

The County Connection

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

July 19, 2012

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Worth called the meeting to order at 9:00 a.m. Board Members present were Directors Dessayer, Horn, Hudson, Schroder, Simmons, Weir and Alternate Member Mitchoff (representing Contra Costa County). Director Hoffmeister arrived after the meeting convened. Directors Manning and Storer was absent.

Staff: Ramacier, Chun, Ashby, Bowron, Burdick, Casenave, Carrero, Churchill, Daniels, Foley, Hamilton, Hill, Jackson, Madrigal, Miry, Mitchell, Neves, Osias, Rogers and Woody

PUBLIC COMMUNICATION: There was no communication from the public.

CONSENT CALENDAR

MOTION: Director Horn moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of June 21, 2012; and (b) Approval of Equal Employment Opportunity/Affirmative Action Update for 2012 and Revised EEO/AA Program Policy and Resolution No. 2013-001. Director Hudson seconded the motion and it received the following vote of approval.

Aye: Directors Dessayer, Horn, Hudson, Mitchoff, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Directors Hoffmeister, Manning and Storer

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REPORT OF CHAIR

Report from Nominating Committee for Election of CCCTA Officers

Chair Worth announced the Nominating Committee for Election of CCCTA Officers met and recommends the following slate of Officers: Director Horn as Chair, Director Simmons as Vice Chair and Director Dessayer as Secretary. The nominations will remain open for one month. She noted that the Town of Danville was queued up to rotate in as Secretary this year. Because the Danville representative changed this month and the CCCTA policy requires an incoming Chair to serve on all three standing committees prior to becoming Chair, Director Dessayer agreed to serve as the Secretary for this rotation. Thus, the Town of Moraga moved up one position in the rotation and the Town of Danville representative will rotate in as Secretary next year.

REPORT OF GENERAL MANAGER

Recognition of Employees of the 3rd and 4th Quarters, 2011

General Manager Rick Ramacier recognized the following employees for their achievements.

Employees of the 3rd Quarter, 2011

- Administration: Trisha Rogers, Executive Secretary
- Maintenance: Gardner Daniels, Mechanic V
- Transportation: Paul Carrero and Sayed Miry, Transit Operators

Employees of the 4th Quarter, 2011

- Administration: Juanita Proctor-Williams, Human Resources Assistant
- Maintenance: Erwin Osias, Mechanic III
- Transportation: Lynn Koldewey and Felipe Woody, Transit Operators

Recognition of Employees with 30 Years of Service

Mr. Ramacier recognized the following employees for their 30 years of service.

- Sharon Ashby, Training Coordinator
- Mike Foley, Senior Manager Maintenance
- Derrick Hamilton, Mechanic IV
- Gregg LaComb, Mechanic V
- Tia Neves, Mechanic III

Chair Worth expressed appreciation to all the employees for their contributions to CCCTA. She expressed how much the Board values their partnership and the public appreciates their work and care. She thanked them for their long-term sustained commitment to CCCTA and the public we serve. Director Dessayer commended and thanked Maintenance Department employees for their safety record in maintaining the vehicles and their long-term commitment. Director Weir thanked the employees for their service to individuals who are transit dependent. Referring to advancements in technology, Director Horn commended the employees for their ability to work as a team to maintain CCCTA's exceptional safety record. Directors Hudson, Simmons and Mitchoff suggested additional ways to recognize the employees for their achievements.

(Director Hoffmeister arrived.)

Recommendation for Further Recognition of Gayle B. Uilkema in Conjunction with Future CCCTA Board Meetings

Mr. Ramacier advised the family of Gayle B. Uilkema considered suggestions made last month by the Board to recognize her service and dedication to CCCTA, and they expressed a desire to have the CCCTA Board Room dedicated in her memory. He will work with Director Horn to schedule a dedication ceremony at a future Board meeting when her family members can attend.

Update on Federal and State Legislation

Mr. Ramacier stated that the California Transit Association (CTA) has been seeking legislation to increase the limits on axle weights for buses. He described the progression of that bill and the final compromise whereby a study will be done by CTA and the League of California Cities. The current weight limits were written in 1974 and they are lower than the federal limits. Since that date, transit buses have been upgraded to add wheelchair lifts, safety equipment and CNG modifications; and some vehicles no longer meet the state axle weight limits. He will provide additional information to the Board regarding this issue and will contact the local public works directors to let them know what is happening with transit relative to the axle weight limits. Chair Worth asked staff to send a letter to Senator Mark DeSaulnier to thank him for his role in this bill.

On the federal side, a two-year authorization bill was passed with funding levels adequate to cover what CCCTA plans to do. There has been a collapse of some programs that will make it easier for staff to apply for funding. The formula funds that CCCTA uses for procurement of buses were increased as expected. This is an extraordinary piece of legislation that passed with bipartisan support and increased funding across the board for transportation.

Attendance at the APTA 2012 Annual Meeting, September 30-October 3, 2012, in Seattle, Washington

Mr. Ramacier advised the APTA 2012 Annual Meeting will be held in Seattle, Washington. CCCTA budgeted for one Board Member to attend and past practice has been that the Chair, or his designee, attends this event. He asked Board Members to let staff know if they are interested in attending.

REPORT OF STANDING COMMITTEES

Administration and Finance Committee

Advisory Committee Update

Director Dessayer advised the A&F Committee reviewed the activities of the Advisory Committee and recommends that a report from the Advisory Committee be placed on the Board agenda on a quarterly basis in addition to any other time they want to address the Board. Chair Worth felt it would be helpful for the Board to have discussions with the Advisory Committee and to schedule a joint meeting with them in the future.

MOTION: Director Dessayer made a motion that the Board agenda include Advisory Committee reports on a quarterly basis or more frequently as desired by the Advisory Committee. The motion was seconded by Director Hoffmeister and it received the following vote of approval.

Aye: Directors Dessayer, Hoffmeister, Horn, Hudson, Mitchoff, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Directors Manning and Storer

Operations and Scheduling Committee

ACE Train Service Extension

Director Hudson stated that there was a request from the San Joaquin Regional Rail Commission to extend Route 92X for two additional trips to meet the ACE train. The Committee supported this request and was interested in adding a third trip at 7:30 p.m. should funds become available.

MOTION: Director Hudson moved adoption of Resolution No. 2013-002 which authorizes an amendment to the agreement with the San Joaquin Regional Rail Commission for Route 92X. The motion was seconded by Director Simmons and it passed.

Aye: Directors Dessayer, Hoffmeister, Horn, Hudson, Mitchoff, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Directors Manning and Storer

REPORT FROM THE ADVISORY COMMITTEE: There was no report.

BOARD COMMUNICATION

Director Mitchoff advised Director Andersen was sworn in as a County Supervisor and will represent the County on the CCCTA Board. Director Mitchoff will continue to serve as the Alternate Member for the County.

Citing reimbursement changes in the administration of the Ralph M. Brown Act, Director Weir suggested placing an item on a future Board agenda to consider adopting a policy statement that CCCTA will continue to operate under the guidance of this Act. Chair Worth asked staff to provide additional information regarding recent actions taken by the state relative to this Act.

Director Hudson advised the Contra Costa Transportation Authority is interested in becoming involved with the siting of schools and their plans for bicycle lockers and transit facilities.

CLOSED SESSION

Public Employee Performance Evaluation, Pursuant to Government Code Section 54957, Position: General Manager

At 10:00 a.m. Chair Worth announced the Board would take a five-minute break and then adjourn to closed session to discuss the performance evaluation for the General Manager, pursuant to Government Code Section 54957,

(Directors Hudson and Mitchoff left during the closed session.)

OPEN SESSION

Consideration of Adjustment to the General Manager's Compensation

The Board reconvened in open session at 10:47 a.m. Chair Worth stated that the Board met in closed session to discuss the performance evaluation of the General Manager, pursuant to Government Code Section 54957. She thanked Director Dessayer for his role in helping the Board prepare the evaluation. Board Members commended Mr. Ramacier for his performance.

MOTION: Director Dessayer moved approval of Resolution No. 2013-003, approving the third amendment to the Employment Agreement between CCCTA and Rick Ramacier, with the statement that his compensation will be increased by \$3,200 for an annual gross salary of \$163,200, which represents a 2% increase. The motion was seconded by Director Hoffmeister and it received a vote of approval.

- Aye: Directors Dessayer, Hoffmeister, Horn, Schroder, Simmons, Weir and Worth
- No: None
- Abstain: None
- Absent: Directors Hudson, Manning, Mitchoff and Storer

ADJOURNMENT

Chair Worth adjourned the regular Board meeting at 10:50 a.m.

Minutes prepared by

Janet Madrigal, Clerk to the Board

Date