

Summary Minutes
Operations & Scheduling Committee
3338 Mt. Diablo Boulevard, Lafayette, CA
Meeting of Friday, April 6, 2012, @ 9:00 a.m.

Director in Attendance: Directors Earling Horn, Bob Simmons, and Dave Hudson

Staff: Anne Muzzini, Bill Churchill, Scott Mitchell, and Laramie Bowron

Public and Advisory Committee: Marci McGuire

Call to Order: Meeting called to order at 9:10 a.m. by Director Horn

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None
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3. **Approval of O&S Summary Minutes for March 2, 2012:** Minutes were approved.
4. **Maintenance:**
 - a. Fuel Bid Contract – The Committee supported staff’s recommendation to award the Ultra-Low Sulfur Diesel Fuel Contract to Boyette Petroleum as they were determined to be the lowest responsible, responsive bidder for furnishing and delivering ultra-low sulfur diesel fuel to the Authority.
5. **Planning and Scheduling**
 - a. Boulder Colorado Free Transit – Staff presented the results of a Board recommended analysis of Boulder Colorado’s free transit service. The Committee agreed with the conclusions and recommended it go to the Full Board as the interested Board member was not in attendance.
6. **Paratransit and Accessible Services - None**
7. **Staff Reports**
 - a. Fixed Route Monthly Report – March 2012 - approved
 - b. LINK Monthly Report – March 2012 - approved
8. **Verbal Reports**
 - a. Hybrid Bus Status – Scott Mitchell reported on the status of CCCTA’s hybrid bus fleet as well as the fuel economy, price, and prospects for future purchases.
 - b. ACE Service Update – Anne Muzzini gave an update on CCCTA’s coordination with ACE trains and ACE’s prior request to add service. This never materialized but Anne mentioned continuing to plan service that coordinates arrival times.
 - c. LAVTA Paratransit PowerPoint – Anne Muzzini and Bill Churchill gave a verbal update regarding the LAVTA’s new paratransit contract and shared a powerpoint that LAVTA staff has been presenting. The Committee agreed with staff’s consensus that LAVTA’s model is still too new and there are many uncertainties as to whether CCCTA would be able to replicate their model.
9. **Committee Comments** – None
10. **Future Agenda Items** – Director Horn wanted staff to look at finding a new meeting location for those after the June 2012 meeting.
11. **Next Scheduled Meeting** – May 4, 2012 @ 9:00 a.m. at 3338 Mt. Diablo Boulevard in Lafayette.
12. **Adjournment** – meeting was adjourned at 9:50 a.m.