

The County Connection

2477 Arnold Industrial Way

Concord, CA 94520-5326

(925) 676-7500

www.cccta.org

BOARD OF DIRECTORS MEETING AGENDA

**Thursday, March 21, 2013
9:00 a.m.**

**CCCTA Paratransit Facility
Gayle B. Uilkema Memorial Board Room
2477 Arnold Industrial Way
Concord, California**

The CCCTA Board of Directors may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

1. Call to Order/Pledge of Allegiance
2. Roll Call/Confirm Quorum
3. Public Communication
4. Consent Calendar
 - a. Approval of Minutes of Regular Meeting of February 21, 2013*
 - b. CCCTA Investment Policy—Quarterly Reporting Requirement*
 - c. Proposition 1B Transit Security Funding 2013*
Resolution No. 2013-015*
(The Resolution authorizes a request for allocation of FY2013 Proposition 1B California Transit Security Grant Program funds.)
5. Report of Chair
 - a. Report on APTA 2013 Legislative Conference

*Enclosure

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Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

6. Report of General Manager
7. Report of Standing Committees
 - a. Marketing, Planning & Legislative Committee
(Committee Chair: Director Schroder)
 - (1) County Connection Brand*
(The MP&L Committee recommends the use of County Connection as the primary description and the name used when answering phones, in all print materials and with the news media.)
 - b. Operations & Scheduling Committee
(Committee Chair: Director Simmons)
 - (1) Paratransit Contract Update*
(The O&S Committee will report on staff's intention to pursue a one-year final extension of the LINK contract.)

8. Board Communication

Under this item, Directors are limited to providing information, asking clarifying questions about matters not on the agenda, responding to public comment, referring matters to committee or staff for information, or requesting a report (on any matter) be made at another meeting.

9. Closed Session

- a. Conference with Labor Negotiator
Pursuant to Government Code Section 54957.6
Employee Organizations:
 - Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators
 - Teamsters Union, Local 856, AFL-CIO, Transit Supervisors

10. Open Session

- a. Report of Action(s) Taken During the Closed Session

11. Adjournment

*Enclosure

General Information

Public Comment: Each person wishing to address the CCCTA Board of Directors is requested to complete a Speakers Card for submittal to the Clerk of the Board before the meeting convenes or the applicable agenda item is discussed. Persons who address the Board are also asked to furnish a copy of any written statement to the Clerk. Persons who wish to speak on matters set for Public Hearings will be heard when the Chair calls for comments from the public. After individuals have spoken, the Public Hearing is closed and the matter is subject to discussion and action by the Board.

A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Board. Each individual will be allotted three minutes, which may be extended at the discretion of the Board Chair.

Consent Items: All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board Member or a member of the public prior to when the Board votes on the motion to adopt.

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.CCCTA.org.

Accessible Public Meetings: Upon request, CCCTA will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by CCCTA at least 48 hours before the meeting convenes. Requests should be sent to the Board Clerk, Janet Madrigal, at 2477 Arnold Industrial Way, Concord, CA 94520 or madrigal@cccta.org.

Shuttle Service: With 24-hour notice, a CCCTA LINK shuttle can be available at the North Concord BART station for individuals who want to attend the Board meetings. To arrange for the shuttle service, please call Robert Greenwood – 925/680 2072, no later than 24 hours prior to the start of the meeting.

Currently Scheduled Board and Committee Meetings

Board of Directors:	Thursday, April 18, 9:00 a.m., CCCTA Board Room
Administration & Finance:	Wednesday, April 3, 9:00 a.m. 1676 N. California Blvd., Suite 620, Walnut Creek
Advisory Committee:	Friday, May 10, 9:30 a.m., CCCTA Board Room
Marketing, Planning & Legislative:	Thursday, April 4, 9:00 a.m., 1676 N. California Blvd., Suite 620, Walnut Creek
Operations & Scheduling:	Friday, April 5, 8:00 a.m., Walnut Creek City Offices

The above meeting schedules are subject to change. Please check the CCCTA Website (www.CCCTA.org) or contact CCCTA staff at 925/676-1976 to verify date, time and location prior to attending a meeting.

This agenda is posted on CCCTA's Website (www.CCCTA.org) and at the CCCTA Administrative Offices, 2477 Arnold Industrial Way, Concord, California

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Agenda Item No. 4.a.

CCCTA BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING February 21, 2013

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Horn called the regular meeting of the Board of Directors to order at 9:00 a.m. Board Members present were Directors Dessayer, Hudson, Manning, Schroder, Simmons, Storer, Weir and Alternate Member Leone (representing the City of Concord). Director Worth arrived after the meeting convened. Director Andersen was absent. Chair Horn welcomed Alternate Member Leone to the Board meeting.

Staff: Ramacier, Chun, Glenn, Barnes, Bowron, Burdick, Casenave, Churchill, Hill, Madrigal, Mitchell, Perry

Guest: Tom Lewis (Martinez Community Resident) and Gayle Israel (Staff to Contra Costa County's Supervisor Andersen)

PUBLIC COMMUNICATION

Tom Lewis discussed the lack of bus benches and shelters at the bus stops in the incorporated areas around Martinez. Director Schroder has been working with him about this issue, and will continue to do so.

CONSENT CALENDAR

MOTION: Director Simmons moved approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of January 17, 2013 and (b) Approval of Small Claims Representation for 2013 and of Resolutions No. 2013-014A, 2013-14B and 2013-014C. Director Manning seconded the motion and it received the following vote of approval.

Aye: Directors Dessayer, Horn, Hudson, Manning, Schroder, Simmons, Storer, and Weir

No: None

Abstain: Director Leone

Absent: Directors Andersen and Worth

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Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

REPORT OF CHAIR

Chair Horn discussed the Public Policy Conference he attended at Hanson and Bridgett.

REPORT OF GENERAL MANAGER

General Manager Rick Ramacier reported on comments recently made by Federal Glover, one of Contra Costa County's representatives on MTC. The Tri Delta Transit General Manager has had multiple conversations with Mr. Glover and he has assured her that his comments weren't meant to suggest that he seeks transit consolidation. Rather than he believes there are opportunities for the county's bus operators to work closely together and encourages that.

Mr. Ramacier also discussed the possibility of reviving Cooperating Area Transit Systems, the cooperative association of WestCat, Tri Delta, LAFTA and CCCTA to facilitate greater coordination and collaboration among the smaller operators in Contra Costa County.

Recognition of Departing Employee

Mr. Ramacier recognized Transit Operator Hector Meza for his 18 years of service. Mr. Meza was present and received a round of applause for his service.

REPORT OF STANDING COMMITTEES

Administration and Finance Committee:

FY2012 Audit

Director Dessayer stated that the auditors gave County Connection an unqualified opinion. He also noted that our financial record keeping is in accordance with generally accepted accounting principles. Various Board Members acknowledge that once again our audits show our financial situation is in sound condition.

MOTION: Director Dessayer moved acceptance of FY2012 Audit. The motion was seconded by Director Manning and it received the following vote of acceptance.

Aye: Directors Dessayer, Horn, Hudson, Leone, Manning, Schroder, Simmons, Storer, and Weir

No: None

Abstain: None

Absent: Directors Andersen and Worth

Marketing, Planning, & Legislative Committee:

Draft 2013 Federal Legislative Program and State Program

The Board discussed the proposed 2013 federal and state legislative programs. The Board gave comments and suggestions regarding both the format and content. Staff indicated that all comments can be accommodated in both programs. The MP&L was tasked with reviewing and approving the final programs at their March 2013 meeting.
(Director Worth arrived)

State Legislation—AB160(Alejo)

MP&L Committee Chair Schroder asked the General Manager to give a brief overview of the AB160(Alejo) bill, which was presented at the committee. The General Manager provided a brief overview as well as its current status. No action was taken.

BOARD COMMUNICATION: There was no further communication from the board.

CLOSED SESSION

Consultation with Labor Negotiator Pursuant to Government Code Section 54957.6
Employee Organizations: Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators,
and Teamsters Union, Local 856, AFL-CIO, Transit Supervisors

At 9:50 a.m. Chair Horn announced the Board would take a five minute break and reconvene for the closed session to consult with its Labor Negotiator, Pat Glenn, Esq., pursuant to Government Code Section 54957.6, regarding negotiations with the Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators, and Teamsters Union, Local 856, AFL-CIO, Transit Supervisors.

REPORT OF ACTION(s) TAKEN DURING THE CLOSED SESSION

The Board reconvened in open session at 10 a.m. Chair Horn announced the Board met in closed session with its Labor Negotiator, pursuant to Government Code Section 54957.6, regarding negotiations with the two employee organizations.. Direction was given to the labor negotiating team.

ADJOURNMENT: Chair Horn adjourned the regular Board meeting at 10:08 a.m.

Minutes prepared by

Lathina Hill, Assistant to the General Manager

Date

The County Connection

Inter Office Memo

TO: Board of Directors

DATE: February 14, 2013

FROM: Rick Ramacier
General Manager



SUBJECT: CCCTA Investment Policy – Quarterly Reporting Requirement


Attached please find CCCTA's Quarterly Investment Policy Reporting Statement for the quarter ending December 31, 2012.

This certifies that the portfolio complies with the CCCTA Investment Policy and that CCCTA has the ability to meet the pool's expenditure requirements (cash flow) for the next six (6) months.

CCCTA
BANK CASH AND INVESTMENT ACCOUNTS
 (ROUNDED OFF TO NEAREST \$)

FINANCIAL INST	ACCT #	TYPE	PURPOSE	PER BANK		
				SEPTEMBER 2012	DECEMBER 2012	DECEMBER 2012
FIXED ROUTE						
First Republic Bank	1106171	CHECKING	A/P General Account-Fixed Route	\$ 1,754,137	\$ 1,551,846	\$ 1,183,975
First Republic Bank	1106198	CHECKING	PAYROLL	\$ 94,367	\$ 101,695	\$ 101,407
First Republic Bank	1015001	CHECKING	CAPITAL PURCHASES	\$ 338,439	\$ 237,142	\$ 237,143
First Republic Bank	32431003958	CHECKING	WORKERS COMP-CORVEL	\$ 39,237	\$ 33,713	\$ 12,084
First Republic Bank	1106228	CHECKING	PASS SALES	\$ 1,079	\$ 179,210	\$ 179,210
First Republic Bank	800-0035-2386	Money Market	Prop-2B Safety & Security#2(2386)	\$ 117,320	\$ 117,323	\$ 117,323
First Republic Bank	800-0066-1158	Money Market	Prop-2B Safety & Security#3(1158)	\$ 6,940	\$ 6,965	\$ 6,965
First Republic Bank	27SAXUUF19732	CHECKING	PAYPAL-PASS SALES	\$ 2,832	\$ 8,124	\$ 8,124
		TOTAL		\$ 2,354,351	\$ 2,236,018	\$ 1,846,231
PARATRANSIT						
First Republic Bank	1049584	CHECKING	CAPITAL PURCHASES	\$ 3,519	\$ 3,519	\$ 3,519
First Republic Bank	1106244	CHECKING	A/P General Account-Paratransit	\$ 111,351	\$ 480,186	\$ 478,346
		TOTAL		\$ 114,870	\$ 483,705	\$ 481,865
LAIF FUND						
LAIF ACCOUNT	4007001	INT-INVEST	OPERATING FUNDS	\$ 46,979	\$ 5,069,576	\$ 5,069,576
LAIF ACCOUNT		INT-INVEST	Fixed Route Bus Purchase-ITS	\$ 343,162	\$ 22,239	\$ 22,239
LAIF ACCOUNT		INT-INVEST	Pacheco Transit Center	\$ 703,318	\$ 703,946	\$ 703,946
LAIF ACCOUNT		INT-INVEST	Rolling stock-2012	\$ 1,463,327	\$ 1,464,575	\$ 1,464,575
LAIF ACCOUNT		INT-INVEST	Rolling Stock-1011 VANS	\$ 1,101,522	\$ 1,102,503	\$ 1,102,503
LAIF ACCOUNT		INT-INVEST	Marinez Stop Project	\$ 67,461	\$ 67,521	\$ 67,521
LAIF ACCOUNT		INT-INVEST	SAFE HARBOR LEASE RESERVE	\$ 1,433,278	\$ 1,534,555	\$ 1,434,555
		TOTAL		\$ 5,159,047	\$ 9,964,915	\$ 9,864,915
CCCTA EMPLOYEE						
First Republic Bank	1402153	INT CHECK	EMPLOYEE FITNESS FUND	\$ 8,539	\$ 9,227	\$ 9,459
		TOTAL		\$ 8,539	\$ 9,227	\$ 9,459
GRAND TOTAL				\$ 7,636,807	\$ 12,693,865	\$ 12,202,470

This is to certify that the portfolio above complies with the CCCTA Investment Policy and that CCCTA has the ability to meet its expenditures(cash flow) for the next six months.


 Rick Ramacier
 General Manager

To: Board of Directors

Date: 3/12/2013

From: Anne Muzzini, Director of Planning & Marketing

Reviewed by:

SUBJECT: Prop 1 B Transit Security Funding 2013

Background:

The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006, otherwise known as Proposition 1B provides funding for the California Transit Security Grant Program (TSGP). Funds from this source are made available to project sponsors in California for capital security and safety projects. Funds programmed for County Connection's use amount to \$116,919 each year. In the past funds have been used for perimeter security (lighting), ITS routers on the bus, and on-board cameras.

Coming up with capital projects that can be categorized as security projects each year is a challenge. This year we approached CalEMA, the agency responsible for approving the funds, to ask that ongoing maintenance of our ITS system be approved as a security expense. They have decided to allow us to categorize the ongoing maintenance of our radio, onboard computer, CAD/AVL, and BusTime systems as an allowable TSGP expense because the funds are going to maintain a capital system that is directly related to security.

Recommendation:

The Administration and Budget Committee recommends approval of Resolution #2013-015 which identifies FY2013 TSGP funds in the amount of \$116,919 for the purpose of defraying the ongoing maintenance expenses related to the ITS systems.

Financial Implications:

Using FY2013 TSGP funds to pay for ongoing ITS maintenance expenses will directly offset operating expenses. The funds previously were only used to support one-time capital expenses.

RESOLUTION NO. 2013-015

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS**

* * *

**AUTHORIZATION TO REQUEST AN ALLOCATION OF
FISCAL YEAR 2013 PROPOSITION 1B CALIFORNIA TRANSIT
SECURITY GRANT PROGRAM FUNDS**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 et seq., for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, the California Transit Security Grant Program (CTSGP) is a funding program that is part of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, otherwise known as Proposition 1B, which was approved by California voters on November 7, 2006; and

WHEREAS, funds from the CTSGP are to be made available to project sponsors in California for capital security and safety transit projects; and

WHEREAS, the State Controller develops an annual list with the amounts that each eligible project sponsor is programmed to receive; and

WHEREAS, in Fiscal Year (FY) 2013, the Central Contra Costa Transit Authority is programmed to receive \$116,919; and

WHEREAS, staff recommends that the Board authorize the General Manager, or his designee, to submit an allocation request to the California Emergency Management Agency (CalEMA) and any other documents required to receive a total of \$116,919 in FY13 CTSGP funds for Intelligent Transportation System (ITS) maintenance.

NOW THEREFORE, BE IT RESOLVED by the CCCTA Board of Directors that the General Manager, or his designee, is authorized to submit an allocation request to CalEMA and any other documents required to receive a total of \$116,919 in FY 13 CTSGP funds for ITS maintenance; and

BE IT FURTHER RESOLVED that the General Manager, or his designee, is authorized to execute and file any assurances, certification, or furnish any additional information as CaleMA may require in connection with the filing of this allocation request.

Regularly passed and adopted this 21st day of March 2013, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Erling Horn, Chair
CCCTA Board of Directors

ATTEST:

Janet Madrigal, Clerk to the Board

To: Marketing, Planning, & Legislative Committee

Date: March 13, 2013

From: Mary Burdick, Sr. Manager of Marketing

Reviewed by:

SUBJECT: County Connection Brand

Summary of Issues:

In the past three years County Connection has made a number of improvements to improve our passenger experience.

- The website was changed to make it more user friendly and useful.
- Telephone training and monitoring were introduced in the customer service department to ensure callers have a positive experience when calling for information.
- Bus Tracker was introduced providing passengers with real time arrival information on their computers and smart devices.

The County Connection “brand” has been discussed by the Marketing, Planning, & Legislative Committee and the Board of Directors. Discussions have focused on the awareness within the community, our name and how we’re known, and the possibility of updating our color scheme to reflect a more modern, relevant image.

The General Manager retained an independent communications professional, Stephanie Jordan, to conduct a brief review of County Connection’s brand, and to provide feedback and recommendations to the marketing staff.

Ms. Jordan reviewed a sampling of marketing and communications materials, the website, and agency vehicles. During the review it became clear that the agency’s naming structure is inconsistent. Agency descriptors used include:

- Central Contra Costa Transit Authority (CCCTA)
- CCCTA (without spelling out the acronym)
- County Connection
- The County Connection

Ms. Jordan suggests that while the brand of the agency is tied to a number of things, how the agency refers to itself is the foundation on which we build our awareness and our reputation programs. The recommended first key step is to determine how the agency name should appear, be consistent in how the name is used going forward, and to determine the extent willing to go to address the situation. Once this is decided, we can move forward with an action plan.

Committee Recommendation:

The Marketing, Planning, and Legislative Committee recommends the use of County Connection as the primary description. County Connection will be the name used when answering phones, in all print materials, and with the news media.

Attached is an action plan for accomplishing the key first step and next step considerations.

Financial Implications:

Many of the activities outlined in the first step action plan can be accomplished with minimal financial impact, if we are willing to consider a transitional approach to replacing logos on the vehicles and bus stop signage.

County Connection Brand Review and Action Plan – First Steps

The County Connection Name

The recommendation to drop “The” from the agency nomenclature and refer to the agency as “County Connection” is a subtle change and will require revising the existing logo. Reproducing existing internal and external print communication materials can begin immediately and be accomplished with minimal financial impact. Replacing the logo on all agency vehicles, bus stop signs, shelters, and information panels will take longer, without a significant financial commitment.

Of the 121 fixed-route buses 81 will be replaced through 2015 leaving only the 900 series (40 buses replaced in 2010) with older version logos.

Implementation Plan

To rollout the consistent use of the agency name, a few documents will be developed:

- Letter from the General Manager to employees
- Mini-style guide with recommendations for website content, printed materials, signage, and agency vehicles

Completed within the year:

- Internal documents/letterhead – 1 month
- Schedules/System Maps as reprinted – 2 to 6 months
- Website content update – 1 month
- Current program literature as reprinted – 6 to 12 months

Transition over time:

- Bus Stop Flags – There are approximately 1500 active bus stops
- Bus Stop Information Panels – Approximately 550 stops have panels
- Fixed-Route Buses – 121 (81 being replaced by 2015)
- Paratransit Vehicles – 63 (42 replaced last year)
- Staff trucks/vans – 9

Next Step Considerations

1. Purchase additional URL's – The IT Manager found the following URLs available for purchase for prices varying from \$5,000 to \$8,000 and purchased countyconnection.com.

- thecountyconnection.org
- thecountyconnection.net
- countyconnection.com

2. Consider refreshing the color palette

Refreshing the color palette can be as simple as introducing a single new color to the existing color scheme or as dramatic as changing a number of colors currently in use.

First step would be to retain a professional graphic designer to make suggestions and offer recommendations on color palette options.

Upon board approval, the new color palette rollout would require:

- Changes to internal documents and communications materials, which would take place quickly with nominal financial investment.
- Gradual changes to vehicle and street signage would require more time, but be incorporated within the planned budget for replacement or upgrades
- Immediate changes to vehicle and street signage would require unplanned financial investment.

3. Brand Equity

To date, we have completed a top level brand communications review. If desired, staff can embark on additional in depth brand studies.

Additional branding investigations include:

- Formal trademark - establishing “value” requires both research and legal assistance.
- Market traction, customer, and non-customer brand awareness research, which requires marketing outreach, surveys, polling, and analysis.

To: Board of Directors

Date: March 14, 2013

From: Bill Churchill
Director of Transportation

Reviewed by:

SUBJECT: County Connection Paratransit Service Contract

Summary

In the fall of 2012, the Board had a workshop on paratransit service delivery options and paratransit organizational options. At that workshop, the Board was told that the existing County Connection contract for paratransit services with First Transit expired on June 30, 2013. However, it does not. The current contract allows for one more one-year extension. The O&S Committee and staff have had two discussions regarding the timing for going out to bid for a new paratransit service agreement once the current contract expires.

In short, the O&S Committee and staff think we should pursue the last option for a one-year extension of the existing contract. This will allow us to develop a more thoughtful Request for Proposal (RFP) for paratransit service delivery to be released late this fall. Such an RFP would lead to an award of contract(s) in early 2014 for a July 1, 2014 implementation. This would also provide us with additional time for a smooth transition from the existing provider to any new providers(s) should that be the outcome of the new RFP.

Attached, please find a memo that went to the O&S Committee this month that will provide you with additional detail on this subject.

Action Requested

No action is requested. Staff intends to negotiate a final one-year extension to our current contract with First Transit over the next couple of months. We will bring a recommendation for that to the O&S Committee and then the Board of Directors sometime in April or May.

TO: O & S Committee

DATE: February 20, 2013

FROM: Bill Churchill
Director of Transportation

SUBJECT: LINK-Contract Extension III

Background

In December 2012 staff intended to discuss with the committee the development of a timeline for the purpose of creating a Request for Proposals (RFP) for paratransit operations and maintenance. After the committee's packet was mailed, staff realized the current contract with First Transit still had another one year extension that could be exercised. Because we have this extension opportunity, we believe we should extend the contract for one more year. This will give us an extra six months to prepare a thoughtful and comprehensive approach to developing a new RFP for paratransit operations and maintenance.

Given the strong interest in using the RFP process to facilitate and promote improvements to our paratransit service delivery, the more time we take with developing that process, the better result we are likely to get.

In short, if we exercise the last option on the existing contract, we have the summer and fall to develop a new RFP with a late fall of 2013 release. This would give us ample time to thoroughly review proposals and implement a change in providers if we found that to be in our best interests. It would also give us more time to fully understand what we want to ask for in the new RFP.

Previous Board and Committee Discussion

A paratransit workshop was held for the Board of Directors in the fall of 2012. At that workshop, different service delivery models were examined and discussed as well as different organizational approaches (i.e greater paratransit coordination). The general sentiment of the Board as expressed at the workshop was that we should pursue greater opportunities for organizational reform and coordination more so than different or alternative service delivery models. Ultimately, the Board expressed concern that paratransit carries our most fragile passengers and that we needed to keep that thought up front as considered ways of improving service.

The Board was told that we needed to go out to bid prior to July 1, 2013. However, we now know that we don't need to do so until July 1, 2014. As previously stated to the O&S

Committee, staff believes we should take the extra year to allow ourselves maximum time in developing a new RFP for paratransit operations and maintenance.

Furthermore, as suggested by members of the O&S Committee at a recent meeting, staff believes we should take the time to have a follow up workshop on paratransit with the full Board as first step to developing the new RFP.

Requested Action

Staff requests the O&S Committee report back to the full Board with the following:

- That they have directed staff to negotiate a one year (the last year) final extension of the current paratransit contract with First Transit for consideration at the O&S Committee and then the Board in April and/or May.
- That we wish to have the Board have one more paratransit workshop prior to us developing the new RFP for service. This would occur in the summer prior to work beginning on the new RFP.
- That staff will continue to research new ideas on paratransit service delivery and organizational approaches that take advantage of the soon to be completed Contra Costa Mobility Management Study as well other things going within the transit industry.