

The County Connection

2477 Arnold Industrial Way

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www.cccta.org

MEETING NOTICE & AGENDA

Administration & Finance Committee

1676 N. California Blvd, Suite 620

Walnut Creek, CA 94596

Wednesday, April 4, 2012, 9:00 a.m.

The Committee may hear, discuss, deliberate, and/or take action on any item on the agenda

- | | |
|--|---------------|
| 1. Approval of Agenda - Action | |
| 2. Public Communication | |
| 3. Approval of Minutes of March 7, 2012 Meeting* | Review/Action |
| 4. FY 2013 Draft Budget* | Review/Action |
| 5. Legal Services Statement, February 2012 Labor** | Review/Action |
| 6. Review of Vendor Bills, March 2012** | Review |
| 7. Adjournment | |

*Enclosure

**Enclosure for Committee Members

FY 2011/2012
A&F Committee
Al Dessayer, Moraga
Candace Andersen, Danville
Rob Schroder, Martinez

General Information

Public Comment: Each person wishing to address the above named committee is requested to complete a Speaker Card for submittal to the Committee Chair before the applicable agenda item is discussed. **Accessible Public Meetings:** Upon request, CCCTA will provide written agenda materials in appropriate alternative formats, or disability-related accommodations. Please send a written request and description of the requested materials so that it is received by CCCTA at least 48 hours before the meeting convenes. **Requests should be sent to:** Janet Madrigal, Clerk to the Board – CCCTA – Administrative Department, 2477 Arnold Industrial Way, Concord, CA 94520 or madrigal@cccta.org. **Shuttle Service:** With a 24-hour notice, a CCCTA LINK shuttle will be provided from the closest BART station to the meeting location. To arrange for the shuttle, please call Robert Greenwood 925/680-2072.

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**Administration and Finance Committee
Summary Minutes
March 7, 2012**

The meeting was called to order at 9:00 a.m. at the Walnut Creek offices of Hanson Bridgett. Those in attendance were:

Board of Director Al Dessayer
Board of Director Candace Andersen
Board of Director Rob Schroder

Staff: General Manager Rick Ramacier
Director of Finance Kathy Casenave
Legal Counsel Pat Glenn

1. Adoption of the Agenda- Approved.
2. Public Communication- None.
3. Summary Minutes of February 1, 2012- Approved.
4. Closed Session: Conference with legal counsel, existing litigation, Kerry Walls vs. CCCTA- The committee met in closed session with Pat Glenn to discuss existing litigation. The committee reconvened in open session and reported that no decisions had been made.
5. CCCTA Investment Policy-Quarterly Reporting Requirement- Director of Finance Kathy Casenave reported that all of the investments complied with the Authority's investment policy. Approved for the Board consent calendar.
6. CCCTA Income Statement for the Six Months Ended December 31, 2012- Director Casenave reported that the actual is 8.9% under budget. Wages, services, materials and purchased transportation are all substantially under budget after six months. This item is for information only and will be included in the Board of Directors packet.
7. FY 2013 Draft Budget and Ten Year Forecast (Two Scenarios)- Director Casenave discussed the draft budget. Figures are preliminary and there will be changes in subsequent drafts. She reported that it is expected that the FY 2012 actuals will be below budget. She also reported that the Auditor Controller of Contra Costa County is increasing the TDA projection for the current year and is projecting a 4.27% increase next year. Committee members discussed the increase in the cost of diesel fuel and also were concerned that there are unfunded capital projects in future years. Staff will revisit both of these issues for the next month meeting. The second draft will be forwarded to the Board for approval so that a timely TDA claim can be filed; but the final budget will be approved at the June meeting. Info only.
8. Legal Services Statement, December 2011 and January 2012 General- The committee reviewed and approved the legal services invoices.

9. Review of Vendor Bills, February 2012- The committee reviewed the vendor bills.
10. Adjournment- The meeting was adjourned. The next meetings will be Wednesday, April 4 at 9:00 a.m. at the Walnut Creek offices of Hanson Bridgett, 1676 N. California St.

Kathy Casenave, Director of Finance

To: Administration and Finance Committee

Date: March 27, 2012

From: Kathy Casenave

Reviewed by:

SUBJECT: FY 2013 Draft Budget and Ten Year Forecast (Two Scenarios)

The second draft budget and two forecasts are submitted for your review and discussion. Staff requests that this draft, with any changes requested by the Committee, be forwarded to the Board of Directors for review. The Board of Directors will be asked to approve the draft budget so that a timely TDA claim can be filed with the Metropolitan Transportation Commission.

Staff will continue to refine the budget. A draft will be presented in May and the final proposed budget will be submitted in June for approval.

FY 2012 Estimated Actual:

Estimated Expenses for FY 2012 are \$1,981,191 (6.2%) under budget. The most significant variances:

+ \$ 233,671	Operator wages and Maintenance Dept. wages are projected to be lower than budget.
+ \$ 183,520	Fringe benefits are expected to be lower, mainly due to Workers compensation expense (\$246k). OPEB benefits will be higher than budgeted (\$127K) due to new actuarial report which uses a lower investment rate of return of 5.5%. Variances in other benefit categories are minor.
+ \$ 639,961	Materials and supplies are expected to be lower, mainly due to diesel fuel (\$517k)
+ \$ 298,401	Paratransit expenses are expected to be lower due to less service hours.

Operating revenue is also expected to be lower:

-\$1,082,792	Preventive maintenance revenue will be lower than budgeted. FTA allows for 80% reimbursement of certain maintenance expenses (ex. wages and benefits, repair parts, outside service repairs) The good news is that this will be carried over and be used in FY 2013.
-\$ 455,172	STA revenue, Fixed route.
-\$ 180,340	STA revenue, Paratransit. The TDA claim was prepared based on lower estimated STA revenue; the estimate was increased and the new number was used for the final budget. A revised allocation request can be submitted or the excess can be carried over to FY 2013 and requested with new claim. Staff decided on the latter.
-\$ 215,535	Lifeline revenue is less than projected. MTC delayed releasing the next cycle of revenue until an independent analysis was completed. Funding is expected to be approved in June, for use in FY 2013.

FY 2013 Draft Budget

The proposed draft budget is 6.8% over the FY 2012 estimate actual (this includes a \$500,000 contingency). Comparing the FY 2013 budget to the FY 2012, the increase is .29%. The largest variances compared to FY 2012 estimated actual are:

+ \$ 170,537	A potential increase in cost due to wages.
+ \$ 190,195	Fringe benefits are expected to be higher- Accrued vacation, PERS retirement, Medical, workers compensation and cafeteria plan expense are the major causes.
+ \$ 163,018	Services are expected to be higher, mainly due to legal and promotions.
+ \$ 825,851	Materials and supplies are expected to be higher due to diesel fuel and repair parts.
+ \$ 101,059	Paratransit wages and benefits will be higher in the event that the unfilled Paratransit Manager's position is filled.

Key Assumptions Used for Both Ten-Year Financial Forecasts -

TDA Revenue-

The latest TDA 4.0 revenue projections from the County Auditor-Controller's office have been positive. The FY 2012 projection has been increased from \$12,826,590 to \$13,704,703, a 4.89% increase over FY 2011 actual. For FY 2013, the projection is \$14,290,173, a 4.27% increase. The impact to the forecast is a \$1.5 million increase in estimated available funds. The Auditor-Controller usually is conservative in projecting TDA revenue; during the last several years the actual revenue has been more than the estimate.

Operating Revenues-

- Passenger fares are increased 2% annually for Fixed route and 3% for Paratransit. Fares increases are projected for FY 2014 and 2018.
- STA revenue for FY 2013 is estimated by MTC and includes carryover of FY 2012 unclaimed.
- Preventive maintenance for FY 2013 is mainly a carryover of unused approved grant from FY 2012. The source of this is the conversion of the scheduled FY 2011 fixed route bus purchase and the close out of another grant that had funds remaining.

Operating Expenses-

The forecast assumes that the service levels will remain the same.

- A 2.5% growth rate for nonwage expenses has been used for the out years.
- Retiree medical expense of \$345,000 has been included in all years.
- PERS employer rate for FY 2014-FY 2017 are estimated to be 5.5%, 5.9%, 6.8% & 8.3%, based on an investment rate of return is 2.93% (*what if scenario, PERS actuarial report of Oct 2011*). The 8.3% is used from then on.

Capital Program-

TDA revenue is shown as the source of funds for non-revenue fleet projects. The purchase of revenue fleet replacements is shown as 80% federal and a combination of state bonds, bridge toll, and "to be determined" for the local match. In recent years securing the local match has been a challenge. If no other funds are forthcoming, the match will need to be supplemented by TDA; the amount for the next 10 years is \$2.3 million.

Key Assumptions of Scenario 1 Ten-Year Forecast-

- STA growth rate is 2.5%.
- Measure J is projected to grow at the rate used in the Contra Costa Transportation Authority's revised Measure J Strategic Plan published in July 2011- 3.02% for FY 2013-FY 2015, and 4.03% in FY 2016 and beyond.
- TDA revenue is projected to grow at the same rate as Measure J- 3.02% for FY 2014-FY 2015, and 4.03% in FY 2016 and beyond.
- Modest wage increases occur starting in FY 2013 for Administration and Maintenance staff and FY 2014 for operators, after three year wage freeze.

Key Assumptions of Scenario 2 Forecast-

- No revenue growth in TDA, STA, and Measure J from FY 2014- FY 2021.
- No wages increases, FY 2013-FY 2021.

TDA Reserve- Pgs 10 & 13

The FY 2013 ending reserve of \$9.6 million is the same for both scenarios. This is significantly more than the projected FY 2013 balance of \$3.587 million in the last published forecast of June 2011. The increase is due to the following:

\$2.074 mill	June 30, 2011 actual balance more than projected, due to \$1.2 million less expenses, \$447,000 more TDA revenue; and the balance due to increases in other types of revenue.
\$1.508 mill	Increase in projected FY 2013 & FY 2014 TDA revenue, per County Auditor Controller
<u>\$2.485 mill</u>	Less TDA used due to a decrease in projected expenses in FY 2012 & FY 2013, (\$840k) & more other types of revenue (\$1.645, mainly carryover of Federal preventive maintenance & STA revenue)
\$6.067 million	Total increase in projected TDA Reserve at the end of FY 2013

After FY 2013, there is a divergence between the two scenarios, based on growth/no growth assumptions.

- The TDA Reserve in Scenario 1 is positive for all years. Applying the growth rates in the Measure J Strategic Plan yields \$155 million in TDA revenue for the FY 2014-FY 2021 time period. It should be noted that there are capital projects that have no identified source of funds. If TDA is used, then the reserve would be reduced to \$447,000 in FY 2019.
- The TDA Reserve in Scenario 2 is positive until FY 2018. Using a zero growth rate for TDA revenue for the FY 2014- FY 2021 time period yields \$114 million \$41 million less than in Scenario 1. But, if TDA is needed for capital projects, the reserve would be depleted in FY 2017.

Action Requested-

Staff requests that the Committee forward the draft budget to the Board of Directors with a recommendation for approval so that a timely TDA claim can be filed.

DRAFT
Operating and Capital Budget

Fiscal Year 2013



CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Concord, California

March 27, 2012

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 Budget
Table of Contents**

	Page
Budget Summary	1
Operating Expense	2
Operating Revenue	3
Revenue Source Utilization	4
Staffing	5
Capital Program-Budget Year	6
Ten Year Capital Program	7
Ten Year Financial Forecast	8-9
TDA Reserve	10
Ten Year Financial Forecast- No TDA, STA, Meas J, Wage Growth	11-12
TDA Reserve- No Tda, STA, Meas J, Wage Growth	13
Operating Expense Detail	14-25

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET SUMMARY**

	EST/ACTUAL FY 2012	APPROVED BUDGET FY 2012	% VARIANCE	PROPOSED BUDGET FY 2013	FY 2013 BUD OVER/(UNDER) EST ACT
Operations					
Fixed Route	\$ 25,267,106	\$ 26,949,897	-6.2%	\$ 27,242,301	7.8%
Paratransit	\$ 5,295,998	\$ 5,594,399	-5.3%	\$ 5,398,151	1.9%
Subtotal	\$ 30,563,104	\$ 32,544,296	-6.1%	\$ 32,640,452	6.8%
Capital					
Fixed Route	\$ 11,630,032	\$ 11,630,032	0.0%	\$ 5,489,353	-52.8%
Paratransit	\$ 712,000	\$ 712,000	0.0%	\$ 976,400	100.0%
Subtotal	\$ 12,342,032	\$ 12,342,032	0.0%	\$ 6,465,753	-47.6%
Grand Total	\$ 42,905,136	\$ 44,886,328	-4.4%	\$ 39,106,205	-8.9%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET- OPERATING EXPENDITURES**

Category	ACTUAL FY 2011	EST/ACT FY 2012	APPROVED BUDGET FY 2012	EST/ACT over(under) Budget Amount +/- % +/-		PROPOSED BUDGET FY 2013	FY2013 vs 2012 EstActual Amount +/- % +/-	
Fixed Route								
Wages	11,806,241	11,712,244	11,945,915	(233,671)	-2.0%	11,882,781	170,537	1.5%
Fringe benefits	6,666,016	7,312,915	7,496,435	(183,520)	-2.4%	7,503,110	190,195	2.6%
Total Wages and benefits	18,472,257	19,025,159	19,442,350	(417,191)	-2.1%	19,385,891	360,732	1.9%
Services	1,563,554	1,872,522	1,968,200	(95,678)	-4.9%	2,035,540	163,018	8.7%
Materials and supplies	2,967,674	3,224,519	3,864,480	(639,961)	-16.6%	4,050,370	825,851	25.6%
Utilities	227,846	267,979	273,000	(5,021)	-1.8%	327,500	59,521	22.2%
Casualty and liability	385,278	356,316	379,367	(23,051)	-6.1%	360,300	3,984	1.1%
Taxes	306,307	308,662	264,000	44,662	16.9%	376,000	67,338	21.8%
Leases and rentals	37,396	40,000	38,000	2,000	5.3%	40,500	500	1.3%
Miscellaneous	135,904	126,950	123,250	3,700	3.0%	119,850	(7,100)	-5.6%
Purchased transportation	42,287	45,000	47,250	(2,250)	-4.8%	46,350	1,350	3.0%
Total Other Expenses	5,666,246	6,241,948	6,957,547	(715,599)	-10.3%	7,356,410	1,114,462	17.9%
Subtotal	24,138,503	25,267,106	26,399,897	(1,132,790)	-4.3%	26,742,301	1,475,194	5.8%
Contingency			550,000	(550,000)	-100.0%	500,000	500,000	
Subtotal	24,138,503	25,267,106	26,949,897	(1,682,790)	-6.2%	27,242,301	1,975,195	7.8%
Paratransit								
Wages	97,913	84,736	84,222	514	0.6%	160,552	75,815	89.5%
Fringe benefits	44,880	41,443	44,046	(2,603)	-5.9%	66,687	25,244	60.9%
Total Wages and benefits	142,793	126,179	128,268	(2,089)	-1.6%	227,238	101,059	80.1%
Services	12,192	24,179	27,030	(2,851)	-10.5%	24,703	524	2.2%
Materials and supplies	6,304	2,850	2,850	0	0.0%	2,900	50	1.8%
Utilities	18,620	20,300	22,440	(2,140)	-9.5%	20,800	500	2.5%
Taxes	591	590	510	80	15.7%	600	10	1.7%
Miscellaneous	94	900	1,122	(222)	-19.8%	910	10	1.1%
Purchased transportation	4,996,419	5,121,000	5,412,179	(291,179)	-5.4%	5,121,000	0	0.0%
Total Other Expenses	5,034,220	5,169,819	5,466,131	(296,312)	-5.4%	5,170,913	1,094	0.0%
Subtotal	5,177,013	5,295,998	5,594,399	(298,401)	-5.3%	5,398,151	102,153	1.9%
Total	\$ 29,315,516	\$ 30,563,104	\$ 32,544,296	\$ (1,981,191)	-6.2%	\$ 32,640,452	\$ 2,077,348	6.8%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET- OPERATING REVENUES**

Category	ACTUAL FY 2011	EST/ACT FY 2012	APPROVED BUDGET FY 2012	EST/ACT over(under) Budget Amount +/-	% +/-	PROPOSED BUDGET FY 2013	FY2013 vs 2012 EstActual Amount +/-	% +/-
Fixed Route								
Fare revenue	3,346,122	3,348,000	3,366,829	(18,829)	-0.6%	3,414,960	66,960	2.0%
Special service revenue	824,631	871,714	791,063	80,651	10.2%	886,414	14,700	1.7%
Advertising revenue	504,238	532,096	530,000	2,096	0.4%	552,096	20,000	3.8%
Non-Operating rev	145,972	120,000	148,500	(28,500)	-19.2%	120,000	-	0.0%
FTA Section 5303	-	30,000		30,000		30,000	-	
FTA Preventive Maintenance	2,460,088	3,175,000	4,257,792	(1,082,792)	-25.4%	2,453,884	(721,116)	-22.7%
Federal Stimulus	810,678			-			-	
STA Augmentation Fund	770,457			-			-	
STA Pop	2,217,514	1,852,940	2,308,112	(455,172)	-19.7%	3,803,068	1,950,128	105.2%
TDA 4.0	8,163,880	10,630,032	10,566,010	64,022	0.6%	10,520,523	(109,509)	-1.0%
Measure J	3,245,313	3,384,871	3,384,871	-	0.0%	3,487,094	102,223	3.0%
BART Express Funds	616,358	556,311	556,311	-	0.0%	603,978	47,667	8.6%
Dougherty Valley revenue	183,000	166,268	225,000	(58,732)	-26.1%	225,000	58,732	35.3%
Other Local Grants	26,370	20,000	20,000	-	0.0%	20,000	-	0.0%
RM 2/Other- Express	559,430	145,339	145,339	-	0.0%	145,339	-	0.0%
Lifeline-CCTA (STA/JARC)	381,113	434,535	650,070	(215,535)	-33.2%	979,945	545,410	125.5%
Subtotal	24,255,164	25,267,106	26,949,897	(1,682,791)	-6.2%	27,242,301	1,975,195	7.8%
Paratransit								
Fare revenue	546,440	582,100	573,594	8,506	1.5%	590,800	8,700	1.5%
Advertising revenue	714			-			-	
Non-Operating revenue	696	300	300	-	0.0%	300	-	0.0%
FTA Section 5307	732,526	672,718	761,827	(89,109)	-11.7%	686,172	13,454	2.0%
TDA 4.5	464,173	655,865	655,865	-	0.0%	638,144	(17,721)	-2.7%
TDA 4.0	1,366,654	1,532,452	1,589,910	(57,458)	-3.6%	1,124,277	(408,175)	-26.6%
Measure J	922,472	959,374	959,374	-	0.0%	988,347	28,973	3.0%
STA Paratransit & Rev based	954,815	703,189	883,529	(180,340)	-20.4%	1,177,261	474,072	67.4%
BART ADA Service/Other	188,524	190,000	170,000	20,000	11.8%	192,850	2,850	1.5%
Subtotal	5,177,014	5,295,998	5,594,399	(298,401)	-5.8%	5,398,151	102,153	1.9%
Total	\$ 29,432,178	\$ 30,563,104	32,544,296	\$ (1,981,192)	-6.2%	\$ 32,640,452	\$ 2,077,348	6.8%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2013 Revenue Source Utilization

	Anticipated Revenue		Anticipated Utilization		Difference
Fixed Route					
Fare revenue	\$ 3,414,960	\$	3,414,960		0
Special service revenue	886,414		886,414		0
Advertising Revenue	552,096		552,096		0
Non-Operating revenue	120,000		120,000		0
FTA Section 5303	30,000		30,000		0
FTA Preventive Maintenance	2,453,884		2,453,884		0
STA Pop	3,803,068	\$	3,803,068		0
TDA 4.0	14,290,173		10,520,523		3,769,650
Measure J	3,487,094		3,487,094		0
BART Express Funds	603,978		603,978		0
Dougherty Valley grants	225,000		225,000		0
Other Local Grants	20,000		20,000		0
RM2- Express	145,339		145,339		0
Lifeline-CCTA	979,945		979,945		0
Total Fixed Route Operating Revenue	\$ 31,011,951	\$	27,242,301	\$	3,769,650
Paratransit					
Fare revenue	\$ 590,800	\$	590,800		0
Advertising Revenue	-	\$	-		0
Non-operating revenue	300	\$	300		0
FTA Section 5307	686,172	\$	686,172		0
TDA 4.5	638,144	\$	638,144		0
TDA 4.0	-	\$	1,124,277		(1,124,277)
Measure J	988,347	\$	988,347		0
STA Paratransit	1,177,261	\$	1,177,261		0
Other Grants	-	\$	-		0
BART ADA Service/other	192,850	\$	192,850		0
Total Paratransit Operating Revenue	\$ 4,273,874	\$	5,398,151	\$	(1,124,277)
Capital Program					
TDA 4.0	-		235,000		(235,000)
Increase (Decrease) to TDA reserve				\$	2,410,373

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STAFFING**

Position Type		FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET
Transportation	Transportation administration	3.0	3.0	3.0	3.0	3.0	3.0	3.0
	Training	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Transit Supervisor/Dispatcher	12.0	12.0	10.0	10.0	10.0	10.0	10.0
		17.0	17.0	15.0	15.0	15.0	15.0	15.0
	Full-time runs	143.0	152.0	128.0	128.0	125.0	125.0	125.0
	Part-time runs	19.0	16.0	12.0	12.0	12.0	12.0	12.0
	Full-time stand-by (Protection)	39.0	42.0	38.0	38.0	35.0	35.0	35.0
		201.0	210.0	178.0	178.0	172.0	172.0	172.0
	Total Transportation	218.0	227.0	193.0	193.0	187.0	187.0	187.0
	Maintenance	Maintenance administration	5.0	5.0	5.0	5.0	5.0	5.0
Facilities		5.0	5.0	5.0	5.0	5.0	5.0	5.0
		10.0	10.0	10.0	10.0	10.0	10.0	10.0
Mechanic, Level V		5.0	5.0	5.0	5.0	5.0	5.0	5.0
Mechanic, Level IV		4.0	4.0	4.0	4.0	4.0	4.0	4.0
Mechanic, Level III		7.0	7.0	7.0	7.0	7.0	7.0	7.0
Mechanic, Level II		2.0	2.0	2.0	2.0	2.0	2.0	2.0
Mechanic, Level I		1.0	1.0	1.0	1.0	1.0	1.0	1.0
Bus service workers		10.0	10.0	10.0	10.0	10.0	10.0	10.0
		29.0	29.0	29.0	29.0	29.0	29.0	29.0
Total Maintenance	39.0	39.0	39.0	39.0	39.0	39.0	39.0	
General Administration	General Administration	4.5	5.5	5.5	5.5	4.5	4.0	3.0
	Stores & Procurement	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Stores workers	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Finance	6.0	5.0	6.0	6.0	5.0	5.0	5.0
	Human Resources	3.0	3.0	3.0	2.0	2.0	2.0	2.0
	Marketing	3.0	3.0	3.0	3.0	3.0	2.0	2.0
	Customer service	10.0	8.5	6.5	6.5	6.5	6.0	6.0
	Planning/Scheduling/MIS	7.0	8.0	7.0	6.0	7.0	8.0	8.0
	Subtotal in full time equivalents	36.5	36.0	34.0	32.0	31.0	30.0	29.0
Fixed Route Operations	Total	293.5	302.0	266.0	264.0	257.0	256.0	255.0
	Paratransit	3.0	3.0	2.0	2.0	2.0	2.0	3.0
Total Operations		296.5	305.0	268.0	266.0	259.0	258.0	258.0

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2013 CAPITAL PROGRAM**

	Funding Source				
	Fed	State Bridge Tolls	State Bonds	Local	Total
Revenue Fleet (7 Fixed route buses, 10 Paratransit)	\$ 4,584,783	\$ 396,000	\$ 747,007	\$	\$ 5,727,790
Facility Maintenance and Modernization			502,963		\$ 502,963
Non Revenue Fleet				180,000	\$ 180,000
Tools & Maintenance Equipment				-	\$ -
IT Equipment/Software				55,000	\$ 55,000
Furniture and Equipment				-	\$ -
Total	4,584,783	396,000	1,249,970	235,000	\$ 6,465,753

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR CAPITAL PROGRAM**

In \$Thousands

Programs	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Non Revenue Fleet	\$ 180	\$ 226	\$ -	\$ 104	\$ 182	\$ 70	\$ -	\$ 294	\$ -	\$ -	1,056
Revenue Fleet	5,728	46,496	388	4,076	-	276	863	893	-	447	59,167
Facility Maintenance & Modernization	503	286	1,191	696	726	744	1,263	242	254	247	6,151
Information Technology	55	121	70	209	80	202	85	85	55	85	1,047
Maintenance Equipment & Tools	-	311	165	232	200	100	275	165	50	100	1,598
Office Furniture and Equipment	-	109	50	116	50	123	50	70	80	80	728
Total Capital Program	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439	959	69,747
Total Fixed-Route	5,489	47,549	1,476	1,356	1,238	1,239	1,673	856	439	512	61,827
Total Paratransit	976	-	388	4,076	-	276	863	893	-	447	7,920
	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439	\$ 959	69,747

Funding Source	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Fed 5307	4,585	37,504	305	3,139	-	206	670	707	-	358	47,472
Transportation Development Act	235	767	893	1,240	1,121	1,122	1,556	739	322	395	8,390
State Transportation bonds	648	3,984	466	-	-	-	-	-	-	-	5,098
Lifeline- 1B pop based bonds	485	900	-	300	-	-	-	-	-	-	1,685
State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117	1,170
Bridge Toll Revenue	396	2,790	23	245	-	17	52	54	-	-	3,576
To be Determined	-	1,487	60	392	-	54	141	133	-	89	2,357
Total Capital Revenue	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439	\$ 959	\$ 69,747

Revenue Fleet replacements											
# Fixed Route vehicles	7	64									71
# Paratransit vehicles	10		3	42		4	8	6		3	76

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST *In \$ Thousands*

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenue Hours	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000
1 Passenger Fares	3,348	3,415	3,731	3,801	3,873	3,945	4,305	4,386	4,469	4,553
2 Special Fares	872	886	909	931	955	978	1,003	1,028	1,054	1,080
3 Advertising	532	552	572	586	601	616	631	647	663	680
4 Investment & Other	120	120	120	120	120	120	120	120	120	120
5 FTA Sec 8 Planning	30	30	30	30	30	30	30	30	30	30
6 FTA Preventive Maintenance	3,175	2,454	390	397	405	413	422	430	439	447
7 STA Population	1,853	3,803	2,425	2,486	2,548	2,611	2,677	2,744	2,812	2,883
8 TDA 4.0	10,630	10,521	13,536	13,982	14,432	15,258	15,369	15,769	16,157	16,552
9 Measure J	3,385	3,487	3,592	3,701	3,850	4,005	4,167	4,335	4,531	4,737
10 BART Express Funds	556	604	622	641	660	680	700	721	743	765
11 Dougherty Valley dev fees/other	166	225	225	225	265	25	25	25	25	25
12 Other Local Grants	20	20	20	20	20	20	20	20	20	20
13 RM2/Meas J- Express	145	145	145	145	145	145	145	145	145	145
14 Lifeline-CC County	435	980	500	515	530	546	563	580	597	615
15 Total Fixed Route Operating Revenue	25,267	27,242	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
16 Operating Expenses w/o contingency	25,267	26,742	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
% increase in expenses		5.8%	0.3%	2.8%	3.1%	3.4%	2.7%	2.7%	2.7%	2.7%
17 Operating expense contingency	\$ 500									
18 Total Fixed Route Operating Expenses	25,267	27,242	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
Revenue Hours	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
19 Passenger Fares	582	591	644	663	683	704	767	790	814	838
20 Advertising revenue	-	-								
21 FTA Section 5307	673	686	703	721	739	757	776	796	816	836
22 TDA 4.5	656	638	657	677	705	733	762	793	829	867
23 TDA 4.0	1,532	1,124	1,409	1,458	1,490	1,524	1,515	1,548	1,571	1,594
24 Measure J	959	988	1,018	1,049	1,091	1,135	1,181	1,229	1,284	1,342
25 STA Paratransit & Rev based	703	1,177	928	951	975	1,000	1,025	1,050	1,076	1,103
26 Bart ADA service	190	193	199	205	211	217	224	230	237	244
27 Total Paratransit Operating Revenue	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
28 Total Paratransit Operating Expenses	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
% increase in expenses		1.9%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
29 Total CCCTA Operating Budget	\$ 30,563	\$ 32,640	\$ 32,376	\$ 33,305	\$ 34,328	\$ 35,465	\$ 36,427	\$ 37,416	\$ 38,432	\$ 39,477

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST In \$ Thousands**

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
30 Capital Revenue										
31 Federal	\$ 6,673	\$ 4,585	\$ 37,504	\$ 305	\$ 3,139	\$ -	\$ 206	\$ 670	\$ 707	\$ -
32 Prop 1B bonds	4,369	648	3,984	466	-	-	-	-	-	-
33 Lifeline- 1B pop based bonds		485	900	-	300	-	-	-	-	-
34 State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117
35 Bridge Toll revenues		396	2,790	23	245	-	17	52	54	-
36 TDA 4.0	1,183	235	767	893	1,240	1,121	1,122	1,556	739	322
37 To be Determined		-	1,487	60	392	-	54	141	133	-
38 Total Capital Revenue	12,342	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439
39 Capital	\$ 12,342	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE**

TDA RESERVE	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
40 Beginning Balance	\$ 6,884	\$ 7,243	\$ 9,654	\$ 8,663	\$ 7,497	\$ 6,112	\$ 4,623	\$ 3,692	\$ 2,583	\$ 2,685
41 Estimated TDA 4.0 Allocation	\$ 13,705 4.89%	\$ 14,290 4.27%	\$ 14,722 3.02%	\$ 15,166 3.02%	\$ 15,778 4.03%	\$ 16,413 4.03%	\$ 17,075 4.03%	\$ 17,763 4.03%	\$ 18,569 4.53%	\$ 19,411 4.54%
TDA 4.0 Needed for Operations and Capital:										
42 Used for Fixed route operations	(10,630)	(10,521)	(13,536)	(13,982)	(14,432)	(15,258)	(15,369)	(15,768)	(16,156)	(16,552)
43 Used for Paratransit operations	(1,532)	(1,124)	(1,409)	(1,458)	(1,490)	(1,524)	(1,515)	(1,548)	(1,571)	(1,594)
44 TDA used for Operations	(12,162)	(11,645)	(14,945)	(15,440)	(15,923)	(16,782)	(16,884)	(17,316)	(17,727)	(18,145)
45 Used for capital program	(1,183)	(235)	(767)	(893)	(1,240)	(1,121)	(1,122)	(1,556)	(739)	(322)
46 Ending TDA Reserve	\$ 7,243	\$ 9,654	\$ 8,663	\$ 7,497	\$ 6,112	\$ 4,623	\$ 3,692	\$ 2,583	\$ 2,685	\$ 3,628

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST *In \$ Thousands*

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenue Hours	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000
1 Passenger Fares	3,348	3,415	3,731	3,801	3,873	3,945	4,305	4,386	4,469	4,553
2 Special Fares	872	886	909	931	955	978	1,003	1,028	1,054	1,080
3 Advertising	532	552	572	586	601	616	631	647	663	680
4 Investment & Other	120	120	120	120	120	120	120	120	120	120
5 FTA Sec 8 Planning	30	30	30	30	30	30	30	30	30	30
6 FTA Preventive Maintenance	3,175	2,454	390	397	405	413	422	430	439	447
7 STA Population	1,853	3,803	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425
8 TDA 4.0	10,630	10,521	13,344	13,532	13,748	14,323	14,193	14,348	14,510	14,679
9 Measure J	3,385	3,487	3,487	3,487	3,487	3,487	3,487	3,487	3,487	3,487
10 BART Express Funds	556	604	622	641	660	680	700	721	743	765
11 Dougherty Valley dev fees/other	166	225	225	225	265	25	25	25	25	25
12 Other Local Grants	20	20	20	20	20	20	20	20	20	20
13 RM2/Meas J- Express	145	145	145	145	145	145	145	145	145	145
14 Lifeline-CC County	435	980	500	515	530	546	563	580	597	615
15 Total Fixed Route Operating Revenue	25,267	27,242	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
16 Operating Expenses w/o contingency	25,267	26,742	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
% increase in expenses	4.7%	5.8%	-0.8%	1.3%	1.5%	1.8%	1.1%	1.2%	1.2%	1.2%
17 Operating expense contingency	\$ 500									
18 Total Fixed Route Operating Expenses	25,267	27,242	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
Revenue Hours	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
19 Passenger Fares	582	591	644	663	683	704	767	790	814	838
20 Advertising revenue	-	-								
21 FTA Section 5307	673	686	703	721	739	757	776	796	816	836
22 TDA 4.5	656	638	638	638	638	638	638	638	638	638
23 TDA 4.0	1,532	1,124	1,458	1,557	1,660	1,765	1,832	1,943	2,058	2,176
24 Measure J	959	988	988	988	988	988	988	988	988	988
25 STA Paratransit & Rev based	703	1,177	928	951	975	1,000	1,025	1,050	1,076	1,103
26 Bart ADA service	190	193	199	205	211	217	224	230	237	244
27 Total Paratransit Operating Revenue	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
28 Total Paratransit Operating Expenses	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
% increase in expenses	2.3%	1.9%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
29 Total CCCTA Operating Budget	\$ 30,563	\$ 32,640	\$ 32,079	\$ 32,580	\$ 33,158	\$ 33,824	\$ 34,319	\$ 34,829	\$ 35,355	\$ 35,896

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST In \$ Thousands**

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
30 Capital Revenue										
31 Federal	\$ 6,173	\$ 4,585	\$ 37,504	\$ 305	\$ 3,139	\$ -	\$ 206	\$ 670	\$ 707	\$ -
32 Prop 1B bonds	4,869	648	3,984	466	-	-	-	-	-	-
33 Lifeline- 1B pop based bonds		485	900	-	300	-	-	-	-	-
34 State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117
35 Bridge Toll revenues		396	2,790	23	245	-	17	52	54	-
36 TDA 4.0	1,183	235	767	893	1,240	1,121	1,122	1,556	739	322
37 To be Determined		-	1,487	60	392	-	54	141	133	-
38 Total Capital Revenue	12,342	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439
39 Capital	\$ 12,342	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE**

TDA RESERVE	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
40 Beginning Balance	\$ 6,884	\$ 7,243	\$ 9,654	\$ 8,375	\$ 6,683	\$ 4,326	\$ 1,407	\$ (1,449)	\$ (5,006)	\$ (8,023)
41 Estimated TDA 4.0 Allocation	\$ 13,705 4.89%	\$ 14,290 4.27%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%
TDA 4.0 Needed for Operations and Capital:										
42 Used for Fixed route operations	(10,630)	(10,521)	(13,344)	(13,532)	(13,748)	(14,323)	(14,193)	(14,348)	(14,510)	(14,678)
43 Used for Paratransit operations	(1,532)	(1,124)	(1,458)	(1,557)	(1,660)	(1,765)	(1,832)	(1,943)	(2,058)	(2,176)
44 TDA used for Operations	(12,162)	(11,645)	(14,802)	(15,089)	(15,408)	(16,088)	(16,025)	(16,291)	(16,568)	(16,855)
45 Used for capital program	(1,183)	(235)	(767)	(893)	(1,240)	(1,121)	(1,122)	(1,556)	(739)	(322)
46 Ending TDA Reserve	\$ 7,243	\$ 9,654	\$ 8,375	\$ 6,683	\$ 4,326	\$ 1,407	\$ (1,449)	\$ (5,006)	\$ (8,023)	\$ (10,910)

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
FIXED ROUTE							
Wages, Operators	7,114,046	7,013,500	7,132,516	(119,016)	7,023,700	10,200	
Wages, Operator/trainer	20,910	35,000	25,000	10,000	40,000	5,000	
Wages, Trans Admin	849,816	840,000	878,935	(38,935)	837,507	(2,493)	
Wages, Scheduling	108,873	94,701	68,953	25,748	108,855	14,154	
Wages, Maint Admin	379,298	379,000	375,501	3,499	376,781	(2,219)	
Wages, Building Maint.	256,237	262,000	252,668	9,332	257,212	(4,788)	
Wages, Customer Service	299,408	318,000	313,925	4,075	327,204	9,204	
Wages, Promotion	149,868	128,000	127,574	426	126,883	(1,117)	
Wages, EE Services	136,209	130,000	130,303	(303)	136,882	6,882	
Wages, Finance	312,769	316,000	316,707	(707)	323,274	7,274	
Wages, Safety & Trng	137,496	124,600	131,229	(6,629)	131,229	6,629	
Wages, General Admin	427,763	417,000	438,666	(21,666)	394,569	(22,431)	
Merit Pool	-	-	-	-	47,000	47,000	
Wages, Admin Bonus	1,200	1,250		1,250	-	(1,250)	
Wages, Board	21,300	24,500	26,400	(1,900)	26,400	1,900	
Wages, Planning	358,043	390,093	377,907	12,186	380,424	(9,669)	
Wages, Service Workers	323,521	330,000	381,665	(51,665)	387,501	57,501	
Wages, Serv Wrkr Bonus	5,200	2,100	4,000	(1,900)	4,000	1,900	
Wages, Mechanics	901,684	901,000	959,316	(58,316)	948,710	47,710	
Wages, Mechanic Bonus	2,600	5,500	4,650	850	4,650	(850)	
Total Wages	11,806,241	11,712,244	11,945,915	(233,671)	11,882,781	170,537	1%
Sick, Operators	314,825	326,000	324,966	1,034	326,000	-	
Sick, Trans Admin	33,058	31,000	31,141	(141)	31,200	200	
Sick, Scheduling	3,976	3,300	1,659	1,641	2,500	(800)	
Sick, Maint Admin	3,466	6,000	4,325	1,675	4,300	(1,700)	
Sick, Building Maint.	2,630	1,800	3,022	(1,222)	3,100	1,300	
Sick, Customer Svc	6,778	8,000	8,655	(655)	9,000	1,000	
Sick, Promotion	2,894	2,500	4,162	(1,662)	4,100	1,600	
Sick, EE Services	1,847	6,000	3,039	2,961	3,200	(2,800)	
Sick, Finance	8,477	11,000	9,269	1,731	9,500	(1,500)	
Sick, Safety & Trng	2,006	16,000	3,860	12,140	3,900	(12,100)	
Sick, General Admin	11,039	8,000	14,996	(6,996)	13,700	5,700	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Sick, Planning	8,973	6,000	14,163	(8,163)	14,300	8,300	
Sick, Service Workers	5,329	12,000	5,253	6,747	5,300	(6,700)	
Sick, Mechanics	18,255	22,000	23,372	(1,372)	23,100	1,100	
Total Sick Pay	423,553	459,600	451,882	7,718	453,200	(6,400)	-1%
Holiday, Operators	347,142	349,500	341,226	8,274	342,500	(7,000)	
Holiday, Trans Admin	40,756	38,000	40,873	(2,873)	40,255	2,255	
Holiday, Scheduling	5,803	6,000	5,804	196	5,538	(462)	
Holiday, Maint Admin	21,783	20,000	19,960	40	19,960	(40)	
Holiday, Building Maint.	12,466	12,000	12,681	(681)	12,681	681	
Holiday, Customer Svc	12,779	13,000	11,782	1,218	11,986	(1,014)	
Holiday, Promotion	8,796	6,000	5,587	413	5,587	(413)	
Holiday, EE Services	9,741	7,000	6,997	3	7,277	277	
Holiday, Finance	17,071	17,000	16,934	66	17,133	133	
Holiday, Safety & Trng	6,192	6,200	7,126	(926)	7,126	926	
Holiday, General Admin	18,153	20,000	23,562	(3,562)	21,203	1,203	
Holiday, Planning	17,876	19,000	20,371	(1,371)	20,371	1,371	
Holiday, Service Workers	15,352	16,005	18,649	(2,644)	18,982	2,977	
Holiday, Mechanics	44,669	48,700	51,368	(2,668)	50,811	2,111	
Total Holiday Pay	578,579	578,405	582,920	(4,515)	581,410	3,005	1%
Vacation, Operators	539,945	503,200	515,000	(11,800)	508,000	4,800	
Vacation, Trans Admin	86,132	60,265	67,010	(6,745)	65,700	5,435	
Vacation, Scheduling	9,702	6,982	6,382	600	7,700	718	
Vacation, Maint Admin	32,160	30,591	31,820	(1,229)	31,900	1,309	
Vacation, Building Maint.	18,769	18,095	18,827	(732)	19,200	1,105	
Vacation, Customer Svc	19,590	18,937	20,146	(1,209)	21,000	2,063	
Vacation, Promotion	13,000	10,467	11,026	(559)	11,000	533	
Vacation, EE Services	16,385	10,337	11,292	(955)	11,800	1,463	
Vacation, Finance	24,872	25,275	27,110	(1,835)	27,600	2,325	
Vacation, Safety & Trng	11,913	10,221	11,877	(1,656)	11,900	1,679	
Vacation, General Admin	35,430	32,725	38,424	(5,699)	34,900	2,175	
Vacation, Planning	21,959	25,089	29,266	(4,177)	29,400	4,311	
Vacation, Service Wrkrs	23,871	24,000	24,043	(43)	24,300	300	
Vacation, Mechanics	73,746	67,241	78,466	(11,225)	75,600	8,359	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Total Accrued Vacation	927,474	843,425	890,689	(47,264)	879,998	36,575	4%
Abs Pay, Operators	51,859	53,000	57,000	(4,000)	53,000	-	
Abs Pay, Trans Admin	253	500	1,781	(1,281)	1,781	1,281	
Abs Pay, Scheduling	-	100	165	(65)	249	149	
Abs Pay, Maint Admin	-	1,833	864	969	867	(966)	
Abs Pay, Building Maint.	-	-	549	(549)	560	560	
Abs Pay, Customer Svc	-	500	494	6	516	16	
Abs Pay, Promotion	-	500	297	203	296	(204)	
Abs Pay, EE Services	-	500	304	196	319	(181)	
Abs Pay, Finance	475	597	741	(144)	757	160	
Abs Pay, Safety & Trng	-	500	309	191	309	(191)	
Abs Pay, General Admin	1,064	1,000	1,033	(33)	930	(70)	
Abs Pay, Planning	654	1,818	885	933	890	(928)	
Separation Pay/Benefits	22,234	33,257	-	33,257	-	(33,257)	
Abs Pay, Service Wrkrs	-	225	364	(139)	369	144	
Abs Pay, Mechanics	-	300	445	(145)	439	139	
Total Absence Pay	76,539	94,630	65,231	29,399	61,282	(33,348)	-35%
Total Compensation	13,812,386	13,688,304	13,936,637	(248,334)	13,858,671	170,368	1%
FICA, Operators	99,515	101,400	101,400	-	101,500	100	
FICA, Trans Admin	11,998	13,084	13,629	(545)	13,001	(83)	
FICA, Scheduling	1,753	1,395	1,203	192	1,810	415	
FICA, Maint Admin	1,952	1,906	1,906	-	1,927	21	
FICA, Building Maint.	3,940	3,984	3,984	-	4,056	72	
FICA, Customer Service	5,196	5,148	5,148	-	5,360	212	
FICA, Promotion	2,669	2,155	2,155	-	2,144	(11)	
FICA, EE Services	3,064	2,203	2,203	-	2,312	109	
FICA, Finance	4,381	4,523	4,523	-	4,610	87	
FICA, General Admin	6,052	6,085	6,522	(437)	6,458	373	
FICA, Board Members	1,629	3,795	6,418	(2,623)	2,020	(1,775)	
FICA, Planning	5,584	4,508	2,020	2,488	6,458	1,950	
FICA, Service Workers	4,769	5,225	5,679	(454)	5,768	543	
FICA, Mechanics	10,198	11,236	11,815	(579)	12,396	1,160	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Total FICA/Medicare	162,700	166,647	168,605	(1,958)	169,821	3,174	2%
PERS-RET, Operators	613,249	630,300	630,300	-	636,100	5,800	
PERS-RET, Trans Admin	80,951	81,515	84,911	(3,396)	85,066	3,551	
PERS-RET, Scheduling	7,344	8,390	7,233	1,157	10,884	2,493	
PERS-RET, Maint Admin	50,204	50,871	50,871	-	50,998	127	
PERS-RET, Bldg Maint.	23,577	26,577	26,577	-	27,015	438	
PERS-RET, Cstmr Svc	41,429	30,949	30,949	-	32,233	1,284	
PERS-RET, Promotion	19,650	16,302	16,302	-	16,236	(66)	
PERS-RET, EE Services	16,654	16,763	16,763	-	17,423	660	
PERS-RET, Finance	36,669	39,401	39,401	-	40,055	654	
PERS-RET, Sfty & Trng	17,820	18,865	18,865	-	18,866	1	
PERS-RET, Gen Admin	48,779	51,254	54,935	(3,681)	56,741	5,487	
PERS-RET, Planning	32,024	48,428	48,428	-	48,675	247	
GM-457 Retirement	7,788	6,998	7,500	(503)	7,500	503	
PERS-RET, Service Wrkr	26,632	33,627	36,551	(2,924)	37,109	3,482	
PERS-RET, Mechanics	85,756	92,274	97,028	(4,754)	95,791	3,517	
Total Retirement	1,108,526	1,152,513	1,166,614	(14,101)	1,180,693	28,180	2%
Medical, Operators	692,174	674,000	668,300	5,700	683,600	9,600	
Medical, Trans Admin	72,784	79,370	77,156	2,214	81,108	1,738	
Medical, Scheduling	9,471	11,000	9,471	1,529	16,800	5,800	
Medical, Maint Admin	14,877	15,030	14,877	153	15,180	150	
Medical, Building Maint.	36,954	37,234	36,801	433	37,600	366	
Medical, Customer Svc	14,826	10,900	18,520	(7,620)	10,900	-	
Medical, Promotion	19,482	14,200	22,114	(7,914)	14,200	-	
Medical, EE Services	3,503	-	-	-	-	-	
Medical, Finance	30,673	32,200	30,367	1,833	34,620	2,420	
Medical, Safety & Trng	7,592	7,600	7,592	8	7,600	-	
Medical, General Admin	57,853	66,300	63,969	2,331	68,588	2,288	
Medical, Retirees	102,307	104,400	111,984	(7,584)	110,000	5,600	
Medical, Planning	35,403	28,000	33,882	(5,882)	28,800	800	
Medical, Service Workers	113,661	133,422	145,024	(11,602)	148,403	14,981	
Medical, Mechanics	230,785	262,044	275,546	(13,502)	281,966	19,922	
Medical Admin Charge	9,069	8,777	11,602	(2,825)	9,100	323	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
OPEB benefits	131,613	250,600	123,016	127,584	235,000	(15,600)	
Total Medical	1,583,027	1,735,077	1,650,221	84,856	1,783,465	48,388	3%
Dental, Operators	198,150	194,400	199,100	(4,700)	200,640	6,240	
Dental, Trans Admin	21,869	21,600	22,353	(753)	21,960	360	
Dental, Scheduling	2,989	3,600	2,321	1,279	3,960	360	
Dental, Maint Admin	5,476	4,800	5,658	(858)	5,040	240	
Dental, Building Maint.	6,642	6,000	7,045	(1,045)	6,480	480	
Dental, Customer Svc	8,663	8,400	8,952	(552)	8,520	120	
Dental, Promotion	3,056	2,400	3,751	(1,351)	2,640	240	
Dental, EE Services	3,127	2,400	3,231	(831)	2,640	240	
Dental, Finance	5,217	4,800	5,391	(591)	5,520	720	
Dental, Safety & Trng	1,282	1,200	1,324	(124)	1,320	120	
Dental, General Admin	6,887	6,000	7,045	(1,045)	6,480	480	
Dental, Planning	6,384	8,400	6,320	2,080	8,520	120	
Total Dental	269,742	264,000	272,491	(8,491)	273,720	9,720	4%
WC, Operators	303,250	499,000	635,200	(136,200)	524,000	25,000	
WC, Trans Admin	32,216	54,000	69,000	(15,000)	56,700	2,700	
WC, Scheduling	216	5,000	6,000	(1,000)	5,300	300	
WC, Maint Admin	11,946	24,000	30,000	(6,000)	25,200	1,200	
WC, Building Maint.	8,660	12,000	15,000	(3,000)	12,600	600	
WC, Customer Svc	17,532	28,000	36,000	(8,000)	29,400	1,400	
WC, Promotion	6,488	14,000	18,400	(4,400)	14,700	700	
WC, EE Services	6,085	14,000	18,000	(4,000)	14,700	700	
WC, Finance	11,946	24,000	30,000	(6,000)	25,200	1,200	
WC, Safety & Trng	6,085	14,000	18,000	(4,000)	14,700	700	
WC, General Admin	14,743	26,000	33,000	(7,000)	27,300	1,300	
WC, Planning	14,586	21,000	27,100	(6,100)	22,100	1,100	
WC, Service Workers	22,308	41,000	52,600	(11,600)	43,100	2,100	
WC, Mechanics	77,706	124,000	158,000	(34,000)	130,200	6,200	
Total Workers Comp	533,767	900,000	1,146,300	(246,300)	945,200	45,200	5%
Life, Operators	62,970	58,200	62,000	(3,800)	59,700	1,500	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Life, Trans Admin	6,447	6,200	6,549	(349)	6,300	100	
Life, Scheduling	1,071	1,000	698	302	1,000	-	
Life, Maint Admin	3,594	3,700	3,685	15	3,800	100	
Life, Building Maint.	1,752	1,800	1,786	14	1,800	-	
Life, Customer Svc	2,785	2,500	2,966	(466)	2,600	100	
Life, Promotion	1,537	1,300	1,873	(573)	1,300	-	
Life, EE Services	1,782	1,300	1,827	(527)	1,400	100	
Life, Finance	3,091	3,200	3,168	32	3,300	100	
Life, Safety & Trng	1,073	1,200	1,100	100	1,200	-	
Life, General Admin	2,721	2,800	2,808	(8)	2,800	-	
Life, Planning	3,068	4,200	3,153	1,047	4,300	100	
Total Life Insurance	91,891	87,400	91,613	(4,213)	89,500	2,100	2%
SUI, Operators	72,009	72,216	72,900	(684)	72,900	684	
SUI, Trans Admin	5,642	6,074	5,642	432	5,642	(432)	
SUI, Scheduling	868	868	868	-	868	-	
SUI, Maint Admin	2,170	2,170	2,170	-	2,170	-	
SUI, Building Maint.	2,170	2,170	2,170	-	2,170	-	
SUI, Customer Svc	4,179	3,472	3,472	-	3,472	-	
SUI, Promotion	1,030	868	868	-	868	-	
SUI, Safety & Trng	868	868	868	-	868	-	
SUI, General Admin	3,038	3,038	2,170	868	2,604	(434)	
SUI, EE Services	1,302	868	868	-	868	-	
SUI, Finance	2,170	2,170	3,038	(868)	2,170	-	
SUI, Planning	2,395	2,604	2,604	-	2,604	-	
SUI, Service Workers	3,906	4,000	4,340	(340)	4,340	340	
SUI, Mechanics	7,378	7,500	8,246	(746)	8,246	746	
Total SUI	109,125	108,886	110,224	(1,338)	109,790	904	1%
Operator Uniforms	43,782	45,640	48,000	(2,360)	45,000	(640)	
Uniforms - Maint. Pers.	12,297	13,448	12,000	1,448	14,000	552	
Total Uniforms	56,079	59,088	60,000	(912)	59,000	(88)	0%
Operator Medical Exams	10,465	8,372	15,000	(6,628)	12,000	3,628	
Emp Assistance Prog.	12,888	14,136	15,000	(864)	15,000	864	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Cafeteria Plan- Admin	161,574	216,740	169,145	47,595	237,042	20,302	
Cafeteria Plan-ATU	525,032	589,481	593,500	(4,019)	606,390	16,909	
Mechanic Tool Allowance	12,029	13,830	14,000	(170)	14,000	170	
Wellness Program	16,117	13,161	23,000	(9,839)	23,100	9,939	
Substance Abuse Prog.	6,909	7,524	10,000	(2,476)	8,500	976	
Total Other Benefits	745,014	863,244	839,645	23,599	916,032	52,787	6%
Total Benefits	6,666,016	7,312,915	7,496,435	(183,520)	7,503,110	190,197	3%
Total Wages and Benefits	18,472,257	19,025,159	19,442,350	(417,191)	19,385,891	360,734	2%
Management Services	-	25,000	25,000	-	25,000	-	
Agency Fees	100	300	300	-	300	-	
In-Service Monitoring	1,181	-	6,000	(6,000)	6,000	6,000	
Mobility Services	28,373	28,600	26,000	2,600	29,500	900	
Recruitment	6,171	6,490	8,000	(1,510)	7,500	1,010	
Schedules/Graphics	42,813	67,808	60,000	7,808	65,000	(2,808)	
Promotions	76,261	122,503	104,000	18,503	180,000	57,497	
Legal Fees	131,354	180,000	280,000	(100,000)	280,000	100,000	
Financial services	-	11,500	10,000	1,500	1,000	(10,500)	
Auditor Fees	37,500	39,000	39,000	-	43,000	4,000	
Freight In and Out	9,570	6,101	7,500	(1,399)	7,500	1,399	
Bid and Hearing Notices	682	1,000	1,300	(300)	1,000	-	
Service Development	8,515	39,320	40,000	(680)	40,000	680	
Trans. Printing/Reproduc.	5,093	4,945	5,000	(55)	5,000	55	
Payroll Services	42,194	43,000	49,000	(6,000)	45,000	2,000	
Retail service charge	28	-	-	-	-	-	
Bank service charge	42	-	-	-	-	-	
Commuter check process fee	181	-	-	-	-	-	
Temporary Help-All depts	21,532	-	12,000	(12,000)	12,000	12,000	
Temp Help-Tran Admin	-	13,000	-	13,000	-	(13,000)	
Temporary Help-Finance	2,987	-	-	-	-	-	
SVR-Differential/Radiator	34,009	32,323	33,000	(677)	39,600	7,277	
SVR-Transmission	126,000	70,600	80,000	(9,400)	72,000	1,400	
SVR-Upholstery/Glass	27,026	28,338	30,000	(1,662)	35,180	6,842	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
SVR-Towing	11,895	8,508	10,000	(1,492)	10,000	1,492	
SVR-Engine Repair	137,043	190,000	190,000	-	190,000	-	
SVR-Body Repair	106,695	84,921	100,000	(15,079)	100,000	15,079	
Emission controls	86,531	68,475	84,700	(16,225)	96,800	28,325	
Phone Maint. Services	9,113	9,000	10,000	(1,000)	10,000	1,000	
Support Vehicle maint	21,666	17,257	14,000	3,257	21,500	4,243	
Clever Devices/rideck maint	148,455	149,505	150,000	(495)	154,000	4,495	
Real Time Bus exp	-	-	50,000	(50,000)	-	-	
IT Supplies/replacements	18,820	24,105	25,000	(895)	25,000	895	
Office Equipment Maint.	11,597	20,000	20,000	-	20,000	-	
Building Maint. Service	34,141	76,307	93,000	(16,693)	76,000	(307)	
Landscape Service	42,216	47,848	48,000	(152)	48,000	152	
IT Contracts	85,005	100,999	112,000	(11,001)	115,000	14,001	
Radio Maint. Service	41,918	44,253	45,600	(1,347)	45,600	1,347	
IT Consulting	-	8,423	10,000	(1,577)	10,000	1,577	
RED Support Expense	9,590	111,134	10,000	101,134	18,000	(93,134)	
Contract Cleaning Service	2,930	3,460	3,000	460	3,460	-	
Waste Removal	11,147	10,914	13,000	(2,086)	12,000	1,086	
Hazardous Waste	75,715	69,710	59,000	10,710	75,000	5,290	
Armored Transport	19,995	20,000	16,800	3,200	21,000	1,000	
Fire Monitoring	4,632	4,810	5,000	(190)	5,000	190	
Security Services	80,112	80,065	80,000	65	81,600	1,535	
Other Services	2,726	3,000	3,000	-	3,000	-	
Total Services	1,563,554	1,872,522	1,968,200	(95,678)	2,035,540	163,018	9%
Diesel Fuel	1,817,511	2,120,620	2,638,000	(517,380)	2,807,500	686,880	
Oils and Lubricants	63,703	65,953	60,000	5,953	65,212	(741)	
Gasoline	28,655	32,210	40,000	(7,790)	35,000	2,790	
Tires and Tubes	193,581	199,673	200,400	(727)	209,847	10,174	
Safety Supply	8,166	5,850	4,400	1,450	4,400	(1,450)	
Transportation Supplies	12,730	11,209	12,000	(791)	12,500	1,291	
BART Relief Tickets	55,650	40,000	60,000	(20,000)	45,000	5,000	
CSS-Soaps	8,601	11,544	14,000	(2,456)	14,000	2,456	
CSS-Solvents	144	5,000	7,500	(2,500)	5,500	500	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
CSS-Cleaning	6,298	6,534	6,000	534	6,500	(34)	
CSS-Safety	5,798	6,921	7,000	(79)	7,000	79	
CSS-Antifreeze	3,625	3,955	6,000	(2,045)	5,000	1,045	
CSS-Gases	8,310	6,947	8,000	(1,053)	8,000	1,053	
Oil Analysis	10,125	17,000	17,500	(500)	17,500	500	
Equipment/Garage Exp.	17,071	19,542	25,000	(5,458)	25,000	5,458	
Coach Repair Parts	599,591	532,204	597,000	(64,796)	614,911	82,707	
Repair parts-grant exp	6,559	-	-	-	-	-	
Shelter/Bus Stop Supply	6,108	12,360	15,000	(2,640)	15,000	2,640	
Janitorial Supplies	16,014	16,097	17,500	(1,403)	17,500	1,403	
Lighting Supply	1,631	8,550	10,000	(1,450)	10,000	1,450	
Building Repair Supply	26,128	27,300	30,000	(2,700)	34,500	7,200	
Landscape Supply	1,008	3,015	3,500	(485)	3,500	485	
Office Supplies-Maint.	2,951	4,099	4,500	(401)	4,500	401	
Tickets, Passes, Xfrs	14,923	15,971	20,000	(4,029)	28,000	12,029	
Supplies - Offsites	1,357	2,000	2,500	(500)	2,500	500	
Personnel Office Supply	113	500	1,000	(500)	1,000	500	
Computer Supplies	11,056	1,940	2,000	(60)	-	(1,940)	
Office Supplies-Administration	13,688	15,868	17,680	(1,812)	15,000	(868)	
Obsolete Parts Write-Off	4,507	483	-	483	-	(483)	
Postage	10,562	12,000	13,000	(1,000)	12,000	-	
Safety Contingency Plans	2,121	3,313	5,000	(1,687)	5,000	1,687	
Training Supply	3,636	4,000	6,000	(2,000)	6,000	2,000	
Contracts & Grants Supply	-	6,000	6,000	-	6,000	-	
Supplies- IC	5,753	5,861	8,000	(2,139)	7,000	1,139	
Total Materials & Supplies	2,967,674	3,224,519	3,864,480	(639,961)	4,050,370	825,851	26%
Pacific Gas and Electric	188,781	196,000	198,000	(2,000)	198,000	2,000	
Telephone Svc - Concord	5,019	25,578	25,000	578	25,000	(578)	
Contra Costa Water District	18,502	19,000	22,000	(3,000)	19,500	500	
Telephone-Cellular	15,544	27,401	28,000	(599)	85,000	57,599	
Total Utilities	227,846	267,979	273,000	(5,021)	327,500	59,521	22%
Physical Damage	34,795	88,851	90,802	(1,951)	90,500	1,649	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Property Premiums	28,827	33,020	33,684	(664)	34,700	1,680	
Other Premiums	10,325	10,325	10,635	(310)	10,800	475	
UST Insurance	9,339	9,050	9,506	(456)	9,500	450	
Liability Premiums	226,421	140,070	152,340	(12,270)	136,000	(4,070)	
Insurance/Liability losses	75,503	75,000	82,400	(7,400)	78,800	3,800	
Pass sales write offs	68	-			-		
Total Insurance	385,278	356,316	379,367	(23,051)	360,300	3,984	1%
Property Tax	9,909	10,000	11,000	(1,000)	10,000	-	
Licenses / Registrations	2,189	1,662	1,000	662	2,000	338	
Fuel Storage Tank Fees	13,824	14,000	14,000	-	15,000	1,000	
Use and Other Taxes	7,330	8,000	8,000	-	9,000	1,000	
Sales Tax	273,055	275,000	230,000	45,000	340,000	65,000	
Total Taxes	306,307	308,662	264,000	44,662	376,000	67,338	22%
Equipment Leases	4,980	7,000	7,000	-	7,000	-	
Radio Site Lease-Diablo	32,416	33,000	31,000	2,000	33,500	500	
Total Leases	37,396	40,000	38,000	2,000	40,500	500	1%
Business Expense- Tran	55	125	-	125	250	125	
Business Expense-admin	343	400	400	-	400	-	
Business Expense-Fin	-	500	500	-	500	-	
Board Travel	4,144	14,000	15,150	(1,150)	11,000	(3,000)	
Staff Travel	15,173	16,000	18,000	(2,000)	18,000	2,000	
CTA Dues	12,325	13,000	13,000	-	13,000	-	
APTA Dues	66,000	33,000	33,000		33,000		
Business Expense	444	8,275	1,000	7,275	1,000	(7,275)	
Training / Subs-Gm	1,144	4,000	4,000	-	4,000	-	
Misc exp	943	5,600	5,600	-	5,600	-	
Employee Functions	27,123	25,000	25,000	-	25,000	-	
Interest exp	456	-		-	-	-	
Employee Awards	4,743	3,500	3,500	-	4,000	500	
Departing Emp gifts	549	975	1,200	(225)	1,200	225	
Paypal fees	2,348	2,500	2,500	-	2,500	-	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Newsletter Expense	114	75	400	(325)	400	325	
Total Miscellaneous	135,904	126,950	123,250	3,700	119,850	(7,100)	-6%
St Marys shuttle	42,287	45,000	47,250	(2,250)	46,350	1,350	
Total Purchased Transportation	42,287	45,000	47,250	(2,250)	46,350	1,350	3%
Total Other Operating Expense	5,666,246	6,241,948	6,957,547	(715,599)	7,356,410	1,114,462	18%
Contingency			550,000	(550,000)	500,000	500,000	
TOTAL FIXED ROUTE EXPENSES	24,138,503	25,267,106	26,949,897	(1,682,789)	27,242,301	1,975,195	7.8%

Paratransit

Wages	97,913	84,736	84,222	514	160,552	75,815	
Sick Wages	1,091	2,707	3,180	(473)	5,951	3,245	
Holiday Pay	4,564	4,540	4,540	-	8,470	3,930	
Vacation Pay	6,369	6,424	7,244	(820)	10,628	4,203	
Absence pay	-	-	199	(199)	372	372	
Cafeteria Plan	4,850	4,800	4,800	-	4,800	-	
FICA	1,474	1,573	1,441	132	2,697	1,124	
PERS	12,210	6,842	8,664	(1,822)	19,195	12,353	
Medical	11,080	7,122	10,932	(3,810)	10,932	3,810	
Vision Plan- Admin	-	4,554	-	4,554	-	(4,554)	
Dental	1,305	1,344	1,324	20	1,440	96	
Life Insurance	860	873	853	20	900	27	
SUI	1,077	664	868	(204)	1,302	638	
Agency Fees/Public Info	-	500	2,040	(1,540)	510	10	
Promotions	-	510	510	-	520	10	
Legal Fees	784	3,169	5,100	(1,931)	3,232	63	
Bank Service Charge	14		-				
Building Maint Services	1,111	2,000	5,100	(3,100)	2,040	40	
Radio Maint Services	10,283	13,000	14,280	(1,280)	13,300	300	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2011 ACT	Est/Act FY 2012	FY 2012 Budget	Over (Under)	FY 2013 Budget	Over (Under) FY 2013 Est/Actual	
Community Van Maint	-	5,000	-	5,000	5,100	100	
Office Supply, PTF	6,304	2,850	2,850	-	2,900	50	
Gas and Electric	17,440	19,000	20,400	(1,400)	19,400	400	
Cell Phone	1,180	1,300	2,040	(740)	1,400	100	
Sales Tax	591	590	510	80	600	10	
Purchased Trans-LINK	4,803,904	4,924,000	5,201,029	(277,029)	4,924,000	-	
Purchased Trans-BART	192,515	197,000	211,150	(14,150)	197,000	-	
Training / Subscriptions	-	500	612	(112)	510	10	
Other Misc Expenses	94	400	510	(110)	400	-	
Total Paratransit	5,177,013	5,295,998	5,594,399	(298,401)	5,398,151	102,153	2%
TOTAL CCCTA	29,315,516	30,563,104	32,544,296	(1,981,190)	32,640,451	2,077,348	6.8%