

The County Connection

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www.cccta.org

Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

April 19 2012

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Worth called the meeting to order at 9:00 a.m. Board Members present were Directors Dessayer, Horn, Hudson, Schroder, Simmons, Weir and Alternate Member Mitchoff (representing Contra Costa County). Directors Andersen, Hoffmeister and Manning were absent.

Staff: Mitchell, Chun, Bowron, Burdick, Casenave, Churchill, Hill, Madrigal and Muzzini

PUBLIC COMMUNICATION: There was no communication from the public.

CONSENT CALENDAR

MOTION: Director Horn moved approval of the Consent Calendar, consisting of the following item: (a) Approval of Minutes of Regular Meeting of March 15, 2012. Director Hudson seconded the motion and it received the following vote of approval.

Aye: Directors Dessayer, Horn, Hudson, Mitchoff, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Directors Andersen, Hoffmeister and Manning

REPORT OF CHAIR

Proclamation Commending Gayle B. Uilkema

Chair Worth advised she signed the Proclamation and it was presented to Director Uilkema on March 22, 2012 by Directors Dessayer and Horn at a City of Lafayette recognition ceremony. The opportunity for honoring Director Uilkema with a Proclamation came up after the Board meeting in March. She thanked staff and Board Members for their contributions to this project.

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MOTION: Director Dessayer moved adoption of the Proclamation Commending Gayle B. Uilkema. The motion was seconded by Director Horn and it received the following vote of approval.

Aye: Directors Dessayer, Horn, Hudson, Mitchoff, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Directors Andersen, Hoffmeister and Manning

REPORT OF GENERAL MANAGER: There was no report.

REPORT OF STANDING COMMITTEES

Administration and Finance Committee

FY2013 Draft Budget and Ten-Year Forecast

Director Dessayer stated that the FY2013 Draft Budget and Ten-Year Forecast were reviewed twice by the A&F Committee. The purpose today is to apprise the Board of the current status of the FY2013 budget and to provide a place marker for filing a timely application with MTC for allocation of TDA, STA and RM2 funds for FY2013. A revised FY2013 draft budget will be presented to the Board in May and the final budget will be considered for adoption in June. The ten-year forecast is more positive than in the past.

MOTION: Director Dessayer moved approval of Resolution No. 2012-021 which authorizes filing an application and supporting documentation to the Metropolitan Transportation Commission for allocation of TDA, STA and RM2 funds for FY2013. The motion was seconded by Director Simmons and it was approved by the vote recorded below.

Aye: Directors Dessayer, Horn, Hudson, Mitchoff, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Directors Andersen, Hoffmeister and Manning

Operations and Scheduling Committee

Boulder's Free Transit

Director Horn introduced this topic about the fare for bus and light rail service throughout the Denver and Boulder, Colorado region. An analysis by Laramie Bowron, Manager of Planning, found that an ECHO Pass is used for this service and it is not free because it is subsidized by local businesses and neighborhoods, similar to the Bishop Ranch service and the trolley service in downtown Walnut Creek. This was an information item and no action was taken by the Board.

RTCC Fuel Bid and Contract

Scott Mitchell, Director of Maintenance, provided an overview of the joint fuel bid issued by the Regional Transit Coordinating Council on behalf of the participating agencies. Six bids were received by CCCTA for the procurement of CARB ultra-low sulfur diesel fuel. The bid from Boyett Petroleum had the lowest add on of \$0.0082 per gallon on the OPUS wholesale price. This contract guarantees that CCCTA will be able to purchase fuel and it guarantees that the price will be based on the OPUS average weekly price plus a fixed cost for the add on of \$0.0082. The current fuel supplier did not submit a bid to CCCTA. Boyett Petroleum is located in Modesto, California.

MOTION: Director Dessayer moved approval of Resolution No. 2012-022 which authorizes award of contract to Boyett Petroleum for CARB ultra-low sulfur diesel fuel. Director Simmons provided the second to the motion and it was approved.

- Aye: Directors Dessayer, Horn, Hudson, Mitchoff, Schroder, Simmons, Weir and Worth
- No: None
- Abstain: None
- Absent: Directors Andersen, Hoffmeister and Manning

REPORT FROM THE ADVISORY COMMITTEE

Reappointment of Maureen Murphy to the Advisory Committee as a Representative from the City of Walnut Creek

MOTION: Director Simmons moved approval of the reappointment of Maureen Murphy to the Advisory Committee as a representative from the City of Walnut Creek. Director Horn seconded the motion and it received a vote of approval.

- Aye: Directors Dessayer, Horn, Hudson, Mitchoff, Schroder, Simmons, Weir and Worth
- No: None
- Abstain: None
- Absent: Directors Andersen, Hoffmeister and Manning

BOARD COMMUNICATION: There was no further communication from the Board.

ADJOURNMENT: Chair Worth adjourned the regular Board meeting at 9:15 a.m.

Minutes prepared by

Janet Madrigal, Clerk to the Board

Date