

The County Connection

2477 Arnold Industrial Way

Concord, CA 94520-5326

(925) 676-7500

www.cccta.org

Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

October 18, 2012

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Horn called the meeting to order at 9:00 a.m. Board Members present were Directors Andersen, Dessayer, Hudson, Simmons and Weir. Directors Manning, Schroder and Worth arrived after the meeting convened. Directors Hoffmeister and Storer were absent.

Staff: Ramacier, Chun, Glenn, Bowron, Burdick, Churchill, Hill, Madrigal and Muzzini

Guests: Ralph Hoffman (Senior Mobility Action Council of Contra Costa County Advisory Council on Aging and Mental Health Advisory for Funds) and Chris Weeks (Bishop Ranch Sunset Development)

PUBLIC HEARING—SHORT-RANGE TRANSIT PLAN, FY2012-2021

Chair Horn opened the public hearing at 9:04 a.m. for the Short-Range Transit Plan, FY2012-2021. He stated that the required legal notices inviting the public to attend this hearing were published in the *Contra Costa Times* and notices were posted as required by law. This public hearing is being conducted to receive comments on the draft Short-Range Transit Plan (SRTP) for FY2011-12 through FY2020-21. The SRTP is a planning document that defines performance standards, evaluates current service, describes capital improvement programs, and projects the operating budgets for the next ten-year period. This SRTP does not propose any further service cuts or fare increases.

(Directors Manning and Schroder arrived.)

Referring to Chapter 1 of the SRTP, Ralph Hoffman asked that the Board consider changing its organizational structure from a Joint Exercise of Powers Agreement to an organization where the Board is elected directly by voters. He felt that candidates for office would campaign on how well they know and use the transit system. Inasmuch as the population has increased and other demographics have changed since CCCTA was formed over 30 years ago, he recommended that the Board set a goal for the next ten years to change its organizational structure. He also stated that seniors and the mentally ill have the same needs—affordable housing and public transportation. There were no further comments on the SRTP and Chair Horn closed the public hearing at 9:12 a.m.

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PUBLIC COMMUNICATION

Chris Weeks introduced himself as the new Transportation Director of Bishop Ranch Sunset Development. He provided a brief overview of his experience in the transportation planning field.

Mr. Hoffman distributed fliers of a Mobility Management Transportation Summit for Contra Costa County that was sponsored by Innovative Paradigms in conjunction with CCCTA. He also distributed copies of the September 19, 2012 meeting summary from the Contra Costa County Spare the Air Resource Team.

CONSENT CALENDAR

MOTION: Director Weir moved approval of the Consent Calendar, consisting of the following item: (a) Approval of Minutes of Regular Meeting of September 20, 2012. Director Manning seconded the motion and it received the following vote of approval.

Aye: Directors Andersen, Dessayer, Horn, Hudson, Manning, Schroder, Simmons and Weir
No: None
Abstain: None
Absent: Directors Hoffmeister, Storer and Worth

REPORT OF CHAIR

Chair Horn announced that the Board will dedicate the Board Room to former Director Uilkema at the November or December Board meeting. The dedication ceremony will begin at 9:00 a.m. and the regular Board meeting will commence directly thereafter.

REPORT OF GENERAL MANAGER

Update on State Legislation

General Manager Rick Ramacier stated that the Governor signed the bus axle weight bill. The existing CCCTA buses do not exceed the axle weights. These vehicles and recent bus purchases are grandfathered through 2015 in the new law.

Update on APTA 2012 Annual Meeting in Seattle, Washington

Mr. Ramacier made a brief report on discussions held at the APTA 2012 Annual Meeting. One topic was implementation of the new federal transportation bill. Operators in the Bay Area rely primarily on 5307 grants that will be funded sufficiently over the next two years relative to the needs of CCCTA. Large rail systems will gain by the bill; however, bus-only operators in the central and southern areas of the country will lose funding. To mitigate this funding shortfall, discussions are being held relative to the next authorization bill in two years. There were also discussions regarding innovative solutions to paratransit service delivery. He and Scott Mitchell, Director of Maintenance, met with vendors to discuss the electric trolley project. Staff reports on these two topics will be brought to the Board in November or December.

Director Hudson said that he appreciated the focus of this year's APTA Annual Meeting, the research materials on financing capital investments and balancing infrastructure reinvestments, the debrief on public-private partnerships, and the discussion of promotional growth as it relates

to the benefits of public transit. He requested that the Board to do a two-year Board travel budget so more Board Members could attend the next APTA Annual Meeting & Expo in 2014. Chair Horn asked the A&F Committee to look at ways to augment the Board travel budget for that purpose.

REPORT OF STANDING COMMITTEES

Marketing, Planning and Legislative Committee

Short-Range Transit Plan

Director Schroder stated that the MP&L Committee reviewed the Short-Range Transit Plan and recommends that the Board approve it.

MOTION: Director Schroder moved adoption of Resolution No. 2013-010 that approves the Short-Range Transit Plan for FY2012-2021. The motion received a second from Director Hudson and the following vote of approval was cast.

Aye: Directors Andersen, Dessayer, Horn, Hudson, Manning, Schroder, Simmons and Weir
No: None
Abstain: None
Absent: Directors Hoffmeister, Storer and Worth

Operations and Scheduling Committee

Annual Performance Statistics

Director Simmons asked Anne Muzzini, Director of Planning and Marketing, to review the annual performance statistics. She reported that the FY2011-12 statistics were compared to prior fiscal years. For fixed-route service, operating costs increased 2.4% while the level of service remained flat. The resulting increase in the cost per hour is 1.12% which meets the performance standard, Fare revenue increased by 4.8% but ridership dropped by 4%. The drop in ridership is misleading because of the adjustment factor. In 2009, staff changed from manual passenger counts to automatic passenger counts. The automatic method of counting passengers saved staff time but it required a calibration factor. The factor used in 2009 was reviewed and subsequently lowered, which had the impact of reducing ridership by 6% when ridership was flat. Comparing the 4% to 6%, there was actually a 2% increase in ridership. On the paratransit side, the cost of service remained flat while the number of revenue hours is down by 4% and ridership is down by 3%.

Director Simmons stated that the O&S Committee discussed why there has not been a significant increase in paratransit demand given the increase in the senior population. One reason is because assisted living facilities are providing their own paratransit service. For fixed-route service, the Committee discussed the perception that ridership was down in the Monument corridor. Ms. Muzzini stated that staff recently reviewed ridership in the Monument corridor and found that there is no decline in ridership after adding in ridership on the 600 routes and Route 16 that serve part of this corridor but are not included in the ridership for Routes 11 and 14.

Responding to questions from Director Dessayer regarding ridership for youths, commuters and the transit dependent, Ms. Muzzini advised that the Operators are asked to use a code for youths because they pay the same fare as an adult. The onboard survey showed that 17% of respondents indicated they were using the route to go to school. Mr. Ramacier noted that youth

ridership fluctuates with school population, which is down in CCCTA's service area. He felt the youth population is closer to 25% because youths are using the bus for purposes other than going to school. Ms. Muzzini also provided the following results from the onboard survey: 56% of riders are going to work, 93% ride at least once a week, 80% have Internet access, 43% have smart phones, 53% do not have a driver's license, and ages of the riders are evenly distributed with the majority in their 20s.

(Director Worth arrived.)

BOARD COMMUNICATION

Director Hudson asked staff to report on the status of SB1339 and what effect it will have on CCCTA. Director Simmons announced the City of Walnut Creek approved the first reading of the new planned development ordinance for the Walnut Creek Transit Village. There will be 600 new housing units, three new bus bays, and improvements in the pedestrian/bicycle circulation. The developers are aware of the need for a charging station for the electric trolley buses,

CLOSED SESSION

*Conference with Labor Negotiator, Pursuant to Government Code Section 54957.6
Employee Organizations: Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators
Automotive Machinists, Lodge No. 1173, Maintenance Employees
Teamsters Union, Local 856, AFL-CIO, Transit Supervisors*

*Public Employee Performance Evaluation, Pursuant to Government Code Section 54957
Position: General Manager*

At 9:55 a.m. Chair Horn announced the Board would adjourn to closed session to confer with its Labor Negotiator regarding labor negotiations with the Employee Organizations, pursuant to Government Code Section 54957.6. The second item regarding the Public Employee Performance Evaluation, pursuant to Government Code Section 54957, was postponed.

OPEN SESSION

Report of Action(s) Taken During the Closed Session

The Board reconvened in open session at 10:30 a.m. Chair Horn stated that the Board met in closed session to confer with its Labor Negotiator, pursuant to Government Code Section 54957.6, regarding labor negotiations with the Employee Organizations. Direction was given to the labor negotiating team.

Consideration of Resolution No. 2013-011: Chair Horn stated that this item was removed from the agenda and it was not discussed.

ADJOURNMENT: Chair Horn adjourned the regular Board meeting at 10:33 a.m.

Minutes prepared by

Janet Madrigal, Clerk to the Board

Date