

**Summary Minutes**  
**Operations & Scheduling Committee**  
3338 Mt. Diablo Boulevard, Lafayette, CA  
**Meeting of Friday, July 11, 2012, @ 10:30 a.m.**

**Director in Attendance:** Directors Erling Horn and Bob Simmons

**Staff:** Rick Ramacier, Anne Muzzini, and Laramie Bowron

**Public and Advisory Committee:** Marci McGuire

**Call to Order:** Meeting called to order at 10:30 a.m. by Director Simmons

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None
3. **Approval of O&S Summary Minutes for June 8, 2012:** Minutes were approved.
4. **Administration:** None
5. **Planning and Scheduling**
  - a. ACE Train Service Extension – Staff presented a proposal from ACE to receive bus service to meet an additional two trains. ACE had requested a quote and was presented with a fully-loaded service cost which was agreed upon. Staff recommended and the Committee approved forwarding a resolution to the full Board authorizing an additional year on the existing contract with ACE and the inclusion on the new service with 100% of the cost of the new service covered by ACE.
  - b. Transit Response to Oakland Fire – Staff presented a prepared memo illustrating the response to the fire at the West Oakland BART Station on June 14<sup>th</sup>. Staff described the process and communication channels used and noted that CCCTA offered buses to support the AC Transit's bus bridge but no buses were used. No action was required.
6. **Paratransit and Accessible Services -** None
7. **Staff Reports**
  - a. June 2012 Web Statistics – Staff presented statistics from the CCCTA.org illustrating specific pages and viewing times on the website. No action was required.
  - b. Fixed Route Monthly Report – May 2012 - approved
  - c. LINK Monthly Report – May 2012 - approved
8. **Committee Comments** – Committee expressed interest in future item on paratransit shared trips.
9. **Future Agenda Items** – None
10. **Next Scheduled Meeting** – August 3 @ 9:00 a.m. at City Manager's Conference Room – 3<sup>rd</sup> Floor  
1666 North Main Street, Walnut Creek
11. **Adjournment** – meeting was adjourned at 11:20 a.m.