

Summary Minutes
Operations & Scheduling Committee
Walnut Creek City Hall
City Manager's Conference Room – 3rd Floor
1666 North Main Street, Walnut Creek
Friday November 2, 2012, 9:00 a.m.

Director in Attendance: Directors Bob Simmons, Jack Weir, Candace Andersen, and Dave Hudson

Staff: Rick Ramacier, Scott Mitchell, Bill Churchill and Laramie Bowron

Public and Advisory Committee: Ralph Hoffman, Roger Acuna, and others who failed to leave their names with CCCTA.

Call to Order: Meeting called to order at 9:00 a.m. by Director Simmons

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** Mr. Hoffman suggested that the CCCTA adopt an alternative governing structure; believing that changing from a JPA to an evenly distributed general election board would better serve Central Contra Costa County. Mr. Acuna (and others who failed to leave their names with CCCTA) were present to discuss overcrowding on Route 20 during the am peak period. They presented photographs to illustrate how difficult it is for those with disabilities to utilize the service when the buses are overcrowded.
3. **Approval of O&S Summary Minutes for October 5, 2012:** Minutes were approved.
4. **Maintenance:** No items.
5. **Planning and Scheduling:** No items.
6. **Paratransit and Accessible Services:**

Review & Analysis of CCCTA ADA Paratransit Services – Mr. Ramacier presented to highlight the best way to deliver paratransit service in CCCTA's service area. This was prepared as a follow up on a Board request. He gave a description of how American Logistics Company (ALC) works and discussed areas where they have been successful. He also noted some shortcomings, including on-time performance. Mr. Ramacier suggested that one solution would be to use ALC on a marginal basis to see what they can handle. He noted that Orange County is dictating which trips ALC gets through their contract. Director Andersen asked if there would be any union issues if service was shifted from First Transit to ALC to which Rick answered likely, because ALC would be hiring independent contractors. She also questioned whether CCCTA can use the RFP to require better on-time performance from ALC to which the answer was also affirmative. She then suggested that staff look into nonprofits and the ADA population and suggested exploring a hybrid model. Director Weir drew a distinction between saving money and losing quality of service and questioned what the savings would be used for. Mr. Ramacier stated that CCCTA needs to get a better estimate of the savings and then have a discussion on what to do with it. All Committee members agreed that this required further discussion and suggested either a full Board or a County-wide goal-setting meeting to discuss paratransit service options and goals to set a strategy for moving forward.

7. **Staff Reports**

- a. Fixed Route Monthly Report – September 2012 – approved.
- b. LINK Monthly Report – September 2012 – approved.

- 8. Committee Comments** – No items.
- 9. Future Agenda Items** – Future Paratransit options discussion.
- 10. Next Scheduled Meeting** – December 3 @ 9:00 a.m. at City Manager’s Conference Room – 3rd
Floor 1666 North Main Street, Walnut Creek
- 11. Adjournment** – meeting was adjourned at 10:15 a.m.

Minutes prepared and submitted by: Laramie Bowron, Manager of Planning