

Summary Minutes
Operations & Scheduling Committee
Walnut Creek City Hall
City Manager's Conference Room – 3rd Floor
1666 North Main Street, Walnut Creek
April 5, 2013, 8:00 a.m.

Directors: Directors Bob Simmons, Jack Weir, Candace Andersen, Dave Hudson

Staff: Rick Ramacier, Bill Churchill, and Anne Muzzini

Public and Advisory Committee: Ralph Hoffman

Call to Order: Meeting called to order at 8:00 a.m. by Director Simmons

1. **Approval of Agenda Items:** Agenda was approved.
2. **Public Comment and/or Communication:** None
3. **Approval of O&S Summary Minutes for March 1, 2013:** Minutes were approved.
4. **Maintenance:** No Items.
5. **Planning and Scheduling:**
 - a. Update on 93X service BART Walnut Creek to Antioch – Ms Muzzini updated on the Board on ridership impacts of the new limited stop trip on the 93X. Passengers have split between the local and limited trip leaving at 4:06pm with those transferring from Bishop Ranch route 96X taking the direct route home to Antioch. The Committee offered suggestions to marketing the new limited service using social media.
 - b. DVC Student Pass – Ms. Muzzini explained efforts undertaken in the past to get a student pass for DVC and suggested that it was worth another try. Committee members offered to contact College Board members and directed staff to move ahead with outreach to the executive staff at the college.
6. **Paratransit and Accessible Services:**
 - a. Board Workshop on Paratransit – Mr. Churchill and Mr. Ramacier described in detail potential topics for a Board workshop on paratransit. The workshop is scheduled to occur sometime during the summer prior to the development of an RFP for LINK service. Committee members were supportive of the workshop and the topics presented and suggested that in addition to an education session staff prepare specific recommendations.
7. **Staff Reports**
 - a. Fixed Route Monthly Report – February 2013 – Ms. Muzzini presented the fixed-route report which was approved without comment.
 - b. LINK Monthly Report – February 2013 - Mr. Churchill presented the fixed-route report which was approved without comment.
8. **Committee Comments** – None.
9. **Future Agenda Items** – None discussed.
10. **Next Scheduled Meeting** –The next meeting is scheduled for May 3rd at the 3rd Floor 1666 North Main Street, Walnut Creek.
11. **Adjournment** – meeting was adjourned at 9:30 a.m.