

To: Board of Directors

Date: June 14, 2012

From: Anne Muzzini, Director of Planning & Marketing

Reviewed by:

SUBJECT: Transit Access Improvement Study - Consultant Selection

Background:

In FY 2011 CCCTA was awarded a competitive planning grant in the amount of \$113,000 from Caltrans to conduct a transit access improvement study. The Study will identify the top 50 bus stops for access improvements based on ridership, census data, and need for improved pedestrian, bike, and disabled access. It will include public and driver workshops and finally present preliminary design and amenity improvements for the each of the stops. Plans for the top 50 bus stops will be used to obtain capital grants for stop improvements and to support City efforts to improve walkability, connectivity, transit use. The study will help focus discussions with local jurisdictions as new development occurs and complete street projects are implemented.

Summary of Issues:

In April a request for proposal (RFP) was issued and eight responses were received. Staff used the following criteria and weighting to evaluate them.

- Firm Experience, including Technical Competence demonstrated on Past Projects – 30%
- Qualifications and Experience of Key Personnel – 45%
- Approach to Scope of Services - 15%
- Cost Proposal – 10%

Because the project amount was included in the RFP the prices were very similar and evaluation focused on getting the best plan for the budgeted amount. TJKM Transportation Consultants scored the highest because of the experience and strength of the team in the area of pedestrian, bike, and transit connectivity. The TJKM team excelled in their experience using geographical information system (GIS) software as well as “ViaCity” a GIS-based connectivity measurement software program. These tools will be used evaluate the best locations for bus stop improvements given socioeconomic, ridership and related criteria. The team includes engineers with experience preparing design plans for complete streets and transit centers.

The consultant has experience and good references in Contra Costa County and they were responsible development of the City of Pleasant Hill Bicycle and Pedestrian Plan.

Recommendation:

The MP&L Committee recommends that the Board authorize the General Manager to enter into a contract with TJKM Transportation Consultants to complete CCCTA's Access Improvement Plan.

Options:

- 1) Approve recommendation
- 2) Decline recommendation
- 3) Other

RESOLUTION NO. 2012-027

**BOARD OF DIRECTORS, CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STATE OF CALIFORNIA**

**AUTHORIZING AWARD OF CONTRACT FOR CONSULTING SERVICES TO TJKM
TRANSPORTATION CONSULTANTS FOR TRANSIT ACCESS IMPROVEMENT STUDY
IN AN AMOUNT NOT TO EXCEED \$113,000**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, CCCTA released a Request for Proposals for professional services to prepare a Transit Access Improvement Plan; and

WHEREAS, eight proposals were submitted and determined to be responsive to CCCTA's requirements; and

WHEREAS, the proposals were evaluated based upon the criteria specified in the RFP, with TJKM Transportation Consultants rated the highest based upon firm experience, team experience, approach to the project and cost proposal; and

WHEREAS, the Marketing Planning and Legislative Committee concurs in the staff recommendation for award of contract to TJKM Transportation Consultants to perform the desired services;

WHEREAS, adequate funding is available for this project from a Caltrans Grant Program for Urban Transit Planning Studies;

NOW, THEREFORE, BE IT RESOLVED that the Central Contra Costa Transit Authority Board of Directors hereby authorizes the General Manager to enter into a professional services agreement with TJKM Transportation Consultants in a form approved by Legal Counsel, in an amount not to exceed \$113,000, for the development of a Transit Access Improvement Plan.

Regularly passed and adopted this 21st day of June, 2012, by the following vote.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Amy R. Worth, Chair, Board of Directors

ATTEST:

Janet Madrigal, Clerk to the Board