolte & Associates for planning, engineering, and design for the Pacheco Transit Hub for an amount not to exceed \$59,000 contingent on greater commitment from CCTA or the city of Martinez to assume management of the project upon completion of design work.

The Resolution shall reference that upon completion of the project design work, the project and its grant funds will be turned over to CCTA or the City of Martinez.



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July 14, 2011

Rick Ramacier  
General Manager  
Central Contra Costa Transit Authority  
2477 Arnold Industrial Way  
Concord, CA 94520-5335

Re: Pacheco Transit Hub – Measure C Project 2210

Dear Mr. <sup>Rick</sup>Ramacier:

The Contra Costa Transportation Authority (CCTA) recognizes that the Central Contra Costa Transit Authority (County Connection) has been working for several years to develop a transit hub on Caltrans property near the park and ride lot located on Blum Road. This is an important project for the commuters of Contra Costa County and surrounding area. The City of Martinez, CCTA and County Connection staff recently met regarding the progress of the project and plan for completing construction. Caltrans has brought up some new minor comments on the 99% complete plans. County Connection will need to amend their current consultant design contract to address these comments and resubmit to Caltrans for final approval.

County Connection staff is requesting that either CCTA or the City take over the project to manage the construction phase. Their expertise is operating transit facilities, not construction management. The City is considering annexation of the area surrounding the project and would manage the construction phase if it is within City limits. CCTA staff is supportive of such an arrangement. However, if annexation does not occur in a timely fashion, CCTA will accept construction management responsibilities. The project appears to provide adequate funding for Construction, Construction Management and Project Management and includes an adequate contingency.

CCTA encourages the County Connection Board to approve the contract amendment with Nolte VerticalFIVE (NV5) so the project can proceed to the bidding phase.

Sincerely,

Randell H. Iwasaki  
Executive Director

Cc: City of Martinez