

The County Connection

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Agenda Item No. 5.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

September 20, 2012

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Worth called the meeting to order at 9:00 a.m. Board Members present were Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons and Weir. Director Storer was absent.

Staff: Ramacier, Chun, Glenn, Burdick, Casenave, Churchill, Hill, Madrigal, Mitchell, Muzzini and Perry

Guest: Ralph Hoffman (Advisory Council on Aging, Senior Mobility Action Council)

PUBLIC COMMUNICATION

Ralph Hoffman asked the Board to consider holding some of its Board meetings at the Walnut Creek City Council chambers. He stated that this location is accessible via the free downtown trolley and it is a good marketing opportunity because the meetings could be televised.

CONSENT CALENDAR

MOTION: Director Dessayer moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of July 19, 2012; (b) Proposition 1B California Transit Security Funding and Resolution No. 2013-004; (c) Cycle 3 Lifeline Project Funding and Resolution No. 2013-005; (d) Investment Policy and Resolution No. 2013-009; (e) Investment Policy—Quarterly Reporting Requirement; and (f) Revision of LINK Late Cancellation/No Show Policy. Director Hudson seconded the motion and it received the following vote of approval.

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Director Storer

REPORT OF CHAIR

Election and Seating of CCCTA Officers

Chair Worth noted that the August Board meeting was cancelled so the Board will consider the election and seating of its new Officers at this meeting. The recommendation from the Nominating Committee for Election of CCCTA Officers is Director Horn as Chair, Director Simmons as Vice Chair, and Director Dessayer as Secretary. She asked if there were any further nominations for the CCCTA Officers. Hearing none, she closed the nomination period.

MOTION: Director Hudson moved to adopt the recommendation from the Nominating Committee for Election of CCCTA Offices, which consists of Director Horn as Chair, Director Simmons as Vice Chair and Director Dessayer as Secretary. The motion was seconded by Director Manning and a vote of approval was cast.

Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Director Storer

Incoming Chair Horn presented outgoing Chair Worth with a plaque and expressed appreciation for her service as Chair during the past year and her efforts in representing CCCTA with other organizations. He commended her for achieving CCCTA's goals and funding grants. Outgoing Chair Worth stated her appreciation and thanked staff and the Board for their contributions. She felt that CCCTA is a good example of representatives from various communities coming together with a goal of providing public transit service and working together in a cooperative way to achieve that goal. She then passed the gavel to Chair Horn.

REPORT OF LEGAL COUNSEL

Amending Conflict of Interest Code

Madeline Chun, Legal Counsel, advised that the Board is required every two years to review its Conflict of Interest Code and to make any appropriate changes. The item before the Board is an amended Code that follows recent guidelines from the Fair Political Practices Commission relative to use of their recommended standard format and adds the Manager of Planning and New Positions as Designated Positions in Appendix A.

MOTION: Director Hudson moved approval of Resolution No. 2013-006 that adopts an amended Conflict of Interest Code. The motion was seconded by Director Simmons and it received the following vote of approval.

Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Director Storer

REPORT OF GENERAL MANAGER

General Manager Rick Ramacier advised the Federal Transit Administration (FTA) recently announced that CCCTA was selected for a clean fuels grant. The grant from FTA is \$4.3 million for a \$5.4 million project for an electric trolley in downtown Walnut Creek. The grant will procure four electric buses and two charging stations and it includes research and development funds to meet the unique requirements of the project. He described steps taken by staff to date and stated that he will provide a plan, including a timeline and operating costs, at a future Board meeting. This is an informational item to provide the Board with a general overview of the grant announced by FTA after the Board agenda was posted.

Expressing support for this project, Director Simmons felt that one part of the grant is to move clean fuels technology further ahead by investing in research. The other part is that the electric buses will reduce noise and air pollution in an urban setting. The timing is good because the current trolley buses are due for replacement when the new vehicles are placed in service. He thanked CCCTA and Walnut Creek staff for their vision and work on this project. Director Hudson pointed out that the reason this project makes sense in Walnut Creek is because Director Simmons was successful in his support of the project. Director Hoffmeister expressed thanks to everyone who worked on the grant application.

Responding to a question from Director Andersen, Scott Mitchell, Director of Maintenance, described some of the technical challenges for the electric buses, such as their size, range and equipment that must run on electricity. Director Manning felt electric buses are still experimental because battery capacity is the real issue. Director Worth asked that staff provide further information regarding the structure of the grant and the process to implement it. She also asked if CCCTA could pool its resources with MTC or CCTA staff to alleviate the burden on CCCTA staff. Director Dessayer reminded the Board about previous problems with Beta testing for new technology related to TransLink. He doubted that CCCTA has the staff for this type of project. Director Hudson referred to designs for transit centers that could include charging stations. This is something that should be attached to the transit portion of infrastructure financing districts in priority development areas to help pay those costs. He suggested applying for available grants for charging stations for buses.

Update on State Legislation

Mr. Ramacier stated that the bill regarding axle weight limits is on the Governor's desk. A report on the status of this legislation will be provided at the next Board meeting.

Ralph M. Brown Act

Mr. Ramacier said that, at the July Board meeting, it was suggested that CCCTA reaffirm its commitment to the Ralph M. Brown Act, notwithstanding provisions in the Budget Act of 2012 (AB1464) that suspend certain requirements of the Brown Act. In the CCCTA Bylaws, the Board made a commitment to abide by provisions of the Brown Act. Ms. Chun briefly summarized the

Brown Act requirements that were suspended under the budget bill. If desired by the Board, this is an opportunity to reaffirm its commitment to comply with requirements of the Brown Act.

MOTION: Director Simmons made a motion to reaffirm CCCTA's commitment to comply with requirements of the Ralph M. Brown Act. Director Hudson seconded the motion and it passed by the vote recorded below.

Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Director Storer

REPORT OF STANDING COMMITTEES

Marketing, Planning and Legislative Committee

Bus Advertising Services—Contract Extension

Director Weir stated that the MP&L Committee met and reviewed the feasibility of extending the contract for bus advertising services. Mary Burdick, Senior Manager of Marketing, advised that the contract with Lamar Transit Advertising for bus advertising services is a three-year contract and allows for two one-year extensions. This is a joint contract with WestCat and TriDelta Transit, and CCCTA is the contract administrator. Staff discussed with the other partners their evaluation of the contractor to date. Lamar Transit Advertising met with the three agencies and it is recommending one revision to increase the minimum annual guarantee that goes to WestCat based on their three-year performance record. This change will have no negative impact on CCCTA or TriDelta Transit. The partners are recommending exercising the first option year. If CCCTA exercises the first option year, its minimum annual guarantee will increase from \$525,000 to \$535,000.

MOTION: Director Weir moved approval of Resolution No. 2013-008, which authorizes exercise of option to extend the Professional Services Agreement with Lamar Transit Advertising for bus advertising services. The motion was seconded by Director Hudson and the following vote of approval was cast.

Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Director Storer

Operations and Scheduling Committee

Heavy Duty Bus Purchase

Chair Horn stated that CCCTA is scheduled to purchase ten diesel buses to replace ones that have reached the end of their useful life. Mr. Mitchell advised the ten vehicles would be purchased under a joint procurement contract with SamTrans. This would be CCCTA's last option on that existing five-year contract. These are diesel buses that have some upgrades over the existing fleet. Staff is continuing to evaluate the hybrid buses. During the next five years, CCCTA will turn

over about 60 percent of the fleet and some new vehicles may be hybrids. Director Hoffmeister commented that there has been positive public reaction to the hybrids. These ten vehicles are expected to be delivered in June or July of 2013. Chair Horn requested that staff make arrangements with Gillig so the Board can view the buses during their build period. Director Worth thanked staff for working cooperatively with SamTrans on this joint procurement.

MOTION: Chair Horn made a motion to approve Resolution No. 2013-007, which authorizes the General Manager to issue a letter of intent to and enter into an agreement with Gillig for purchase of diesel heavy-duty buses. The motion was seconded by Director Dessayer and it passed.

Aye: Directors Andersen, Dessayer, Hoffmeister, Horn, Hudson, Manning, Schroder, Simmons, Weir and Worth
No: None
Abstain: None
Absent: Director Storer

BOARD COMMUNICATION

Director Schroder announced that the Martinez City Council certified the election results for the annexation of the north Pacheco area, which lost by a vote of 39 to 40. The Council also approved the proposal for the City of Martinez to be the project manager for the Pacheco Transit Hub.

Chair Horn announced the Board Committee assignments as follows: A&F Committee: Directors Dessayer, Hoffmeister and Manning; MP&L Committee: Directors Schroder, Storer and Worth; O&S Committee: Directors Andersen, Hudson, Simmons and Weir.

CLOSED SESSION

*Public Employee Performance Evaluation, Pursuant to Government Code Section 54957
Position: General Manager*

*Conference with Labor Negotiator, Pursuant to Government Code Section 54957.6
Employee Organizations: Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators
Automotive Machinists, Lodge No. 1173, Maintenance Employees
Teamsters Union, Local 856, AFL-CIO, Transit Supervisors*

At 9:52 a.m. Chair Horn announced the Board would take a five-minute break and then adjourn to closed session to discuss the performance evaluation for the General Manager, pursuant to Government Code Section 54957, and to confer with its Labor Negotiator regarding labor negotiations with the Employee Organizations, pursuant to Government Code Section 54957.6.

OPEN SESSION

Report of Action(s) Taken During the Closed Session

The Board reconvened in open session at 10:43 a.m. Chair Horn stated that the Board met in closed session to discuss the performance evaluation of the General Manager, pursuant to Government Code Section 54957, and no action was taken. The Board also met in closed session to confer with its Labor Negotiator, pursuant to Government Code Section 54957.6, regarding

labor negotiations with the Employee Organizations. Direction was given to the labor negotiating team.

ADJOURNMENT

Chair Horn adjourned the regular Board meeting at 10:46 a.m. in the memory of Kenyon Youngstrom (CHP Officer) and Warren Rupf (past Sheriff of Contra Costa County).

Minutes prepared by

Janet Madrigal, Clerk to the Board

Date