

The County Connection

2477 Arnold Industrial Way

Concord, CA 94520-5326

(925) 676-7500

www.cccta.org

MEETING NOTICE & AGENDA
Administration & Finance Committee
1676 N. California Blvd, Suite 620
Walnut Creek, CA 94596
Wednesday, March 7, 2012
9:00 a.m.

The Committee may hear, discuss, deliberate, and/or take action on any item on the agenda

1. Approval of Agenda - Action
2. Public Communication
3. Approval of Minutes of February 1, 2012 Meeting* - Review/Action
4. Closed Session:
Conference with legal counsel – Existing Litigation (pursuant to Government Code
Section 54956.9(a) Kerry Walls vs. CCCTA
5. CCCTA Investment Policy-Quarterly Reporting Requirement* Review/Action
6. CCCTA Income Statements for the Six Months Ended December 31, 2011* Review/Action
7. FY 2013 Draft Budget and Ten Year Forecast (Two Scenarios)* Review/Action
8. Legal Services Statement, December 2011, January 2012 General ** Review/Action
9. Review of Vendor Bills, February 2012** Review
10. Adjournment

*Enclosure

**Enclosure for Committee Members

FY 2011/2012
A&F Committee
Al Dessayer, Moraga
Candace Andersen, Danville
Rob Schroder, Martinez

General Information

Public Comment: Each person wishing to address the above named committee is requested to complete a Speaker Card for submittal to the Committee Chair before the applicable agenda item is discussed. **Accessible Public Meetings:** Upon request, CCCTA will provide written agenda materials in appropriate alternative formats, or disability-related accommodations. Please send a written request and description of the requested materials so that it is received by CCCTA at least 48 hours before the meeting convenes. **Requests should be sent to:** Janet Madrigal, Clerk to the Board – CCCTA – Administrative Department, 2477 Arnold Industrial Way, Concord, CA 94520 or madrigal@cccta.org. **Shuttle Service:** With a 24-hour notice, a CCCTA LINK shuttle will be provided from the closest BART station to the meeting location. To arrange for the shuttle, please call Robert Greenwood 925/680-2072.

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**Administration and Finance Committee
Summary Minutes
February 1, 2012**

The meeting was called to order at 9:00 a.m. at the Walnut Creek offices of Hanson Bridgett. Those in attendance were:

Board of Director Al Dessayer
Board of Director Candace Andersen
Board of Director Rob Schroder

Staff: General Manager Rick Ramacier
Director of Finance Kathy Casenave
Civil Rights Administrator Janet Madrigal

1. Adoption of the Agenda- Approved.
2. Public Communication- None.
3. Summary Minutes of January 4, 2012- Approved.
4. Revised DBE Program- Janet Madrigal reported that CCCTA's DBE program must be revised to conform with changes in the Department of Transportation (DOT) guidelines and directives. The objective of the changes is to increase accountability, monitoring and post-award oversight, and also includes a small business element. The revised program must be submitted to FTA for approval by February 28, 2012. Approved.
5. CalPERS Retirement Plan- Director of Finance Kathy Casenave reported on the history of CCCTA's PERS retirement plan. The plan is 2% at 60, and the employer rates have been low. The highest rate since 1997 has been 7.289% in 1998. Most years have been higher than 4% but lower than 6%. For six years, 1999-2004, the rate was zero. This item is for information only and will be included in the Board of Directors packet.
6. Actuarial Valuation- Director Casenave reported that the final actuarial valuation for postretirement medical benefits has been completed. It was decided at the January A&F Committee meeting that the investment rate of return used for the report should be 5.5%, and the final report incorporates that rate of return. The Annual Required Contribution (ARC) for FY 2012 will be \$344,127; this will also be the ARC for FY 2013. A new valuation report will be required for FY 2014. Info only.
7. Consideration for Bid for Audit Services for next year- Director Casenave reported that the final year of the audit contract was FY 2011. The contract was for three years with two one year options. CCCTA has released a request for proposal every five years and Brown Armstrong has been the lowest qualified bidder for the last three RFPs. She requested direction from the committee- should CCCTA go out to bid again or negotiate only with Brown Armstrong? Although the committee was satisfied with the quality of the work, committee members decided

that it would be best if the full Board weighed in on this matter. This item will be on the Board's February agenda.

8. Legal Services Statement, November 2011 General/December 2011 Labor- The committee reviewed and approved the legal services invoices.
9. Review of Vendor Bills, January 2012- The committee reviewed the vendor bills.
10. Adjournment- The meeting was adjourned. The next meetings will be Wednesday, March 7 at 9:00 a.m. at the Walnut Creek offices of Hanson Bridgett, 1676 N. California St.

Kathy Casenave, Director of Finance



Inter Office Memo

TO: A & F Committee

DATE: February 8, 2012

FROM: Rick Ramacier
General Manager

SUBJECT: CCCTA Investment Policy – Quarterly Reporting Requirement

Attached please find CCCTA's Quarterly Investment Policy Reporting Statement for the quarter ending December 31, 2011.

This certifies that the portfolio complies with the CCCTA Investment Policy and that CCCTA has the ability to meet the pool's expenditure requirements (cash flow) for the next six (6) months.

CCCTA

BANK CASH AND INVESTMENT ACCOUNTS (ROUNDED OFF TO NEAREST \$)

FINANCIAL INST	ACCT #	TYPE	PURPOSE	PER BANK SEPT 2011	PER BANK DEC 2011	PER BOOK DEC 2011
FIXED ROUTE						
First Republic Bank	1106171	CHECKING	A/P General Account-Fixed Route	\$ 2,489,995	\$ 204,780	\$ 69,342
First Republic Bank	1106198	CHECKING	PAYROLL	\$ 399,103	\$ 42,999	\$ 37,241
First Republic Bank	1015001	CHECKING	CAPITAL PURCHASES	\$ 21,572	\$ 68,210	\$ 37,307
First Republic Bank	32431003958	CHECKING	WORKER'S COMP-CORVEL	\$ 32,711	\$ 52,784	\$ (64,018)
First Republic Bank	1106228	CHECKING	PASS SALES	\$ 76,369	\$ 90,638	\$ 90,638
First Republic Bank	800-0035-2386	Money Market	Prop-2B Safety & Security#2(2386)	\$ 117,205	\$ 117,254	\$ 117,234
First Republic Bank	800-0066-1158	Money Market	Prop-2B Safety & Security#3(1158)	\$ 117,024	\$ 117,073	\$ 117,073
PAYPAL	27SAXUUFL9732	CHECKING	PAYPAL-PASS SALES	\$ 4,985	\$ 2,345	\$ 2,427
TOTAL				\$ 3,258,964	\$ 696,084	\$ 407,245
PARATRANSIT						
First Republic Bank	1049584	CHECKING	CAPITAL PURCHASES	\$ 3,518	\$ 3,519	\$ 3,519
First Republic Bank	1106244	CHECKING	A/P General Account-Paratransit	\$ 177,771	\$ 431,122	\$ 21,360
TOTAL				\$ 181,289	\$ 434,641	\$ 24,878
LAIF POOL						
LAIF ACCOUNT	4007001	INT-INVEST	OPERATING FUNDS	\$ 1,520,949	\$ 1,875,319	\$ 1,875,319
LAIF ACCOUNT		INT-INVEST	Fixed Route Bus Purchase	\$ 321,191	\$ 345,518	\$ 345,518
LAIF ACCOUNT		INT-INVEST	Pacheco Transit Center	\$ 771,598	\$ 772,337	\$ 772,337
LAIF ACCOUNT		INT-INVEST	Rolling Stock-1011 PTMISEA	\$ -	\$ 1,098,757	\$ 1,098,757
LAIF ACCOUNT		INT-INVEST	Martinez Stop Project	\$ 67,209	\$ 67,273	\$ 67,273
LAIF ACCOUNT		INT-INVEST	SAFE HARBOR LEASE RESERVE	\$ 1,427,923	\$ 1,429,292	\$ 1,429,292
TOTAL				\$ 4,108,870	\$ 5,588,496	\$ 5,588,496
CCCTA EMPLOYEE						
First Republic Bank	1402153	INT CHECK	EMPLOYEE FITNESS FUND	\$ 8,287	\$ 9,017	\$ 9,017
TOTAL				\$ 8,287	\$ 9,017	\$ 9,017
2/28/2012 13:33				\$ 7,557,410	\$ 6,728,238	\$ 6,029,636

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This is to certify that the portfolio above complies with the CCCTA Investment Policy and that CCCTA has the ability to meet its expenditures(cash flow) for the next six months.

Rick Ramacier, General Manager

Date: _____

The County Connection

Inter Office Memo

To: A&F Committee
From: Kathy Casenave
Director of Finance

Date: February 15, 2012
Reviewed by:

SUBJECT: CCCTA Income Statements for the Six Months Ended December 31, 2011

The attached unaudited CCCTA Income Statements for the six months of FY 2012 are presented for your review. The combined actual expenses, Fixed Route and Paratransit, (Schedule 1), **are 8.9% under the year to date budget (\$1,445,258). The expense categories with the most significant variances are:**

Wages	\$(217,399)	(3.6)%	Operator wages are \$81k under budget (see Schedule 5 for details) and other wages are \$137k under budget, mainly in the Maintenance Dept.
Services	\$(208,599)	(20.9)%	Legal services, promotions, outside repair services account for most of the variance. Most of this is the result of timing- it is expected that this category will only be about \$40k under budget by the end of the year.
Materials & Supplies	\$(426,244)	(22.1)%	Diesel fuel accounts for most of the variance, and the actual is expected to be lower than the budget for the balance of the year.
Special trip services	\$(195,118)	(7.1)%	Purchased transportation is lower than budgeted mainly due to lower service hours.

Fixed route and Paratransit revenues and expenses are presented on **Schedules 2 and 3**. Actual expenses are compared to the year-to-date approved budget. Fixed route expenses are 9.3% under budget and Paratransit expenses are 7.3% under budget.

The combined revenues are under budget because TDA revenue is not considered earned unless needed for expenses and after other revenue is used. Another category with a significant variance:

Other revenue	\$ 239,089	27.1%	The variance is due to timing of receipts. It is anticipated that actual revenue will be less than projected at year end, mainly because Lifeline funds will not be available until the next year.
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Schedule 4 provides selected statistical information for the current year compared to the last two years:

Fixed route:

- Passenger fares are 2.8% more than FY 2011 and 1.5% less than FY 2010.
- The farebox recovery ratio is up compared to the last two years. The ratio is 17.6% in FY 2012; 16.8% in FY 2011 and 17.3% in FY 2010.
- Operating expenses are 1.7% more than in FY 2011 and 2.4% more than in FY 2010.
- Fixed route revenue hours are .7% less than FY 2011 and 4.1% less than FY 2010.
- The cost per revenue hour has increased 2.4% compared to FY 2011 and 6.8% compared to FY 2010.
- Passengers have decreased 2.1% compared to FY2011 but increased 1.8% compared to FY 2010.
- The cost per passenger has increased 3.7% compared to FY 2011 and 4.1% compared to FY 2010.
- Passengers per revenue hour have decreased 1.4% compared to FY 2011 and increased 2.4% compared to FY 2010.

Paratransit:

- Passenger fares have increased 21.1% over FY 2011 and 15.5% over FY 2010.
- The farebox ratio is more compared to FY 2011 and FY 2010. The ratio is 12.8% in FY 2012; 10.5% in FY 2011; and 11% in FY 2010.
- Expenses have decreased .1% from the prior year and .2% compared to FY 2010.
- Revenue hours are 3.7% less than FY 2011 and 6.1% less than FY 2010.
- Passengers have decreased .3% compared to FY 2011 and decreased 4.9% compared to FY 2010.
- The cost per passenger has increased .2% since FY 2011 and 4.9% compared to FY 2010.
- Paratransit passengers per revenue hour have increased 3.6% compared to FY 2011 and 1.3% compared to FY 2010.

Fixed Route Operator Wages (Schedule 5)

Schedule 5 compares various components of operator wages with the budget.

- Actual work time wages (Platform, turn in and report time) are 2.3% less than projected.
- Guarantees are 12.6% under budget.
- Overtime is 15.6% under budget.
- Training is 16.4% more than budget.
- Overall wages for operators are 2.3% under budget.

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2012 Year to Date Comparison of Actual vs Budget For the Six Months Ended December 31, 2011

Combined Fixed Route and Paratransit Income Statement

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 1,991,410	\$ 1,933,176	\$ 58,234	3.0%
Special fares	\$ 477,126	\$ 404,148	\$ 72,978	18.1%
	<u>\$ 2,468,536</u>	<u>\$ 2,337,325</u>	<u>\$ 131,211</u>	<u>5.6%</u>
Advertising	\$ 270,006	\$ 265,000	\$ 5,006	1.9%
Safe Harbor lease	\$ 2,867	\$ 12,500	\$ (9,633)	-77.1%
Other revenue	\$ 102,142	\$ 61,900	\$ 40,242	65.0%
Federal operating	\$ 2,509,810	\$ 2,509,810	\$ 1	0.0%
TDA earned revenue	\$ 5,642,160	\$ 6,350,791	\$ (708,631)	-11.2%
Measure J	\$ 1,978,358	\$ 2,172,123	\$ (193,765)	-8.9%
Other operating assistance	\$ 1,122,449	\$ 883,360	\$ 239,089	27.1%
	<u>\$ 12,274,834</u>	<u>\$ 13,851,303</u>	<u>\$ (1,576,469)</u>	<u>-11.4%</u>
Total Revenue	\$ 14,743,370	\$ 16,188,628	\$ (1,445,258)	-8.9%
Expenses				
Wages- Operators	\$ 3,460,079	\$ 3,540,953	\$ (80,874)	-2.3%
Wages-Other	\$ 2,299,786	\$ 2,436,311	\$ (136,525)	-5.6%
	<u>\$ 5,759,865</u>	<u>\$ 5,977,264</u>	<u>\$ (217,399)</u>	<u>-3.6%</u>
Fringe Benefits	\$ 3,659,706	\$ 3,733,129	\$ (73,423)	-2.0%
Services	\$ 789,016	\$ 997,615	\$ (208,599)	-20.9%
Materials & Supplies	\$ 1,498,818	\$ 1,925,062	\$ (426,244)	-22.1%
Utilities	\$ 121,532	\$ 147,720	\$ (26,188)	-17.7%
Insurance	\$ 170,212	\$ 189,683	\$ (19,471)	-10.3%
Taxes	\$ 121,406	\$ 132,255	\$ (10,849)	-8.2%
Interest	\$ -	\$ -	\$ -	0.0%
Leases and Rentals	\$ 15,236	\$ 19,000	\$ (3,764)	-19.8%
Miscellaneous	\$ 72,982	\$ 62,186	\$ 10,796	17.4%
Special Trip Services	\$ 2,534,597	\$ 2,729,715	\$ (195,118)	-7.1%
Operations	\$ 14,743,370	\$ 15,913,628	\$ (1,170,259)	-7.4%
Contingency Reserve	\$ -	\$ 275,000	\$ (275,000)	-100.0%
Total Expenses	\$ 14,743,370	\$ 16,188,628	\$ (1,445,258)	-8.9%
Net Income (Loss)	\$ -	\$ -	\$ -	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2012 Year to Date Comparison of Actual vs Budget

For the Six Months Ended December 31, 2011

Fixed Route Income Statement

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 1,660,282	\$ 1,646,379	\$ 13,903	0.8%
Special fares	\$ 477,126	\$ 404,148	\$ 72,978	18.1%
	<u>\$ 2,137,408</u>	<u>\$ 2,050,528</u>	<u>\$ 86,880</u>	<u>4.2%</u>
Advertising	\$ 270,006	\$ 265,000	\$ 5,006	1.9%
Safe Harbor lease	\$ 2,741	\$ 12,500	\$ (9,759)	-78.1%
Other revenue	\$ 86,642	\$ 61,750	\$ 24,892	40.3%
Federal operating	\$ 2,128,896	\$ 2,128,896	\$ -	0.0%
TDA earned revenue	\$ 4,501,685	\$ 5,227,903	\$ (726,218)	-13.9%
STA revenue	\$ 467,657	\$ 1,154,056	\$ (686,399)	-59.5%
Measure J	\$ 1,530,806	\$ 1,692,436	\$ (161,630)	-9.6%
Other operating assistance	\$ 1,024,600	\$ 798,360	\$ 226,240	28.3%
	<u>\$ 10,013,033</u>	<u>\$ 11,340,901</u>	<u>\$ (1,327,868)</u>	<u>-11.7%</u>
Total Revenue	\$ 12,150,441	\$ 13,391,428	\$ (1,240,987)	-9.3%
Expenses				
Wages- Operators	\$ 3,460,079	\$ 3,540,953	\$ (80,874)	-2.3%
Wages-Other	\$ 2,255,300	\$ 2,394,200	\$ (138,900)	-5.8%
	<u>\$ 5,715,379</u>	<u>\$ 5,935,153</u>	<u>\$ (219,774)</u>	<u>-3.7%</u>
Fringe Benefits	\$ 3,637,138	\$ 3,711,106	\$ (73,968)	-2.0%
Services	\$ 777,924	\$ 984,100	\$ (206,176)	-21.0%
Materials & Supplies	\$ 1,497,307	\$ 1,923,637	\$ (426,330)	-22.2%
Utilities	\$ 111,703	\$ 136,500	\$ (24,797)	-18.2%
Insurance	\$ 170,212	\$ 189,683	\$ (19,471)	-10.3%
Taxes	\$ 121,274	\$ 132,000	\$ (10,726)	-8.1%
Leases and Rentals	\$ 15,236	\$ 19,000	\$ (3,764)	-19.8%
Miscellaneous	\$ 72,851	\$ 61,625	\$ 11,226	18.2%
Special Trip Services	\$ 31,417	\$ 23,625	\$ 7,792	33.0%
Operations	\$ 12,150,441	\$ 13,116,428	\$ (965,987)	-7.4%
Contingency Reserve		\$ 275,000	\$ (275,000)	-100.0%
Total Expenses	\$ 12,150,441	\$ 13,391,428	\$ (1,240,987)	-9.3%
Net Income (Loss)	\$ -	\$ -	\$ -	
Revenue Hours	103,030	105,732	(2,702)	-2.6%
Cost per Rev Hr	\$ 117.78	\$ 126.48	(8.69)	-6.9%
Passengers	1,580,458	1,605,814	(25,356)	-1.6%
Cost per Passenger	\$ 7.69	\$ 8.34	(0.65)	-7.8%
Passengers per Rev Hr	15.34	15.19	0.15	1.0%
Farebox recovery ratio	17.6%	15.3%	2.3%	14.9%

(fares, spec fares/Oper exp-w/o contingency-leases)

Schedule 2-Fixed Route

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2012 Year to Date Comparison of Actual vs Budget For the Six Months Ended December 31, 2011

Paratransit Income Statement

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 331,128	\$ 286,797	\$ 44,331	15.5%
	\$ 331,128	\$ 286,797	\$ 44,331	15.5%
Advertising		\$ -	\$ -	
Interest	\$ 126	\$ -	\$ 126	100.0%
Other revenue	\$ 15,500	\$ 150	\$ 15,350	10233.3%
Federal operating	\$ 380,914	\$ 380,914	\$ -	0.0%
TDA earned revenue	\$ 1,140,475	\$ 1,122,888	\$ 17,588	1.6%
STA revenue	\$ 179,385	\$ 441,765	\$ (262,380)	-59.4%
Measure J	\$ 447,552	\$ 479,687	\$ (32,135)	-6.7%
Other operating assistance	\$ 97,849	\$ 85,000	\$ 12,849	15.1%
	\$ 2,261,801	\$ 2,510,403	\$ (248,602)	-9.9%
Total Revenue	\$ 2,592,929	\$ 2,797,200	\$ (204,271)	-7.3%
Expenses				
Wages- Operators			\$ -	0.0%
Wages-Other	\$ 44,486	\$ 42,111	\$ 2,375	5.6%
	\$ 44,486	\$ 42,111	\$ 2,375	5.6%
Fringe Benefits	\$ 22,568	\$ 22,023	\$ 545	2.5%
Services	\$ 11,092	\$ 13,515	\$ (2,423)	-17.9%
Materials & Supplies	\$ 1,511	\$ 1,425	\$ 86	6.0%
Utilities	\$ 9,829	\$ 11,220	\$ (1,391)	-12.4%
Insurance		\$ -	\$ -	0.0%
Taxes	\$ 132	\$ 255	\$ (123)	-48.2%
Interest		\$ -	\$ -	0.0%
Leases and Rentals		\$ -	\$ -	100.0%
Miscellaneous	\$ 131	\$ 561	\$ (430)	-76.6%
Special Trip Services	\$ 2,503,180	\$ 2,706,090	\$ (202,910)	-7.5%
Total Expenses	\$ 2,592,929	\$ 2,797,200	\$ (204,271)	-7.3%
Net Income (Loss)	\$ -	\$ -	\$ -	
Revenue Hours	39,682	38,176	1,506	3.9%
Cost per Rev Hr	\$ 65.34	\$ 73.27	\$ (7.93)	-10.8%
Passengers	75,080	77,086	(2,006)	-2.6%
Cost per Passenger	\$ 34.54	\$ 36.29	\$ (1.75)	-4.8%
Passengers per Rev Hr	1.89	2.02	(0.13)	-6.3%
Farebox ratio	12.8%	10.3%	2.5%	24.6%

(fares,spec fares/Oper exp-leases)

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Statistics

**FY 2012 Year to Date Comparison of FY2011 Actual & FY2010 Actual
For the Six Months Ended December 31, 2011**

	Actual FY2012	Actual FY2011	Variance Actual 2012 to Actual 2011	Actual FY2010	Variance Actual 2012 to Actual 2010
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Fixed Route

Fares	\$ 1,660,282	\$ 1,614,347	2.8%	\$ 1,685,902	-1.5%
Special Fares	\$ 477,126	\$ 388,262	22.9%	\$ 359,977	32.5%
Total Fares	\$ 2,137,408	\$ 2,002,609	6.7%	\$ 2,045,879	4.5%
<i>Fares box recovery ratio</i>	<i>17.6%</i>	<i>16.8%</i>	<i>4.9%</i>	<i>17.3%</i>	<i>2.1%</i>
Operating Exp (Less leases)	\$ 12,135,205	\$ 11,927,150	1.7%	\$ 11,855,754	2.4%
<i>Revenue Hours</i>	<i>103,030</i>	<i>103,735</i>	<i>-0.7%</i>	<i>107,458</i>	<i>-4.1%</i>
<i>Cost per Rev Hour</i>	<i>\$ 117.78</i>	<i>\$ 114.98</i>	<i>2.4%</i>	<i>\$ 110.33</i>	<i>6.8%</i>
<i>Passengers</i>	<i>1,580,458</i>	<i>1,613,588</i>	<i>-2.1%</i>	<i>1,610,194</i>	<i>-1.8%</i>
<i>Cost per Passenger</i>	<i>\$ 7.68</i>	<i>\$ 7.40</i>	<i>3.7%</i>	<i>\$ 7.37</i>	<i>4.1%</i>
<i>Passengers per Rev Hr</i>	<i>15.34</i>	<i>15.55</i>	<i>-1.4%</i>	<i>14.98</i>	<i>2.4%</i>

Paratransit

Fares	\$ 331,128	\$ 273,359	21.1%	\$ 286,797	15.5%
<i>Fares box recovery ratio</i>	<i>12.8%</i>	<i>10.5%</i>	<i>21.2%</i>	<i>11.0%</i>	<i>15.7%</i>
Operating Exp (Less leases)	\$ 2,592,929	\$ 2,595,296	-0.1%	\$ 2,599,014	-0.2%
<i>Revenue Hours</i>	<i>39,682</i>	<i>41,223</i>	<i>-3.7%</i>	<i>42,253</i>	<i>-6.1%</i>
<i>Cost per Rev Hour</i>	<i>\$ 65.34</i>	<i>\$ 62.96</i>	<i>3.8%</i>	<i>\$ 61.51</i>	<i>6.2%</i>
<i>Passengers</i>	<i>75,080</i>	<i>75,274</i>	<i>-0.3%</i>	<i>78,950</i>	<i>-4.9%</i>
<i>Cost per Passenger</i>	<i>\$ 34.54</i>	<i>\$ 34.48</i>	<i>0.2%</i>	<i>\$ 32.92</i>	<i>4.9%</i>
<i>Passengers per Rev Hr</i>	<i>1.89</i>	<i>1.83</i>	<i>3.6%</i>	<i>1.87</i>	<i>1.3%</i>

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Operator Wages
For the Six Months Ended December 31, 2011

	Year to Date		Variance	% Variance
	Actual	Budget		
Platform/report/turn in	\$ 2,793,328	\$ 2,840,912	\$ (47,583)	-1.7%
Guarantees	139,640	\$ 159,731	(20,091)	-12.6%
Overtime	114,702	\$ 135,878	(21,176)	-15.6%
Spread	81,393	\$ 86,893	(5,499)	-6.3%
Protection	161,646	\$ 162,979	(1,333)	-0.8%
Travel	105,501	\$ 106,586	(1,084)	-1.0%
Training	34,289	\$ 29,460	4,829	16.4%
Other Misc	29,579	\$ 18,515	11,065	59.8%
	\$ 3,460,079	\$ 3,540,953	\$ (80,874)	-2.3%

To: Administration and Finance Committee

Date: February 23, 2012

From: Kathy Casenave

Reviewed by:

SUBJECT: FY 2013 Draft Budget and Ten Year Forecast (Two Scenarios)

The first draft budget and two forecasts are submitted for your review and discussion. After the A&F Committee reviews and gives direction to staff a second draft will be prepared that will be presented at the April A&F meeting and the Board of Directors meeting. The Board of Directors will be asked to approve the draft budget at the April meeting so that a timely TDA claim can be filed with the Metropolitan Transportation Commission. TDA law requires that each county's auditor controller estimate TDA revenue; the claim will be based on that estimate.

A third draft will be presented in May and the final proposed budget will be submitted in June for approval.

FY 2012 Estimated Actual:

Estimated Expenses for FY 2012 are \$2,051,141 (6.4%) under budget. The most significant variances:

+ \$ 286,571	Operator wages and Maintenance Dept. wages are projected to be lower than budget.
+ \$ 200,571	Fringe benefits are expected to be lower, mainly due to Workers compensation expense (\$246k). OPEB benefits will be higher than budgeted (\$127K) due to new actuarial report which uses a lower investment rate of return of 5.5%. Variances in other benefit categories are minor.
+ \$ 639,961	Materials and supplies are expected to be lower, mainly due to diesel fuel (\$517k)
+ \$ 298,401	Paratransit expenses are expected to be lower due to less service hours.

Operating revenue is also expected to be lower:

-\$1,082,792	Preventive maintenance revenue will be lower than budgeted. FTA allows for 80% reimbursement of certain maintenance expenses (ex. wages and benefits, repair parts, outside service repairs) The good news is that this will be carried over and be used in FY 2013.
-\$ 455,172	STA revenue, Fixed route.
-\$ 180,340	STA revenue, Paratransit. The TDA claim was prepared based on lower estimated STA revenue; the estimate was increased and the new number was used for the final budget. A revised allocation request can be submitted or the excess can be carried over to FY 2013 and requested with new claim. Staff decided on the latter.
-\$ 215,535	Lifeline revenue is less than projected. MTC delayed releasing the next cycle of revenue until an independent analysis was completed. Funding is expected to be approved in June, for use in FY 2013.

FY 2013 Draft Budget

The proposed draft budget is 5.3% over the FY 2012 estimate actual, but is 1.3% less than the FY 2012 approved budget. The largest variances compared to FY 2012 estimated actual are:

+\$ 170,537	A potential increase in cost due to wages.
+\$ 200,447	Fringe benefits are expected to be higher- Accrued vacation, PERS retirement, Medical, workers compensation and cafeteria plan expense are the major causes.
+\$ 163,018	Services are expected to be higher, mainly due to legal and promotions.
+\$ 375,851	Materials and supplies are expected to be higher due to diesel fuel and repair parts.
+\$ 101,059	Paratransit wages and benefits will be higher in the event that the unfilled Paratransit Manager's position is filled.

Key Assumptions Used for Both Ten-Year Financial Forecasts -

TDA Revenue-

The latest TDA 4.0 revenue projections from the County Auditor-Controller's office have been positive. The FY 2012 projection has been increased from \$12,826,590 to \$13,704,703, a 4.89% increase over FY 2011 actual. For FY 2013, the projection is \$14,290,173, a 4.27% increase. The impact to the forecast is a \$1.5 million increase in estimated available funds. The Auditor-Controller usually is conservative in projecting TDA revenue; during the last several years the actual revenue has been more than the estimate.

Operating Revenues-

- Passenger fares are increased 2% annually for Fixed route and 3% for Paratransit. Fares increases are projected for FY 2014 and 2018.
- STA revenue for FY 2013 is estimated by MTC and includes carryover of FY 2012 unclaimed.
- Preventive maintenance for FY 2013 is mainly a carryover of unused approved grant from FY 2012. The source of this is the conversion of the scheduled FY 2011 fixed route bus purchase and the close out of another grant that had funds remaining.

Operating Expenses-

The forecast assumes that the service levels will remain the same.

- A 2.5% growth rate for nonwage expenses has been used for the out years.
- Retiree medical expense of \$345,000 has been included in all years.
- PERS employer rate for FY 2014-FY 2017 are estimated to be 5.5%, 5.9%, 6.8% & 8.3%, based on an investment rate of return is 2.93% (*what if scenario, PERS actuarial report of Oct 2011*). The 8.3% is used from then on.

Key Assumptions of Scenario 1 Ten-Year Forecast-

- STA growth rate is 2.5%.
- Measure J is projected to grow at the rate used in the Contra Costa Transportation Authority's revised Measure J Strategic Plan published in July 2011- 3.02% for FY 2013-FY 2015, and 4.03% in FY 2016 and beyond.
- TDA revenue is projected to grow at the same rate as Measure J- 3.02% for FY 2014-FY 2015, and 4.03% in FY 2016 and beyond.
- Modest wage increases occur starting in FY 2013 for Administration and Maintenance staff and FY 2014 for operators, after three year wage freeze.

Key Assumptions of Scenario 2 Forecast-

- No revenue growth in TDA, STA, and Measure J from FY 2014- FY 2021.
- No wages increases, FY 2013-FY 2021.

TDA Reserve-

The FY 2013 ending reserve of \$10.259 million is the same for both scenarios. This is significantly more than the projected FY 2013 balance of \$3.587 million in the last published forecast of June 2011. The increase is due to the following:

- \$2.074 mill June 30, 2011 actual balance more than projected, due to \$1.2 million less expenses, \$447,000 more TDA revenue; and the balance due to increases in other types of revenue.
- \$1.508 mill Increase in projected FY 2013 & FY 2014 TDA revenue, per County Auditor Controller
- \$3.090 mill Less TDA used due to a decrease in projected expenses in FY 2012 & FY 2013, (\$1.445) & more other types of revenue (\$1.645, mainly carryover of Federal preventive maintenance & STA revenue)
- \$6.672 million Total increase in projected TDA Reserve at the end of FY 2013

After FY 2013 there is a divergence between the two scenarios, based on growth/no growth assumptions.

The TDA Reserve in Scenario 1 is positive for all years. Applying the growth rates in the Measure J Strategic Plan yields \$155 million in TDA revenue for the FY 2014-FY 2021 time period. It should be noted that there are capital projects that have no identified source of funds. If TDA is used, then the reserve would be depleted in FY 2018.

The TDA Reserve in Scenario 2 is positive until FY 2020. Using a zero growth rate for TDA revenue for the FY 2014- FY 2021 time period yields \$114 million \$41 million less than in Scenario 1. But, if TDA is needed for capital projects, the reserve would be depleted in FY 2017.

DRAFT
Operating and Capital Budget

Fiscal Year 2013



CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Concord, California

March 7, 2012

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 Budget
Table of Contents**

	Page
Budget Summary	1
Operating Expense	2
Operating Revenue	3
Revenue Source Utilization	4
Staffing	5
Capital Program-Budget Year	6
Ten Year Capital Program	7
Ten Year Financial Forecast	8-9
TDA Reserve	10
Ten Year Financial Forecast- No TDA, STA, Meas J, Wage Growth	11-12
TDA Reserve- No Tda, STA, Meas J, Wage Growth	13
Operating Expense Detail	14-25

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET SUMMARY**

	EST/ACTUAL FY 2012	APPROVED BUDGET FY 2012	% VARIANCE	PROPOSED BUDGET FY 2013	FY 2013 BUD OVER/(UNDER) EST ACT
Operations					
Fixed Route	\$ 25,197,155	\$ 26,949,897	-6.5%	\$ 26,706,503	6.0%
Paratransit	\$ 5,295,998	\$ 5,594,399	-5.3%	\$ 5,398,151	1.9%
Subtotal	\$ 30,493,153	\$ 32,544,296	-6.3%	\$ 32,104,653	5.3%
Capital					
Fixed Route	\$ 11,630,032	\$ 11,630,032	0.0%	\$ 5,489,353	-52.8%
Paratransit	\$ 712,000	\$ 712,000	0.0%	\$ 976,400	100.0%
Subtotal	\$ 12,342,032	\$ 12,342,032	0.0%	\$ 6,465,753	-47.6%
Grand Total	\$ 42,835,185	\$ 44,886,328	-4.6%	\$ 38,570,406	-10.0%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET- OPERATING EXPENDITURES**

Category	ACTUAL FY 2011	EST/ACT FY 2012	APPROVED BUDGET FY 2012	EST/ACT over(under) Amount +/-	Budget % +/-	PROPOSED BUDGET FY 2013	FY2013 vs 2012 EstActual Amount +/-	% +/-
Fixed Route								
Wages	11,806,241	11,659,344	11,945,915	(286,571)	-2.4%	11,829,881	170,537	1.5%
Fringe benefits	6,666,016	7,295,864	7,496,435	(200,571)	-2.7%	7,496,312	200,447	2.7%
Total Wages and benefits	18,472,257	18,955,208	19,442,350	(487,142)	-2.5%	19,326,193	370,984	2.0%
Services	1,563,554	1,872,522	1,968,200	(95,678)	-4.9%	2,035,540	163,018	8.7%
Materials and supplies	2,967,674	3,224,519	3,864,480	(639,961)	-16.6%	3,600,370	375,851	11.7%
Utilities	227,846	267,979	273,000	(5,021)	-1.8%	327,500	59,521	22.2%
Casualty and liability	385,278	356,316	379,367	(23,051)	-6.1%	374,200	17,884	5.0%
Taxes	306,307	308,662	264,000	44,662	16.9%	336,000	27,338	8.9%
Leases and rentals	37,396	40,000	38,000	2,000	5.3%	40,500	500	1.3%
Miscellaneous	135,904	126,950	123,250	3,700	3.0%	119,850	(7,100)	-5.6%
Purchased transportation	42,287	45,000	47,250	(2,250)	-4.8%	46,350	1,350	3.0%
Total Other Expenses	5,666,246	6,241,948	6,957,547	(715,599)	-10.3%	6,880,310	638,362	10.2%
Subtotal	24,138,503	25,197,155	26,399,897	(1,202,741)	-4.6%	26,206,503	1,009,346	4.0%
Contingency			550,000	(550,000)	-100.0%	500,000	500,000	
Subtotal	24,138,503	25,197,155	26,949,897	(1,752,741)	-6.5%	26,706,503	1,509,347	6.0%
Paratransit								
Wages	97,913	84,736	84,222	514	0.6%	160,552	75,815	89.5%
Fringe benefits	44,880	41,443	44,046	(2,603)	-5.9%	66,687	25,244	60.9%
Total Wages and benefits	142,793	126,179	128,268	(2,089)	-1.6%	227,238	101,059	80.1%
Services	12,192	24,179	27,030	(2,851)	-10.5%	24,703	524	2.2%
Materials and supplies	6,304	2,850	2,850	0	0.0%	2,900	50	1.8%
Utilities	18,620	20,300	22,440	(2,140)	-9.5%	20,800	500	2.5%
Taxes	591	590	510	80	15.7%	600	10	1.7%
Miscellaneous	94	900	1,122	(222)	-19.8%	910	10	1.1%
Purchased transportation	4,996,419	5,121,000	5,412,179	(291,179)	-5.4%	5,121,000	0	0.0%
Total Other Expenses	5,034,220	5,169,819	5,466,131	(296,312)	-5.4%	5,170,913	1,094	0.0%
Subtotal	5,177,013	5,295,998	5,594,399	(298,401)	-5.3%	5,398,151	102,153	1.9%
Total	\$ 29,315,516	\$ 30,493,153	\$ 32,544,297	\$ (2,051,141)	-6.4%	\$ 32,104,653	\$ 1,611,500	5.3%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET- OPERATING REVENUES**

Category	ACTUAL FY 2011	EST/ACT FY 2012	APPROVED BUDGET FY 2012	EST/ACT over(under) Budget Amount +/-	% +/-	PROPOSED BUDGET FY 2013	FY2013 vs 2012 EstActual Amount +/-	% +/-
Fixed Route								
Fare revenue	3,346,122	3,348,000	3,366,829	(18,829)	-0.6%	3,414,960	66,960	2.0%
Special service revenue	824,631	871,714	791,063	80,651	10.2%	886,414	14,700	1.7%
Advertising revenue	504,238	532,096	530,000	2,096	0.4%	552,096	20,000	3.8%
Non-Operating rev	145,972	120,000	148,500	(28,500)	-19.2%	120,000	-	0.0%
FTA Section 5303	-	30,000		30,000		30,000	-	
FTA Preventive Maintenance	2,460,088	3,175,000	4,257,792	(1,082,792)	-25.4%	2,453,884	(721,116)	-22.7%
Federal Stimulus	810,678			-			-	
STA Augmentation Fund	770,457			-			-	
STA Pop	2,217,514	1,852,940	2,308,112	(455,172)	-19.7%	3,803,068	1,950,128	105.2%
TDA 4.0	8,163,880	10,560,081	10,566,010	(5,929)	-0.1%	9,984,725	(575,356)	-5.4%
Measure J	3,245,313	3,384,871	3,384,871	-	0.0%	3,487,094	102,223	3.0%
BART Express Funds	616,358	556,311	556,311	-	0.0%	603,978	47,667	8.6%
Dougherty Valley revenue	183,000	166,268	225,000	(58,732)	-26.1%	225,000	58,732	35.3%
Other Local Grants	26,370	20,000	20,000	-	0.0%	20,000	-	0.0%
RM 2/Other- Express	559,430	145,339	145,339	-	0.0%	145,339	-	0.0%
Lifeline-CCTA (STA/JARC)	381,113	434,535	650,070	(215,535)	-33.2%	979,945	545,410	125.5%
Subtotal	24,255,164	25,197,155	26,949,896	(1,752,742)	-6.5%	26,706,503	1,509,348	6.0%
Paratransit								
Fare revenue	546,440	582,100	573,594	8,506	1.5%	590,800	8,700	1.5%
Advertising revenue	714			-			-	
Non-Operating revenue	696	300	300	-	0.0%	300	-	0.0%
FTA Section 5307	732,526	672,718	761,827	(89,109)	-11.7%	686,172	13,454	2.0%
TDA 4.5	464,173	655,865	655,865	-	0.0%	638,144	(17,721)	-2.7%
TDA 4.0	1,366,654	1,532,452	1,589,910	(57,458)	-3.6%	1,124,276	(408,176)	-26.6%
Measure J	922,472	959,374	959,374	-	0.0%	988,347	28,973	3.0%
STA Paratransit & Rev based	954,815	703,189	883,529	(180,340)	-20.4%	1,177,261	474,072	67.4%
BART ADA Service/Other	188,524	190,000	170,000	20,000	11.8%	192,850	2,850	1.5%
Subtotal	5,177,014	5,295,998	5,594,399	(298,401)	-5.8%	5,398,151	102,153	1.9%
Total	\$ 29,432,178	\$ 30,493,153	32,544,295	\$ (2,051,142)	-6.3%	\$ 32,104,654	\$ 1,611,500	5.3%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2013 Revenue Source Utilization

	Anticipated Revenue		Anticipated Utilization		Difference
Fixed Route					
Fare revenue	\$ 3,414,960	\$	3,414,960		0
Special service revenue	886,414		886,414		0
Advertising Revenue	552,096		552,096		0
Non-Operating revenue	120,000		120,000		0
FTA Section 5303	30,000		30,000		0
FTA Preventive Maintenance	2,453,884		2,453,884		0
STA Pop	3,803,068	\$	3,803,068		0
TDA 4.0	14,290,173		9,984,725		4,305,448
Measure J	3,487,094		3,487,094		0
BART Express Funds	603,978		603,978		0
Dougherty Valley grants	225,000		225,000		0
Other Local Grants	20,000		20,000		0
RM2- Express	145,339		145,339		0
Lifeline-CCTA	979,945		979,945		0
Total Fixed Route Operating Revenue	\$ 31,011,951	\$	26,706,503	\$	4,305,448
Paratransit					
Fare revenue	\$ 590,800	\$	590,800		0
Advertising Revenue	-	\$	-		0
Non-operating revenue	300	\$	300		0
FTA Section 5307	686,172	\$	686,172		0
TDA 4.5	638,144	\$	638,144		0
TDA 4.0	-	\$	1,124,276		(1,124,276)
Measure J	988,347	\$	988,347		0
STA Paratransit	1,177,261	\$	1,177,261		0
Other Grants	-	\$	-		0
BART ADA Service/other	192,850	\$	192,850		0
Total Paratransit Operating Revenue	\$ 4,273,874	\$	5,398,151	\$	(1,124,276)
Capital Program					
TDA 4.0	-		235,000		(235,000)
Increase (Decrease) to TDA reserve				\$	2,946,172

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STAFFING**

Position Type		FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET
Transportation	Transportation administration	3.0	3.0	3.0	3.0	3.0	3.0	3.0
	Training	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Transit Supervisor/Dispatcher	12.0	12.0	10.0	10.0	10.0	10.0	10.0
		17.0	17.0	15.0	15.0	15.0	15.0	15.0
	Full-time runs	143.0	152.0	128.0	128.0	125.0	125.0	125.0
	Part-time runs	19.0	16.0	12.0	12.0	12.0	12.0	12.0
	Full-time stand-by (Protection)	39.0	42.0	38.0	38.0	35.0	35.0	35.0
		201.0	210.0	178.0	178.0	172.0	172.0	172.0
	Total Transportation	218.0	227.0	193.0	193.0	187.0	187.0	187.0
Maintenance	Maintenance administration	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Facilities	5.0	5.0	5.0	5.0	5.0	5.0	5.0
		10.0	10.0	10.0	10.0	10.0	10.0	10.0
	Mechanic, Level V	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Mechanic, Level IV	4.0	4.0	4.0	4.0	4.0	4.0	4.0
	Mechanic, Level III	7.0	7.0	7.0	7.0	7.0	7.0	7.0
	Mechanic, Level II	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Mechanic, Level I	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Bus service workers	10.0	10.0	10.0	10.0	10.0	10.0	10.0
		29.0	29.0	29.0	29.0	29.0	29.0	29.0
	Total Maintenance	39.0	39.0	39.0	39.0	39.0	39.0	39.0
General Administration	General Administration	4.5	5.5	5.5	5.5	4.5	4.0	3.0
	Stores & Procurement	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Stores workers	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Finance	6.0	5.0	6.0	6.0	5.0	5.0	5.0
	Human Resources	3.0	3.0	3.0	2.0	2.0	2.0	2.0
	Marketing	3.0	3.0	3.0	3.0	3.0	2.0	2.0
	Customer service	10.0	8.5	6.5	6.5	6.5	6.0	6.0
	Planning/Scheduling/MIS	7.0	8.0	7.0	6.0	7.0	8.0	8.0
		36.5	36.0	34.0	32.0	31.0	30.0	29.0
Fixed Route Operations	Total	293.5	302.0	266.0	264.0	257.0	256.0	255.0
	Paratransit	3.0	3.0	2.0	2.0	2.0	2.0	3.0
Total Operations		296.5	305.0	268.0	266.0	259.0	258.0	258.0

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2013 CAPITAL PROGRAM**

	Funding Source				
	Fed	State Bridge Tolls	State Bonds	Local	Total
Revenue Fleet (7 Fixed route buses, 10 Paratransit)	\$ 4,584,783	\$ 396,000	\$ 747,007	\$	\$ 5,727,790
Facility Maintenance and Modernization			502,963		\$ 502,963
Non Revenue Fleet				180,000	\$ 180,000
Tools & Maintenance Equipment				-	\$ -
IT Equipment/Software				55,000	\$ 55,000
Furniture and Equipment				-	\$ -
Total	4,584,783	396,000	1,249,970	235,000	\$ 6,465,753

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR CAPITAL PROGRAM**

In \$Thousands

Programs	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Non Revenue Fleet	\$ 180	\$ 226	\$ -	\$ 104	\$ 182	\$ 70	\$ -	\$ 294	\$ -	\$ -	1,056
Revenue Fleet	5,728	46,496	388	4,076	-	276	863	893	-	447	59,167
Facility Maintenance & Modernization	503	286	1,191	696	726	744	1,263	242	254	247	6,151
Pacheco Transit Hub	-										-
Information Technology	55	121	70	209	80	202	85	85	55	85	1,047
Maintenance Equipment & Tools	-	311	165	232	200	100	275	165	50	100	1,598
Office Furniture and Equipment	-	109	50	116	50	123	50	70	80	80	728
Total Capital Program	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439	959	69,747
Total Fixed-Route	5,489	47,549	1,476	1,356	1,238	1,239	1,673	856	439	512	61,827
Total Paratransit	976	-	388	4,076	-	276	863	893	-	447	7,920
	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439	\$ 959	69,747

Funding Source	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Fed 5307	4,585	37,504	305	3,139	-	206	670	707	-	358	47,472
Transportation Development Act	235	-	-	-	-	-	-	-	-	-	235
State Transportation bonds	1,133	3,015	-	-	-	-	-	-	-	-	4,148
Lifeline- 1B pop based bonds	-	900	-	-	-	-	-	-	-	-	900
State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117	1,170
Bridge Toll Revenue	396	2,790	23	245	-	17	52	54	-	-	3,576
To be Determined	-	3,223	1,419	1,932	1,121	1,176	1,697	872	322	484	12,247
Total Capital Revenue	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439	\$ 959	\$ 69,747

Revenue Fleet replacements											
# Fixed Route vehicles	7	64									71
# Paratransit vehicles	10		3	42		4	8	6		3	76

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST *In \$ Thousands*

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenue Hours	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000
1 Passenger Fares	3,348	3,415	3,731	3,801	3,873	3,945	4,305	4,386	4,469	4,553
2 Special Fares	872	886	909	931	955	978	1,003	1,028	1,054	1,080
3 Advertising	532	552	572	586	601	616	631	647	663	680
4 Investment & Other	120	120	120	120	120	120	120	120	120	120
5 FTA Sec 8 Planning	30	30	30	30	30	30	30	30	30	30
6 FTA Preventive Maintenance	3,175	2,454	390	397	405	413	422	430	439	447
7 STA Population	1,853	3,803	2,425	2,486	2,548	2,611	2,677	2,744	2,812	2,883
8 TDA 4.0	10,560	9,985	13,536	13,982	14,432	15,258	15,369	15,769	16,157	16,552
9 Measure J	3,385	3,487	3,592	3,701	3,850	4,005	4,167	4,335	4,531	4,737
10 BART Express Funds	556	604	622	641	660	680	700	721	743	765
11 Dougherty Valley dev fees/other	166	225	225	225	265	25	25	25	25	25
12 Other Local Grants	20	20	20	20	20	20	20	20	20	20
13 RM2/Meas J- Express	145	145	145	145	145	145	145	145	145	145
14 Lifeline-CC County	435	980	500	515	530	546	563	580	597	615
15 Total Fixed Route Operating Revenue	25,197	26,707	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
16 Operating Expenses w/o contingency	25,197	26,207	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
% increase in expenses		4.0%	2.3%	2.8%	3.1%	3.4%	2.7%	2.7%	2.7%	2.7%
17 Operating expense contingency	\$ 500									
18 Total Fixed Route Operating Expenses	25,197	26,707	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
Revenue Hours	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
19 Passenger Fares	582	591	644	663	683	704	767	790	814	838
20 Advertising revenue	-	-								
21 FTA Section 5307	673	686	703	721	739	757	776	796	816	836
22 TDA 4.5	656	638	657	677	705	733	762	793	829	867
23 TDA 4.0	1,532	1,124	1,409	1,458	1,490	1,524	1,515	1,548	1,571	1,594
24 Measure J	959	988	1,018	1,049	1,091	1,135	1,181	1,229	1,284	1,342
25 STA Paratransit & Rev based	703	1,177	928	951	975	1,000	1,025	1,050	1,076	1,103
26 Bart ADA service	190	193	199	205	211	217	224	230	237	244
27 Total Paratransit Operating Revenue	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
28 Total Paratransit Operating Expenses	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
% increase in expenses		1.9%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
29 Total CCCTA Operating Budget	\$ 30,493	\$ 32,105	\$ 32,376	\$ 33,305	\$ 34,328	\$ 35,465	\$ 36,427	\$ 37,416	\$ 38,432	\$ 39,477

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST In \$ Thousands**

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
30 Capital Revenue										
31 Federal	\$ 6,173	\$ 4,585	\$ 37,504	\$ 305	\$ 3,139	\$ -	\$ 206	\$ 670	\$ 707	\$ -
32 Prop 1B bonds	4,869	1,133	3,015	-	-	-	-	-	-	-
33 Lifeline- 1B pop based bonds		-	900	-	-	-	-	-	-	-
34 State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117
35 Bridge Toll revenues		396	2,790	23	245	-	17	52	54	-
36 TDA 4.0	1,183	235	-	-	-	-	-	-	-	-
37 To be Determined		-	3,223	1,419	1,932	1,121	1,176	1,697	872	322
38 Total Capital Revenue	12,342	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439
39 Capital	\$ 12,342	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439

*This forecast includes:
Unfunded capital projects from FY 2014-2021*

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE**

TDA RESERVE	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
40 Beginning Balance	\$ 6,884	\$ 7,313	\$ 10,259	\$ 10,036	\$ 9,763	\$ 9,618	\$ 9,250	\$ 9,441	\$ 9,888	\$ 10,729
41 Estimated TDA 4.0 Allocation	\$ 13,705 4.89%	\$ 14,290 4.27%	\$ 14,722 3.02%	\$ 15,166 3.02%	\$ 15,778 4.03%	\$ 16,413 4.03%	\$ 17,075 4.03%	\$ 17,763 4.03%	\$ 18,569 4.53%	\$ 19,411 4.54%
TDA 4.0 Needed for Operations and Capital:										
42 Used for Fixed route operations	(10,560)	(9,985)	(13,536)	(13,982)	(14,432)	(15,258)	(15,369)	(15,768)	(16,156)	(16,552)
43 Used for Paratransit operations	(1,532)	(1,124)	(1,409)	(1,458)	(1,490)	(1,524)	(1,515)	(1,548)	(1,571)	(1,594)
44 TDA used for Operations	(12,093)	(11,109)	(14,945)	(15,440)	(15,923)	(16,782)	(16,884)	(17,316)	(17,727)	(18,145)
45 Used for capital program	(1,183)	(235)	-	-	-	-	-	-	-	-
46 Ending TDA Reserve	\$ 7,313	\$ 10,259	\$ 10,036	\$ 9,763	\$ 9,618	\$ 9,250	\$ 9,441	\$ 9,888	\$ 10,729	\$ 11,994

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST *In \$ Thousands*

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenue Hours	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000
1 Passenger Fares	3,348	3,415	3,731	3,801	3,873	3,945	4,305	4,386	4,469	4,553
2 Special Fares	872	886	909	931	955	978	1,003	1,028	1,054	1,080
3 Advertising	532	552	572	586	601	616	631	647	663	680
4 Investment & Other	120	120	120	120	120	120	120	120	120	120
5 FTA Sec 8 Planning	30	30	30	30	30	30	30	30	30	30
6 FTA Preventive Maintenance	3,175	2,454	390	397	405	413	422	430	439	447
7 STA Population	1,853	3,803	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425
8 TDA 4.0	10,560	9,985	13,344	13,532	13,748	14,323	14,193	14,348	14,510	14,679
9 Measure J	3,385	3,487	3,487	3,487	3,487	3,487	3,487	3,487	3,487	3,487
10 BART Express Funds	556	604	622	641	660	680	700	721	743	765
11 Dougherty Valley dev fees/other	166	225	225	225	265	25	25	25	25	25
12 Other Local Grants	20	20	20	20	20	20	20	20	20	20
13 RM2/Meas J- Express	145	145	145	145	145	145	145	145	145	145
14 Lifeline-CC County	435	980	500	515	530	546	563	580	597	615
15 Total Fixed Route Operating Revenue	25,197	26,707	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
16 Operating Expenses w/o contingency	25,197	26,207	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
% increase in expenses	4.4%	4.0%	1.2%	1.3%	1.5%	1.8%	1.1%	1.2%	1.2%	1.2%
17 Operating expense contingency	\$ 500									
18 Total Fixed Route Operating Expenses	25,197	26,707	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
Revenue Hours	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
19 Passenger Fares	582	591	644	663	683	704	767	790	814	838
20 Advertising revenue	-	-								
21 FTA Section 5307	673	686	703	721	739	757	776	796	816	836
22 TDA 4.5	656	638	638	638	638	638	638	638	638	638
23 TDA 4.0	1,532	1,124	1,458	1,557	1,660	1,765	1,832	1,943	2,058	2,176
24 Measure J	959	988	988	988	988	988	988	988	988	988
25 STA Paratransit & Rev based	703	1,177	928	951	975	1,000	1,025	1,050	1,076	1,103
26 Bart ADA service	190	193	199	205	211	217	224	230	237	244
27 Total Paratransit Operating Revenue	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
28 Total Paratransit Operating Expenses	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
% increase in expenses	2.3%	1.9%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
29 Total CCCTA Operating Budget	\$ 30,493	\$ 32,105	\$ 32,079	\$ 32,580	\$ 33,158	\$ 33,824	\$ 34,319	\$ 34,829	\$ 35,355	\$ 35,896

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST In \$ Thousands**

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
30 Capital Revenue										
31 Federal	\$ 6,173	\$ 4,585	\$ 37,504	\$ 305	\$ 3,139	\$ -	\$ 206	\$ 670	\$ 707	\$ -
32 Prop 1B bonds	4,869	1,133	3,015	-	-	-	-	-	-	-
33 Lifeline- 1B pop based bonds		-	900	-	-	-	-	-	-	-
34 State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117
35 Bridge Toll revenues		396	2,790	23	245	-	17	52	54	-
36 TDA 4.0	1,183	235	-	-	-	-	-	-	-	-
37 To be Determined		-	3,223	1,419	1,932	1,121	1,176	1,697	872	322
38 Total Capital Revenue	12,342	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439
39 Capital	\$ 12,342	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439

*This forecast includes:
Unfunded capital projects from FY 2013-2021*

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE**

TDA RESERVE	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
40 Beginning Balance	\$ 6,884	\$ 7,313	\$ 10,259	\$ 9,748	\$ 8,948	\$ 7,832	\$ 6,034	\$ 4,300	\$ 2,299	\$ 21
41 Estimated TDA 4.0 Allocation	\$ 13,705 4.89%	\$ 14,290 4.27%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%
TDA 4.0 Needed for Operations and Capital:										
42 Used for Fixed route operations	(10,560)	(9,985)	(13,344)	(13,532)	(13,748)	(14,323)	(14,193)	(14,348)	(14,510)	(14,678)
43 Used for Paratransit operations	(1,532)	(1,124)	(1,458)	(1,557)	(1,660)	(1,765)	(1,832)	(1,943)	(2,058)	(2,176)
44 TDA used for Operations	(12,093)	(11,109)	(14,802)	(15,089)	(15,408)	(16,088)	(16,025)	(16,291)	(16,568)	(16,855)
45 Used for capital program	(1,183)	(235)	-	-	-	-	-	-	-	-
46 Ending TDA Reserve	\$ 7,313	\$ 10,259	\$ 9,748	\$ 8,948	\$ 7,832	\$ 6,034	\$ 4,300	\$ 2,299	\$ 21	\$ (2,544)

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
FIXED ROUTE								
Wages, Operators	7,179,059	7,114,046	6,960,600	7,132,516	(171,916)	6,970,800	10,200	
Wages, Operator/trainer	13,978	20,910	35,000	25,000	10,000	40,000	5,000	
Wages, Trans Admin	887,738	849,816	840,000	878,935	(38,935)	837,507	(2,493)	
Wages, Scheduling	106,129	108,873	94,701	68,953	25,748	108,855	14,154	
Wages, Maint Admin	377,261	379,298	379,000	375,501	3,499	376,781	(2,219)	
Wages, Building Maint.	244,756	256,237	262,000	252,668	9,332	257,212	(4,788)	
Wages, Customer Service	332,951	299,408	318,000	313,925	4,075	327,204	9,204	
Wages, Promotion	184,741	149,868	128,000	127,574	426	126,883	(1,117)	
Wages, EE Services	128,592	136,209	130,000	130,303	(303)	136,882	6,882	
Wages, Finance	341,663	312,769	316,000	316,707	(707)	323,274	7,274	
Wages, Safety & Trng	129,029	137,496	124,600	131,229	(6,629)	131,229	6,629	
Wages, General Admin	552,614	427,763	417,000	438,666	(21,666)	394,569	(22,431)	
Merit Pool	-	-	-	-	-	47,000	47,000	
Wages, Admin Bonus	1,250	1,200	1,250	-	1,250	-	(1,250)	
Wages, Board	22,600	21,300	24,500	26,400	(1,900)	26,400	1,900	
Wages, Planning	355,814	358,043	390,093	377,907	12,186	380,424	(9,669)	
Wages, Service Workers	339,815	323,521	330,000	381,665	(51,665)	387,501	57,501	
Wages, Serv Wrkr Bonus	800	5,200	2,100	4,000	(1,900)	4,000	1,900	
Wages, Mechanics	927,235	901,684	901,000	959,316	(58,316)	948,710	47,710	
Wages, Mechanic Bonus	4,650	2,600	5,500	4,650	850	4,650	(850)	
Total Wages	12,130,675	11,806,241	11,659,344	11,945,915	(286,571)	11,829,881	170,537	1%
Sick, Operators	270,355	314,825	326,000	324,966	1,034	326,000	-	
Sick, Trans Admin	38,725	33,058	31,000	31,141	(141)	31,200	200	
Sick, Scheduling	2,718	3,976	3,300	1,659	1,641	2,500	(800)	
Sick, Maint Admin	5,513	3,466	6,000	4,325	1,675	4,300	(1,700)	
Sick, Building Maint.	5,040	2,630	1,800	3,022	(1,222)	3,100	1,300	
Sick, Customer Svc	9,454	6,778	8,000	8,655	(655)	9,000	1,000	
Sick, Promotion	5,644	2,894	2,500	4,162	(1,662)	4,100	1,600	
Sick, EE Services	8,043	1,847	6,000	3,039	2,961	3,200	(2,800)	
Sick, Finance	8,990	8,477	11,000	9,269	1,731	9,500	(1,500)	
Sick, Safety & Trng	4,809	2,006	16,000	3,860	12,140	3,900	(12,100)	
Sick, General Admin	16,556	11,039	8,000	14,996	(6,996)	13,700	5,700	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Sick, Planning	8,347	8,973	6,000	14,163	(8,163)	14,300	8,300	
Sick, Service Workers	13,766	5,329	12,000	5,253	6,747	5,300	(6,700)	
Sick, Mechanics	19,630	18,255	22,000	23,372	(1,372)	23,100	1,100	
Total Sick Pay	417,590	423,553	459,600	451,882	7,718	453,200	(6,400)	-1%
Holiday, Operators	353,996	347,142	349,500	341,226	8,274	342,500	(7,000)	
Holiday, Trans Admin	41,480	40,756	38,000	40,873	(2,873)	40,255	2,255	
Holiday, Scheduling	5,713	5,803	6,000	5,804	196	5,538	(462)	
Holiday, Maint Admin	17,170	21,783	20,000	19,960	40	19,960	(40)	
Holiday, Building Maint.	10,146	12,466	12,000	12,681	(681)	12,681	681	
Holiday, Customer Svc	10,242	12,779	13,000	11,782	1,218	11,986	(1,014)	
Holiday, Promotion	10,675	8,796	6,000	5,587	413	5,587	(413)	
Holiday, EE Services	5,728	9,741	7,000	6,997	3	7,277	277	
Holiday, Finance	20,739	17,071	17,000	16,934	66	17,133	133	
Holiday, Safety & Trng	9,444	6,192	6,200	7,126	(926)	7,126	926	
Holiday, General Admin	30,235	18,153	20,000	23,562	(3,562)	21,203	1,203	
Holiday, Planning	16,450	17,876	19,000	20,371	(1,371)	20,371	1,371	
Holiday, Service Workers	16,532	15,352	16,005	18,649	(2,644)	18,982	2,977	
Holiday, Mechanics	47,746	44,669	48,700	51,368	(2,668)	50,811	2,111	
Total Holiday Pay	596,296	578,579	578,405	582,920	(4,515)	581,410	3,005	1%
Vacation, Operators	447,533	539,945	503,200	515,000	(11,800)	508,000	4,800	
Vacation, Trans Admin	58,359	86,132	60,265	67,010	(6,745)	65,700	5,435	
Vacation, Scheduling	8,559	9,702	6,982	6,382	600	7,700	718	
Vacation, Maint Admin	28,287	32,160	30,591	31,820	(1,229)	31,900	1,309	
Vacation, Building Maint.	16,250	18,769	18,095	18,827	(732)	19,200	1,105	
Vacation, Customer Svc	16,856	19,590	18,937	20,146	(1,209)	21,000	2,063	
Vacation, Promotion	13,414	13,000	10,467	11,026	(559)	11,000	533	
Vacation, EE Services	8,816	16,385	10,337	11,292	(955)	11,800	1,463	
Vacation, Finance	23,064	24,872	25,275	27,110	(1,835)	27,600	2,325	
Vacation, Safety & Trng	10,667	11,913	10,221	11,877	(1,656)	11,900	1,679	
Vacation, General Admin	33,047	35,430	32,725	38,424	(5,699)	34,900	2,175	
Vacation, Planning	17,804	21,959	25,089	29,266	(4,177)	29,400	4,311	
Vacation, Service Wrkrs	21,775	23,871	24,000	24,043	(43)	24,300	300	
Vacation, Mechanics	65,881	73,746	67,241	78,466	(11,225)	75,600	8,359	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Total Accrued Vacation	770,312	927,474	843,425	890,689	(47,264)	879,998	36,575	4%
Abs Pay, Operators	54,773	51,859	53,000	57,000	(4,000)	53,000	-	
Abs Pay, Trans Admin	1,944	253	500	1,781	(1,281)	1,781	1,281	
Abs Pay, Scheduling	649	-	100	165	(65)	249	149	
Abs Pay, Maint Admin	1,011	-	1,833	864	969	867	(966)	
Abs Pay, Building Maint.	3,887	-	-	549	(549)	560	560	
Abs Pay, Customer Svc	1,748	-	500	494	6	516	16	
Abs Pay, Promotion	1,877	-	500	297	203	296	(204)	
Abs Pay, EE Services	1,227	-	500	304	196	319	(181)	
Abs Pay, Finance	1,373	475	597	741	(144)	757	160	
Abs Pay, Safety & Trng	-	-	500	309	191	309	(191)	
Abs Pay, General Admin	781	1,064	1,000	1,033	(33)	930	(70)	
Abs Pay, Planning	-	654	1,818	885	933	890	(928)	
Separation Pay/Benefits	13,823	22,234	33,257	-	33,257	-	(33,257)	
Abs Pay, Service Wrkrs	-	-	225	364	(139)	369	144	
Abs Pay, Mechanics	-	-	300	445	(145)	439	139	
Total Absence Pay	83,093	76,539	94,630	65,231	29,399	61,282	(33,348)	-35%
Total Compensation	13,997,966	13,812,386	13,635,404	13,936,637	(301,234)	13,805,771	170,368	1%
FICA, Operators	99,199	99,515	101,400	101,400	-	112,100	10,700	
FICA, Trans Admin	12,189	11,998	13,084	13,629	(545)	13,001	(83)	
FICA, Scheduling	1,711	1,753	1,395	1,203	192	1,810	415	
FICA, Maint Admin	1,968	1,952	1,906	1,906	-	1,927	21	
FICA, Building Maint.	3,775	3,940	3,984	3,984	-	4,056	72	
FICA, Customer Service	5,556	5,196	5,148	5,148	-	5,360	212	
FICA, Promotion	3,030	2,669	2,155	2,155	-	2,144	(11)	
FICA, EE Services	2,225	3,064	2,203	2,203	-	2,312	109	
FICA, Finance	4,825	4,381	4,523	4,523	-	4,610	87	
FICA, Safety & Trng	-	-	-	-	-	-	-	
FICA, General Admin	8,740	6,052	6,085	6,522	(437)	6,458	373	
FICA, Board Members	1,729	1,629	3,795	6,418	(2,623)	2,020	(1,775)	
FICA, Planning	5,358	5,584	4,508	2,020	2,488	6,458	1,950	
FICA, Service Workers	5,026	4,769	5,225	5,679	(454)	5,768	543	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
FICA, Mechanics	10,448	10,198	11,236	11,815	(579)	12,396	1,160	
Total FICA/Medicare	165,780	162,700	166,647	168,605	(1,958)	180,421	13,774	8%
PERS-RET, Operators	608,040	613,249	630,300	630,300	-	636,100	5,800	
PERS-RET, Trans Admin	80,765	80,951	81,515	84,911	(3,396)	85,066	3,551	
PERS-RET, Scheduling	7,305	7,344	8,390	7,233	1,157	10,884	2,493	
PERS-RET, Maint Admin	50,565	50,204	50,871	50,871	-	50,998	127	
PERS-RET, Bldg Maint.	21,837	23,577	26,577	26,577	-	27,015	438	
PERS-RET, Cstmr Svc	42,548	41,429	30,949	30,949	-	32,233	1,284	
PERS-RET, Promotion	20,853	19,650	16,302	16,302	-	16,236	(66)	
PERS-RET, EE Services	16,085	16,654	16,763	16,763	-	17,423	660	
PERS-RET, Finance	37,573	36,669	39,401	39,401	-	40,055	654	
PERS-RET, Sfty & Trng	17,888	17,820	18,865	18,865	-	18,866	1	
PERS-RET, Gen Admin	58,050	48,779	51,254	54,935	(3,681)	56,741	5,487	
PERS-RET, Planning	29,017	32,024	48,428	48,428	-	48,675	247	
GM-457 Retirement	7,212	7,788	6,998	7,500	(503)	7,500	503	
PERS-RET, Service Wrkr	27,268	26,632	33,627	36,551	(2,924)	37,109	3,482	
PERS-RET, Mechanics	87,717	85,756	92,274	97,028	(4,754)	95,791	3,517	
Total Retirement	1,112,723	1,108,526	1,152,513	1,166,614	(14,101)	1,180,693	28,180	2%
Medical, Operators	698,135	692,174	665,800	668,300	(2,500)	665,800	-	
Medical, Trans Admin	67,331	72,784	79,370	77,156	2,214	83,900	4,530	
Medical, Scheduling	11,513	9,471	18,900	9,471	9,429	18,900	-	
Medical, Maint Admin	15,128	14,877	14,877	14,877	-	14,900	23	
Medical, Building Maint.	31,788	36,954	37,234	36,801	433	37,600	366	
Medical, Customer Svc	15,684	14,826	10,900	18,520	(7,620)	10,900	-	
Medical, Promotion	22,653	19,482	14,200	22,114	(7,914)	14,200	-	
Medical, EE Services	4,036	3,503	-	-	-	-	-	
Medical, Finance	33,232	30,673	30,400	30,367	33	30,400	-	
Medical, Safety & Trng	8,367	7,592	7,600	7,592	8	7,600	-	
Medical, General Admin	53,407	57,853	66,300	63,969	2,331	68,588	2,288	
Medical, Retirees	(157,748)	102,307	104,400	111,984	(7,584)	110,000	5,600	
Medical, Planning	36,762	35,403	33,700	33,882	(182)	28,800	(4,900)	
Medical, Service Workers	108,444	113,661	133,422	145,024	(11,602)	148,403	14,981	
Medical, Mechanics	212,838	230,785	262,044	275,546	(13,502)	281,966	19,922	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Medical Admin Charge	9,700	9,069	8,777	11,602	(2,825)	9,100	323	
Vision Plan, Admin	(32)	-	-	-	-	-	-	
OPEB benefits	-	131,613	250,600	123,016	127,584	235,000	(15,600)	
Total Medical	1,171,236	1,583,027	1,738,524	1,650,221	88,303	1,766,057	27,533	2%
Dental, Operators	198,890	198,150	194,400	199,100	(4,700)	200,640	6,240	
Dental, Trans Admin	20,719	21,869	21,600	22,353	(753)	21,960	360	
Dental, Scheduling	2,883	2,989	3,600	2,321	1,279	3,960	360	
Dental, Maint Admin	5,281	5,476	4,800	5,658	(858)	5,040	240	
Dental, Building Maint.	5,736	6,642	6,000	7,045	(1,045)	6,480	480	
Dental, Customer Svc	8,355	8,663	8,400	8,952	(552)	8,520	120	
Dental, Promotion	3,839	3,056	2,400	3,751	(1,351)	2,640	240	
Dental, EE Services	3,501	3,127	2,400	3,231	(831)	2,640	240	
Dental, Finance	5,282	5,217	4,800	5,391	(591)	5,520	720	
Dental, Safety & Trng	1,236	1,282	1,200	1,324	(124)	1,320	120	
Dental, General Admin	7,288	6,887	6,000	7,045	(1,045)	6,480	480	
Dental, Planning	5,446	6,384	8,400	6,320	2,080	8,520	120	
Total Dental	268,457	269,742	264,000	272,491	(8,491)	273,720	9,720	4%
WC, Operators	683,427	303,250	499,000	635,200	(136,200)	524,000	25,000	
WC, Trans Admin	73,970	32,216	54,000	69,000	(15,000)	56,700	2,700	
WC, Scheduling	5,517	216	5,000	6,000	(1,000)	5,300	300	
WC, Maint Admin	32,396	11,946	24,000	30,000	(6,000)	25,200	1,200	
WC, Building Maint.	13,217	8,660	12,000	15,000	(3,000)	12,600	600	
WC, Customer Svc	39,009	17,532	28,000	36,000	(8,000)	29,400	1,400	
WC, Promotion	16,713	6,488	14,000	18,400	(4,400)	14,700	700	
WC, EE Services	15,975	6,085	14,000	18,000	(4,000)	14,700	700	
WC, Finance	32,396	11,946	24,000	30,000	(6,000)	25,200	1,200	
WC, Safety & Trng	15,975	6,085	14,000	18,000	(4,000)	14,700	700	
WC, General Admin	35,705	14,743	26,000	33,000	(7,000)	27,300	1,300	
WC, Planning	24,294	14,586	21,000	27,100	(6,100)	22,100	1,100	
WC, Service Workers	56,896	22,308	41,000	52,600	(11,600)	43,100	2,100	
WC, Mechanics	169,992	77,706	124,000	158,000	(34,000)	130,200	6,200	
Total Workers Comp	1,215,482	533,767	900,000	1,146,300	(246,300)	945,200	45,200	5%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Life, Operators	58,316	62,970	58,200	62,000	(3,800)	59,700	1,500	
Life, Trans Admin	6,680	6,447	6,200	6,549	(349)	6,300	100	
Life, Scheduling	981	1,071	1,000	698	302	1,000	-	
Life, Maint Admin	3,378	3,594	3,700	3,685	15	3,800	100	
Life, Building Maint.	1,884	1,752	1,800	1,786	14	1,800	-	
Life, Customer Svc	2,420	2,785	2,500	2,966	(466)	2,600	100	
Life, Promotion	1,697	1,537	1,300	1,873	(573)	1,300	-	
Life, EE Services	1,607	1,782	1,300	1,827	(527)	1,400	100	
Life, Finance	2,922	3,091	3,200	3,168	32	3,300	100	
Life, Safety & Trng	1,030	1,073	1,200	1,100	100	1,200	-	
Life, General Admin	1,870	2,721	2,800	2,808	(8)	2,800	-	
Life, Planning	2,524	3,068	4,200	3,153	1,047	4,300	100	
Total Life Insurance	85,309	91,891	87,400	91,613	(4,213)	89,500	2,100	2%
SUI, Operators	53,566	72,009	72,216	72,900	(684)	72,900	684	
SUI, Trans Admin	3,929	5,642	6,074	5,642	432	5,642	(432)	
SUI, Scheduling	644	868	868	868	-	868	-	
SUI, Maint Admin	1,610	2,170	2,170	2,170	-	2,170	-	
SUI, Building Maint.	1,610	2,170	2,170	2,170	-	2,170	-	
SUI, Customer Svc	2,576	4,179	3,472	3,472	-	3,472	-	
SUI, Promotion	966	1,030	868	868	-	868	-	
SUI, Safety & Trng	644	868	868	868	-	868	-	
SUI, General Admin	2,898	3,038	3,038	2,170	868	2,604	(434)	
SUI, EE Services	644	1,302	868	868	-	868	-	
SUI, Finance	1,932	2,170	2,170	3,038	(868)	2,170	-	
SUI, Planning	1,241	2,395	2,604	2,604	-	2,604	-	
SUI, Service Workers	2,898	3,906	4,000	4,340	(340)	4,340	340	
SUI, Mechanics	5,796	7,378	7,500	8,246	(746)	8,246	746	
Total SUI	80,955	109,125	108,886	110,224	(1,338)	109,790	904	1%
Operator Uniforms	41,857	43,782	45,640	48,000	(2,360)	45,000	(640)	
Uniforms - Maint. Pers.	11,526	12,297	13,448	12,000	1,448	14,000	552	
Total Uniforms	53,383	56,079	59,088	60,000	(912)	59,000	(88)	0%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Operator Medical Exams	9,450	10,465	8,372	15,000	(6,628)	12,000	3,628	
Emp Assistance Prog.	14,171	12,888	14,136	15,000	(864)	15,000	864	
Cafeteria Plan- Admin	149,017	161,574	194,124	169,145	24,979	237,042	42,918	
Cafeteria Plan-ATU	498,390	525,032	591,600	593,500	(1,900)	606,400	14,800	
Mechanic Tool Allowance	12,864	12,029	13,830	14,000	(170)	14,000	170	
Wellness Program	20,312	16,117	13,161	23,000	(9,839)	23,100	9,939	
Substance Abuse Prog.	5,599	6,909	7,524	10,000	(2,476)	8,500	976	
Ergonomics/W/C Prog	650	-	-	-	-	-	-	
Total Other Benefits	710,453	745,014	842,747	839,645	3,102	916,042	73,295	9%
Total Benefits	6,731,068	6,666,016	7,295,864	7,496,435	(200,571)	7,496,312	200,449	3%
Total Wages and Benefits	18,861,743	18,472,257	18,955,208	19,442,350	(487,142)	19,326,193	370,986	2%
Management Services	821	-	25,000	25,000	-	25,000	-	
Agency Fees	66	100	300	300	-	300	-	
In-Service Monitoring	1,264	1,181	-	6,000	(6,000)	6,000	6,000	
Mobility Services	13,796	28,373	28,600	26,000	2,600	29,500	900	
Recruitment	4,108	6,171	6,490	8,000	(1,510)	7,500	1,010	
Schedules/Graphics	73,989	42,813	67,808	60,000	7,808	65,000	(2,808)	
Promotions	81,685	76,261	122,503	104,000	18,503	180,000	57,497	
Legal Fees	236,102	131,354	180,000	280,000	(100,000)	280,000	100,000	
Financial services	6,360	-	11,500	10,000	1,500	1,000	(10,500)	
Auditor Fees	38,000	37,500	39,000	39,000	-	43,000	4,000	
Freight In and Out	5,647	9,570	6,101	7,500	(1,399)	7,500	1,399	
Bid and Hearing Notices	1,351	682	1,000	1,300	(300)	1,000	-	
Service Development	10,627	8,515	39,320	40,000	(680)	40,000	680	
Trans. Printing/Reproduc.	5,045	5,093	4,945	5,000	(55)	5,000	55	
Payroll Services	42,524	42,194	43,000	49,000	(6,000)	45,000	2,000	
Retail service charge	98	28	-	-	-	-	-	
Bank service charge	42	42	-	-	-	-	-	
Commuter check process fee	-	181	-	-	-	-	-	
Temporary Help-All depts	676	21,532	-	12,000	(12,000)	12,000	12,000	
Temp Help-Tran Admin	1,188	-	13,000	-	13,000	-	(13,000)	
Temporary Help-Finance	-	2,987	-	-	-	-	-	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
SVR-Differential/Radiator	31,873	34,009	32,323	33,000	(677)	39,600	7,277	
SVR-Transmission	58,408	126,000	70,600	80,000	(9,400)	72,000	1,400	
SVR-Upholstery/Glass	2,122	27,026	28,338	30,000	(1,662)	35,180	6,842	
SVR-Towing	11,571	11,895	8,508	10,000	(1,492)	10,000	1,492	
SVR-Engine Repair	188,967	137,043	190,000	190,000	-	190,000	-	
SVR-Body Repair	97,547	106,695	84,921	100,000	(15,079)	100,000	15,079	
Emission controls	44,885	86,531	68,475	84,700	(16,225)	96,800	28,325	
Phone Maint. Services	8,289	9,113	9,000	10,000	(1,000)	10,000	1,000	
Support Vehicle maint	9,272	21,666	17,257	14,000	3,257	21,500	4,243	
Clever Devices/rideck maint	78,126	148,455	149,505	150,000	(495)	154,000	4,495	
Real Time Bus exp	-	-	-	50,000	(50,000)	-	-	
IT Supplies/replacements	18,145	18,820	24,105	25,000	(895)	25,000	895	
Office Equipment Maint.	7,970	11,597	20,000	20,000	-	20,000	-	
Building Maint. Service	61,588	34,141	76,307	93,000	(16,693)	76,000	(307)	
Trapeze maintenance	-	-	-	-	-	-	-	
Landscape Service	38,624	42,216	47,848	48,000	(152)	48,000	152	
IT Contracts	82,289	85,005	100,999	112,000	(11,001)	115,000	14,001	
Radio Maint. Service	41,408	41,918	44,253	45,600	(1,347)	45,600	1,347	
Software Svc-Graphics	-	-	-	-	-	-	-	
Facility Maint.	1,053	-	-	-	-	-	-	
IT Consulting	-	-	8,423	10,000	(1,577)	10,000	1,577	
Other Equip Maint	-	-	-	-	-	-	-	
RED Support Expense	10,330	9,590	111,134	10,000	101,134	18,000	(93,134)	
Contract Cleaning Service	2,900	2,930	3,460	3,000	460	3,460	-	
Waste Removal	11,285	11,147	10,914	13,000	(2,086)	12,000	1,086	
Hazardous Waste	53,880	75,715	69,710	59,000	10,710	75,000	5,290	
Armored Transport	15,329	19,995	20,000	16,800	3,200	21,000	1,000	
Fire Monitoring	3,086	4,632	4,810	5,000	(190)	5,000	190	
Security Services	74,550	80,112	80,065	80,000	65	81,600	1,535	
Other Services	3,836	2,726	3,000	3,000	-	3,000	-	
Total Services	1,480,720	1,563,554	1,872,522	1,968,200	(95,678)	2,035,540	163,018	9%
Diesel Fuel	1,394,891	1,817,511	2,120,620	2,638,000	(517,380)	2,357,500	236,880	
Oils and Lubricants	66,721	63,703	65,953	60,000	5,953	65,212	(741)	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Gasoline	27,517	28,655	32,210	40,000	(7,790)	35,000	2,790	
Tires and Tubes	212,124	193,581	199,673	200,400	(727)	209,847	10,174	
Safety Supply	6,056	8,166	5,850	4,400	1,450	4,400	(1,450)	
Transportation Supplies	10,872	12,730	11,209	12,000	(791)	12,500	1,291	
BART Relief Tickets	58,345	55,650	40,000	60,000	(20,000)	45,000	5,000	
CSS-Soaps	7,640	8,601	11,544	14,000	(2,456)	14,000	2,456	
CSS-Solvents	2,352	144	5,000	7,500	(2,500)	5,500	500	
CSS-Cleaning	3,385	6,298	6,534	6,000	534	6,500	(34)	
CSS-Safety	5,902	5,798	6,921	7,000	(79)	7,000	79	
CSS-Antifreeze	3,217	3,625	3,955	6,000	(2,045)	5,000	1,045	
CSS-Gases	4,945	8,310	6,947	8,000	(1,053)	8,000	1,053	
Oil Analysis	9,500	10,125	17,000	17,500	(500)	17,500	500	
Equipment/Garage Exp.	18,916	17,071	19,542	25,000	(5,458)	25,000	5,458	
Coach Repair Parts	604,968	599,591	532,204	597,000	(64,796)	614,911	82,707	
Repair parts-grant exp	-	6,559	-	-	-	-	-	
Shelter/Bus Stop Supply	2,055	6,108	12,360	15,000	(2,640)	15,000	2,640	
Janitorial Supplies	18,961	16,014	16,097	17,500	(1,403)	17,500	1,403	
Lighting Supply	3,008	1,631	8,550	10,000	(1,450)	10,000	1,450	
Building Repair Supply	28,332	26,128	27,300	30,000	(2,700)	34,500	7,200	
Landscape Supply	1,675	1,008	3,015	3,500	(485)	3,500	485	
Office Supplies-Maint.	2,887	2,951	4,099	4,500	(401)	4,500	401	
Tickets, Passes, Xfrs	22,869	14,923	15,971	20,000	(4,029)	28,000	12,029	
Supplies - Offsites	2,343	1,357	2,000	2,500	(500)	2,500	500	
Personnel Office Supply	191	113	500	1,000	(500)	1,000	500	
Computer Supplies	1,770	11,056	1,940	2,000	(60)	-	(1,940)	
Office Supplies-Administration	15,549	13,688	15,868	17,680	(1,812)	15,000	(868)	
Obsolete Parts Write-Off	556	4,507	483	-	483	-	(483)	
Postage	11,970	10,562	12,000	13,000	(1,000)	12,000	-	
Safety Contingency Plans	1,159	2,121	3,313	5,000	(1,687)	5,000	1,687	
Training Supply	2,418	3,636	4,000	6,000	(2,000)	6,000	2,000	
Contracts & Grants Supply	-	-	6,000	6,000	-	6,000	-	
Supplies- IC	5,494	5,753	5,861	8,000	(2,139)	7,000	1,139	
Total Materials & Supplies	2,558,585	2,967,674	3,224,519	3,864,480	(639,961)	3,600,370	375,851	12%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
			-		-	-	-	
Pacific Gas and Electric	194,574	188,781	196,000	198,000	(2,000)	198,000	2,000	
Telephone Svc - Concord	15,259	5,019	25,578	25,000	578	25,000	(578)	
Contra Costa Water District	19,486	18,502	19,000	22,000	(3,000)	19,500	500	
Telephone-Cellular	17,128	15,544	27,401	28,000	(599)	85,000	57,599	
Total Utilities	246,446	227,846	267,979	273,000	(5,021)	327,500	59,521	22%
Physical Damage	14,487	34,795	88,851	90,802	(1,951)	93,300	4,449	
Property Premiums	27,822	28,827	33,020	33,684	(664)	34,700	1,680	
Other Premiums	10,325	10,325	10,325	10,635	(310)	10,800	475	
UST Insurance	6,469	9,339	9,050	9,506	(456)	9,500	450	
Liability Premiums	269,594	226,421	140,070	152,340	(12,270)	147,100	7,030	
Insurance/Liability losses	73,233	75,503	75,000	82,400	(7,400)	78,800	3,800	
Pass sales write offs	703	68	-			-		
Total Insurance	402,634	385,278	356,316	379,367	(23,051)	374,200	17,884	5%
Property Tax	9,620	9,909	10,000	11,000	(1,000)	10,000	-	
Licenses / Registrations	1,687	2,189	1,662	1,000	662	2,000	338	
Fuel Storage Tank Fees	12,570	13,824	14,000	14,000	-	15,000	1,000	
Use and Other Taxes	7,846	7,330	8,000	8,000	-	9,000	1,000	
Sales Tax	244,327	273,055	275,000	230,000	45,000	300,000	25,000	
Total Taxes	276,051	306,307	308,662	264,000	44,662	336,000	27,338	9%
Equipment Leases	4,670	4,980	7,000	7,000	-	7,000	-	
Radio Site Lease-Diablo	28,529	32,416	33,000	31,000	2,000	33,500	500	
Total Leases	33,200	37,396	40,000	38,000	2,000	40,500	500	1%
Business Expense- Tran	68	55	125	-	125	250	125	
Business Expense-admin	249	343	400	400	-	400	-	
Business Expense-Fin	194	-	500	500	-	500	-	
Board Travel	1,730	4,144	14,000	15,150	(1,150)	11,000	(3,000)	
Staff Travel	10,560	15,173	16,000	18,000	(2,000)	18,000	2,000	
CTA Dues	14,522	12,325	13,000	13,000	-	13,000	-	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
APTA Dues	(3,000)	66,000	33,000	33,000		33,000		
Other Memberships	645	-	-	-	-	-	-	
Business Expense	835	444	8,275	1,000	7,275	1,000	(7,275)	
Training / Subs-Gm	934	1,144	4,000	4,000	-	4,000	-	
Misc exp	6,268	943	5,600	5,600	-	5,600	-	
Employee Functions	25,786	27,123	25,000	25,000	-	25,000	-	
Interest exp	-	456	-	-	-	-	-	
Employee Awards	3,390	4,743	3,500	3,500	-	4,000	500	
Departing Emp gifts	404	549	975	1,200	(225)	1,200	225	
Paypal fees	1,123	2,348	2,500	2,500	-	2,500	-	
Newsletter Expense	1,118	114	75	400	(325)	400	325	
Total Miscellaneous	64,825	135,904	126,950	123,250	3,700	119,850	(7,100)	-6%
St Marys shuttle	41,089	42,287	45,000	47,250	(2,250)	46,350	1,350	
DVC transit Ctr	906	-	-	-	-	-	-	
Monument shuttle	205,334	-	-	-	-	-	-	
Total Purchased Transportation	247,329	42,287	45,000	47,250	(2,250)	46,350	1,350	3%
Total Other Operating Expense	5,309,790	5,666,246	6,241,948	6,957,547	(715,599)	6,880,310	638,362	10%
Contingency				550,000	(550,000)	500,000	500,000	
TOTAL FIXED ROUTE EXPENSES	24,171,534	24,138,503	25,197,155	26,949,897	(1,752,740)	26,706,503	1,509,347	6.0%

Paratransit

Wages	102,876	97,913	84,736	84,222	514	160,552	75,815
Sick Wages	5,316	1,091	2,707	3,180	(473)	5,951	3,245
Holiday Pay	6,538	4,564	4,540	4,540	-	8,470	3,930
Vacation Pay	6,846	6,369	6,424	7,244	(820)	10,628	4,203
Absence pay	-	-	-	199	(199)	372	372

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2010 ACT	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Cafeteria Plan	4,577	4,850	4,800	4,800	-	4,800	-	
FICA	1,735	1,474	1,573	1,441	132	2,697	1,124	
PERS	13,458	12,210	6,842	8,664	(1,822)	19,195	12,353	
Medical	8,264	11,080	7,122	10,932	(3,810)	10,932	3,810	
Vision Plan- Admin	32	-	4,554	-	4,554	-	(4,554)	
Dental	2,080	1,305	1,344	1,324	20	1,440	96	
Life Insurance	1,375	860	873	853	20	900	27	
SUI	1,013	1,077	664	868	(204)	1,302	638	
Agency Fees/Public Info	6,898	-	500	2,040	(1,540)	510	10	
Promotions	6,898	-	510	510	-	520	10	
Legal Fees	218	784	3,169	5,100	(1,931)	3,232	63	
Bid/Hearing Notices	416	-	-	-	-	-	-	
Bank Service Charge		14						
Temporary Help	2,138	-	-	-	-	-	-	
Building Maint Services	4,224	1,111	2,000	5,100	(3,100)	2,040	40	
Software Maint Services	2,546	-	-	-	-	-	-	
Radio Maint Services	13,096	10,283	13,000	14,280	(1,280)	13,300	300	
Community Van Maint	-	-	5,000	-	5,000	5,100	100	
Office Supply, PTF	4,417	6,304	2,850	2,850	-	2,900	50	
Gas and Electric	18,131	17,440	19,000	20,400	(1,400)	19,400	400	
Cell Phone	2,229	1,180	1,300	2,040	(740)	1,400	100	
Sales Tax	414	591	590	510	80	600	10	
Purchased Trans-LINK	4,707,580	4,803,904	4,924,000	5,201,029	(277,029)	4,924,000	-	
Purchased Trans-BART	224,445	192,515	197,000	211,150	(14,150)	197,000	-	
Training / Subscriptions	395	-	500	612	(112)	510	10	
Other Misc Expenses	774	94	400	510	(110)	400	-	
Employee Functions	348	-	-	-	-	-	-	
Total Paratransit	5,149,277	5,177,013	5,295,998	5,594,399	(298,401)	5,398,151	102,153	2%
TOTAL CCCTA	29,320,811	29,315,516	30,493,154	32,544,296	(2,051,140)	32,104,653	1,611,500	5.3%