

Inter Office Memo

To: Board of Directors

Date: April 8, 2013

From: Kathy Casenave

Reviewed by:

SUBJECT: FY 2014 Draft Budget, FY 2013 Estimated Actual and Ten Year Forecast

The A&F Committee has reviewed the draft budget and is forwarding it to the Board of Directors for review and approval for the purpose of filing a timely TDA claim with the Metropolitan Transportation Commission.

Staff will continue to update the budget. A draft will be presented in May and the final proposed budget will be submitted in June for approval.

FY 2013 Estimated Actual:

Estimated Expenses for FY 2013 (Page 2) are expected to be \$1,322,972 (4.1%) under budget. The most significant variances:

\$ 220,719	Fixed route operator & operator training wages are projected to be \$207K more than budgeted.
\$ (230,155)	Fixed route fringe benefits are expected to be lower, mainly due to workers compensation expense (\$170K). Variances in other benefit categories are minor.
\$ 707,789	Fixed route materials and supplies are expected to be lower, mainly due to diesel fuel (\$655K)

Operating revenue (Page 3) is also expected to be lower:

\$ (451,451)	Fixed route Preventive maintenance revenue will be lower than budgeted mainly because the 10% flexible setaside funds the MTC allowed to be used for preventive maintenance has been redirected to other regional projects.
\$ (895,644)	STA revenue, fixed route. MTC discovered an error in the calculation of the FY 2013 allocation so the amount available was reduced.

FY 2014 Draft Budget

The proposed draft budget is \$33,722,512. \$2,366,060 (7.5%) over the FY 2013 estimate actual (this includes a \$500,000 contingency).

The largest expense variances compared to FY 2013 estimated actual are:

\$ 408,518	A potential increase in cost due to wage increases, and hiring a street maintenance worker and an additional transportation supervisor.
\$ 406,806	Fringe benefits are expected to be higher for a variety of reasons- mainly \$55K in different paid absences (vacation, etc.), \$79K in PERS retirement, and \$273K in cafeteria expense.
\$ 191,325	Services are expected to be higher, mainly due to legal and real time bus software maintenance. The later will be reimbursed through a state grant.
\$ 510,659	Materials and supplies are expected to be higher due to diesel fuel (\$422K) and repair parts (\$60K).

\$ 153,630	Paratransit purchased transportation is expected to increase due to rate and service increases.
Operating revenue-	
\$(2,002,433)	The Authority will be using future federal grants for the procurement of buses and vans.
\$(524,541) and \$(261,145)	STA revenue for fixed route and Paratransit is lower in FY 2014 because FY 2013 revenue included a carryover from prior years.
\$ 191,325	Services are expected to be higher, mainly due to legal and Real time bus software maintenance. The later will be reimbursed through a state grant.
\$ 4,343,780	TDA 4.0 revenue used for fixed route is more than FY 2013 because of an increase in expenses and a decrease in other types of revenue.

Key Assumptions Used for the Ten-Year Financial Forecast, Pages 8 & 9 -

TDA Revenue-

The latest TDA 4.0 revenue projections from the County Auditor-Controller's office have been positive. The FY 2013 projection has been increased from \$14,290,173 to \$15,112,752, a 9.42% increase over FY 2012 actual. For FY 2014, the projection is \$16,160,875, a 6.94% increase. The impact to the forecast is a \$2.2 million increase in FY 2013 & FY 2014 TDA estimates since the June forecast. If these estimates prove to be accurate then County Connection's TDA revenue will finally be what it had been before the Great Recession.

Operating Revenues-

- Passenger fares are increased 2% annually for Fixed route and 3% for Paratransit. Fares increases are projected for FY 2015 and 2018. The prior forecast assumed a fare increase in FY 2014, but staff is recommending a delay since it is not needed at this time and MTC is working with regional operators in trying to establish a uniform fare system.
- STA revenue for FY 2014 is estimated by MTC; a 2.5% growth rate is assumed in the out years.
- No preventive maintenance funds are projected for FY 2014 and beyond.
- Measure J is projected to grow at the rate used in the Contra Costa Transportation Authority's revised Measure J Strategic Plan published in July 2011- 3.05% through FY 2015, 4.03% for FY 2016-FY 2018, and 4.54% for FY 2020 and beyond.

Operating Expenses-

The forecast assumes that the service levels will remain the same.

- A 2.5% growth rate for nonwage expenses has been used for the out years.
- Diesel fuel has been increased by 5% in each of the out years.
- PERS employer rate for FY 2014 is 5.416%. The rates for FY 2015-FY 2018 are estimated to be 6.5%, 8%, 9.7%, & 11.3%, based on an investment rate of return of 2.63% (*Source: what if scenario, PERS actuarial report of Oct 2012*). The 11.3% is used from then on.

Capital Program-

TDA revenue is shown as the source of funds for non-revenue fleet projects. The purchase of revenue fleet replacements is shown as 80% federal and a combination of state bonds, bridge toll, and TDA for the local match. In FY 2014 & 2015 33 buses and 31 buses are scheduled for replacement. After that, there are no fixed route buses scheduled to be replaced until FY 2022.

TDA Reserve- Page 10

The FY 2014 ending reserve is projected to be \$9.476 million. The reserve is steadily reduced during the out years, mainly because of the need to use TDA for the capital program. The reserve at the end of FY 2022 is projected to be \$2 million.

Action Requested-

The A&F Committee recommends that the Board of Directors approve the draft budget for the purpose of filing a timely TDA claim. An updated draft budget will be presented in May and the final proposed budget will be submitted in June for Board approval.

DRAFT
Operating and Capital Budget

Fiscal Year 2014



CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Concord, California

March 28, 2013

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 Budget
Table of Contents**

	Page
Budget Summary	1
Operating Expense	2
Operating Revenue	3
Revenue Source Utilization	4
Staffing	5
Capital Program-Budget Year	6
Ten Year Capital Program	7
Ten Year Financial Forecast	8-9
TDA Reserve	10
Operating Expense Detail	11-21

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 BUDGET SUMMARY**

	EST/ACTUAL FY 2013	APPROVED BUDGET FY 2013	% VARIANCE	PROPOSED BUDGET FY 2014	FY 2014 BUD OVER/(UNDER) EST ACT
Operations					
Fixed Route	\$ 26,044,097	\$ 27,281,272	-4.5%	\$ 28,247,492	8.5%
Paratransit	\$ 5,312,355	\$ 5,398,151	-1.6%	\$ 5,475,020	3.1%
Subtotal	\$ 31,356,452	\$ 32,679,423	-4.0%	\$ 33,722,512	7.5%
Capital					
Fixed Route	\$ 5,489,353	\$ 5,489,353	0.0%	\$ 24,755,700	351.0%
Paratransit	\$ 976,400	\$ 976,400	0.0%	-	100.0%
Subtotal	\$ 6,465,753	\$ 6,465,753	0.0%	\$ 24,755,700	282.9%
Grand Total	\$ 37,822,205	\$ 39,145,176	-3.4%	\$ 58,478,212	54.6%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 BUDGET- OPERATING EXPENDITURES**

Category	ACTUAL FY 2012	EST/ACT FY 2013	APPROVED BUDGET FY 2013	EST/ACT over(under) Amount +/-	Budget % +/-	PROPOSED BUDGET FY 2014	FY2014 vs 2013 EstActual Amount +/-	% +/-
Fixed Route								
Wages	11,693,345	12,101,100	11,880,381	220,719	1.9%	12,509,618	408,518	3.4%
Fringe benefits	7,002,817	7,314,327	7,544,482	(230,155)	-3.1%	7,721,133	406,806	5.6%
Total Wages and benefits	18,696,162	19,415,427	19,424,863	(9,436)	0.0%	20,230,751	815,324	4.2%
Services	1,685,170	2,062,285	2,035,540	26,745	1.3%	2,253,610	191,325	9.3%
Materials and supplies	3,203,466	3,342,581	4,050,370	(707,789)	-17.5%	3,853,240	510,659	15.3%
Utilities	214,657	311,661	327,500	(15,839)	-4.8%	318,000	6,339	2.0%
Casualty and liability	415,417	355,732	360,300	(4,568)	-1.3%	507,601	151,869	42.7%
Taxes	293,586	313,500	376,000	(62,500)	-16.6%	315,000	1,500	0.5%
Leases and rentals	35,977	40,700	40,500	200	0.5%	40,700	0	0.0%
Miscellaneous	112,954	116,469	119,850	(3,381)	-2.8%	129,300	12,831	11.0%
Purchased transportation	69,314	85,742	46,350	39,392	85.0%	99,290	13,548	15.8%
Total Other Expenses	6,030,541	6,628,670	7,356,410	(727,740)	-9.9%	7,516,741	888,071	13.4%
Subtotal	24,726,703	26,044,097	26,781,272	(737,176)	-2.8%	27,747,492	1,703,395	6.5%
Contingency			500,000	(500,000)	-100.0%	500,000	500,000	
Subtotal	24,726,703	26,044,097	27,281,272	(1,237,176)	-4.5%	28,247,492	2,203,395	8.46%
Paratransit								
Wages	88,411	90,000	160,552	(70,552)	-43.9%	91,000	1,000	1.1%
Fringe benefits	48,258	46,543	66,687	(20,144)	-30.2%	46,639	96	0.2%
Total Wages and benefits	136,669	136,543	227,239	(90,696)	-39.9%	137,639	1,096	0.8%
Services	19,503	29,602	24,702	4,900	19.8%	36,931	7,329	24.8%
Materials and supplies	3,066	2,900	2,900	0	0.0%	3,000	100	3.4%
Utilities	19,232	20,800	20,800	0	0.0%	21,300	500	2.4%
Taxes	268	600	600	0	0.0%	600	0	0.0%
Miscellaneous	245	910	910	0	0.0%	920	10	1.1%
Purchased transportation	4,991,166	5,121,000	5,121,000	0	0.0%	5,274,630	153,630	3.0%
Total Other Expenses	5,033,480	5,175,812	5,170,912	4,900	0.1%	5,337,382	161,570	3.1%
Subtotal	5,170,149	5,312,355	5,398,151	(85,796)	-1.6%	5,475,020	162,665	3.1%
Total	\$ 29,896,852	\$ 31,356,452	\$ 32,679,423	\$ (1,322,972)	-4.1%	\$ 33,722,512	\$ 2,366,060	7.5%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 BUDGET- OPERATING REVENUES**

Category	ACT FY 2012	EST/ACT FY 2013	APPROVED BUDGET FY 2013	EST/ACT over(under) Budget Amount +/-	% +/-	PROPOSED BUDGET FY 2014	FY2013 vs 2012 EstActual Amount +/-	% +/-
Fixed Route								
Fare revenue	3,425,346	3,558,527	3,549,566	8,961	0.3%	3,629,698	71,171	2.0%
Special service revenue	945,970	960,445	886,414	74,031	8.4%	979,654	19,209	2.0%
Advertising revenue	537,546	552,096	552,096	-	0.0%	572,096	20,000	3.6%
Non-Operating rev	133,842	120,000	120,000	-	0.0%	120,000	-	0.0%
FTA Section 5303	-	30,000	30,000	-	-	30,000	-	-
FTA Preventive Maintenance	3,266,451	2,002,433	2,453,884	(451,451)	-18.4%	-	(2,002,433)	-100.0%
Federal Stimulus	-	-	-	-	-	-	-	-
Other State Grants	-	-	-	-	-	117,000	117,000	100.0%
STA Pop	1,852,940	2,674,424	3,570,068	(895,644)	-25.1%	2,149,883	(524,541)	-19.6%
TDA 4.0	9,534,883	10,648,295	10,547,734	100,561	1.0%	14,992,075	4,343,780	40.8%
Measure J	3,401,429	3,802,224	3,808,297	(6,100)	-0.2%	3,917,051	114,827	3.02%
BART Express Funds	556,311	603,978	603,978	-	0.0%	651,196	47,218	7.8%
Dougherty Valley revenue	291,998	225,000	225,000	-	0.0%	200,000	(25,000)	-11.1%
Other Local Grants	253,713	37,336	20,000	17,336	86.7%	0	(37,336)	-100.0%
RM 2/Other- Express	145,342	145,339	145,339	-	0.0%	145,339	-	0.0%
Lifeline	380,932	684,000	768,896	(84,896)	-11.0%	743,500	59,500	8.7%
Subtotal	24,726,703	26,044,097	27,281,272	(1,237,202)	-4.5%	28,247,492	2,203,395	8.5%
Paratransit								
Fare revenue	619,164	519,058	613,106	(94,048)	-15.3%	529,439	10,381	2.0%
Non-Operating revenue	15,698	300	300	-	0.0%	300	-	0.0%
FTA Section 5307	672,718	667,479	686,172	(18,693)	-2.7%	676,696	9,217	1.4%
TDA 4.5	655,865	638,144	638,144	-	0.0%	858,430	220,286	34.5%
TDA 4.0	1,314,613	944,884	1,008,296	(63,412)	-6.3%	1,089,570	144,686	15.3%
Measure J	994,559	1,170,229	1,170,022	207	0.0%	1,205,570	35,341	3.02%
STA Paratransit & Rev based	703,189	1,177,261	1,089,261	88,000	8.1%	916,116	(261,145)	-22.2%
BART ADA Service/Other	194,343	195,000	192,850	2,150	1.1%	198,900	3,900	2.0%
Subtotal	5,170,149	5,312,355	5,398,151	(85,796)	-1.7%	5,475,020	162,666	3.1%
Total	\$ 29,896,852	\$ 31,356,452	32,679,423	\$ (1,322,971)	-4.1%	\$ 33,722,512	\$ 2,366,060	7.5%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 Revenue Source Utilization

	Anticipated Revenue		Anticipated Utilization		Difference
Fixed Route					
Fare revenue	\$ 3,629,698	\$	3,629,698		0
Special service revenue	979,654		979,654		0
Advertising Revenue	572,096		572,096		0
Non-Operating revenue	120,000		120,000		0
FTA Section 5303	30,000		30,000		0
FTA Preventive Maintenance	0		0		0
STA Pop	2,149,883	\$	2,149,883		0
TDA 4.0	16,160,875		14,992,075		1,168,800
Measure J	3,917,051		3,917,051		0
BART Express Funds	651,196		651,196		0
Dougherty Valley grants	200,000		200,000		0
Other Local Grants	0		0		0
RM2- Express	145,339		145,339		0
Lifeline-CCTA	743,500		743,500		0
Total Fixed Route Operating Revenue	\$ 29,299,292	\$	28,130,492	\$	1,168,800
Paratransit					
Fare revenue	\$ 529,439	\$	529,439		0
Advertising Revenue	-	\$	-		0
Non-operating revenue	300	\$	300		0
FTA Section 5307	676,696	\$	676,696		0
TDA 4.5	858,430	\$	858,430		0
TDA 4.0	-	\$	1,089,570		(1,089,570)
Measure J	1,205,570	\$	1,205,570		0
STA Paratransit	916,116	\$	916,116		0
Other Grants	-	\$	-		0
BART ADA Service/other	198,900	\$	198,900		0
Total Paratransit Operating Revenue	\$ 4,385,451	\$	5,475,020	\$	(1,089,570)
Capital Program					
TDA 4.0	-		2,816,744		(2,816,744)
Increase (Decrease) to TDA reserve				\$	(2,737,514)

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STAFFING**

Position Type		FY 08 ACTUAL	FY 09 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 BUDGET
Transportation	Transportation administration	3.0	3.0	3.0	3.0	3.0	4.0	4.0
	Training	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Transit Supervisor/Dispatcher	12.0	10.0	10.0	10.0	10.0	10.0	11.0
		17.0	15.0	15.0	15.0	15.0	16.0	17.0
	Full-time runs	152.0	128.0	128.0	125.0	125.0	127.0	127.0
	Part-time runs	16.0	12.0	12.0	12.0	12.0	12.0	12.0
	Full-time stand-by (Protection)	42.0	38.0	38.0	35.0	35.0	36.0	36.0
		210.0	178.0	178.0	172.0	172.0	175.0	175.0
	Total Transportation	227.0	193.0	193.0	187.0	187.0	191.0	192.0
Maintenance	Maintenance administration	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Facilities	5.0	5.0	5.0	5.0	5.0	5.0	5.0
		10.0	10.0	10.0	10.0	10.0	10.0	10.0
	Mechanic, Level V	5.0	5.0	5.0	5.0	5.0	5.0	5.0
	Mechanic, Level IV	4.0	4.0	4.0	4.0	4.0	4.0	4.0
	Mechanic, Level III	7.0	7.0	7.0	7.0	7.0	7.0	7.0
	Mechanic, Level II	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Mechanic, Level I	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Street Maintenance							1.0
	Bus service workers	10.0	10.0	10.0	10.0	10.0	10.0	10.0
	29.0	29.0	29.0	29.0	29.0	29.0	30.0	
	Total Maintenance	39.0	39.0	39.0	39.0	39.0	39.0	40.0
General Administration	General Administration	5.5	5.5	5.5	4.5	4.0	3.0	3.0
	Stores & Procurement	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Stores workers	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Finance	5.0	6.0	6.0	5.0	5.0	5.0	5.0
	Human Resources	3.0	3.0	2.0	2.0	2.0	2.0	2.0
	Marketing	3.0	3.0	3.0	3.0	2.0	2.0	2.0
	Customer service	8.5	6.5	6.5	6.5	6.0	6.0	6.0
	IT	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Planning/Scheduling	6.0	5.0	4.0	5.0	6.0	6.0	6.0
		Subtotal in full time equivalents	36.0	34.0	32.0	31.0	30.0	29.0
Fixed Route Operations	Total	302.0	266.0	264.0	257.0	256.0	259.0	261.0
	Paratransit	3.0	2.0	2.0	2.0	2.0	2.0	2.0
Total Operations		305.0	268.0	266.0	259.0	258.0	261.0	263.0

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2014 CAPITAL PROGRAM**

	Funding Source				Total
	Fed	State Bridge Tolls	State Bonds	Local	
Revenue Fleet (33 Fixed route buses)	\$ 18,704,812	\$ 1,792,564	\$ 1,441,580	\$ 1,250,744	\$ 23,189,700
Facility Maintenance and Modernization				855,000	\$ 855,000
Non Revenue Fleet				226,000	\$ 226,000
Tools & Maintenance Equipment				120,000	\$ 120,000
IT Equipment/Software				365,000	\$ 365,000
				-	\$ -
Total	18,704,812	1,792,564	1,441,580	2,816,744	\$ 24,755,700

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM**

In \$Thousands

Programs	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Non Revenue Fleet		180	226	0	104	182	70	0	294	0	0	1,056
Revenue Fleet	7,692	5,728	23,190	23,547	0	5,288	238	761	793	0	34,093	101,331
Facility Maintenance & Modernization	3,752	503	855	1,115	2,465	0	0	0	0	8	0	8,698
Information Technology	898	55	365	328	250	80	80	85	85	55	85	2,366
Maintenance Equipment & Tools		0	120	220	257	165	100	275	65	50	50	1,302
Office Furniture and Equipment		0	0	50	116	50	123	50	70	80	80	619
Total Capital Program	12,342	6,466	24,756	25,260	3,192	5,766	612	1,171	1,307	193	34,308	115,372
Total Fixed-Route	11,630	5,490	24,756	24,901	3,192	477	373	410	514	193	33,912	105,848
Total Paratransit	712	976	-	359	-	5,288	238	761	793	-	396	9,523
	\$ 12,342	\$ 6,466	\$ 24,756	\$ 25,260	\$ 3,192	\$ 5,766	\$ 612	\$ 1,171	\$ 1,307	\$ 193	\$ 34,308	115,372

Funding Source	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Fed 5307	6,673	4,617	18,705	19,002	-	4,340	198	632	658	-	27,509	82,334
Transportation Development Act	1,183	235	2,817	1,814	3,191	477	373	410	514	193	4,127	15,334
State Transportation bonds	4,369	1,015	957	2,652	-	540	22	71	73	-	37	9,736
Lifeline- 1B pop based bonds	-	-	485	-	-	-	-	-	-	-	-	485
State Transportation- 1B security	117	117	-	-	-	-	-	-	-	-	-	234
Bridge Toll Revenue		443	1,792	1,793		409	18	59	60	-	2,635	7,209
Carryover of Prior yrs funding		39	-	-	-	-	-	-	-	-	-	39
To be Determined	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Revenue	12,342	6,466	24,756	25,260	3,192	5,765	612	1,171	1,307	193	34,308	115,371

Revenue Fleet replacements												
# Fixed Route vehicles	10	7	33	31							40	111
# Paratransit vehicles	8	10		3		42	4	8	6		3	76

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST *In \$ Thousands*

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Revenue Hours	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000
1 Passenger Fares	3,425	3,559	3,630	4,060	4,141	4,224	4,614	4,706	4,800	4,896	4,994
2 Special Fares	946	960	980	999	1,019	1,040	1,060	1,082	1,103	1,125	1,148
3 Advertising	538	552	572	584	595	607	619	632	644	657	670
4 Investment & Other	134	120	120	120	120	120	120	120	120	120	120
5 FTA Sec 8 Planning	0	30	30	30	30	30	30	30	30	30	30
6 FTA Preventive Maintenance	3,266	2,002	-	-	-	-	-	-	-	-	-
7 Other state grants			117	117	117	117	117	117	117	117	117
8 STA Population	1,853	2,674	2,150	2,204	2,259	2,315	2,373	2,432	2,493	2,556	2,619
9 TDA 4.0	9,535	10,648	14,992	14,814	15,352	16,215	16,540	16,944	17,334	17,729	18,132
10 Measure J	3,401	3,802	3,917	4,035	4,198	4,367	4,543	4,726	4,940	5,165	5,399
11 BART Express Funds	556	604	651	671	691	711	733	755	777	801	825
12 Dougherty Valley dev fees/other	292	225	200	200	240	-	-	-	-	-	-
13 Other Local Grants	254	37	-	-	-	-	-	-	-	-	-
14 RM2/Meas J- Express	145	145	145	145	145	145	145	145	145	145	145
15 Lifeline-CC County	381	684	744	664	678	691	705	719	734	748	763
16 Total Fixed Route Operating Revenue	24,727	26,044	28,247	28,643	29,585	30,583	31,600	32,408	33,238	34,090	34,963
17 Operating Expenses w/o contingency	24,727	26,044	27,747	28,643	29,585	30,583	31,600	32,408	33,238	34,090	34,963
% increase in expenses		5.3%	6.5%	3.2%	3.3%	3.4%	3.3%	2.6%	2.6%	2.6%	2.6%
18 Operating expense contingency			\$ 500								
19 Total Fixed Route Operating Expenses	24,727	26,044	28,247	28,643	29,585	30,583	31,600	32,408	33,238	34,090	34,963
Revenue Hours	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
20 Passenger Fares	619	519	529	577	594	612	667	687	708	729	751
21 Non-Operating revenue	16	-	-	-	-	-	-	-	-	-	-
22 FTA Section 5307	673	667	677	694	711	729	747	766	785	804	824
23 TDA 4.5	656	638	858	884	911	938	966	995	1,025	1,056	1,087
24 TDA 4.0	1,315	945	1,090	1,321	1,353	1,387	1,384	1,418	1,445	1,471	1,498
25 Measure J	995	1,170	1,206	1,242	1,292	1,344	1,398	1,455	1,521	1,590	1,662
26 STA Paratransit & Rev based	703	1,177	916	716	734	752	771	790	810	830	851
27 Bart ADA service	194	195	199	205	211	217	224	231	237	245	252
28 Total Paratransit Operating Revenue	5,170	5,312	5,475	5,638	5,806	5,980	6,158	6,341	6,531	6,725	6,926
29 Total Paratransit Operating Expenses	5,170	5,312	5,475	5,638	5,806	5,980	6,158	6,341	6,531	6,725	6,926
% increase in expenses		2.8%	3.1%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
30 Total CCCTA Operating Budget	\$ 29,897	\$ 31,356	\$ 33,723	\$ 34,282	\$ 35,391	\$ 36,563	\$ 37,757	\$ 38,750	\$ 39,769	\$ 40,815	\$ 41,889

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST In \$ Thousands**

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
31 Capital Revenue											
32 Federal	\$ 6,673	\$ 4,617	\$ 18,705	\$ 19,002	\$ -	\$ 4,340	\$ 198	\$ 632	\$ 658	\$ -	\$ 27,509
33 Prop 1B bonds	4,369	1,015	957	2,652	-	540	22	71	73	-	37
34 Lifeline- 1B pop based bonds		-	485	-	-	-	-	-	-	-	-
35 State Transportation- 1B security	117	117	-	-	-	-	-	-	-	-	-
36 Bridge Toll revenues		443	1,792	1,793	-	409	18	59	60	-	2,635
37 TDA 4.0	1,183	235	2,817	1,814	3,191	477	373	410	514	193	4,127
38 Carryover of unused prior year funding		39	-	-	-	-	-	-	-	-	-
39 Total Capital Revenue	12,342	6,466	24,756	25,260	3,192	5,766	612	1,171	1,307	193	34,308
40 Capital	\$ 12,342	\$ 6,466	\$ 24,756	\$ 25,260	\$ 3,192	5,766	\$ 612	\$ 1,171	\$ 1,307	\$ 193	\$ 34,308

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE**

TDA RESERVE	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
41 Beginning Balance	\$ 7,151	\$ 8,929	\$ 12,214	\$ 9,476	\$ 8,173	\$ 5,421	\$ 5,002	\$ 4,894	\$ 4,857	\$ 4,863	\$ 5,345
42 Estimated TDA 4.0 Allocation	\$ 13,811 5.71%	\$ 15,113 9.42%	\$ 16,161 6.94%	\$ 16,646 3.00%	\$ 17,145 3.00%	\$ 17,659 3.00%	\$ 18,189 3.00%	\$ 18,735 3.00%	\$ 19,297 3.00%	\$ 19,876 3.00%	\$ 20,472 3.00%
TDA 4.0 Needed for Operations and Capital:											
43 Used for Fixed route operations	(9,535)	(10,648)	(14,992)	(14,814)	(15,352)	(16,215)	(16,540)	(16,944)	(17,333)	(17,729)	(18,131)
44 Used for Paratransit operations	(1,315)	(945)	(1,090)	(1,321)	(1,353)	(1,387)	(1,384)	(1,418)	(1,445)	(1,471)	(1,498)
45 TDA used for Operations	(10,850)	(11,593)	(16,082)	(16,135)	(16,705)	(17,602)	(17,924)	(18,361)	(18,778)	(19,200)	(19,629)
46 Used for capital program	(1,183)	(235)	(2,817)	(1,814)	(3,191)	(477)	(373)	(410)	(514)	(193)	(4,127)
47 Ending TDA Reserve	\$ 8,929	\$ 12,214	\$ 9,476	\$ 8,173	\$ 5,421	\$ 5,002	\$ 4,894	\$ 4,857	\$ 4,863	\$ 5,345	\$ 2,061
Number Of Months of Operating Expenses in Reserve	3.6	4.7	3.4	2.9	1.8	1.6	1.6	1.5	1.5	1.6	0.6
Percentage of operating budget	30%	39%	28%	24%	15%	14%	13%	13%	12%	13%	5%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
FIXED ROUTE								
Wages, Operators	7,030,090	7,168,600	7,021,300	147,300		7,247,400	78,800	
Wages, Operator/trainer	21,575	100,000	40,000	60,000		100,000	-	
Wages, Trans Admin	844,606	870,000	837,507	32,493		994,900	124,900	
Wages, Scheduling	91,058	107,000	108,855	(1,855)		110,200	3,200	
Wages, Maint Admin	382,725	381,000	376,781	4,219		385,600	4,600	
Wages, Building Maint.	243,724	260,000	257,212	2,788		262,500	2,500	
Wages, Customer Service	322,239	326,000	327,204	(1,204)		342,700	16,700	
Wages, Promotion	133,775	125,000	126,883	(1,883)		130,600	5,600	
Wages, EE Services	133,729	136,000	136,882	(882)		142,900	6,900	
Wages, Finance	319,482	362,000	323,274	38,726		339,600	(22,400)	
Wages, Safety & Trng	119,935	136,000	131,229	4,771		137,100	1,100	
Wages, General Admin	411,833	410,000	394,569	15,431		410,200	200	
Salaried Pool	-	-	47,000	(47,000)		36,000	36,000	
Performance based Comp Pool						40,000	40,000	
Wages, Admin Bonus	1,400	-	-	-		-	-	
Wages, Board	20,200	22,500	26,400	(3,900)		26,400	3,900	
Wages, Planning	396,920	398,000	380,424	17,576		394,600	(3,400)	
Wages, Service Workers	328,987	355,000	387,501	(32,501)		432,540	77,540	
Wages, Serv Wrkr Bonus	-	2,000	4,000	(2,000)		4,000	2,000	
Wages, Mechanics	884,767	936,000	948,710	(12,710)		967,728	31,728	
Wages, Mechanic Bonus	6,300	6,000	4,650	1,350		4,650	(1,350)	
Total Wages	11,693,345	12,101,100	11,880,381	220,719	2%	12,509,618	408,518	3%
Sick, Operators	374,911	316,200	370,100	(53,900)		319,700	3,500	
Sick, Trans Admin	22,045	29,000	31,200	(2,200)		23,300	(5,700)	
Sick, Scheduling	5,275	3,000	2,500	500		2,500	(500)	
Sick, Maint Admin	4,995	6,500	4,300	2,200		9,600	3,100	
Sick, Building Maint.	18,157	8,000	3,100	4,900		6,100	(1,900)	
Sick, Customer Svc	12,528	9,800	9,000	800		5,600	(4,200)	
Sick, Promotion	2,260	3,900	4,100	(200)		3,200	(700)	
Sick, EE Services	7,244	3,900	3,200	700		3,600	(300)	
Sick, Finance	14,880	8,500	9,500	(1,000)		8,400	(100)	
Sick, Safety & Trng	17,010	500	3,900	(3,400)		3,400	2,900	
Sick, General Admin	24,507	6,000	13,700	(7,700)		10,200	4,200	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Sick, Planning	6,465	4,700	14,300	(9,600)	9,700	5,000	
Sick, Service Workers	11,716	3,500	5,300	(1,800)	6,000	2,500	
Sick, Mechanics	23,573	21,000	23,100	(2,100)	23,600	2,600	
Total Sick Pay	545,566	424,500	497,300	(72,800)	434,900	10,400	2%
Holiday, Operators	341,886	319,900	346,300	(26,400)	321,800	1,900	
Holiday, Trans Admin	37,983	47,000	40,255	6,745	50,600	3,600	
Holiday, Scheduling	5,494	5,700	5,538	162	5,800	100	
Holiday, Maint Admin	23,220	19,960	19,960	-	20,800	840	
Holiday, Building Maint.	11,478	14,000	12,681	1,319	14,300	300	
Holiday, Customer Svc	10,921	12,000	11,986	14	12,200	200	
Holiday, Promotion	3,750	9,000	5,587	3,413	9,200	200	
Holiday, EE Services	6,404	9,900	7,277	2,623	10,100	200	
Holiday, Finance	17,383	19,000	17,133	1,867	19,400	400	
Holiday, Safety & Trng	5,374	11,000	7,126	3,874	11,200	200	
Holiday, General Admin	25,187	24,000	21,203	2,797	24,500	500	
Holiday, Planning	18,654	20,000	20,371	(371)	21,100	1,100	
Holiday, Service Workers	16,395	19,500	18,982	518	21,255	1,755	
Holiday, Mechanics	44,082	54,000	50,811	3,189	55,080	1,080	
Total Holiday Pay	568,211	584,960	585,210	(250)	597,335	12,375	2%
Vacation, Operators	432,928	505,700	512,998	(7,298)	515,800	10,100	
Vacation, Trans Admin	54,393	66,600	65,700	900	74,300	7,700	
Vacation, Scheduling	6,348	7,500	7,700	(200)	7,800	300	
Vacation, Maint Admin	27,603	32,400	31,900	500	33,100	700	
Vacation, Building Maint.	15,178	17,000	19,200	(2,200)	18,000	1,000	
Vacation, Customer Svc	13,492	18,000	21,000	(3,000)	20,000	2,000	
Vacation, Promotion	9,354	11,100	11,000	100	11,300	200	
Vacation, EE Services	9,231	11,900	11,800	100	12,400	500	
Vacation, Finance	21,694	26,900	27,600	(700)	28,900	2,000	
Vacation, Safety & Trng	9,246	12,100	11,900	200	12,400	300	
Vacation, General Admin	29,372	33,600	34,900	(1,300)	36,000	2,400	
Vacation, Planning	22,843	28,000	29,400	(1,400)	30,200	2,200	
Vacation, Service Wrkrs	21,196	26,800	24,300	2,500	27,000	200	
Vacation, Mechanics	60,155	76,200	75,600	600	78,900	2,700	
Total Accrued Vacation	733,033	873,800	884,998	(11,198)	906,100	32,300	4%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Abs Pay, Operators	54,083	57,000	55,900	1,100	57,600	600	
Abs Pay, Trans Admin	1,892	1,500	1,781	(281)	2,200	700	
Abs Pay, Scheduling	-	1,000	249	751	300	(700)	
Abs Pay, Maint Admin	969	1,000	867	133	900	(100)	
Abs Pay, Building Maint.	262	-	560	(560)	600	600	
Abs Pay, Customer Svc	786	200	516	(316)	500	300	
Abs Pay, Promotion	-	200	296	(96)	300	100	
Abs Pay, EE Services	1,546	1,200	319	881	300	(900)	
Abs Pay, Finance	147	1,900	757	1,143	800	(1,100)	
Abs Pay, Safety & Trng	-	200	309	(109)	300	100	
Abs Pay, General Admin	-	1,100	930	170	1,000	(100)	
Abs Pay, Planning	909	485	890	(405)	900	415	
Separation Pay/Benefits	24,981	-	-	-	-	-	
Abs Pay, Service Wrkrs	-	300	369	(69)	414	114	
Abs Pay, Mechanics	-	400	439	(39)	449	49	
Total Absence Pay	85,575	66,485	64,182	2,303	66,563	78	0%
Total Compensation	13,625,730	14,050,845	13,912,071	138,774	14,514,516	463,671	3%
FICA, Operators	101,020	107,700	101,801	5,899	109,800	2,100	
FICA, Trans Admin	11,403	13,001	13,001	-	15,403	2,402	
FICA, Scheduling	1,615	1,810	1,810	-	1,837	27	
FICA, Maint Admin	1,939	1,927	1,927	-	1,983	56	
FICA, Building Maint.	3,977	4,056	4,056	-	4,169	113	
FICA, Customer Service	5,342	5,360	5,360	-	5,526	166	
FICA, Promotion	2,066	2,144	2,144	-	2,212	68	
FICA, EE Services	2,387	2,312	2,312	-	2,419	107	
FICA, Finance	4,479	4,610	4,610	-	4,783	173	
FICA, General Admin	6,112	6,458	6,458	-	6,461	3	
FICA, Board Members	1,545	2,020	2,020	-	2,020	(0)	
FICA, Planning	6,221	6,458	6,458	-	6,619	161	
FICA, Service Workers	4,847	5,768	5,768	-	6,479	711	
FICA, Mechanics	10,569	12,396	12,396	-	12,679	283	
Total FICA/Medicare	163,522	176,020	170,121	5,899	182,390	6,370	4%
PERS-RET, Operators	628,092	642,200	636,600	5,600	661,600	19,400	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
PERS-RET, Trans Admin	82,441	88,900	85,066	3,834	109,659	20,759	
PERS-RET, Scheduling	6,825	10,300	10,884	(584)	11,294	994	
PERS-RET, Maint Admin	51,853	51,900	50,998	902	53,819	1,919	
PERS-RET, Bldg Maint.	24,242	24,200	27,015	(2,815)	28,366	4,166	
PERS-RET, Cstmr Svc	43,591	34,600	32,233	2,367	33,982	(618)	
PERS-RET, Promotion	19,058	16,900	16,236	664	17,078	178	
PERS-RET, EE Services	16,697	17,200	17,423	(223)	18,534	1,334	
PERS-RET, Finance	37,809	40,800	40,055	745	42,677	1,877	
PERS-RET, Sfty & Trng	18,438	19,100	18,866	234	19,945	845	
PERS-RET, Gen Admin	50,861	51,200	56,742	(5,542)	58,071	6,871	
PERS-RET, Planning	35,708	47,500	48,675	(1,175)	50,892	3,392	
GM-457 Retirement	7,212	7,500	7,500	-	7,500	-	
PERS-RET, Service Wrkr	28,133	33,100	37,109	(4,009)	42,346	9,246	
PERS-RET, Mechanics	88,809	91,700	95,791	(4,091)	100,091	8,391	
Total Retirement	1,139,769	1,177,100	1,181,193	(4,093)	1,255,854	78,754	7%
Medical, Operators	667,921	676,500	683,600	(7,100)	682,900	6,400	
Medical, Trans Admin	80,093	81,700	81,108	592	84,800	3,100	
Medical, Scheduling	11,596	16,800	16,800	-	16,800	-	
Medical, Maint Admin	15,030	15,500	15,180	320	15,500	-	
Medical, Building Maint.	37,250	37,400	37,600	(200)	37,900	500	
Medical, Customer Svc	9,714	6,900	10,900	(4,000)	7,300	400	
Medical, Promotion	14,216	9,500	14,200	(4,700)	9,500	-	
Medical, Finance	32,140	34,200	34,620	(420)	34,600	400	
Medical, Safety & Trng	7,592	7,900	7,600	300	7,900	-	
Medical, General Admin	63,592	54,200	68,588	(14,388)	54,400	200	
Medical, Retirees	95,347	131,300	110,000	21,300	136,200	4,900	
Medical, Planning	26,390	28,500	28,800	(300)	28,800	300	
Medical, Service Workers	125,598	133,600	148,403	(14,803)	142,300	8,700	
Medical, Mechanics	242,692	265,900	281,966	(16,066)	284,600	18,700	
Medical Admin Charge	8,111	7,200	9,100	(1,900)	7,400	200	
OPEB benefits	248,246	312,800	235,000	77,800	207,900	(104,900)	
Total Medical	1,685,528	1,819,900	1,783,465	36,435	1,758,800	(61,100)	-3%
Dental, Operators	204,932	212,800	200,640	12,160	219,200	6,400	
Dental, Trans Admin	20,718	21,200	21,960	(760)	21,800	600	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Dental, Scheduling	2,648	3,200	3,960	(760)	3,300	100	
Dental, Maint Admin	4,922	5,100	5,040	60	5,300	200	
Dental, Building Maint.	6,305	6,500	6,480	20	6,700	200	
Dental, Customer Svc	7,937	8,500	8,520	(20)	8,800	300	
Dental, Promotion	2,563	2,000	2,640	(640)	2,100	100	
Dental, EE Services	2,563	2,600	2,640	(40)	2,700	100	
Dental, Finance	5,378	5,500	5,520	(20)	5,700	200	
Dental, Safety & Trng	1,321	1,400	1,320	80	1,400	-	
Dental, General Admin	5,531	4,500	6,480	(1,980)	4,600	100	
Dental, Planning	6,966	7,700	8,520	(820)	7,900	200	
Total Dental	271,784	281,000	273,720	7,280	289,500	8,500	3%
WC, Operators	412,120	429,645	524,000	(94,355)	451,100	21,455	
WC, Trans Admin	44,664	46,490	56,700	(10,210)	48,800	2,310	
WC, Scheduling	6,000	4,346	5,300	(954)	4,600	254	
WC, Maint Admin	17,832	20,662	25,200	(4,538)	21,700	1,038	
WC, Building Maint.	15,000	10,331	12,600	(2,269)	10,800	469	
WC, Customer Svc	23,832	24,106	29,400	(5,294)	25,300	1,194	
WC, Promotion	10,288	12,053	14,700	(2,647)	12,700	647	
WC, EE Services	9,888	12,053	14,700	(2,647)	12,700	647	
WC, Finance	17,832	20,662	25,200	(4,538)	21,700	1,038	
WC, Safety & Trng	9,888	12,053	14,700	(2,647)	12,700	647	
WC, General Admin	20,832	22,384	27,300	(4,916)	23,500	1,116	
WC, Planning	18,988	18,121	22,100	(3,979)	19,000	879	
WC, Service Workers	32,320	35,339	43,100	(7,761)	37,100	1,761	
WC, Mechanics	101,216	106,755	130,200	(23,445)	112,100	5,345	
Total Workers Comp	740,700	775,000	945,200	(170,200)	813,800	38,800	5%
Life, Operators	58,559	61,200	59,700	1,500	63,000	1,800	
Life, Trans Admin	6,431	6,800	6,300	500	7,000	200	
Life, Scheduling	807	1,000	1,000	-	1,000	-	
Life, Maint Admin	3,617	3,600	3,800	(200)	3,700	100	
Life, Building Maint.	1,902	2,300	1,800	500	2,400	100	
Life, Customer Svc	2,492	2,500	2,600	(100)	2,600	100	
Life, Promotion	1,246	1,200	1,300	(100)	1,200	-	
Life, EE Services	1,308	1,300	1,400	(100)	1,300	-	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Life, Finance	3,142	2,900	3,300	(400)	3,000	100	
Life, Safety & Trng	1,073	1,100	1,200	(100)	1,100	-	
Life, General Admin	2,600	2,200	2,800	(600)	2,300	100	
Life, Planning	3,257	4,100	4,300	(200)	4,200	100	
Total Life Insurance	86,434	90,200	89,500	700	92,800	2,600	3%
SUI, Operators	75,594	76,000	72,900	3,100	76,000	-	
SUI, Trans Admin	6,076	6,200	5,642	558	6,510	310	
SUI, Scheduling	868	868	868	-	868	-	
SUI, Maint Admin	2,170	2,170	2,170	-	2,170	-	
SUI, Building Maint.	2,170	2,170	2,170	-	2,170	-	
SUI, Customer Svc	3,613	3,472	3,472	-	3,472	-	
SUI, Promotion	868	868	868	-	868	-	
SUI, Safety & Trng	868	868	868	-	868	-	
SUI, General Admin	2,190	2,604	2,604	-	2,604	-	
SUI, EE Services	868	868	868	-	868	-	
SUI, Finance	3,038	2,190	2,170	20	2,170	(20)	
SUI, Planning	2,430	2,604	2,604	-	2,604	-	
SUI, Service Workers	3,949	4,340	4,340	-	4,774	434	
SUI, Mechanics	8,204	8,246	8,246	-	8,246	-	
Total SUI	112,906	113,468	109,790	3,678	114,192	724	1%
Operator Uniforms	45,431	45,000	45,000	-	48,000	3,000	
Uniforms - Maint. Pers.	13,381	13,941	14,000	(59)	14,500	559	
Total Uniforms	58,812	58,941	59,000	(59)	62,500	3,559	6%
Operator Medical Exams	10,637	10,310	12,000	(1,690)	12,000	1,690	
Emp Assistance Prog.	10,440	15,355	15,000	355	15,000	(355)	
Cafeteria Plan- Admin	186,420	251,900	225,041	26,859	290,300	38,400	
Cafeteria Plan-ATU	566,722	553,700	603,162	(49,462)	783,500	229,800	
Mechanic Tool Allowance	12,856	19,000	14,000	5,000	14,000	(5,000)	
Wellness Program	15,827	14,786	23,100	(8,314)	23,100	8,314	
Substance Abuse Prog.	8,075	7,902	8,500	(598)	8,500	598	
Total Other Benefits	810,977	872,953	900,803	(27,850)	1,146,400	273,447	31%
Total Benefits	7,002,817	7,314,327	7,544,482	(230,155)	7,721,133	406,806	6%
Total Wages and Benefits	18,696,162	19,415,427	19,424,863	(9,436)	20,230,751	815,324	4%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual
Management Services	-	25,000	25,000	-	35,000	10,000
Agency Fees	349	300	300	-	300	-
In-Service Monitoring	-	6,000	6,000	-	6,000	-
Mobility Services	28,547	29,500	29,500	-	30,400	900
Schedules/Graphics	62,914	67,666	65,000	2,666	70,000	2,334
Promotions	100,034	168,454	180,000	(11,546)	180,000	11,546
Recruitment	4,274	9,360	7,500	1,860	10,000	640
Legal Fees	150,937	280,000	280,000	-	330,000	50,000
Financial services	12,696	1,000	1,000	-	14,000	13,000
Auditor Fees	42,800	43,000	43,000	-	43,000	-
Freight In and Out	6,717	7,300	7,500	(200)	7,500	200
Bid and Hearing Notices	810	1,000	1,000	-	1,000	-
Service Development	37,254	33,000	40,000	(7,000)	40,000	7,000
Trans. Printing/Reproduc.	1,745	5,000	5,000	-	5,000	-
Payroll Services	45,170	47,000	45,000	2,000	48,000	1,000
Retail service charge	21	-	-	-	-	-
Bank service charge	63	70	-	70	100	30
Commuter check process fee	160	160	-	160	160	-
Pay PERS file upload	2,864	-	-	-	-	-
Special Planning- reimb expenses		100,000	-	100,000	-	(100,000)
Temporary Help-All depts	-	5,000	12,000	(7,000)	12,000	7,000
Temp Help-Tran Admin	12,957	-	-	-	2,000	2,000
SVR-Differential/Radiator	52,449	44,690	39,600	5,090	42,000	(2,690)
SVR-Transmission	57,176	83,000	72,000	11,000	120,000	37,000
SVR-Upholstery/Glass	32,402	29,447	35,180	(5,733)	32,000	2,553
SVR-Towing	10,669	10,698	10,000	698	13,000	2,302
SVR-Engine Repair	123,661	171,578	190,000	(18,422)	170,000	(1,578)
SVR-Body Repair	70,710	99,681	100,000	(319)	105,000	5,319
Emission controls	55,347	81,950	96,800	(14,850)	88,800	6,850
Phone Maint. Services	7,925	8,313	10,000	(1,687)	10,000	1,687
Support Vehicle maint	24,109	20,514	21,500	(986)	21,500	986
IT Supplies/replacements	23,927	13,541	25,000	(11,459)	18,000	4,459
Clever Devices/rideck maint	149,505	159,428	154,000	5,428	159,500	72
Office Equipment Maint.	19,094	20,000	20,000	-	20,000	-
Building Maint. Service	54,454	74,418	76,000	(1,582)	78,800	4,382

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Landscape Service	43,787	51,940	48,000	3,940		61,200	9,260	
IT Contracts	113,271	108,607	115,000	(6,393)		125,000	16,393	
Radio Maint. Service	42,138	20,803	45,600	(24,797)		7,500	(13,303)	
IT Consulting	422	3,500	10,000	(6,500)		10,000	6,500	
RED Support Expense	131,151	34,594	18,000	16,594		15,000	(19,594)	
Real Time Bus maintenance service						117,000	117,000	
Contract Cleaning Service	2,960	-	3,460	(3,460)		-	-	
Waste Removal	12,758	12,147	12,000	147		12,600	453	
Hazardous Waste	49,646	75,957	75,000	957		78,750	2,793	
Armored Transport	15,770	20,000	21,000	(1,000)		21,000	1,000	
Fire Monitoring	2,236	4,004	5,000	(996)		5,000	996	
Security Services	76,076	81,665	81,600	65		84,000	2,335	
Other Services	3,215	3,000	3,000	-		3,500	500	
Total Services	1,685,170	2,062,285	2,035,540	26,745	1%	2,253,610	191,325	9%
Diesel Fuel	2,119,921	2,151,913	2,807,500	(655,587)		2,573,750	421,837	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual
Oils and Lubricants	69,159	64,993	65,212	(219)	66,900	1,907
Gasoline	26,638	32,481	35,000	(2,519)	33,000	519
Tires and Tubes	187,240	209,205	209,847	(642)	218,524	9,319
Safety Supply	7,612	4,632	4,400	232	4,400	(232)
Transportation Supplies	12,988	12,500	12,500	-	12,500	-
BART Relief Tickets	35,000	48,000	45,000	3,000	55,000	7,000
CSS-Soaps	12,972	13,410	14,000	(590)	14,000	590
CSS-Solvents	217	5,000	5,500	(500)	5,000	-
CSS-Cleaning	7,533	6,483	6,500	(17)	6,695	212
CSS-Safety	7,552	7,540	7,000	540	7,000	(540)
CSS-Antifreeze	6,631	4,865	5,000	(135)	5,000	135
CSS-Gases	6,713	7,766	8,000	(234)	8,000	234
Oil Analysis	9,000	17,500	17,500	-	18,000	500
Equipment/Garage Exp.	26,343	24,880	25,000	(120)	25,000	120
Coach Repair Parts	540,798	554,798	614,911	(60,113)	614,911	60,113
Repair parts-grant exp	7,020	25,000	-	25,000	25,000	-
Shelter/Bus Stop Supply	-	11,000	15,000	(4,000)	15,000	4,000
Janitorial Supplies	16,853	17,469	17,500	(31)	17,500	31
Lighting Supply	5,413	8,281	10,000	(1,719)	10,000	1,719
Building Repair Supply	25,963	34,458	34,500	(42)	37,560	3,102
Landscape Supply	1,053	3,227	3,500	(273)	5,000	1,773
Tickets, Passes, Xfrs	14,607	27,767	28,000	(233)	18,000	(9,767)
Supplies - Offsites	1,114	1,551	2,500	(949)	2,000	449
Personnel Office Supply	117	288	1,000	(712)	1,000	712
Computer Supplies	2,138	1,725	-	1,725	-	(1,725)
Office Supplies-Administration	12,749	12,824	15,000	(2,176)	15,000	2,176

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Office Supplies-Maint.	2,188	3,500	4,500	(1,000)		3,500	-	
Obsolete Parts Write-Off	10,650	483	-	483		-	(483)	
Postage	14,896	12,000	12,000	-		12,000	-	
Safety Contingency Plans	2,951	2,663	5,000	(2,337)		5,000	2,337	
Training Supply	1,600	2,807	6,000	(3,193)		6,000	3,193	
Contracts & Grants Supply	4,659	6,000	6,000	-		6,000	-	
Supplies- IC	3,178	5,572	7,000	(1,428)		7,000	1,428	
Total Materials & Supplies	3,203,466	3,342,581	4,050,370	(707,789)	-17%	3,853,240	510,659	15%
Pacific Gas and Electric	179,739	185,000	198,000	(13,000)		188,000	3,000	
Telephone Svc - Concord	(1,433)	29,779	25,000	4,779		25,000	(4,779)	
Contra Costa Water District	19,824	19,500	19,500	-		20,000	500	
Telephone-Cellular	16,527	77,382	85,000	(7,618)		85,000	7,618	
Total Utilities	214,657	311,661	327,500	(15,839)	-5%	318,000	6,339	2%
Physical Damage	88,951	89,112	90,500	(1,388)		89,001	(111)	
Property Premiums	33,050	45,886	34,700	11,186		48,200	2,314	
Other Premiums	10,325	8,325	10,800	(2,475)		8,700	375	
UST Insurance	9,090	9,500	9,500	-		10,000	500	
Liability Premiums	144,645	124,109	136,000	(11,891)		269,000	144,891	
Insurance/Liability losses	129,280	78,800	78,800	-		82,700	3,900	
Other Losses	-	-	-	-		-	-	
Pass sales write offs	76	-	-	-		-	-	
Total Insurance	415,417	355,732	360,300	(4,568)	-1%	507,601	151,869	43%
Property Tax	9,051	10,000	10,000	-		10,000	-	
Licenses / Registrations	761	2,000	2,000	-		2,000	-	
Fuel Storage Tank Fees	13,645	14,000	15,000	(1,000)		15,000	1,000	
Use and Other Taxes	7,091	7,500	9,000	(1,500)		8,000	500	
Sales Tax	263,038	280,000	340,000	(60,000)		280,000	-	
Total Taxes	293,586	313,500	376,000	(62,500)	-17%	315,000	1,500	0%
Equipment Leases	2,264	7,000	7,000	-		7,000	-	
Radio Site Lease-Diablo	33,713	33,700	33,500	200		33,700	-	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Total Leases	35,977	40,700	40,500	200	0%	40,700	-	0%
Business Expense- Tran	177	250	250	-		100	(150)	
Business Expense-admin	34	400	400	-		400	-	
Business Expense-Fin	412	500	500	-		500	-	
Board Travel	9,853	11,000	11,000	-		16,500	5,500	
Staff Travel	21,712	20,000	18,000	2,000		20,000	-	
CTA Dues	11,338	12,325	13,000	(675)		13,000	675	
APTA Dues	26,000	26,494	33,000	(6,506)		28,000	1,506	
Business Expense	8,109	8,000	1,000	7,000		4,000	(4,000)	
Training / Subs-Gm	1,678	4,000	4,000	-		7,500	3,500	
Misc exp	922	1,000	5,600	(4,600)		1,200	200	
Employee Functions	25,240	25,000	25,000	-		30,000	5,000	
Employee Awards	3,891	4,000	4,000	-		4,000	-	
Departing Emp gifts	250	500	1,200	(700)		700	200	
Paypal fees	2,989	3,000	2,500	500		3,000	-	
Newsletter Expense	349	-	400	(400)		400	400	
Total Miscellaneous	112,954	116,469	119,850	(3,381)	-3%	129,300	12,831	11%
San Ramon-Noon shuttle		742	-	742		-	(742)	
St Marys shuttle	41,499	43,000	46,350	(3,350)		44,290	1,290	
Cal State rte 260 shuttle	27,815	42,000	-	42,000		55,000	13,000	
Total Purchased Transportation	69,314	85,742	46,350	39,392	85%	99,290	13,548	16%
Total Other Operating Expense	6,030,541	6,628,670	7,356,410	(727,740)		7,516,741	888,071	13%
Contingency			500,000	(500,000)		500,000	500,000	
TOTAL FIXED ROUTE EXPENSES	24,726,703	26,044,096	27,281,273	(1,237,175)	-5%	28,247,492	2,203,396	8.5%
Paratransit								
Wages	88,411	90,000	160,552	(70,552)		91,000	1,000	
Sick Wages	2,546	2,000	5,951	(3,951)		2,300	300	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Holiday Pay	4,599	5,500	8,470	(2,970)		5,100	(400)	
Vacation Pay	6,224	6,500	10,628	(4,128)		7,800	1,300	
Absence pay	-	200	372	(172)		200	-	
Cafeteria Plan	6,270	4,800	4,800	-		4,800	-	
FICA	1,216	2,697	2,697	-		1,442	(1,255)	
PERS	12,695	9,300	19,195	(9,895)		9,381	81	
Medical	11,348	11,844	10,932	912		11,844	-	
Dental	1,483	1,400	1,440	(40)		1,440	40	
Life Insurance	835	1,000	900	100		1,030	30	
SUI	1,042	1,302	1,302	-		1,302	-	
Agency Fees/Public Info	-	510	510	-		520	10	
Promotions	-	520	520	-		530	10	
Legal Fees	1,169	3,232	3,232	-		10,000	6,768	
Building Maint Services	1,565	2,040	2,040	-		2,081	41	
Radio Maint Services	10,196	13,300	13,300	-		13,600	300	
Community Van Maint	6,573	10,000	5,100	4,900		10,200	200	
Office Supply, PTF	3,066	2,900	2,900	-		3,000	100	
Gas and Electric	18,132	19,400	19,400	-		19,800	400	
Cell Phone	1,100	1,400	1,400	-		1,500	100	
Sales Tax	268	600	600	-		600	-	
Purchased Trans-LINK	4,794,660	4,924,000	4,924,000	-		5,071,720	147,720	
Purchased Trans-BART	196,506	197,000	197,000	-		202,910	5,910	
Training / Subscriptions	-	510	510	-		520	10	
Other Misc Expenses	245	400	400	-		400	-	
Total Paratransit	5,170,149	5,312,355	5,398,151	(85,797)	-2%	5,475,020	162,665	3%
TOTAL CCCTA	29,896,852	31,356,451	32,679,423	(1,322,972)	-4%	33,722,513	2,366,062	7.5%

RESOLUTION NO. 2013-016

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
BOARD OF DIRECTORS**

**AUTHORIZES FILING APPLICATIONS AND SUPPORTING DOCUMENTS
WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR ALLOCATION
OF TRANSPORTATION DEVELOPMENT ACT, STATE TRANSIT ASSISTANCE,
AND RM2 FUNDS FOR FY 2014**

WHEREAS, the County of Contra Costa and the Cities of Clayton, Concord, the Town of Danville, Lafayette, Martinez, the Town of Moraga, Orinda, Pleasant Hill, San Ramon and Walnut Creek (hereinafter "Member Jurisdictions") have formed the Central Contra Costa Transit Authority ("CCCTA"), a joint exercise of powers agency created under California Government Code Section 6500 *et seq.*, for the joint exercise of certain powers to provide coordinated and integrated public transportation services within the area of its Member Jurisdictions; and

WHEREAS, the Transportation Development Act (TDA) (Public Utilities Code Section 99200, *et seq.*), provides for the disbursement of funds from the Local Transportation Fund (LTF) of the County of Contra Costa for use by eligible applicants for the purpose of public transit; and

WHEREAS, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder (21 Cal. Code of Regs. Section 6600, *et seq.*) a prospective applicant wishing to receive an allocation from the LTF shall file its claim with the Metropolitan Transportation Commission; and

WHEREAS, the State Transit Assistance (STA) fund is created pursuant to Public Utilities Code Sections 99310 *et seq.*; and

WHEREAS, the STA fund makes funds available pursuant to Public Utilities Code Section 99313.6 for allocation to eligible applicants to support approved transit projects; and

WHEREAS, TDA funds from the LTF of Contra Costa County and STA funds will be required by applicants in Fiscal Year 2014 for public transit capital and operating assistance; and

WHEREAS, CCCTA is an eligible applicant for TDA and STA funds pursuant to Public Utilities Code Sections 99260(a), 99262, 99275, 99313 and 99314 as attested by the opinion of Authority's counsel; and

WHEREAS, SB 916 (Chapter 715, Statutes 2004), commonly referred to as Regional Measure 2, identified projects eligible to receive funding under the Regional Traffic Relief Plan; and

WHEREAS, the Metropolitan Transportation Commission (MTC) is responsible for funding projects eligible for Regional Measure 2 (RM2) funds, pursuant to Streets and Highways Code Section 30914(c) and (d); and

WHEREAS, MTC has established a process whereby eligible transportation project sponsors may submit allocation requests for Regional Measure 2 funding; and

WHEREAS, allocations to MTC must be submitted consistent with procedures and conditions as outlined in Regional Measure 2 Policy and Procedures; and

WHEREAS, CCCTA is an eligible sponsor of transportation project(s) in Regional Measure 2, Regional Traffic Relief Plan funds; and

WHEREAS, the Express Bus Routes are eligible for consideration in the Regional Traffic Relief Plan of Regional Measure 2, as identified in California Streets and Highways Code Section 30914(c) or (d); and

WHEREAS, the Regional Measure 2 allocation request demonstrates a fully funded operating plan that is consistent with the adopted performance measures, as applicable, for which CCCTA is requesting that MTC allocate Regional Measure 2 funds, and

WHEREAS, the certification by CCCTA of assurances is required for the allocation of funds by MTC; and

WHEREAS, CCCTA requires an allocation of these funds for capital and operating assistance to support CCCTA's provision of public transit services in the Central Contra Costa County area for Fiscal Year 2014.

NOW, THEREFORE, BE IT RESOLVED, that CCCTA, and its agents shall comply with the provisions of the Metropolitan Transportation Commission's Regional Measure 2 Policy Guidance (MTC Resolution No. 3636); and be it further

RESOLVED, that CCCTA certifies that the project is consistent with the Regional Transportation Plan (RTP), and be it further

RESOLVED, that CCCTA approves the Express Bus routes operating proposals; and be it further

RESOLVED, that CCCTA approves the certification of assurances, attached to this resolution; and be it further

RESOLVED, that CCCTA is an eligible sponsor of projects in the Regional Measure 2 Regional Traffic Relief Plan, Capital Program, in accordance with California Streets and Highways Code 30914(d); and be it further

RESOLVED, that CCCTA is authorized to submit an application for Regional Measure 2 funds for Express Bus Operations in accordance with California Streets and Highways Code 30914(d); and be it further

RESOLVED, that CCCTA certifies that the projects and purposes for which RM2 funds are being requested are in compliance with the requirements of the California Environmental Quality Act (Public Resources Code Section 21000 *et. seq.*), and with the State Environmental Impact Report Guidelines (14 California Code of Regulations Section 15000 *et. seq.*) and, if relevant the National Environmental Policy Act (NEPA), 42 USC Section 4-1 *et. seq.* and the applicable regulations thereunder; and be it further

RESOLVED, that there is no legal impediment to CCCTA making allocation requests for Regional Measure 2 funds; and be it further

RESOLVED, that there is no pending or threatened litigation which might in any way adversely affect the proposed project, or the ability of CCCTA to deliver such project; and be it further

RESOLVED, that CCCTA indemnifies and holds harmless MTC, its Commissioners, representatives, agents, and employees from any and against all claims, injury, suits, demands, liability, losses, damages, and expenses, whether direct or indirect (including any and all costs and expenses in connection therewith), incurred by reason of any act or failure to act of CCCTA, its officers, employees or agents, or subcontractors or any of them in connection with its performance of services under this allocation of RM2 funds. In addition to any other remedy authorized by law, so much of the funding due under this allocation of RM2 funds as shall reasonably be considered necessary by MTC may be retained until disposition has been made of any claim for damages; and be it further

RESOLVED, that CCCTA shall, if any revenues or profits from any non-governmental use of property (or project) that those revenues or profits shall be used exclusively for the public transportation services for which the project was initially approved, either for capital improvements or maintenance and operational costs, otherwise the Metropolitan Transportation Commission is entitled to a proportionate share equal to MTC's percentage participation in the projects(s); and be it further

RESOLVED by the Board of Directors of the Central Contra Costa Transit Authority that the General Manager, or his designee, is authorized to execute and file appropriate applications, together with all necessary supporting documents, with the Metropolitan Transportation Commission for allocation of TDA, STA and RM2 funds for Fiscal Year 2014; and be it further

RESOLVED that a copy of this resolution be transmitted to the Metropolitan Transportation Commission in conjunction with the filing of the claims, and the Metropolitan Transportation Commission be requested to grant the allocation of funds as specified herein,

Regularly passed and adopted this 18st day of April 2013 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

Erling Horn, Chair, CCCTA Board of Directors

ATTEST:

Janet Madrigal, Clerk to the Board