

# The County Connection

2477 Arnold Industrial Way    Concord, CA 94520-5326    (925) 676-7500    www.cccta.org

Agenda Item No. 4.a.

## CCCTA BOARD OF DIRECTORS

### MINUTES OF THE REGULAR MEETING October 20, 2011

#### CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Worth called the meeting to order at 9:00 a.m. Board Members present were Directors Andersen, Dessayer, Horn, Hudson, Manning, Schroder, Simmons, Uilkema and Weir. Director Hoffmeister was absent.

Staff:            Ramacier, Chun, Bowron, Burdick, Churchill, Lauver, Madrigal, Mitchell, Muzzini, and Pellegrini

**PUBLIC COMMUNICATION:** There was no communication from the public.

#### CONSENT CALENDAR

**MOTION:** Director Manning moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of September 15, 2011 and (b) CalTIP JPA Revised Agreement and Resolution No. 2012-008. Director Uilkema seconded the motion and it received a vote of approval.

Aye:            Directors Andersen, Dessayer, Horn, Hudson, Manning, Schroder, Simmons, Uilkema, Weir and Worth  
No:             None  
Abstain:       None  
Absent:        Director Hoffmeister

**REPORT OF CHAIR:** There was no report.

#### REPORT OF GENERAL MANAGER

##### *Recognition of Employees of the First and Second Quarters, 2011*

General Manager Rick. Ramacier recognized the employees selected for the first and second quarters of 2011. On behalf of the Board, Chair Worth thanked the employees who have contributed so much to our organization. She felt their dedication is a reflection of how CCCTA is able to do so much for the public.

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez  
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

**Employees of the 1<sup>st</sup> Quarter 2011:** Administration: Elizabeth Lauver  
Maintenance Salomon Negrete  
Transportation: Linda Pellegrini & Virgil Sanchez

**Employees of the 2<sup>nd</sup> Quarter 2011:** Administration: Ruben Rivera  
Maintenance: Rolando Aguilos  
Transportation: Fernando Rodriguez & Gary Hinrichs

### ***Report on 2011 APTA Annual Meeting & Expo***

Mr. Ramacier reported on highlights of meetings and events he attended at the 2011 APTA Annual Meeting & Expo. The main themes from the Federal Transit Administration (FTA) are requirements for Title VI, Disadvantaged Business Enterprise Program and Americans with Disability Act (ADA). A new ADA rule was effective on October 19, 2011. One of the new requirements is that a mobility device must be accommodated if the design of the vehicle can accommodate it. What remains to be released is a potential new rule regarding reasonable modification. Currently, paratransit service is considered a reasonable modification provided it follows the six criteria of the ADA. The U.S. Department of Transportation is considering a requirement to provide a reasonable modification within paratransit service, such as door-to-door service on demand. They are also considering further modifications on fixed-route service, such as allowing passengers to flag buses at locations that are not designated bus stops.

Continuing with his report, Mr. Ramacier advised that an update on federal legislation was also provided at the APTA Annual Meeting. At the Expo, many interesting and new services and products were featured. A paratransit vendor has a different business model and is working with LAVTA. New vehicles, including electric buses, were displayed and they are worth watching to see how they develop over time.

### ***Status Report on Joint CCCTA/LAVTA Meeting***

Mr. Ramacier advised he and the LAVTA Executive Director will meet to discuss working together on coordination of paratransit service and fixed-route service in the I-680 corridor. Board Members suggested they also discuss a joint bus washing facility as well as joint procurements, marketing, and a customer service call center. Chair Worth felt these were good examples of ways CCCTA and LAVTA could collaborate with the goal of increasing efficiency and saving money.

## **REPORT OF STANDING COMMITTEES**

### ***Marketing, Planning and Legislative Committee***

#### **MTC Transit Sustainability Project Update**

Director Weir advised the recommendation from the MP&L Committee is to take no formal action at this time regarding the MTC Transit Sustainability Project. Mr. Ramacier provided an update on discussions held at two steering committee meetings on this project. At the second meeting, the MTC Executive Director indicated that a good compromise would be to include the small operators in the project with a separate suburban ridership standard. Mr. Ramacier will continue to provide updates to the MP&L Committee as this project moves forward.

## ***Operations and Scheduling Committee***

### **Dougherty Valley Agreement**

Director Horn advised CCCTA established Route 35 in response to development in Dougherty Valley. Ridership on that route is above the middle range of all routes. Anne Muzzini, Director of Planning & Marketing, advised the proposed new agreement with the County will guarantee minimum service of 5,000 hours plus additional service paid by developer fees collected by the County and received by CCCTA. Currently, CCCTA provides about 10,000 hours of service. The new agreement continues to give CCCTA total control over the route and allows modifications when needed. Director Uilkema said she supports the recommendation from the O&S Committee because it allows CCCTA to provide a basic level of service in Dougherty Valley.

**MOTION:** Director Uilkema moved approval of Resolution No. 2012-011, which authorizes the General Manager to enter into an agreement with Contra Costa County for operation of Dougherty Valley public transit services. The motion was seconded by Director Hudson and it received the following vote of approval.

**Aye:** Directors Andersen, Dessayer, Horn, Hudson, Manning, Schroder, Simmons, Uilkema, Weir and Worth  
**No:** None  
**Abstain:** None  
**Absent:** Director Hoffmeister

### **Security Project Funding**

Director Horn advised this project will transfer funds for the procurement of routers on the buses to provide real time information that will support location information for arrival time of the next bus and facilitate emergency response. With this equipment installed on the buses, each bus can be a dispatch center that provides information to other bus operators and Dispatch during an emergency.

**MOTION:** Director Uilkema moved approval of Resolutions No. 2012-009 and No. 2012-010. These Resolutions authorize requesting FY2010 and FY2011 allocations of Proposition 1B California Transit Security Grant Program funds. The motion received a second from Director Hudson and it was approved by the following vote

**Aye:** Directors Andersen, Dessayer, Horn, Hudson, Manning, Schroder, Simmons, Uilkema, Weir and Worth  
**No:** None  
**Abstain:** None  
**Absent:** Director Hoffmeister

**REPORT FROM THE ADVISORY COMMITTEE:** There was no report.

## BOARD COMMUNICATION

Board Members who attended the 2011 APTA Annual Meeting & Expo commented that they felt it was an excellent opportunity to learn about new FTA requirements as well as new products and services available to the transit industry. Director Dessayer said he was interested in the smaller vehicles that could be more efficient for paratransit services and a bus stop lighting device. Director Manning expressed interest in the new business model for paratransit services.

Director Hudson commented on the quality of some of the new vehicles. He inquired about the feasibility of locating paratransit vans within a community and dispatching them from those areas rather than returning them to division after each trip. He felt this might extend vehicle mileage and save on fuel and maintenance costs. He was interested in business/private partnerships, bus stop lighting and other technology, bike sharing and storage, and computer programs that make it easier for people to use transit.

Director Horn commented on potential changes to the Buy America provisions for federally funded procurement projects. Based on information conveyed at the APTA Annual Meeting, he stated that California is the only game in town for high-speed rail. He reported on meetings and presentations he attended related to bus transmissions, ultra capacitors, ridership software, paratransit services, bus shelters, bus stoppers, electric buses, and bicycle racks.

Director Weir said that his knowledge of transit increased at the APTA Expo, in particular because his wife, who is a volunteer driver for the Lamorinda Spirit van program, asked in-depth questions of the vendors regarding securement devices and other features of their vehicles. He commented on the importance of transit at the federal level but the lack of funding for required mandates. He felt it was important that the public is aware of this challenging situation.


Director Schroder reported that the Martinez City Council approved moving forward with an agreement with CCTA and CCCTA on project management for the Pacheco Transit Hub. There was a concern relative to long-term maintenance of the facility, and Martinez staff will review it.

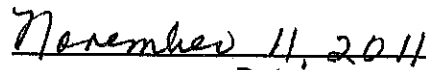
Director Simmons advised Broadway Plaza is starting the process of how it wants to remodel itself after 60 years. One proposal is to close a road in that area, which will have an impact on Route 4, the free trolley in downtown Walnut Creek.

## ADJOURNMENT

Chair Worth adjourned the regular meeting at 10:05 a.m.

Minutes prepared by

  
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Janet Madrigal, Clerk to the Board

  
\_\_\_\_\_  
Date