

To: Board of Directors

Date: April 4, 2012

From: Kathy Casenave

Reviewed by:

SUBJECT: FY 2013 Draft Budget and Ten Year Forecast (Two Scenarios)

The A&F Committee has reviewed the draft budget and is forwarding it to the Board of Directors for review and approval for the purpose of filing a timely TDA claim with the Metropolitan Transportation Commission.

Staff will continue to refine the budget. A draft will be presented in May and the final proposed budget will be submitted in June for approval.

FY 2012 Estimated Actual:

Estimated Expenses for FY 2012 are \$1,981,191 (6.2%) under budget. The most significant variances:

+ \$ 233,671	Operator wages and Maintenance Dept. wages are projected to be lower than budget.
+ \$ 183,520	Fringe benefits are expected to be lower, mainly due to Workers compensation expense (\$246k). OPEB benefits will be higher than budgeted (\$127K) due to new actuarial report which uses a lower investment rate of return of 5.5%. Variances in other benefit categories are minor.
+ \$ 639,961	Materials and supplies are expected to be lower, mainly due to diesel fuel (\$517k)
+ \$ 298,401	Paratransit expenses are expected to be lower due to less service hours.

Operating revenue is also expected to be lower:

-\$1,082,792	Preventive maintenance revenue will be lower than budgeted. FTA allows for 80% reimbursement of certain maintenance expenses (ex. wages and benefits, repair parts, outside service repairs) The good news is that this will be carried over and be used in FY 2013.
-\$ 455,172	STA revenue, Fixed route.
-\$ 180,340	STA revenue, Paratransit. The TDA claim was prepared based on lower estimated STA revenue; the estimate was increased and the new number was used for the final budget. A revised allocation request can be submitted or the excess can be carried over to FY 2013 and requested with new claim. Staff decided on the latter.
-\$ 215,535	Lifeline revenue is less than projected. MTC delayed releasing the next cycle of revenue until an independent analysis was completed. Funding is expected to be approved in June, for use in FY 2013.

FY 2013 Draft Budget

The proposed draft budget is 6.8% over the FY 2012 estimate actual (this includes a \$500,000 contingency). Comparing the FY 2013 budget to the FY 2012, the increase is .29%. The largest variances compared to FY 2012 estimated actual are:

+ \$ 170,537	A potential increase in cost due to wages.
+ \$ 190,195	Fringe benefits are expected to be higher- Accrued vacation, PERS retirement, Medical, workers compensation and cafeteria plan expense are the major causes.
+ \$ 163,018	Services are expected to be higher, mainly due to legal and promotions.
+ \$ 825,851	Materials and supplies are expected to be higher due to diesel fuel and repair parts.
+ \$ 101,059	Paratransit wages and benefits will be higher in the event that the unfilled Paratransit Manager's position is filled.

Key Assumptions Used for Both Ten-Year Financial Forecasts -

TDA Revenue-

The latest TDA 4.0 revenue projections from the County Auditor-Controller's office have been positive. The FY 2012 projection has been increased from \$12,826,590 to \$13,704,703, a 4.89% increase over FY 2011 actual. For FY 2013, the projection is \$14,290,173, a 4.27% increase. The impact to the forecast is a \$1.5 million increase in estimated available funds. The Auditor-Controller usually is conservative in projecting TDA revenue; during the last several years the actual revenue has been more than the estimate.

Operating Revenues-

- Passenger fares are increased 2% annually for Fixed route and 3% for Paratransit. Fares increases are projected for FY 2014 and 2018.
- STA revenue for FY 2013 is estimated by MTC and includes carryover of FY 2012 unclaimed.
- Preventive maintenance for FY 2013 is mainly a carryover of unused approved grant from FY 2012. The source of this is the conversion of the scheduled FY 2011 fixed route bus purchase and the close out of another grant that had funds remaining.

Operating Expenses-

The forecast assumes that the service levels will remain the same.

- A 2.5% growth rate for nonwage expenses has been used for the out years.
- Retiree medical expense of \$345,000 has been included in all years.
- PERS employer rate for FY 2014-FY 2017 are estimated to be 5.5%, 5.9%, 6.8% & 8.3%, based on an investment rate of return is 2.93% (*what if scenario, PERS actuarial report of Oct 2011*). The 8.3% is used from then on.

Capital Program-

TDA revenue is shown as the source of funds for non-revenue fleet projects. The purchase of revenue fleet replacements is shown as 80% federal and a combination of state bonds, bridge toll, and "to be determined" for the local match. In recent years securing the local match has been a challenge. If no other funds are forthcoming, the match will need to be supplemented by TDA; the amount for the next 10 years is \$2.3 million.

Key Assumptions of Scenario 1 Ten-Year Forecast-

- STA growth rate is 2.5%.
- Measure J is projected to grow at the rate used in the Contra Costa Transportation Authority's revised Measure J Strategic Plan published in July 2011- 3.02% for FY 2013-FY 2015, and 4.03% in FY 2016 and beyond.
- TDA revenue is projected to grow at the same rate as Measure J- 3.02% for FY 2014-FY 2015, and 4.03% in FY 2016 and beyond.
- Modest wage increases occur starting in FY 2013 for Administration and Maintenance staff and FY 2014 for operators, after three year wage freeze.

Key Assumptions of Scenario 2 Forecast-

- No revenue growth in TDA, STA, and Measure J from FY 2014- FY 2021.
- No wages increases, FY 2013-FY 2021.

TDA Reserve- Pgs 10 & 13

The FY 2013 ending reserve of \$9.6 million is the same for both scenarios. This is significantly more than the projected FY 2013 balance of \$3.587 million in the last published forecast of June 2011. The increase is due to the following:

\$2.074 mill	June 30, 2011 actual balance more than projected, due to \$1.2 million less expenses, \$447,000 more TDA revenue; and the balance due to increases in other types of revenue.
\$1.508 mill	Increase in projected FY 2013 & FY 2014 TDA revenue, per County Auditor Controller
<u>\$2.485 mill</u>	Less TDA used due to a decrease in projected expenses in FY 2012 & FY 2013, (\$840k) & more other types of revenue (\$1.645, mainly carryover of Federal preventive maintenance & STA revenue)
\$6.067 million	Total increase in projected TDA Reserve at the end of FY 2013

After FY 2013, there is a divergence between the two scenarios, based on growth/no growth assumptions.

- The TDA Reserve in Scenario 1 is positive for all years. Applying the growth rates in the Measure J Strategic Plan yields \$155 million in TDA revenue for the FY 2014-FY 2021 time period. It should be noted that there are capital projects that have no identified source of funds. If TDA is used, then the reserve would be reduced to \$447,000 in FY 2019.
- The TDA Reserve in Scenario 2 is positive until FY 2018. Using a zero growth rate for TDA revenue for the FY 2014- FY 2021 time period yields \$114 million \$41 million less than in Scenario 1. But, if TDA is needed for capital projects, the reserve would be depleted in FY 2017.

Action Requested-

The A&F Committee recommends that the Board of Directors approve the draft budget so that a timely TDA claim can be filed.

DRAFT
Operating and Capital Budget

Fiscal Year 2013



CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Concord, California

March 27, 2012

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 Budget
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**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET SUMMARY**

	EST/ACTUAL FY 2012	APPROVED BUDGET FY 2012	% VARIANCE	PROPOSED BUDGET FY 2013	FY 2013 BUD OVER/(UNDER) EST ACT
Operations					
Fixed Route	\$ 25,267,106	\$ 26,949,897	-6.2%	\$ 27,242,301	7.8%
Paratransit	\$ 5,295,998	\$ 5,594,399	-5.3%	\$ 5,398,151	1.9%
Subtotal	\$ 30,563,104	\$ 32,544,296	-6.1%	\$ 32,640,452	6.8%
Capital					
Fixed Route	\$ 11,630,032	\$ 11,630,032	0.0%	\$ 5,489,353	-52.8%
Paratransit	\$ 712,000	\$ 712,000	0.0%	\$ 976,400	100.0%
Subtotal	\$ 12,342,032	\$ 12,342,032	0.0%	\$ 6,465,753	-47.6%
Grand Total	\$ 42,905,136	\$ 44,886,328	-4.4%	\$ 39,106,205	-8.9%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET- OPERATING EXPENDITURES**

Category	ACTUAL FY 2011	EST/ACT FY 2012	APPROVED BUDGET FY 2012	EST/ACT over(under) Amount +/-	Budget % +/-	PROPOSED BUDGET FY 2013	FY2013 vs 2012 EstActual Amount +/-	% +/-
Fixed Route								
Wages	11,806,241	11,712,244	11,945,915	(233,671)	-2.0%	11,882,781	170,537	1.5%
Fringe benefits	6,666,016	7,312,915	7,496,435	(183,520)	-2.4%	7,503,110	190,195	2.6%
Total Wages and benefits	18,472,257	19,025,159	19,442,350	(417,191)	-2.1%	19,385,891	360,732	1.9%
Services	1,563,554	1,872,522	1,968,200	(95,678)	-4.9%	2,035,540	163,018	8.7%
Materials and supplies	2,967,674	3,224,519	3,864,480	(639,961)	-16.6%	4,050,370	825,851	25.6%
Utilities	227,846	267,979	273,000	(5,021)	-1.8%	327,500	59,521	22.2%
Casualty and liability	385,278	356,316	379,367	(23,051)	-6.1%	360,300	3,984	1.1%
Taxes	306,307	308,662	264,000	44,662	16.9%	376,000	67,338	21.8%
Leases and rentals	37,396	40,000	38,000	2,000	5.3%	40,500	500	1.3%
Miscellaneous	135,904	126,950	123,250	3,700	3.0%	119,850	(7,100)	-5.6%
Purchased transportation	42,287	45,000	47,250	(2,250)	-4.8%	46,350	1,350	3.0%
Total Other Expenses	5,666,246	6,241,948	6,957,547	(715,599)	-10.3%	7,356,410	1,114,462	17.9%
Subtotal	24,138,503	25,267,106	26,399,897	(1,132,790)	-4.3%	26,742,301	1,475,194	5.8%
Contingency			550,000	(550,000)	-100.0%	500,000	500,000	
Subtotal	24,138,503	25,267,106	26,949,897	(1,682,790)	-6.2%	27,242,301	1,975,195	7.8%
Paratransit								
Wages	97,913	84,736	84,222	514	0.6%	160,552	75,815	89.5%
Fringe benefits	44,880	41,443	44,046	(2,603)	-5.9%	66,687	25,244	60.9%
Total Wages and benefits	142,793	126,179	128,268	(2,089)	-1.6%	227,238	101,059	80.1%
Services	12,192	24,179	27,030	(2,851)	-10.5%	24,703	524	2.2%
Materials and supplies	6,304	2,850	2,850	0	0.0%	2,900	50	1.8%
Utilities	18,620	20,300	22,440	(2,140)	-9.5%	20,800	500	2.5%
Taxes	591	590	510	80	15.7%	600	10	1.7%
Miscellaneous	94	900	1,122	(222)	-19.8%	910	10	1.1%
Purchased transportation	4,996,419	5,121,000	5,412,179	(291,179)	-5.4%	5,121,000	0	0.0%
Total Other Expenses	5,034,220	5,169,819	5,466,131	(296,312)	-5.4%	5,170,913	1,094	0.0%
Subtotal	5,177,013	5,295,998	5,594,399	(298,401)	-5.3%	5,398,151	102,153	1.9%
Total	\$ 29,315,516	\$ 30,563,104	\$ 32,544,296	\$ (1,981,191)	-6.2%	\$ 32,640,452	\$ 2,077,348	6.8%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2013 BUDGET- OPERATING REVENUES**

Category	ACTUAL FY 2011	EST/ACT FY 2012	APPROVED BUDGET FY 2012	EST/ACT over(under) Budget Amount +/-	% +/-	PROPOSED BUDGET FY 2013	FY2013 vs 2012 EstActual Amount +/-	% +/-
Fixed Route								
Fare revenue	3,346,122	3,348,000	3,366,829	(18,829)	-0.6%	3,414,960	66,960	2.0%
Special service revenue	824,631	871,714	791,063	80,651	10.2%	886,414	14,700	1.7%
Advertising revenue	504,238	532,096	530,000	2,096	0.4%	552,096	20,000	3.8%
Non-Operating rev	145,972	120,000	148,500	(28,500)	-19.2%	120,000	-	0.0%
FTA Section 5303	-	30,000		30,000		30,000	-	
FTA Preventive Maintenance	2,460,088	3,175,000	4,257,792	(1,082,792)	-25.4%	2,453,884	(721,116)	-22.7%
Federal Stimulus	810,678			-			-	
STA Augmentation Fund	770,457			-			-	
STA Pop	2,217,514	1,852,940	2,308,112	(455,172)	-19.7%	3,803,068	1,950,128	105.2%
TDA 4.0	8,163,880	10,630,032	10,566,010	64,022	0.6%	10,520,523	(109,509)	-1.0%
Measure J	3,245,313	3,384,871	3,384,871	-	0.0%	3,487,094	102,223	3.0%
BART Express Funds	616,358	556,311	556,311	-	0.0%	603,978	47,667	8.6%
Dougherty Valley revenue	183,000	166,268	225,000	(58,732)	-26.1%	225,000	58,732	35.3%
Other Local Grants	26,370	20,000	20,000	-	0.0%	20,000	-	0.0%
RM 2/Other- Express	559,430	145,339	145,339	-	0.0%	145,339	-	0.0%
Lifeline-CCTA (STA/JARC)	381,113	434,535	650,070	(215,535)	-33.2%	979,945	545,410	125.5%
Subtotal	24,255,164	25,267,106	26,949,897	(1,682,791)	-6.2%	27,242,301	1,975,195	7.8%
Paratransit								
Fare revenue	546,440	582,100	573,594	8,506	1.5%	590,800	8,700	1.5%
Advertising revenue	714			-			-	
Non-Operating revenue	696	300	300	-	0.0%	300	-	0.0%
FTA Section 5307	732,526	672,718	761,827	(89,109)	-11.7%	686,172	13,454	2.0%
TDA 4.5	464,173	655,865	655,865	-	0.0%	638,144	(17,721)	-2.7%
TDA 4.0	1,366,654	1,532,452	1,589,910	(57,458)	-3.6%	1,124,277	(408,175)	-26.6%
Measure J	922,472	959,374	959,374	-	0.0%	988,347	28,973	3.0%
STA Paratransit & Rev based	954,815	703,189	883,529	(180,340)	-20.4%	1,177,261	474,072	67.4%
BART ADA Service/Other	188,524	190,000	170,000	20,000	11.8%	192,850	2,850	1.5%
Subtotal	5,177,014	5,295,998	5,594,399	(298,401)	-5.8%	5,398,151	102,153	1.9%
Total	\$ 29,432,178	\$ 30,563,104	32,544,296	\$ (1,981,192)	-6.2%	\$ 32,640,452	\$ 2,077,348	6.8%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2013 Revenue Source Utilization

	Anticipated Revenue	Anticipated Utilization	Difference
Fixed Route			
Fare revenue	\$ 3,414,960	\$ 3,414,960	0
Special service revenue	886,414	886,414	0
Advertising Revenue	552,096	552,096	0
Non-Operating revenue	120,000	120,000	0
FTA Section 5303	30,000	30,000	0
FTA Preventive Maintenance	2,453,884	2,453,884	0
STA Pop	3,803,068	\$ 3,803,068	0
TDA 4.0	14,290,173	10,520,523	3,769,650
Measure J	3,487,094	3,487,094	0
BART Express Funds	603,978	603,978	0
Dougherty Valley grants	225,000	225,000	0
Other Local Grants	20,000	20,000	0
RM2- Express	145,339	145,339	0
Lifeline-CCTA	979,945	979,945	0
Total Fixed Route Operating Revenue	\$ 31,011,951	\$ 27,242,301	\$ 3,769,650
Paratransit			
Fare revenue	\$ 590,800	\$ 590,800	0
Advertising Revenue	-	-	0
Non-operating revenue	300	\$ 300	0
FTA Section 5307	686,172	\$ 686,172	0
TDA 4.5	638,144	\$ 638,144	0
TDA 4.0	-	\$ 1,124,277	(1,124,277)
Measure J	988,347	\$ 988,347	0
STA Paratransit	1,177,261	\$ 1,177,261	0
Other Grants	-	-	0
BART ADA Service/other	192,850	\$ 192,850	0
Total Paratransit Operating Revenue	\$ 4,273,874	\$ 5,398,151	\$ (1,124,277)
Capital Program			
TDA 4.0	-	235,000	(235,000)
Increase (Decrease) to TDA reserve		\$ 2,410,373	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STAFFING**

Position Type		FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET
Transportation	Transportation administration	3.0	3.0	3.0	3.0	3.0	3.0	3.0
	Training	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Transit Supervisor/Dispatcher	12.0	12.0	10.0	10.0	10.0	10.0	10.0
		17.0	17.0	15.0	15.0	15.0	15.0	15.0
	Full-time runs	143.0	152.0	128.0	128.0	125.0	125.0	125.0
	Part-time runs	19.0	16.0	12.0	12.0	12.0	12.0	12.0
	Full-time stand-by (Protection)	39.0	42.0	38.0	38.0	35.0	35.0	35.0
		201.0	210.0	178.0	178.0	172.0	172.0	172.0
Total Transportation		218.0	227.0	193.0	193.0	187.0	187.0	187.0
Maintenance	Maintenance administration	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Facilities	5.0	5.0	5.0	5.0	5.0	5.0	5.0
		10.0	10.0	10.0	10.0	10.0	10.0	10.0
	Mechanic, Level V	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Mechanic, Level IV	4.0	4.0	4.0	4.0	4.0	4.0	4.0
	Mechanic, Level III	7.0	7.0	7.0	7.0	7.0	7.0	7.0
	Mechanic, Level II	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Mechanic, Level I	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Bus service workers	10.0	10.0	10.0	10.0	10.0	10.0	10.0
		29.0	29.0	29.0	29.0	29.0	29.0	29.0
Total Maintenance		39.0	39.0	39.0	39.0	39.0	39.0	39.0
General Administration	General Administration	4.5	5.5	5.5	5.5	4.5	4.0	3.0
	Stores & Procurement	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Stores workers	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Finance	6.0	5.0	6.0	6.0	5.0	5.0	5.0
	Human Resources	3.0	3.0	3.0	2.0	2.0	2.0	2.0
	Marketing	3.0	3.0	3.0	3.0	3.0	2.0	2.0
	Customer service	10.0	8.5	6.5	6.5	6.5	6.0	6.0
	Planning/Scheduling/MIS	7.0	8.0	7.0	6.0	7.0	8.0	8.0
	Subtotal in full time equivalents	36.5	36.0	34.0	32.0	31.0	30.0	29.0
Fixed Route Operations								
Total		293.5	302.0	266.0	264.0	257.0	256.0	255.0
Paratransit		3.0	3.0	2.0	2.0	2.0	2.0	3.0
Total Operations		296.5	305.0	268.0	266.0	259.0	258.0	258.0

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2013 CAPITAL PROGRAM**

	Funding Source				Total
	Fed	State Bridge Tolls	State Bonds	Local	
Revenue Fleet (7 Fixed route buses, 10 Paratransit)	\$ 4,584,783	\$ 396,000	\$ 747,007	\$	\$ 5,727,790
Facility Maintenance and Modernization			502,963		\$ 502,963
Non Revenue Fleet				180,000	\$ 180,000
Tools & Maintenance Equipment				-	\$ -
IT Equipment/Software				55,000	\$ 55,000
Furniture and Equipment				-	\$ -
Total	4,584,783	396,000	1,249,970	235,000	\$ 6,465,753

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR CAPITAL PROGRAM**

In \$Thousands

Programs	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Non Revenue Fleet	\$ 180	\$ 226	\$ -	\$ 104	\$ 182	\$ 70	\$ -	\$ 294	\$ -	\$ -	1,056
Revenue Fleet	5,728	46,496	388	4,076	-	276	863	893	-	447	59,167
Facility Maintenance & Modernization	503	286	1,191	696	726	744	1,263	242	254	247	6,151
Information Technology	55	121	70	209	80	202	85	85	55	85	1,047
Maintenance Equipment & Tools	-	311	165	232	200	100	275	165	50	100	1,598
Office Furniture and Equipment	-	109	50	116	50	123	50	70	80	80	728
Total Capital Program	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439	959	69,747
Total Fixed-Route	5,489	47,549	1,476	1,356	1,238	1,239	1,673	856	439	512	61,827
Total Paratransit	976	-	388	4,076	-	276	863	893	-	447	7,920
	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439	\$ 959	69,747

Funding Source	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Fed 5307	4,585	37,504	305	3,139	-	206	670	707	-	358	47,472
Transportation Development Act	235	767	893	1,240	1,121	1,122	1,556	739	322	395	8,390
State Transportation bonds	648	3,984	466	-	-	-	-	-	-	-	5,098
Lifeline- 1B pop based bonds	485	900	-	300	-	-	-	-	-	-	1,685
State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117	1,170
Bridge Toll Revenue	396	2,790	23	245	-	17	52	54	-	-	3,576
To be Determined	-	1,487	60	392	-	54	141	133	-	89	2,357
Total Capital Revenue	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439	\$ 959	\$ 69,747

Revenue Fleet replacements											
# Fixed Route vehicles	7	64									71
# Paratransit vehicles	10		3	42		4	8	6		3	76

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST *In \$ Thousands*

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenue Hours	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000
1 Passenger Fares	3,348	3,415	3,731	3,801	3,873	3,945	4,305	4,386	4,469	4,553
2 Special Fares	872	886	909	931	955	978	1,003	1,028	1,054	1,080
3 Advertising	532	552	572	586	601	616	631	647	663	680
4 Investment & Other	120	120	120	120	120	120	120	120	120	120
5 FTA Sec 8 Planning	30	30	30	30	30	30	30	30	30	30
6 FTA Preventive Maintenance	3,175	2,454	390	397	405	413	422	430	439	447
7 STA Population	1,853	3,803	2,425	2,486	2,548	2,611	2,677	2,744	2,812	2,883
8 TDA 4.0	10,630	10,521	13,536	13,982	14,432	15,258	15,369	15,769	16,157	16,552
9 Measure J	3,385	3,487	3,592	3,701	3,850	4,005	4,167	4,335	4,531	4,737
10 BART Express Funds	556	604	622	641	660	680	700	721	743	765
11 Dougherty Valley dev fees/other	166	225	225	225	265	25	25	25	25	25
12 Other Local Grants	20	20	20	20	20	20	20	20	20	20
13 RM2/Meas J- Express	145	145	145	145	145	145	145	145	145	145
14 Lifeline-CC County	435	980	500	515	530	546	563	580	597	615
15 Total Fixed Route Operating Revenue	25,267	27,242	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
16 Operating Expenses w/o contingency	25,267	26,742	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
% increase in expenses		5.8%	0.3%	2.8%	3.1%	3.4%	2.7%	2.7%	2.7%	2.7%
17 Operating expense contingency	\$ 500									
18 Total Fixed Route Operating Expenses	25,267	27,242	26,817	27,581	28,434	29,395	30,176	30,979	31,804	32,652
Revenue Hours	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
19 Passenger Fares	582	591	644	663	683	704	767	790	814	838
20 Advertising revenue	-	-								
21 FTA Section 5307	673	686	703	721	739	757	776	796	816	836
22 TDA 4.5	656	638	657	677	705	733	762	793	829	867
23 TDA 4.0	1,532	1,124	1,409	1,458	1,490	1,524	1,515	1,548	1,571	1,594
24 Measure J	959	988	1,018	1,049	1,091	1,135	1,181	1,229	1,284	1,342
25 STA Paratransit & Rev based	703	1,177	928	951	975	1,000	1,025	1,050	1,076	1,103
26 Bart ADA service	190	193	199	205	211	217	224	230	237	244
27 Total Paratransit Operating Revenue	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
28 Total Paratransit Operating Expenses	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
% increase in expenses		1.9%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
29 Total CCCTA Operating Budget	\$ 30,563	\$ 32,640	\$ 32,376	\$ 33,305	\$ 34,328	\$ 35,465	\$ 36,427	\$ 37,416	\$ 38,432	\$ 39,477

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST In \$ Thousands**

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
30 Capital Revenue										
31 Federal	\$ 6,673	\$ 4,585	\$ 37,504	\$ 305	\$ 3,139	\$ -	\$ 206	\$ 670	\$ 707	\$ -
32 Prop 1B bonds	4,369	648	3,984	466	-	-	-	-	-	-
33 Lifeline- 1B pop based bonds		485	900	-	300	-	-	-	-	-
34 State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117
35 Bridge Toll revenues		396	2,790	23	245	-	17	52	54	-
36 TDA 4.0	1,183	235	767	893	1,240	1,121	1,122	1,556	739	322
37 To be Determined		-	1,487	60	392	-	54	141	133	-
38 Total Capital Revenue	12,342	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439
39 Capital	\$ 12,342	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE**

TDA RESERVE	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
40 Beginning Balance	\$ 6,884	\$ 7,243	\$ 9,654	\$ 8,663	\$ 7,497	\$ 6,112	\$ 4,623	\$ 3,692	\$ 2,583	\$ 2,685
41 Estimated TDA 4.0 Allocation	\$ 13,705 4.89%	\$ 14,290 4.27%	\$ 14,722 3.02%	\$ 15,166 3.02%	\$ 15,778 4.03%	\$ 16,413 4.03%	\$ 17,075 4.03%	\$ 17,763 4.03%	\$ 18,569 4.53%	\$ 19,411 4.54%
TDA 4.0 Needed for Operations and Capital:										
42 Used for Fixed route operations	(10,630)	(10,521)	(13,536)	(13,982)	(14,432)	(15,258)	(15,369)	(15,768)	(16,156)	(16,552)
43 Used for Paratransit operations	(1,532)	(1,124)	(1,409)	(1,458)	(1,490)	(1,524)	(1,515)	(1,548)	(1,571)	(1,594)
44 TDA used for Operations	(12,162)	(11,645)	(14,945)	(15,440)	(15,923)	(16,782)	(16,884)	(17,316)	(17,727)	(18,145)
45 Used for capital program	(1,183)	(235)	(767)	(893)	(1,240)	(1,121)	(1,122)	(1,556)	(739)	(322)
46 Ending TDA Reserve	\$ 7,243	\$ 9,654	\$ 8,663	\$ 7,497	\$ 6,112	\$ 4,623	\$ 3,692	\$ 2,583	\$ 2,685	\$ 3,628

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST *In \$ Thousands*

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenue Hours	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000
1 Passenger Fares	3,348	3,415	3,731	3,801	3,873	3,945	4,305	4,386	4,469	4,553
2 Special Fares	872	886	909	931	955	978	1,003	1,028	1,054	1,080
3 Advertising	532	552	572	586	601	616	631	647	663	680
4 Investment & Other	120	120	120	120	120	120	120	120	120	120
5 FTA Sec 8 Planning	30	30	30	30	30	30	30	30	30	30
6 FTA Preventive Maintenance	3,175	2,454	390	397	405	413	422	430	439	447
7 STA Population	1,853	3,803	2,425	2,425	2,425	2,425	2,425	2,425	2,425	2,425
8 TDA 4.0	10,630	10,521	13,344	13,532	13,748	14,323	14,193	14,348	14,510	14,679
9 Measure J	3,385	3,487	3,487	3,487	3,487	3,487	3,487	3,487	3,487	3,487
10 BART Express Funds	556	604	622	641	660	680	700	721	743	765
11 Dougherty Valley dev fees/other	166	225	225	225	265	25	25	25	25	25
12 Other Local Grants	20	20	20	20	20	20	20	20	20	20
13 RM2/Meas J- Express	145	145	145	145	145	145	145	145	145	145
14 Lifeline-CC County	435	980	500	515	530	546	563	580	597	615
15 Total Fixed Route Operating Revenue	25,267	27,242	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
16 Operating Expenses w/o contingency	25,267	26,742	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
% increase in expenses	4.7%	5.8%	-0.8%	1.3%	1.5%	1.8%	1.1%	1.2%	1.2%	1.2%
17 Operating expense contingency	\$ 500									
18 Total Fixed Route Operating Expenses	25,267	27,242	26,520	26,856	27,264	27,755	28,069	28,393	28,727	29,072
Revenue Hours	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
19 Passenger Fares	582	591	644	663	683	704	767	790	814	838
20 Advertising revenue	-	-								
21 FTA Section 5307	673	686	703	721	739	757	776	796	816	836
22 TDA 4.5	656	638	638	638	638	638	638	638	638	638
23 TDA 4.0	1,532	1,124	1,458	1,557	1,660	1,765	1,832	1,943	2,058	2,176
24 Measure J	959	988	988	988	988	988	988	988	988	988
25 STA Paratransit & Rev based	703	1,177	928	951	975	1,000	1,025	1,050	1,076	1,103
26 Bart ADA service	190	193	199	205	211	217	224	230	237	244
27 Total Paratransit Operating Revenue	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
28 Total Paratransit Operating Expenses	5,296	5,398	5,559	5,724	5,894	6,070	6,250	6,436	6,628	6,825
% increase in expenses	2.3%	1.9%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
29 Total CCCTA Operating Budget	\$ 30,563	\$ 32,640	\$ 32,079	\$ 32,580	\$ 33,158	\$ 33,824	\$ 34,319	\$ 34,829	\$ 35,355	\$ 35,896

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST In \$ Thousands**

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
30 Capital Revenue										
31 Federal	\$ 6,173	\$ 4,585	\$ 37,504	\$ 305	\$ 3,139	\$ -	\$ 206	\$ 670	\$ 707	\$ -
32 Prop 1B bonds	4,869	648	3,984	466	-	-	-	-	-	-
33 Lifeline- 1B pop based bonds		485	900	-	300	-	-	-	-	-
34 State Transportation- 1B security	117	117	117	117	117	117	117	117	117	117
35 Bridge Toll revenues		396	2,790	23	245	-	17	52	54	-
36 TDA 4.0	1,183	235	767	893	1,240	1,121	1,122	1,556	739	322
37 To be Determined		-	1,487	60	392	-	54	141	133	-
38 Total Capital Revenue	12,342	6,466	47,549	1,864	5,432	1,238	1,516	2,536	1,749	439
39 Capital	\$ 12,342	\$ 6,466	\$ 47,549	\$ 1,864	\$ 5,432	\$ 1,238	\$ 1,516	\$ 2,536	\$ 1,749	\$ 439

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE**

TDA RESERVE	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021
40 Beginning Balance	\$ 6,884	\$ 7,243	\$ 9,654	\$ 8,375	\$ 6,683	\$ 4,326	\$ 1,407	\$ (1,449)	\$ (5,006)	\$ (8,023)
41 Estimated TDA 4.0 Allocation	\$ 13,705 4.89%	\$ 14,290 4.27%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%	\$ 14,290 0.00%
TDA 4.0 Needed for Operations and Capital:										
42 Used for Fixed route operations	(10,630)	(10,521)	(13,344)	(13,532)	(13,748)	(14,323)	(14,193)	(14,348)	(14,510)	(14,678)
43 Used for Paratransit operations	(1,532)	(1,124)	(1,458)	(1,557)	(1,660)	(1,765)	(1,832)	(1,943)	(2,058)	(2,176)
44 TDA used for Operations	(12,162)	(11,645)	(14,802)	(15,089)	(15,408)	(16,088)	(16,025)	(16,291)	(16,568)	(16,855)
45 Used for capital program	(1,183)	(235)	(767)	(893)	(1,240)	(1,121)	(1,122)	(1,556)	(739)	(322)
46 Ending TDA Reserve	\$ 7,243	\$ 9,654	\$ 8,375	\$ 6,683	\$ 4,326	\$ 1,407	\$ (1,449)	\$ (5,006)	\$ (8,023)	\$ (10,910)

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
FIXED ROUTE			
Wages, Operators	7,114,046	7,013,500	7,023,700
Wages, Operator/trainer	20,910	35,000	40,000
Wages, Trans Admin	849,816	840,000	837,507
Wages, Scheduling	108,873	94,701	108,855
Wages, Maint Admin	379,298	379,000	376,781
Wages, Building Maint.	256,237	262,000	257,212
Wages, Customer Service	299,408	318,000	327,204
Wages, Promotion	149,868	128,000	126,883
Wages, EE Services	136,209	130,000	136,882
Wages, Finance	312,769	316,000	323,274
Wages, Safety & Trng	137,496	124,600	131,229
Wages, General Admin	427,763	417,000	394,569
Merit Pool	-	-	47,000
Wages, Admin Bonus	1,200	1,250	-
Wages, Board	21,300	24,500	26,400
Wages, Planning	358,043	390,093	380,424
Wages, Service Workers	323,521	330,000	387,501
Wages, Serv Wrkr Bonus	5,200	2,100	4,000
Wages, Mechanics	901,684	901,000	948,710
Wages, Mechanic Bonus	2,600	5,500	4,650
Total Wages	11,806,241	11,712,244	11,882,781
Sick, Operators	314,825	326,000	326,000
Sick, Trans Admin	33,058	31,000	31,200
Sick, Scheduling	3,976	3,300	2,500
Sick, Maint Admin	3,466	6,000	4,300
Sick, Building Maint.	2,630	1,800	3,100
Sick, Customer Svc	6,778	8,000	9,000
Sick, Promotion	2,894	2,500	4,100
Sick, EE Services	1,847	6,000	3,200
Sick, Finance	8,477	11,000	9,500
Sick, Safety & Trng	2,006	16,000	3,900
Sick, General Admin	11,039	8,000	13,700

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
Sick, Planning	8,973	6,000	14,300
Sick, Service Workers	5,329	12,000	5,300
Sick, Mechanics	18,255	22,000	23,100
Total Sick Pay	423,553	459,600	453,200
Holiday, Operators	347,142	349,500	342,500
Holiday, Trans Admin	40,756	38,000	40,255
Holiday, Scheduling	5,803	6,000	5,538
Holiday, Maint Admin	21,783	20,000	19,960
Holiday, Building Maint.	12,466	12,000	12,681
Holiday, Customer Svc	12,779	13,000	11,986
Holiday, Promotion	8,796	6,000	5,587
Holiday, EE Services	9,741	7,000	7,277
Holiday, Finance	17,071	17,000	17,133
Holiday, Safety & Trng	6,192	6,200	7,126
Holiday, General Admin	18,153	20,000	21,203
Holiday, Planning	17,876	19,000	20,371
Holiday, Service Workers	15,352	16,005	18,982
Holiday, Mechanics	44,669	48,700	50,811
Total Holiday Pay	578,579	578,405	581,410
Vacation, Operators	539,945	503,200	508,000
Vacation, Trans Admin	86,132	60,265	65,700
Vacation, Scheduling	9,702	6,982	7,700
Vacation, Maint Admin	32,160	30,591	31,900
Vacation, Building Maint.	18,769	18,095	19,200
Vacation, Customer Svc	19,590	18,937	21,000
Vacation, Promotion	13,000	10,467	11,000
Vacation, EE Services	16,385	10,337	11,800
Vacation, Finance	24,872	25,275	27,600
Vacation, Safety & Trng	11,913	10,221	11,900
Vacation, General Admin	35,430	32,725	34,900
Vacation, Planning	21,959	25,089	29,400
Vacation, Service Wrkrs	23,871	24,000	24,300
Vacation, Mechanics	73,746	67,241	75,600

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
Total Accrued Vacation	927,474	843,425	879,998
Abs Pay, Operators	51,859	53,000	53,000
Abs Pay, Trans Admin	253	500	1,781
Abs Pay, Scheduling	-	100	249
Abs Pay, Maint Admin	-	1,833	867
Abs Pay, Building Maint.	-	-	560
Abs Pay, Customer Svc	-	500	516
Abs Pay, Promotion	-	500	296
Abs Pay, EE Services	-	500	319
Abs Pay, Finance	475	597	757
Abs Pay, Safety & Trng	-	500	309
Abs Pay, General Admin	1,064	1,000	930
Abs Pay, Planning	654	1,818	890
Separation Pay/Benefits	22,234	33,257	-
Abs Pay, Service Wrkrs	-	225	369
Abs Pay, Mechanics	-	300	439
Total Absence Pay	76,539	94,630	61,282
Total Compensation	13,812,386	13,688,304	13,858,671
FICA, Operators	99,515	101,400	101,500
FICA, Trans Admin	11,998	13,084	13,001
FICA, Scheduling	1,753	1,395	1,810
FICA, Maint Admin	1,952	1,906	1,927
FICA, Building Maint.	3,940	3,984	4,056
FICA, Customer Service	5,196	5,148	5,360
FICA, Promotion	2,669	2,155	2,144
FICA, EE Services	3,064	2,203	2,312
FICA, Finance	4,381	4,523	4,610
FICA, General Admin	6,052	6,085	6,458
FICA, Board Members	1,629	3,795	2,020
FICA, Planning	5,584	4,508	6,458
FICA, Service Workers	4,769	5,225	5,768
FICA, Mechanics	10,198	11,236	12,396

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
Total FICA/Medicare	162,700	166,647	169,821
PERS-RET, Operators	613,249	630,300	636,100
PERS-RET, Trans Admin	80,951	81,515	85,066
PERS-RET, Scheduling	7,344	8,390	10,884
PERS-RET, Maint Admin	50,204	50,871	50,998
PERS-RET, Bldg Maint.	23,577	26,577	27,015
PERS-RET, Cstmr Svc	41,429	30,949	32,233
PERS-RET, Promotion	19,650	16,302	16,236
PERS-RET, EE Services	16,654	16,763	17,423
PERS-RET, Finance	36,669	39,401	40,055
PERS-RET, Sfty & Trng	17,820	18,865	18,866
PERS-RET, Gen Admin	48,779	51,254	56,741
PERS-RET, Planning	32,024	48,428	48,675
GM-457 Retirement	7,788	6,998	7,500
PERS-RET, Service Wrkr	26,632	33,627	37,109
PERS-RET, Mechanics	85,756	92,274	95,791
Total Retirement	1,108,526	1,152,513	1,180,693
Medical, Operators	692,174	674,000	683,600
Medical, Trans Admin	72,784	79,370	81,108
Medical, Scheduling	9,471	11,000	16,800
Medical, Maint Admin	14,877	15,030	15,180
Medical, Building Maint.	36,954	37,234	37,600
Medical, Customer Svc	14,826	10,900	10,900
Medical, Promotion	19,482	14,200	14,200
Medical, EE Services	3,503	-	-
Medical, Finance	30,673	32,200	34,620
Medical, Safety & Trng	7,592	7,600	7,600
Medical, General Admin	57,853	66,300	68,588
Medical, Retirees	102,307	104,400	110,000
Medical, Planning	35,403	28,000	28,800
Medical, Service Workers	113,661	133,422	148,403
Medical, Mechanics	230,785	262,044	281,966
Medical Admin Charge	9,069	8,777	9,100

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
OPEB benefits	131,613	250,600	235,000
Total Medical	1,583,027	1,735,077	1,783,465
Dental, Operators	198,150	194,400	200,640
Dental, Trans Admin	21,869	21,600	21,960
Dental, Scheduling	2,989	3,600	3,960
Dental, Maint Admin	5,476	4,800	5,040
Dental, Building Maint.	6,642	6,000	6,480
Dental, Customer Svc	8,663	8,400	8,520
Dental, Promotion	3,056	2,400	2,640
Dental, EE Services	3,127	2,400	2,640
Dental, Finance	5,217	4,800	5,520
Dental, Safety & Trng	1,282	1,200	1,320
Dental, General Admin	6,887	6,000	6,480
Dental, Planning	6,384	8,400	8,520
Total Dental	269,742	264,000	273,720
WC, Operators	303,250	499,000	524,000
WC, Trans Admin	32,216	54,000	56,700
WC, Scheduling	216	5,000	5,300
WC, Maint Admin	11,946	24,000	25,200
WC, Building Maint.	8,660	12,000	12,600
WC, Customer Svc	17,532	28,000	29,400
WC, Promotion	6,488	14,000	14,700
WC, EE Services	6,085	14,000	14,700
WC, Finance	11,946	24,000	25,200
WC, Safety & Trng	6,085	14,000	14,700
WC, General Admin	14,743	26,000	27,300
WC, Planning	14,586	21,000	22,100
WC, Service Workers	22,308	41,000	43,100
WC, Mechanics	77,706	124,000	130,200
Total Workers Comp	533,767	900,000	945,200
Life, Operators	62,970	58,200	59,700

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
Life, Trans Admin	6,447	6,200	6,300
Life, Scheduling	1,071	1,000	1,000
Life, Maint Admin	3,594	3,700	3,800
Life, Building Maint.	1,752	1,800	1,800
Life, Customer Svc	2,785	2,500	2,600
Life, Promotion	1,537	1,300	1,300
Life, EE Services	1,782	1,300	1,400
Life, Finance	3,091	3,200	3,300
Life, Safety & Trng	1,073	1,200	1,200
Life, General Admin	2,721	2,800	2,800
Life, Planning	3,068	4,200	4,300
Total Life Insurance	91,891	87,400	89,500
SUI, Operators	72,009	72,216	72,900
SUI, Trans Admin	5,642	6,074	5,642
SUI, Scheduling	868	868	868
SUI, Maint Admin	2,170	2,170	2,170
SUI, Building Maint.	2,170	2,170	2,170
SUI, Customer Svc	4,179	3,472	3,472
SUI, Promotion	1,030	868	868
SUI, Safety & Trng	868	868	868
SUI, General Admin	3,038	3,038	2,604
SUI, EE Services	1,302	868	868
SUI, Finance	2,170	2,170	2,170
SUI, Planning	2,395	2,604	2,604
SUI, Service Workers	3,906	4,000	4,340
SUI, Mechanics	7,378	7,500	8,246
Total SUI	109,125	108,886	109,790
Operator Uniforms	43,782	45,640	45,000
Uniforms - Maint. Pers.	12,297	13,448	14,000
Total Uniforms	56,079	59,088	59,000
Operator Medical Exams	10,465	8,372	12,000
Emp Assistance Prog.	12,888	14,136	15,000

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
Cafeteria Plan- Admin	161,574	216,740	237,042
Cafeteria Plan-ATU	525,032	589,481	606,390
Mechanic Tool Allowance	12,029	13,830	14,000
Wellness Program	16,117	13,161	23,100
Substance Abuse Prog.	6,909	7,524	8,500
Total Other Benefits	745,014	863,244	916,032
Total Benefits	6,666,016	7,312,915	7,503,110
Total Wages and Benefits	18,472,257	19,025,159	19,385,891
Management Services	-	25,000	25,000
Agency Fees	100	300	300
In-Service Monitoring	1,181	-	6,000
Mobility Services	28,373	28,600	29,500
Recruitment	6,171	6,490	7,500
Schedules/Graphics	42,813	67,808	65,000
Promotions	76,261	122,503	180,000
Legal Fees	131,354	180,000	280,000
Financial services	-	11,500	1,000
Auditor Fees	37,500	39,000	43,000
Freight In and Out	9,570	6,101	7,500
Bid and Hearing Notices	682	1,000	1,000
Service Development	8,515	39,320	40,000
Trans. Printing/Reproduc.	5,093	4,945	5,000
Payroll Services	42,194	43,000	45,000
Retail service charge	28	-	-
Bank service charge	42	-	-
Commuter check process fee	181	-	-
Temporary Help-All depts	21,532	-	12,000
Temp Help-Tran Admin	-	13,000	-
Temporary Help-Finance	2,987	-	-
SVR-Differential/Radiator	34,009	32,323	39,600
SVR-Transmission	126,000	70,600	72,000
SVR-Upholstery/Glass	27,026	28,338	35,180

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
SVR-Towing	11,895	8,508	10,000
SVR-Engine Repair	137,043	190,000	190,000
SVR-Body Repair	106,695	84,921	100,000
Emission controls	86,531	68,475	96,800
Phone Maint. Services	9,113	9,000	10,000
Support Vehicle maint	21,666	17,257	21,500
Clever Devices/rideck maint	148,455	149,505	154,000
Real Time Bus exp		-	-
IT Supplies/replacements	18,820	24,105	25,000
Office Equipment Maint.	11,597	20,000	20,000
Building Maint. Service	34,141	76,307	76,000
Landscape Service	42,216	47,848	48,000
IT Contracts	85,005	100,999	115,000
Radio Maint. Service	41,918	44,253	45,600
IT Consulting	-	8,423	10,000
RED Support Expense	9,590	111,134	18,000
Contract Cleaning Service	2,930	3,460	3,460
Waste Removal	11,147	10,914	12,000
Hazardous Waste	75,715	69,710	75,000
Armored Transport	19,995	20,000	21,000
Fire Monitoring	4,632	4,810	5,000
Security Services	80,112	80,065	81,600
Other Services	2,726	3,000	3,000
Total Services	1,563,554	1,872,522	2,035,540
Diesel Fuel	1,817,511	2,120,620	2,807,500
Oils and Lubricants	63,703	65,953	65,212
Gasoline	28,655	32,210	35,000
Tires and Tubes	193,581	199,673	209,847
Safety Supply	8,166	5,850	4,400
Transportation Supplies	12,730	11,209	12,500
BART Relief Tickets	55,650	40,000	45,000
CSS-Soaps	8,601	11,544	14,000
CSS-Solvents	144	5,000	5,500

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
CSS-Cleaning	6,298	6,534	6,500
CSS-Safety	5,798	6,921	7,000
CSS-Antifreeze	3,625	3,955	5,000
CSS-Gases	8,310	6,947	8,000
Oil Analysis	10,125	17,000	17,500
Equipment/Garage Exp.	17,071	19,542	25,000
Coach Repair Parts	599,591	532,204	614,911
Repair parts-grant exp	6,559	-	-
Shelter/Bus Stop Supply	6,108	12,360	15,000
Janitorial Supplies	16,014	16,097	17,500
Lighting Supply	1,631	8,550	10,000
Building Repair Supply	26,128	27,300	34,500
Landscape Supply	1,008	3,015	3,500
Office Supplies-Maint.	2,951	4,099	4,500
Tickets, Passes, Xfrs	14,923	15,971	28,000
Supplies - Offsites	1,357	2,000	2,500
Personnel Office Supply	113	500	1,000
Computer Supplies	11,056	1,940	-
Office Supplies-Administration	13,688	15,868	15,000
Obsolete Parts Write-Off	4,507	483	-
Postage	10,562	12,000	12,000
Safety Contingency Plans	2,121	3,313	5,000
Training Supply	3,636	4,000	6,000
Contracts & Grants Supply	-	6,000	6,000
Supplies- IC	5,753	5,861	7,000
Total Materials & Supplies	2,967,674	3,224,519	4,050,370
Pacific Gas and Electric	188,781	196,000	198,000
Telephone Svc - Concord	5,019	25,578	25,000
Contra Costa Water District	18,502	19,000	19,500
Telephone-Cellular	15,544	27,401	85,000
Total Utilities	227,846	267,979	327,500
Physical Damage	34,795	88,851	90,500

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
Property Premiums	28,827	33,020	34,700
Other Premiums	10,325	10,325	10,800
UST Insurance	9,339	9,050	9,500
Liability Premiums	226,421	140,070	136,000
Insurance/Liability losses	75,503	75,000	78,800
Pass sales write offs	68	-	-
Total Insurance	385,278	356,316	360,300
Property Tax	9,909	10,000	10,000
Licenses / Registrations	2,189	1,662	2,000
Fuel Storage Tank Fees	13,824	14,000	15,000
Use and Other Taxes	7,330	8,000	9,000
Sales Tax	273,055	275,000	340,000
Total Taxes	306,307	308,662	376,000
Equipment Leases	4,980	7,000	7,000
Radio Site Lease-Diablo	32,416	33,000	33,500
Total Leases	37,396	40,000	40,500
Business Expense- Tran	55	125	250
Business Expense-admin	343	400	400
Business Expense-Fin	-	500	500
Board Travel	4,144	14,000	11,000
Staff Travel	15,173	16,000	18,000
CTA Dues	12,325	13,000	13,000
APTA Dues	66,000	33,000	33,000
Business Expense	444	8,275	1,000
Training / Subs-Gm	1,144	4,000	4,000
Misc exp	943	5,600	5,600
Employee Functions	27,123	25,000	25,000
Interest exp	456	-	-
Employee Awards	4,743	3,500	4,000
Departing Emp gifts	549	975	1,200
Paypal fees	2,348	2,500	2,500

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
Newsletter Expense	114	75	400
Total Miscellaneous	135,904	126,950	119,850
St Marys shuttle	42,287	45,000	46,350
Total Purchased Transportation	42,287	45,000	46,350
Total Other Operating Expense	5,666,246	6,241,948	7,356,410
Contingency			500,000
TOTAL FIXED ROUTE EXPENSES	24,138,503	25,267,106	27,242,301

Paratransit

Wages	97,913	84,736	160,552
Sick Wages	1,091	2,707	5,951
Holiday Pay	4,564	4,540	8,470
Vacation Pay	6,369	6,424	10,628
Absence pay	-	-	372
Cafeteria Plan	4,850	4,800	4,800
FICA	1,474	1,573	2,697
PERS	12,210	6,842	19,195
Medical	11,080	7,122	10,932
Vision Plan- Admin	-	4,554	-
Dental	1,305	1,344	1,440
Life Insurance	860	873	900
SUI	1,077	664	1,302
Agency Fees/Public Info	-	500	510
Promotions	-	510	520
Legal Fees	784	3,169	3,232
Bank Service Charge	14		
Building Maint Services	1,111	2,000	2,040
Radio Maint Services	10,283	13,000	13,300

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2011 ACT	Est/Act FY 2012	FY 2013 Budget
Community Van Maint	-	5,000	5,100
Office Supply, PTF	6,304	2,850	2,900
Gas and Electric	17,440	19,000	19,400
Cell Phone	1,180	1,300	1,400
Sales Tax	591	590	600
Purchased Trans-LINK	4,803,904	4,924,000	4,924,000
Purchased Trans-BART	192,515	197,000	197,000
Training / Subscriptions	-	500	510
Other Misc Expenses	94	400	400
Total Paratransit	5,177,013	5,295,998	5,398,151
TOTAL CCCTA	29,315,516	30,563,104	32,640,451

RESOLUTION NO. 2012-021

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS**

* * *

**AUTHORIZES FILING APPLICATIONS AND SUPPORTING DOCUMENTS
WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR ALLOCATION
OF TRANSPORTATION DEVELOPMENT ACT, STATE TRANSIT ASSISTANCE,
AND RM2 FUNDS FOR FY 2013**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, the Transportation Development Act (TDA) (Public Utilities Code Section 99200, *et seq.*), provides for the disbursement of funds from the Local Transportation Fund (LTF) of the County of Contra Costa for use by eligible applicants for the purpose of public transit; and

WHEREAS, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder (21 Cal. Code of Regs. Section 6600, *et seq.*) a prospective applicant wishing to receive an allocation from the LTF shall file its claim with the Metropolitan Transportation Commission; and

WHEREAS, the State Transit Assistance (STA) fund is created pursuant to Public Utilities Code Sections 99310 *et seq.*; and

WHEREAS, the STA fund makes funds available pursuant to Public Utilities Code Section 99313.6 for allocation to eligible applicants to support approved transit projects; and

WHEREAS, TDA funds from the LTF of Contra Costa County and STA funds will be required by applicants in Fiscal Year 2013 for public transit capital and operating assistance; and

WHEREAS, CCCTA is an eligible applicant for TDA and STA funds pursuant to Public Utilities Code Sections 99260(a), 99262, 99275, 99313 and 99314 as attested by the opinion of Authority's counsel; and

WHEREAS, SB 916 (Chapter 715, Statutes 2004), commonly referred to as Regional Measure 2, identified projects eligible to receive funding under the Regional Traffic Relief Plan; and

WHEREAS, the Metropolitan Transportation Commission (MTC) is responsible for funding projects eligible for Regional Measure 2 (RM2) funds, pursuant to Streets and Highways Code Section 30914(c) and (d); and

WHEREAS, MTC has established a process whereby eligible transportation project sponsors may submit allocation requests for Regional Measure 2 funding; and

WHEREAS, allocations to MTC must be submitted consistent with procedures and conditions as outlined in Regional Measure 2 Policy and Procedures; and

WHEREAS, CCCTA is an eligible sponsor of transportation project(s) in Regional Measure 2, Regional Traffic Relief Plan funds; and

WHEREAS, the Express Bus Routes are eligible for consideration in the Regional Traffic Relief Plan of Regional Measure 2, as identified in California Streets and Highways Code Section 30914(c) or (d); and

WHEREAS, the Regional Measure 2 allocation request demonstrates a fully funded operating plan that is consistent with the adopted performance measures, as applicable, for which CCCTA is requesting that MTC allocate Regional Measure 2 funds, and

WHEREAS, the certification by CCCTA of assurances is required for the allocation of funds by MTC; and

WHEREAS, CCCTA requires an allocation of these funds for capital and operating assistance to support CCCTA's provision of public transit services in the Central Contra Costa County area for Fiscal Year 2013.

NOW, THEREFORE, BE IT RESOLVED, that CCCTA, and its agents shall comply with the provisions of the Metropolitan Transportation Commission's Regional Measure 2 Policy Guidance (MTC Resolution No. 3636); and be it further

RESOLVED, that CCCTA certifies that the project is consistent with the Regional Transportation Plan (RTP), and be it further

RESOLVED, that CCCTA approves the Express Bus routes operating proposals; and be it further

RESOLVED, that CCCTA approves the certification of assurances, attached to this resolution; and be it further

RESOLVED, that CCCTA is an eligible sponsor of projects in the Regional Measure 2 Regional Traffic Relief Plan, Capital Program, in accordance with California Streets and Highways Code 30914(d); and be it further

RESOLVED, that CCCTA is authorized to submit an application for Regional Measure 2 funds for Express Bus Operations in accordance with California Streets and Highways Code 30914(d); and be it further

RESOLVED, that CCCTA certifies that the projects and purposes for which RM2 funds are being requested are in compliance with the requirements of the California Environmental Quality Act (Public Resources Code Section 21000 *et. seq.*), and with the State Environmental Impact Report Guidelines (14 California Code of Regulations Section 15000 *et. seq.*) and, if relevant the National Environmental Policy Act (NEPA), 42 USC Section 4-1 *et. seq.* and the applicable regulations thereunder; and be it further

RESOLVED, that there is no legal impediment to CCCTA making allocation requests for Regional Measure 2 funds; and be it further

RESOLVED, that there is no pending or threatened litigation which might in any way adversely affect the proposed project, or the ability of CCCTA to deliver such project; and be it further

RESOLVED, that CCCTA indemnifies and holds harmless MTC, its Commissioners, representatives, agents, and employees from any and against all claims, injury, suits, demands, liability, losses, damages, and expenses, whether direct or indirect (including any and all costs and expenses in connection therewith), incurred by reason of any act or failure to act of CCCTA, its officers, employees or agents, or subcontractors or any of them in connection with its performance of services under this allocation of RM2 funds. In addition to any other remedy authorized by law, so much of the funding due under this allocation of RM2 funds as shall reasonably be considered necessary by MTC may be retained until disposition has been made of any claim for damages; and be it further

RESOLVED, that CCCTA shall, if any revenues or profits from any non-governmental use of property (or project) that those revenues or profits shall be used exclusively for the public transportation services for which the project was initially approved, either for capital improvements or maintenance and operational costs, otherwise the Metropolitan Transportation Commission is entitled to a proportionate share equal to MTC's percentage participation in the projects(s); and be it further

RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority that the General Manager, or his designee, is authorized to execute and file appropriate applications, together with all necessary supporting documents, with the Metropolitan Transportation Commission for allocation of TDA, STA and RM2 funds for Fiscal Year 2013; and be it further

RESOLVED that a copy of this resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of the claims, and the Metropolitan Transportation Commission be requested to grant the allocation of funds as specified herein,

Regularly passed and adopted this 19st day of April 2012 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

Amy R. Worth, Chair, CCCTA Board of Directors

ATTEST:

Janet Madrigal, Clerk to the Board

RESOLUTION NO. 2012-021

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS**

* * *

**AUTHORIZES FILING APPLICATIONS AND SUPPORTING DOCUMENTS
WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR ALLOCATION
OF TRANSPORTATION DEVELOPMENT ACT, STATE TRANSIT ASSISTANCE,
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ATTEST:

Janet Madrigal, Clerk to the Board