

**To:** Board of Directors

**Date:** 7/13/2012

**From:** Anne Muzzini, Director of Planning & Marketing

**Reviewed by:**

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**SUBJECT: Advisory Committee Update**

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**Summary:**

In February of 2011 the Board took action to consolidate the Citizens Advisory Committee and the Accessible Services Committee to the consternation of some of the members. The consolidation was done because the attendance was poor and available staff time was shrinking.

Since then meetings of the one advisory committee have been held every other month, some new appointments have been made, but attendance remains low. The Committee agendas include reports on fixed route service, paratransit service, and updates on the budget and short range transit plan. The most active members continue to be the paratransit riders who are most interested in LINK service performance and complaints.

The Administration and Finance Committee discussed the lack of advisory committee reports to the Board and suggested that reports be included on the Board agenda once a quarter and that staff facilitate advisory committee reports.

**Action Requested:**

The Administration and Finance Committee recommends that the Board agenda include advisory committee reports quarterly and that staff be directed to assist committee members in making reports to the Board.