

Summary Minutes
Operations & Scheduling Committee
3338 Mt. Diablo Boulevard, Lafayette, CA
Meeting of Friday, March 2, 2012, @ 10:00 a.m.

Director in Attendance: Directors Earling Horn, Bob Simmons, Gregg Manning and Dave Hudson

Staff: Rick Ramacier, Anne Muzzini, Bill Churchill, and Laramie Bowron

Public and Advisory Committee: Marci McGuire, Collette O'Keefe

Call to Order: Meeting called to order at 10:00 a.m. by Director Horn

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:**
 - a. Ms. O'Keefe commented on County Connection's complaint system after customer service failed to follow up on a complaint. The complaint occurred on July 25 and concerned a Rt. 15 bus on Port Chicago failing to stop and pick up a passenger.
3. **Approval of O&S Summary Minutes for January 2, 2011:** Minutes were approved.
4. **Maintenance:** There were no items.
5. **Planning and Scheduling**
 - a. ITS Change Order – Item was approved – Committee supported staff's recommendations and agreed to forward it to the full Board. Committee members illustrated their support for new technology and keeping CCCTA's fleet up to date with relevant technological advancements.
 - b. Vehicle Surveillance Systems – The Committee supported staff's report on how the onboard video surveillance system is being used to limit liability and protect assets rather than driver discipline. The Committee agreed with the current practice of not pulling tapes randomly for disciplinary action. Bill Churchill reminded the Committee that only two people are authorized to pull tapes and a full log of tapes that have been reviewed is kept on file. The primary reasons tapes are pulled are for accidents, complaints, and supervisor comments.
6. **Paratransit and Accessible Services - None**
7. **Staff Reports**
 - a. Fixed Route Monthly Report – January 2012 - approved
 - b. LINK Monthly Report – January 2012 - approved
8. **Committee Comments** – Director Hudson notified staff and the committee that the City of San Ramon had cancelled the 4th of July fireworks for 2012. submitted an annual report
9. **Future Agenda Items** – Director Manning wanted staff to look into the feasibility of free transit and recommended looking at Boulder Colorado's system. Director Horn requested a maintenance update on the hybrid buses. The Committee also requested updates on the ACE train service and LAVTA's paratransit service.
10. **Next Scheduled Meeting** – April 6, 2012 @ 9:00 a.m. at 3338 Mt. Diablo Boulevard in Lafayette.
11. **Adjournment** – meeting was adjourned at 10:45 a.m.