

County Connection

2477 Arnold Industrial Way Concord, CA 94520-5326 (925) 676-7500 countyconnection.com

ADMINISTRATION & FINANCE COMMITTEE MEETING AGENDA

**Wednesday, June 5, 2013
9:00 a.m.**

**Hanson Bridgett
1676 North California Blvd., Suite 620
Walnut Creek, California**

The committee may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the committee.

1. Approval of Agenda
2. Public Communication
3. Approval of Minutes of May 1, 2013 Meeting*
4. Closed Session:

Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Employee Organizations:

Amalgamated Transit Union, Local 1605

Teamsters Union, Local 856, AFL-CIO, Transit Supervisors

5. Final LINK Paratransit Contract Extension *
6. Adjustment to Non-Represented Employees Compensation*
7. Performance Based Compensation Pool*
8. County Connection Income Statements for the Nine Months Ended March 31, 2013*
9. Adoption of Gann Appropriations Spending Limitation for FY 2013*
10. FY2014 Draft Budget*
11. Review of Vendor Bills, May 2013**
12. Legal Services Statement, March 2013 Labor, March 2013 General**
13. Adjournment

*Enclosure

**Enclosure for Committee Members

FY2013/2014 A&F Committee

Al Dessayer – Moraga, Laura Hoffmeister – Concord, Gregg Manning - Clayton

Clayton • Concord • Contra Costa County • Danville • Lafayette • Martinez
Moraga • Orinda • Pleasant Hill • San Ramon • Walnut Creek

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

General Information

Public Comment: Each person wishing to address the committee is requested to complete a Speakers Card for submittal to the Committee Chair before the meeting convenes or the applicable agenda item is discussed. Persons who address the Committee are also asked to furnish a copy of any written statement to the Committee Chair. Persons who wish to speak on matters set for Public Hearings will be heard when the Chair calls for comments from the public. After individuals have spoken, the Public Hearing is closed and the matter is subject to discussion and action by the Committee.

A period of thirty (30) minutes has been allocated for public comments concerning items of interest within the subject matter jurisdiction of the Committee. Each individual will be allotted three minutes, which may be extended at the discretion of the Committee Chair.

Consent Items: All matters listed under the Consent Calendar are considered by the committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a committee member or a member of the public prior to when the committee votes on the motion to adopt.

Availability of Public Records: All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available for public inspection at 2477 Arnold Industrial Way, Concord, California, at the same time that the public records are distributed or made available to the legislative body. The agenda and enclosures for this meeting are posted also on our website at www.countyconnection.com.

Accessible Public Meetings: Upon request, County Connection will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service so that it is received by County Connection at least 48 hours before the meeting convenes. Requests should be sent to the Assistant to the General Manager Lathina Hill, at 2477 Arnold Industrial Way, Concord, CA 94520 or hill@cccta.org.

Shuttle Service: With 24-hour notice, a County Connection LINK shuttle can be available at the nearest BART station for individuals who want to attend the meeting. To arrange for the shuttle service, please call Robert Greenwood – 925/680 2072, no later than 24 hours prior to the start of the meeting.

Currently Scheduled Board and Committee Meetings

Board of Directors:	Thursday, June 20, 9:00 a.m., CCCTA Board Room
Administration & Finance:	Wednesday, July 3, 9:00 a.m. 1676 N. California Blvd., S620, Walnut Creek
Advisory Committee:	Friday, July 12, 9:30 a.m., CCCTA Board Room
Marketing, Planning & Legislative:	Thursday, June 6, 9:00 a.m., 1676 N. California Blvd., S620, Walnut Creek
Operations & Scheduling:	Tuesday, July 2, 8:00 a.m., Walnut Creek City Offices

The above meeting schedules are subject to change. Please check the County Connection Website (www.countyconnection.com) or contact County Connection staff at 925/676-1976 to verify date, time and location prior to attending a meeting.

This agenda is posted on County Connection's Website (www.countyconnection.com) and at the County Connection Administrative Offices, 2477 Arnold Industrial Way, Concord, California

**Administration and Finance Committee
Summary Minutes
May 1, 2013**

The meeting was called to order at 9:00 a.m. at the Walnut Creek offices of Hanson Bridgett. Those in attendance were:

Committee

Members: Director, Board Al Dessayer

Director, Board Gregg Manning

Staff: Director of Finance Kathy Casenave

Director of Transportation Bill Churchill

Director of Maintenance Scott Mitchell

Legal Counsel Pat Glenn

1. Adoption of the Agenda- Approved; OPEB trust moved to #5 on the agenda.
2. Public Communication- None.
3. Summary Minutes of April 3, 2013- Approved.
4. Closed Session- The committee adjourned to closed session to discuss labor negotiations. Chairman Dessayer reported in open session that no decisions had been made.
5. OPEB Trust- When the OPEB trust was established in March 2010 and retiree health benefits were frozen the Board of Directors discussed using some of the savings to set up a separate trust for employees who have been in the PERS medical program since the inception. There are currently 10 active employees who meet this criterion. Director Casenave reported that the annual required contributions (ARC) for administration staff decreased by \$146,951 after freezing the employer contribution for health benefits. (Based on the April 2008 and October 2009 actuarial reports). Staff recommended using ICMA for the trust. Committee members concurred and will recommend to the Board of Directors that individual retirement health savings accounts be set up for each of the 10 employees with a one-time contribution of \$15,000.
6. DBE Goal for FY 2014 through FY 2016- In a written memo, Civil Rights Administrator Janet Madrigal reported that federal regulations require grantees to establish a three year DBE overall goal setting schedule. CCCTA's next goal submission is due to FTA on August 1, 2013 covering FY 2014 through FY 2016. The regulations require that the proposed goal be published in the media for public inspection and comment for forty-five days. Staff is proposing a 7% overall DBE goal for FTA assisted contracts and request that the A&F Committee approve it for publication and comment. Approved.
7. FY 2014 Draft Budget- Director Casenave reported that there were some minor changes to the draft budget since the presentation at the April meeting. The FY 2014 operating expenses were reduced by \$103K- of this \$79K was for casualty and liability insurance. The FY 2014 Measure J revenue has been increased by \$365K for Fixed route and \$98K for Paratransit based on projections from the CCTA staff. The final budget will be presented in June. The committee recommended that the draft budget be forwarded to the Board for review and comment.
8. Review of Vendor Bills, April 2013- The committee reviewed the vendor bills.
9. Legal Services Statement, February 2013 Labor, January/February 2013, General- Approved.

10. Adjournment- The meeting was adjourned. The next meetings are scheduled Wednesday, June 5, Wednesday, July 3, and Wednesday, August 7 at 9:00 a.m. at the Hanson Bridgett offices in Walnut Creek.

Kathy Casenave, Director of Finance

To: Administrative & Finance Committee

Date: 5/26/2013

From: Bill Churchill, Director of Transportation

SUBJECT: Final One Year Extension of the Paratransit Service Contract with First Transit

Summary

The current contract with First Transit to provide ADA Paratransit services and maintenance allows for one more extension. If exercised, this would be the third and final extension under the current five year contract requiring staff to go out to bid for services beyond June 2014. First Transit has performed well in providing high quality cost effective Paratransit and shuttle services for our customers. For this reason, staff recommends the committee forward this item to the Board of Directors authorizing the General Manager to sign a one year contract extension with First Transit for the operation and maintenance of the County Connection LINK service. This extension would be the third and final extension of the existing five year contract and will be to form per County Connection Legal Counsel.

Since this request for an extension marks the end of the contract with First Transit, staff will be required to develop an RFP this fall with the goal of incorporating feedback from the full Board post the paratransit workshop this summer. It is anticipated the RFP would be released next winter providing sufficient time to complete a new multi-year contract for paratransit service implementation on July 1st 2014.

New Contract Rate Request

First Transit has performed well over the life of the current contract in providing ADA paratransit and shuttle services to County Connection customers. They have consistently maintained an excellent safety record while providing a high level of customer service. Additionally, First Transit has been a great partner on containing costs during the financial crisis by foregoing a rate increase and working to improve productivity.

Following a number of meetings with County Connection staff, First Transit has formally requested a rate increase of 2% to the hourly and fixed contract rates. First Transit requests this increase to keep up with their costs of meeting our contract. This includes projected cost increases to fuel, insurance, parts and supplies. It is also important to be aware the labor contract between First Transit and the ATU Local 1605 is currently being negotiated as the current contract expires this June 30th. Since First Transit's expenses

are clearly increasing and their request is in keeping with a Bay Area CPI of 2.7%, their request is reasonable.

Financial Impact

If the rate increase is approved the new hourly rate would be \$31.75 per service hour compared to \$31.13 per service hour today and the new fixed rate will be \$92,118.06 as compared to \$90,311.18 today. Overall, the draft FY14 County Connection budget contains \$5,373,920 for purchased transportation (LINK contract) to cover County Connection ADA paratransit service, BART ADA paratransit service provided by LINK, St. Mary's Shuttle and the Cal State shuttle.

Staff Recommendation

Staff recommends that County Connection extend the current contract with First Transit for the provision of LINK service with a 2% increase to the fixed and hourly rates. Staff further recommends that all of the terms and conditions remain the same.

The staff justification for this recommendation is that we find the proposed extension to be economically reasonable and prudent, and that we find the performance of First Transit over the past four years to be excellent.

Options

1. Send staff recommendation to the Board of Directors in the form of a Resolution.
2. Decline staff recommendation and go out to bid.
3. Take other action as determined.

Action Requested

Staff respectfully requests that you act on option one listed above.

To: A&F Committee

Date: 05-28-2013

From: Lisa Rettig, Senior Manager of Human Resources

Reviewed By: Rick Ramacier

SUBJECT: Adjustment to Non-Represented Administrative Employees Compensation

SUMMARY OF ISSUES:

The non-represented employees consist of CCCTA's administrative employees.

It looks reasonably certain that for FY14 the Authority can prudently afford an increase for these non-represented employees.

The General Manager requests a 2% increase for all administrative employees.

FINANCIAL IMPLICATIONS:

The cost for a 2% increase is \$69,560. This amount is included in the FY14 Budget.

ACTION REQUESTED:

The A&F Committee is respectfully requested to forward the above recommendations to the full Board in the form of a resolution.

To: A&F Committee

Date: 05-29-2013

From: Lisa Rettig, Senior Manager of Human Resources

Reviewed By: Rick Ramacier

SUBJECT: Performance Based Compensation Pool

SUMMARY OF ISSUES:

The General Manager requests a Performance Based Compensation Pool of \$40,000 for select senior management employees. This pool would be distributed to high performing senior managers at the discretion of the General Manager. The General Manager will report to the A&F Committee after distributing the pool.

FINANCIAL IMPLICATIONS:

The budgeted amount for the Performance Based Compensation Pool is \$40,000. This amount is included in the FY14 Budget.

ACTION REQUESTED:

The A&F Committee is respectfully requested to forward the above recommendations to the full Board in the form of a resolution.

The County Connection

Inter Office Memo

To: Administration & Finance Committee
From: Kathy Casenave
Director of Finance

Date: May 21, 2013
Reviewed by:

SUBJECT: County Connection Income Statements for the Nine Months Ended March 31, 2013

The attached unaudited Income Statements for the nine months of FY 2013 are presented for your review. The combined actual expenses, Fixed Route and Paratransit, (Schedule 1), **are 6.7% under the year to date budget (\$1,668,842). The expense categories with the most significant variances are:**

Fringe benefits	\$(231,172)	(4.0)%	Fringe benefits are lower due to less paid absences (mainly sick leave) and medical premiums.
Services	\$(150,429)	(9.7)%	Services are lower mainly due to management services expenses, graphics, promotions, & outside service repairs.
Materials & Supplies	\$(895,553)	(29.5)%	Diesel fuel accounts for \$803k of the variance.
Purchased transportation	\$(104,642)	(2.7)%	Purchased transportation is less due to less revenue hours of service provided.

Fixed route and Paratransit revenues and expenses are presented on **Schedules 2 and 3**. Actual expenses are compared to the year-to-date approved budget. Fixed route expenses are 7% under budget and Paratransit expenses are 5.2% under budget.

The combined revenues are also under budget. The most significant variances:

Federal Operating	\$(227,572)	(9.6)%	Preventive maintenance revenue is lower in the current year because more was used in the prior year than projected; the total revenue received remains the same.
TDA revenue earned	\$(710,751)	(7.5)%	TDA earned revenue is lower because it is not needed because expenses are less than budgeted. What is not used in the fiscal year will be returned to the County Connection account at MTC for future years.
STA	\$(605,733)	(17.3)%	STA is lower due to a downward revision by MTC of available funds.
Other Operating Assistance	\$(140,046)	(9.5)%	Dougherty Valley developer fees are lower for this fiscal year; but the total amount to be collected remains the same & will be available for future years as they are collected.

Schedule 4 provides selected statistical information for the current year compared to the last two years:

Fixed route:

- Passenger fares are 2.9% more than FY 2012 and 6.8% more compared to FY 2011.
- The farebox recovery ratio is up compared to FY 2012 and FY 2011. The ratio is 17.7% in FY 2013; 17.4% in FY 2012 and 17.1% in FY 2011.
- Operating expenses are 1.6% more than in FY 2012 and 5.5% more than in FY 2011.
- Fixed route revenue hours are 2.2% more than FY 2012 and 1.9% more than FY 2011.
- The cost per revenue hour has decreased .5% compared to FY 2012 and has increased 3.59% compared to FY 2011.
- Passengers have increase 2.5% compared to FY2012 and decreased .1% compared to FY 2011.
- The cost per passenger has decreased .8% compared to FY 2012 and increased 5.5% compared to FY 2011.
- Passengers per revenue hour have increased .3% compared to FY 2012 and decreased 2% compared to FY 2011.

Paratransit:

- Passenger fares have decreased 29.5% compared to FY 2012 and 17.5% compared to FY 2011.
- The farebox ratio is less than FY 2012 and FY 2011. The ratio is 9.1% in FY 2013; 12.7% in FY 2011; and 10.9% in FY 2011.
- Expenses have decreased 1.7% from the prior year and 1.1% compared to FY 2011.
- Revenue hours are 5.3% less than FY 2012 and 8.6% less than FY 2011.
- Passengers have decreased 4.7% compared to FY 2012 and decreased 5.6% compared to FY 2011.
- The cost per passenger has increased 3.1% since FY 2012 and 4.8% compared to FY 2011.
- Paratransit passengers per revenue hour have increased .6% compared to FY 2012 and 3.3% compared to FY 2011.

Fixed Route Operator Wages (Schedule 5)

Schedule 5 compares various components of operator wages with the budget.

- Actual work time wages (Platform, turn in and report time) are 1.2% more than projected.
- Guarantees are 17.2% over budget.
- Overtime is 9.3% under budget.
- Training is 170.9% more than budget.
- Overall wages for operators are 2.4% more than budget.

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2013 Year to Date Comparison of Actual vs Budget

For the Nine Months Ended March 31, 2013

Combined Fixed Route and Paratransit Income Statement

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 3,000,537	\$ 3,111,355	\$ (110,818)	-3.6%
Special fares	\$ 766,783	\$ 664,811	\$ 101,973	15.3%
	<u>\$ 3,767,320</u>	<u>\$ 3,776,166</u>	<u>\$ (8,846)</u>	<u>-0.2%</u>
Advertising	\$ 436,542	\$ 414,072	\$ 22,470	5.4%
Safe Harbor lease	\$ 3,442	\$ 18,750	\$ (15,308)	-81.6%
Other revenue	\$ 92,818	\$ 71,475	\$ 21,343	29.9%
Federal operating	\$ 2,149,970	\$ 2,377,542	\$ (227,572)	-9.6%
TDA earned revenue	\$ 8,738,182	\$ 9,448,933	\$ (710,751)	-7.5%
STA revenue	\$ 2,888,764	\$ 3,494,497	\$ (605,733)	-17.3%
Measure J	\$ 3,729,340	\$ 3,733,739	\$ (4,399)	-0.1%
Other operating assistance	\$ 1,327,002	\$ 1,467,048	\$ (140,046)	-9.5%
	<u>\$ 19,366,060</u>	<u>\$ 21,026,056</u>	<u>\$ (1,659,996)</u>	<u>-7.9%</u>
Total Revenue	\$ 23,133,380	\$ 24,802,222	\$ (1,668,842)	-6.7%
Expenses				
Wages- Operators	\$ 5,538,356	\$ 5,410,652	\$ 127,704	2.4%
Wages-Other	\$ 3,817,964	\$ 3,827,399	\$ (9,435)	-0.2%
	<u>\$ 9,356,320</u>	<u>\$ 9,238,051</u>	<u>\$ 118,269</u>	<u>1.3%</u>
Fringe Benefits	\$ 5,569,709	\$ 5,800,881	\$ (231,172)	-4.0%
Services	\$ 1,394,753	\$ 1,545,182	\$ (150,429)	-9.7%
Materials & Supplies	\$ 2,137,196	\$ 3,032,749	\$ (895,553)	-29.5%
Utilities	\$ 219,619	\$ 261,225	\$ (41,606)	-15.9%
Insurance	\$ 350,053	\$ 270,225	\$ 79,828	29.5%
Taxes	\$ 202,716	\$ 282,451	\$ (79,735)	-28.2%
Interest	\$ -	\$ -	\$ -	0.0%
Leases and Rentals	\$ 25,541	\$ 30,375	\$ (4,834)	-15.9%
Miscellaneous	\$ 106,602	\$ 90,570	\$ 16,032	17.7%
Special Trip Services	\$ 3,770,871	\$ 3,875,513	\$ (104,642)	-2.7%
	<u>\$ 23,133,380</u>	<u>\$ 24,427,222</u>	<u>\$ (1,293,843)</u>	<u>-5.3%</u>
Operations	\$ 23,133,380	\$ 24,427,222	\$ (1,293,843)	-5.3%
Contingency Reserve	\$ -	\$ 375,000	\$ (375,000)	-100.0%
	<u>\$ -</u>	<u>\$ 375,000</u>	<u>\$ (375,000)</u>	<u>-100.0%</u>
Total Expenses	\$ 23,133,380	\$ 24,802,222	\$ (1,668,842)	-6.7%
Net Income (Loss)	\$ -	\$ -	\$ -	-

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2013 Year to Date Comparison of Actual vs Budget

For the Nine Months Ended March 31, 2013

Fixed Route Income Statement

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 2,651,756	\$ 2,651,526	\$ 230	0.0%
Special fares	\$ 766,783	\$ 664,811	\$ 101,973	15.3%
	\$ 3,418,539	\$ 3,316,336	\$ 102,203	3.1%
Advertising	\$ 436,542	\$ 414,072	\$ 22,470	5.4%
Safe Harbor lease	\$ 3,442	\$ 18,750	\$ (15,308)	-81.6%
Other revenue	\$ 92,779	\$ 71,250	\$ 21,529	30.2%
Federal operating	\$ 1,644,687	\$ 1,862,913	\$ (218,226)	-11.7%
TDA earned revenue	\$ 7,656,546	\$ 8,214,103	\$ (557,557)	-6.8%
STA revenue	\$ 2,005,818	\$ 2,677,551	\$ (671,733)	-25.1%
Measure J	\$ 2,851,668	\$ 2,856,223	\$ (4,555)	-0.2%
Other operating assistance	\$ 1,186,384	\$ 1,322,410	\$ (136,026)	-10.3%
	\$ 15,877,866	\$ 17,437,272	\$ (1,559,406)	-8.9%
Total Revenue	\$ 19,296,405	\$ 20,753,608	\$ (1,457,203)	-7.0%
Wages- Operators	\$ 5,538,356	\$ 5,410,652	\$ 127,704	2.4%
Wages-Other	\$ 3,748,626	\$ 3,706,985	\$ 41,641	1.1%
	\$ 9,286,982	\$ 9,117,637	\$ 169,345	1.9%
Fringe Benefits	\$ 5,534,774	\$ 5,750,866	\$ (216,092)	-3.8%
Services	\$ 1,381,548	\$ 1,526,655	\$ (145,107)	-9.5%
Materials & Supplies	\$ 2,134,213	\$ 3,030,574	\$ (896,361)	-29.6%
Utilities	\$ 206,100	\$ 245,625	\$ (39,525)	-16.1%
Insurance	\$ 350,053	\$ 270,225	\$ 79,828	29.5%
Taxes	\$ 202,448	\$ 282,000	\$ (79,552)	-28.2%
Leases and Rentals	\$ 25,541	\$ 30,375	\$ (4,834)	-15.9%
Miscellaneous	\$ 106,525	\$ 89,888	\$ 16,638	18.5%
Special Trip Services	\$ 68,221	\$ 34,763	\$ 33,459	96.2%
Operations	\$ 19,296,405	\$ 20,378,608	\$ (1,082,203)	-5.3%
Contingency Reserve		\$ 375,000	\$ (375,000)	-100.0%
Total Expenses	\$ 19,296,405	\$ 20,753,608	\$ (1,457,203)	-7.0%
Net Income (Loss)	\$ -	\$ -	\$ -	
Revenue Hours	159,406	155,316	4,090	2.6%
Cost per Rev Hr	\$ 120.89	\$ 133.43	\$ (12.53)	-9.4%
Passengers	2,449,418	2,423,778	25,640	1.1%
Cost per Passenger	\$ 7.87	\$ 8.55	\$ (0.68)	-8.0%
Passengers per Rev Hr	15.37	15.61	(0.24)	-1.5%
Farebox recovery ratio	17.7%	16.0%	1.7%	10.9%

(fares, spec fares/Oper exp-w/o contingency-leases)

CENTRAL CONTRA COSTA TRANSIT AUTHORITY

FY 2013 Year to Date Comparison of Actual vs Budget

For the Nine Months Ended March 31, 2013

Paratransit Income Statement

	Actual	Budget	Variance	% Variance
Revenues				
Passenger fares	\$ 348,781	\$ 459,830	\$ (111,049)	-24.1%
	\$ 348,781	\$ 459,830	\$ (111,049)	-24.1%
Advertising		\$ -	\$ -	
Other revenue	\$ 39	\$ 225	\$ (186)	-82.7%
Federal operating	\$ 505,283	\$ 514,629	\$ (9,347)	-1.8%
TDA earned revenue	\$ 1,081,636	\$ 1,234,830	\$ (153,194)	-12.4%
STA revenue	\$ 882,946	\$ 816,946	\$ 66,000	8.1%
Measure J	\$ 877,672	\$ 877,517	\$ 156	0.0%
Other operating assistance	\$ 140,618	\$ 144,639	\$ (4,021)	-2.8%
	\$ 3,488,194	\$ 3,588,785	\$ (100,591)	-2.8%
Total Revenue	\$ 3,836,975	\$ 4,048,614	\$ (211,639)	-5.2%
Expenses				
Wages- Operators			\$ -	0.0%
Wages-Other	\$ 69,338	\$ 120,413	\$ (51,075)	-42.4%
	\$ 69,338	\$ 120,413	\$ (51,075)	-42.4%
Fringe Benefits	\$ 34,935	\$ 50,015	\$ (15,080)	-30.2%
Services	\$ 13,205	\$ 18,527	\$ (5,322)	-28.7%
Materials & Supplies	\$ 2,983	\$ 2,175	\$ 808	37.1%
Utilities	\$ 13,519	\$ 15,600	\$ (2,081)	-13.3%
Taxes	\$ 268	\$ 451	\$ (183)	-40.6%
Miscellaneous	\$ 77	\$ 683	\$ (606)	-88.7%
Special Trip Services	\$ 3,702,650	\$ 3,840,750	\$ (138,100)	-3.6%
Total Expenses	\$ 3,836,975	\$ 4,048,614	\$ (211,639)	-5.2%
Net Income (Loss)	\$ -	\$ -	\$ -	
Revenue Hours	55,986	60,947	(4,961)	-8.1%
Cost per Rev Hr	\$ 68.53	\$ 66.43	\$ 2.11	3.2%
Passengers	106,910	108,414	(1,504)	-1.4%
Cost per Passenger	\$ 35.89	\$ 37.34	\$ (1.45)	-3.9%
Passengers per Rev Hr	1.91	1.78	0.13	7.4%
Farebox ratio	9.1%	11.4%	-2.3%	-20.0%

(fares,spec fares/Oper exp-leases)

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Statistics

FY 2013 Year to Date Comparison of FY 2012 Actual & FY 2011 Actual
For the Nine Months Ended March 31, 2013

	Actual FY2013	Actual FY2012	Variance Actual 2013 to Actual 2012	Actual FY2011	Variance Actual 2013 to Actual 2011
Fixed Route					
Fares	\$ 2,651,756	\$ 2,578,252	2.9%	\$ 2,483,805	6.8%
Special Fares	\$ 766,783	\$ 714,963	7.2%	\$ 640,072	19.8%
Total Fares	\$ 3,418,539	\$ 3,293,215	3.8%	\$ 3,123,877	9.4%
<i>Fares box recovery ratio</i>	<i>17.7%</i>	<i>17.4%</i>	<i>2.1%</i>	<i>17.1%</i>	<i>3.7%</i>
Operating Exp (Less leases)	\$ 19,270,864	\$ 18,960,852	1.6%	\$ 18,265,298	5.5%
<i>Revenue Hours</i>	<i>159,406</i>	<i>156,003</i>	<i>2.2%</i>	<i>156,368</i>	<i>1.9%</i>
<i>Cost per Rev Hour</i>	<i>\$ 120.89</i>	<i>\$ 121.54</i>	<i>-0.5%</i>	<i>\$ 116.81</i>	<i>3.5%</i>
<i>Passengers</i>	<i>2,449,418</i>	<i>2,390,545</i>	<i>2.5%</i>	<i>2,452,624</i>	<i>-0.1%</i>
<i>Cost per Passenger</i>	<i>\$ 7.87</i>	<i>\$ 7.93</i>	<i>-0.8%</i>	<i>\$ 7.46</i>	<i>5.5%</i>
<i>Passengers per Rev Hr</i>	<i>15.37</i>	<i>15.32</i>	<i>0.3%</i>	<i>15.68</i>	<i>-2.0%</i>

Paratransit

Fares	\$ 348,781	\$ 494,830	-29.5%	\$ 422,715	-17.5%
<i>Fares box recovery ratio</i>	<i>9.1%</i>	<i>12.7%</i>	<i>-28.3%</i>	<i>10.9%</i>	<i>-16.5%</i>
Operating Exp (Less leases)	\$ 3,836,975	\$ 3,904,372	-1.7%	\$ 3,881,215	-1.1%
<i>Revenue Hours</i>	<i>55,986</i>	<i>59,095</i>	<i>-5.3%</i>	<i>61,274</i>	<i>-8.6%</i>
<i>Cost per Rev Hour</i>	<i>\$ 68.53</i>	<i>\$ 66.07</i>	<i>3.7%</i>	<i>\$ 63.34</i>	<i>8.2%</i>
<i>Passengers</i>	<i>106,910</i>	<i>112,138</i>	<i>-4.7%</i>	<i>113,292</i>	<i>-5.6%</i>
<i>Cost per Passenger</i>	<i>\$ 35.89</i>	<i>\$ 34.82</i>	<i>3.1%</i>	<i>\$ 34.26</i>	<i>4.8%</i>
<i>Passengers per Rev Hr</i>	<i>1.91</i>	<i>1.90</i>	<i>0.6%</i>	<i>1.85</i>	<i>3.3%</i>

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
Operator Wages
For the Nine Months Ended March 31, 2013

	Year to Date				
	Actual	Budget	Variance	% Variance	
Platform/report/turn in	\$ 4,430,475	\$ 4,378,198	\$ 52,277	1.2%	
Guarantees	246,939	210,647	36,292	17.2%	
Overtime	173,590	191,480	(17,890)	-9.3%	
Spread	120,540	133,604	(13,064)	-9.8%	
Protection	273,404	248,738	24,666	9.9%	
Travel	154,691	164,756	(10,065)	-6.1%	
Training	119,970	44,293	75,677	170.9%	
Other Misc	18,747	38,936	(20,189)	-51.9%	
	\$ 5,538,356	\$ 5,410,652	\$ 127,704	2.4%	

To: Administration and Finance Committee

Date: May 29, 2013

From: Kathy Casenave, Director of Finance

Reviewed by:

SUBJECT: Adoption of Gann Appropriations Spending Limitation for FY 2014

Summary of Issues:

By State law, the CCCTA Board of Directors must adopt an appropriations limitation prior to adoption of its annual fiscal budget. The calculated FY 2014 legal spending limit for CCCTA is \$60,495,622.

Pursuant to California Constitution Article XIII (B) (Proposition 4), public entities are required to conform to budgetary guidelines set forth in the Gann Initiative. The purpose of Article XIII (B) is to constrain fiscal growth in government by limiting the proceeds of taxes that may be appropriated each year. Each year's limit may be adjusted for increase in cost of living (*California per capita income*) and population. For special districts, if the district is located entirely within one county, the *county's population* change factor is to be used. That is the case with CCCTA. The limit may also be changed in the event of a transfer of fiscal responsibility.

The California Department of Finance is mandated to provide the requisite price and population change data for local jurisdictions to calculate their appropriations limit.

The appropriations spending limit is calculated using the following formula:

1. Population percentage change x price increase/decrease factor=ratio of change
2. Ratio of change x 2012-13 spending limit = 2013-14 spending limit.

Based on the above formula, the appropriations spending limit is calculated as follows:

1. Population percentage change x price increase/decrease factor=ratio of change

$$1.0077 \times 1.0512 = 1.0593$$

2. Ratio of change x 2012-2013 spending limit =2013-2014 spending limit:

$$1.0593 \times \$57,109,055 = \$60,495,622$$

Based on the above calculations, the Gann appropriations spending limit for FY 2013-2014 is \$60,495,622. The actual CCCTA non-federal appropriations budget for FY 2013-2014 is \$38,786,221 (Exhibit A), which is \$21,709,401 below the spending limitation.

Recommendation:

The staff requests that the Administration and Finance Committee forward to the Board of Directors recommending adoption of the Gann appropriations spending limitation of \$60,495,622 for FY 2013-14.

COMPUTATION OF GANN APPROPRIATIONS SPENDING LIMIT for FY 2014

Contra Costa County change in population			0.77
Converted to a ratio	1.0077		
Percentage change in per capita personal income			5.12
Converted to a ratio	1.0512		

Source: California Department of Finance

Ratio of change:			
	1.0077	x	1.0512 =
			1.0593

FY 2013 spending limit	\$57,109,055
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FY 2014 spending limit	\$60,495,622
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FY 2014 operating budget	\$33,442,029
Less expenses paid by federal monies	<u>-\$706,696</u>
	\$32,735,333

FY 2013 capital budget	\$24,755,700
Less expenses paid by federal monies	<u>-\$18,704,812</u>
	\$6,050,888

Operating and capital appropriation	\$38,786,221
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Underlimit	<u>\$21,709,401</u>
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To: ADMINISTRATION AND FINANCE COMMITTEE Date: May 24, 2013

From: Kathy Casenave, Director of Finance Reviewed by:

SUBJECT: Proposed FY 2014 Budget

FY 2014 Proposed Budget & FY 2013 Estimated Actual

The FY 2014 proposed operating budget totals \$33,442,029. Of this, fixed route is \$27,896,860 and Paratransit is \$5,477,046. The budget also includes a contingency line item of \$68,123.

- Fixed route expenses for FY 2014 are projected to be \$1,801,063 (6.9%) more than the estimated actual for FY 2013.
- Paratransit expenses are projected to be \$164,691 (3.1%) more than the estimate actual for FY 2013.

The FY 2013 operating budget is \$32,679,423 which included a contingency line item of \$500,000. The actual operating expenses are projected to be under budget by \$1,271,242 (4%).

- Fixed route expenses for FY 2013 are estimated to be \$685,476 (2.6%) less than the budget.
- Paratransit expenses for FY 2013 are estimated to be \$85,796 (1.6%) less than the budget.
- The \$500,000 contingency expense will not be used.
-

Operating Expenses Page 2-

Fixed route operating expenses for FY 2014 are budgeted to be \$1.8 million more than FY 2013 estimated actual. Significant increases include:

- Wages, \$408K (3.4%)
- Fringe benefits \$615K (8.3%) - chiefly cafeteria plan and in PERS.
- Services, \$161K (7.7%) - maintenance for security equipment (*will be reimbursed*), \$117K; o/s service repairs, \$43K.
- Materials, \$510K (15.3%) - \$421K diesel fuel; \$60K repair parts.
- Casualty and liability, \$72K (20.3%) - \$65K liability premiums.

Paratransit operating expenses for FY 2014 are budgeted to be \$165K more than FY 2013 mainly due to estimated increase in contract for purchased transportation and legal expense.

Significant Variances- (The * denotes a change from the May draft)

*	FY 2013 Operating Expense Changes	FY 2013 fixed route operating expenses have been increased by \$40K for retiree health care benefits.
*	FY 2014 Operating Expense Changes	<p>FY 2014 operating expenses have been increased by \$254K because of an increase in the PERS rate due to the pension reform legislation.</p> <p>Much of the legislation dealt with new members but one part of the legislation could affect the rate for current members.</p> <p>The new legislation requires that employers pay at a minimum the employer normal cost. The normal cost is the amount of the present value of benefits that accrue in a year; ours is 7.321% for next year. Many assumptions go into the calculation of the normal cost- salary increases, mortality, terminations, age of retirements. <i>CalPERS uses assumptions based on the collective historical experience of all public agencies.</i> When the actual experience of each individual pension plan differs from the actuarial assumptions used to project the funding requirements, adjustments to the employer rate could occur. <i>Historically County Connection has received this credit each year.</i> The actuarial report received in November 2012 reduced the normal cost by 1.905%, so that the net employer rate for next year would have been 5.416%.</p> <p>The new legislation does not allow for reductions in the normal cost rate, even though that rate is calculated using standard assumptions that may not be reflective of the experience of individual plans. Therefore, our rate next year will be 7.321%.</p>
*	FY 2014 Contingency	The contingency line item has been reduced by \$432K to account for the above expense increases, the reduction of Lifeline revenue noted below, and to reconcile to TDA revenue requested in the TDA claim.
*	FY 2014 total operating budget	The net change in the operating budget is \$178K decrease- an increase in PERS expense of \$254K noted above and a reduction in the contingency line item expense of \$432K.

Operating Revenues Pg 3-

*	FY 2013 Revenue Changes	Fixed route TDA revenue used has been increased by \$40K due to the increase in projected expenses.
*	FY 2014 Lifeline revenue	Lifeline revenue for FY 2014 of \$744K has been removed. In FY 2014 MTC will begin the process of issuing guidelines for the next cycle of Lifeline grants. It is not expected that funds will be made available for these projects until the Spring or Summer of 2015.
*	FY 2014 TDA Revenue	The Fixed route TDA revenue has been increased by \$564K and Paratransit TDA revenue has been increased by \$2K due to the decrease in projected expenses (including the contingency) of \$178K and a decrease in Lifeline revenue of \$744K.

Key Assumptions for the Ten Year Forecast-Page 8- (The * denotes a change from the April draft)

	Passenger Fares, Lines 1 & 20	Passenger fares are increased 2% annually for Fixed route and 3% for Paratransit. Fares increases are projected for FY 2015 and 2018. The June forecast assumed a fare increase in FY2014, but staff is requesting a delay since it is not needed at this time and MTC is working with regional operators in trying to establish a uniform fare system.
	Other State Grants, Line 7	The state has approved using the security grant for ongoing maintenance of the real time bus software and other assets purchased in part with security grants. This increased operating revenue by \$1.053 million, but it also increased expenses by a like amount.
	STA revenue, Lines 8 & 26	STA revenue for FY 2014 is estimated by MTC; a 2.5% growth rate is assumed in the out years.
*	Lifeline, Line 15	Lifeline revenue for FY 2014 & FY 2015 has been removed because it is estimated that funds will not be allocated again until the Spring or Summer of 2015. In the subsequent years the estimate has been substantially reduced. The total decrease in revenue in the forecast is \$3.715 million.
	Measure J, Lines 10 & 25	Measure J in FY 2014 has increased 12.63% for fixed route and 11.63% for Paratransit compared to FY 2013. Of this, \$193K is the one time occurrence of additional FY 2012 revenue because Measure J sales tax receipts for that year were higher than originally estimated. The balance is due to the \$270K additional revenue projected for FY 2014, which increases the base on which to project future growth. <i>There has been no change in the growth rates-</i> the rates used are from the Contra Costa Transportation Authority's revised Measure J Strategic Plan published in July 2011- 3.02% for FY 2103-FY 2015, 4.03% for FY 2016-FY 2019, and 4.54% for FY 2012 and beyond.
*	TDA Revenue Used, Lines 45	TDA used for operations has been increased by \$3.832 million for the reduction in Lifeline funding and the increase in the PERS retirement rate.
*	Fixed Route Operating Expenses, Line 16	Total operating expenses have been increased by \$549K due to an increase in the PERS retirement rate. The increase is mainly in the first 3 years- FY 2014-FY 2016. The projected rates thereafter remain the same as in the May draft- 9.7% in FY 2017 & 11.3% thereafter.

Ten Year Capital Program, Page 7 (The * denotes a change from the April draft)

*	Capital Program	<p>The FY 2013 capital program has been reduced by a total of \$1.2 million to reflect the grant application. The number of vehicles to be purchased remains the same but the cost per vehicle will be less than originally programmed. Of this \$995k is a reduction in the federal grant, \$97K is a reduction in the TDA match and the balance is split between bridge toll and Prop 1 B bonds.</p> <p>It is expected that \$15 million in TDA revenue will be needed for the capital program because there are some large bus purchases in FY 2014, 2015, and 2022 and the Bridge toll and 1b bond revenue will not be enough to match the federal portion.</p> <p>There also may be significant facility maintenance and modernization expenses that will need to be addressed in the next ten years.</p>
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TDA Reserve, Page 10

The TDA reserve is projected to be \$1.6 million at the end of FY 2022. This is a decrease of \$3.725 million from the May 2013 draft. The amount of TDA projected to be used for operations increased by \$3.832 million but decreased by \$97K for capital projects.

The estimated TDA revenue allocations remain the same. The FY 2013 and FY 2014 estimates were provided by the Contra Costa Auditor Controller. For the out years a 3% growth rate has been assumed.

ACTION REQUESTED:

Staff requests that the A&F Committee forward the FY 2014 budget to the Board of Directors with a recommendation for approval. A public hearing will be conducted before the Board meeting on June 20 to receive comments from the public.

Operating and Capital Budget

Fiscal Year 2014



CENTRAL CONTRA COSTA TRANSIT AUTHORITY

Concord, California

May 23, 2013

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 Budget
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**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 BUDGET SUMMARY**

	EST/ACTUAL FY 2013	APPROVED BUDGET FY 2013	% VARIANCE	PROPOSED BUDGET FY 2014	FY 2014 BUD OVER/(UNDER) EST ACT
Operations					
Fixed Route	\$ 26,095,797	\$ 27,281,272	-4.3%	\$ 27,964,983	7.2%
Paratransit	\$ 5,312,355	\$ 5,398,151	-1.6%	\$ 5,477,046	3.1%
Subtotal	\$ 31,408,152	\$ 32,679,423	-3.9%	\$ 33,442,029	6.5%
Capital					
Fixed Route	\$ 4,504,851	\$ 5,489,353	-17.9%	\$ 24,755,700	449.5%
Paratransit	\$ 700,998	\$ 976,400	-28.2%	-	100.0%
Subtotal	\$ 5,205,849	\$ 6,465,753	-19.5%	\$ 24,755,700	375.5%
Grand Total	\$ 36,614,001	\$ 39,145,176	-6.5%	\$ 58,197,729	58.9%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 BUDGET- OPERATING EXPENDITURES**

Category	ACTUAL FY 2012	EST/ACT FY 2013	APPROVED BUDGET FY 2013	EST/ACT over(under) Budget Amount +/-	Budget % +/-	PROPOSED BUDGET FY 2014	FY2014 vs 2013 EstActual Amount +/-	% +/-
Fixed Route								
Wages	11,693,345	12,072,800	11,880,381	192,419	1.6%	12,480,718	407,918	3.4%
Fringe benefits	7,002,817	7,364,327	7,544,482	(180,155)	-2.4%	7,979,159	614,832	8.3%
Total Wages and benefits	18,696,162	19,437,127	19,424,863	12,264	0.1%	20,459,877	1,022,750	5.3%
Services	1,685,170	2,092,285	2,035,540	56,745	2.8%	2,253,610	161,325	7.7%
Materials and supplies	3,203,466	3,342,581	4,050,370	(707,789)	-17.5%	3,853,240	510,659	15.3%
Utilities	214,657	311,661	327,500	(15,839)	-4.8%	318,000	6,339	2.0%
Casualty and liability	415,417	355,732	360,300	(4,568)	-1.3%	427,843	72,111	20.3%
Taxes	293,586	313,500	376,000	(62,500)	-16.6%	315,000	1,500	0.5%
Leases and rentals	35,977	40,700	40,500	200	0.5%	40,700	0	0.0%
Miscellaneous	112,954	116,469	119,850	(3,381)	-2.8%	129,300	12,831	11.0%
Purchased transportation	69,314	85,742	46,350	39,392	85.0%	99,290	13,548	15.8%
Total Other Expenses	6,030,541	6,658,670	7,356,410	(697,740)	-9.5%	7,436,983	778,313	11.7%
Subtotal	24,726,703	26,095,797	26,781,272	(685,476)	-2.6%	27,896,860	1,801,063	6.9%
Contingency			500,000	(500,000)	-100.0%	68,123	68,123	
Subtotal	24,726,703	26,095,797	27,281,272	(1,185,476)	-4.3%	27,964,983	1,869,186	7.16%
Paratransit								
Wages	88,411	90,000	160,552	(70,552)	-43.9%	91,000	1,000	1.1%
Fringe benefits	48,258	46,543	66,687	(20,144)	-30.2%	48,664	2,121	4.6%
Total Wages and benefits	136,669	136,543	227,239	(90,696)	-39.9%	139,664	3,121	2.3%
Services	19,503	29,602	24,702	4,900	19.8%	36,931	7,329	24.8%
Materials and supplies	3,066	2,900	2,900	0	0.0%	3,000	100	3.4%
Utilities	19,232	20,800	20,800	0	0.0%	21,300	500	2.4%
Taxes	268	600	600	0	0.0%	600	0	0.0%
Miscellaneous	245	910	910	0	0.0%	920	10	1.1%
Purchased transportation	4,991,166	5,121,000	5,121,000	0	0.0%	5,274,630	153,630	3.0%
Total Other Expenses	5,033,480	5,175,812	5,170,912	4,900	0.1%	5,337,382	161,570	3.1%
Subtotal	5,170,149	5,312,355	5,398,151	(85,796)	-1.6%	5,477,046	164,691	3.1%
Total	\$ 29,896,852	\$ 31,408,152	\$ 32,679,423	\$ (1,271,272)	-4.0%	\$ 33,442,029	\$ 2,033,877	6.5%

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 BUDGET- OPERATING REVENUES**

Category	ACT FY 2012	EST/ACT FY 2013	APPROVED BUDGET FY 2013	EST/ACT over(under) Budget		PROPOSED BUDGET FY 2014	FY2013 vs 2012 EstActual	
				Amount +/-	% +/-		Amount +/-	% +/-
Fixed Route								
Fare revenue	3,425,346	3,558,527	3,549,566	8,961	0.3%	3,629,698	71,171	2.0%
Special service revenue	945,970	960,445	886,414	74,031	8.4%	979,654	19,209	2.0%
Advertising revenue	537,546	552,096	552,096	-	0.0%	572,096	20,000	3.6%
Non-Operating rev	133,842	120,000	120,000	-	0.0%	120,000	-	0.0%
FTA Section 5303	-	30,000	30,000	-		30,000	-	
FTA Preventive Maintenance	3,266,451	2,002,433	2,453,884	(451,451)	-18.4%		(2,002,433)	-100.0%
Other State Grants				-		117,000	117,000	100.0%
STA Pop	1,852,940	2,674,424	3,570,068	(895,644)	-25.1%	2,149,883	(524,541)	-19.6%
TDA 4.0	9,534,883	10,924,995	10,547,734	377,261	3.6%	15,087,796	4,162,801	38.1%
Measure J	3,401,429	3,802,224	3,808,297	(6,100)	-0.2%	4,282,321	480,097	12.63%
BART Express Funds	556,311	603,978	603,978	-	0.0%	651,196	47,218	7.8%
Dougherty Valley revenue	291,998	-	225,000	(225,000)	-100.0%	200,000	200,000	100.0%
Other Local Grants	253,713	37,336	20,000	17,336	86.7%	0	(37,336)	-100.0%
RM 2/Other- Express	145,342	145,339	145,339	-	0.0%	145,339	-	0.0%
Lifeline	380,932	684,000	768,896	(84,896)	-11.0%	0	(684,000)	-100.0%
Subtotal	24,726,703	26,095,797	27,281,272	(1,185,502)	-4.3%	27,964,983	1,869,186	7.2%
Paratransit								
Fare revenue	619,164	519,058	613,106	(94,048)	-15.3%	529,439	10,381	2.0%
Non-Operating revenue	15,698	300	300	-	0.0%	300	-	0.0%
FTA Section 5307	672,718	667,479	686,172	(18,693)	-2.7%	676,696	9,217	1.4%
TDA 4.5	655,865	638,144	638,144	-	0.0%	858,430	220,286	34.5%
TDA 4.0	1,314,613	944,884	1,008,296	(63,412)	-6.3%	993,848	48,964	5.2%
Measure J	994,559	1,170,229	1,170,022	207	0.0%	1,303,317	133,088	11.37%
STA Paratransit & Rev based	703,189	1,177,261	1,089,261	88,000	8.1%	916,116	(261,145)	-22.2%
BART ADA Service/Other	194,343	195,000	192,850	2,150	1.1%	198,900	3,900	2.0%
Subtotal	5,170,149	5,312,355	5,398,151	(85,796)	-1.7%	5,477,046	164,691	3.1%
Total	\$ 29,896,852	\$ 31,408,152	32,679,423	\$ (1,271,271)	-4.0%	\$ 33,442,029	\$ 2,033,877	6.5%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY 2014 Revenue Source Utilization

	Anticipated Revenue	Anticipated Utilization	Difference
Fixed Route			
Fare revenue	\$ 3,629,698	\$ 3,629,698	0
Special service revenue	979,654	979,654	0
Advertising Revenue	572,096	572,096	0
Non-Operating revenue	120,000	120,000	0
FTA Section 5303	30,000	30,000	0
FTA Preventive Maintenance	0	0	0
STA Pop	2,149,883	\$ 2,149,883	0
TDA 4.0	16,160,875	15,087,796	1,073,079
Measure J	4,282,321	4,282,321	0
BART Express Funds	651,196	651,196	0
Dougherty Valley grants	200,000	200,000	0
Other Local Grants	0	0	0
RM2- Express	145,339	145,339	0
Lifeline-CCTA	0	0	0
Total Fixed Route Operating Revenue	\$ 28,921,062	\$ 27,847,983	\$ 1,073,079
Paratransit			
Fare revenue	\$ 529,439	\$ 529,439	0
Advertising Revenue	-	-	0
Non-operating revenue	300	\$ 300	0
FTA Section 5307	676,696	\$ 676,696	0
TDA 4.5	858,430	\$ 858,430	0
TDA 4.0	-	\$ 993,848	(993,848)
Measure J	1,303,317	\$ 1,303,317	0
STA Paratransit	916,116	\$ 916,116	0
Other Grants	-	-	0
BART ADA Service/other	198,900	\$ 198,900	0
Total Paratransit Operating Revenue	\$ 4,483,198	\$ 5,477,046	\$ (993,848)
Capital Program			
TDA 4.0	-	2,719,528	(2,719,528)
Increase (Decrease) to TDA reserve		\$ (2,640,298)	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
STAFFING**

Position Type		FY 08 ACTUAL	FY 09 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 BUDGET
Transportation	Transportation administration	3.0	3.0	3.0	3.0	3.0	4.0	4.0
	Training	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Transit Supervisor/Dispatcher	12.0	10.0	10.0	10.0	10.0	10.0	11.0
		17.0	15.0	15.0	15.0	15.0	16.0	17.0
	Full-time runs	152.0	128.0	128.0	125.0	125.0	127.0	127.0
	Part-time runs	16.0	12.0	12.0	12.0	12.0	12.0	12.0
	Full-time stand-by (Protection)	42.0	38.0	38.0	35.0	35.0	36.0	36.0
		210.0	178.0	178.0	172.0	172.0	175.0	175.0
	Total Transportation	227.0	193.0	193.0	187.0	187.0	191.0	192.0
	Maintenance	Maintenance administration	5.0	5.0	5.0	5.0	5.0	5.0
Facilities		5.0	5.0	5.0	5.0	5.0	5.0	5.0
		10.0	10.0	10.0	10.0	10.0	10.0	10.0
Mechanic, Level V		5.0	5.0	5.0	5.0	5.0	5.0	5.0
Mechanic, Level IV		4.0	4.0	4.0	4.0	4.0	4.0	4.0
Mechanic, Level III		7.0	7.0	7.0	7.0	7.0	7.0	7.0
Mechanic, Level II		2.0	2.0	2.0	2.0	2.0	2.0	2.0
Mechanic, Level I		1.0	1.0	1.0	1.0	1.0	1.0	1.0
Street Maintenance								1.0
Bus service workers		10.0	10.0	10.0	10.0	10.0	10.0	10.0
	29.0	29.0	29.0	29.0	29.0	29.0	30.0	
Total Maintenance	39.0	39.0	39.0	39.0	39.0	39.0	40.0	
General Administration	General Administration	5.5	5.5	5.5	4.5	4.0	3.0	3.0
	Stores & Procurement	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Stores workers	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Finance	5.0	6.0	6.0	5.0	5.0	5.0	5.0
	Human Resources	3.0	3.0	2.0	2.0	2.0	2.0	2.0
	Marketing	3.0	3.0	3.0	3.0	2.0	2.0	2.0
	Customer service	8.5	6.5	6.5	6.5	6.0	6.0	6.0
	IT	2.0	2.0	2.0	2.0	2.0	2.0	2.0
	Planning/Scheduling	6.0	5.0	4.0	5.0	6.0	6.0	6.0
	Subtotal in full time equivalents	36.0	34.0	32.0	31.0	30.0	29.0	29.0
Fixed Route Operations	Total	302.0	266.0	264.0	257.0	256.0	259.0	261.0
	Paratransit	3.0	2.0	2.0	2.0	2.0	2.0	2.0
Total Operations		305.0	268.0	266.0	259.0	258.0	261.0	263.0

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
FY2014 CAPITAL PROGRAM**

	Funding Source				Total
	Fed	State Bridge Tolls	State Bonds	Local	
Revenue Fleet (33 Fixed route buses)	\$ 18,704,812	\$ 1,792,564	\$ 1,538,796	\$ 1,153,528	\$ 23,189,700
Facility Maintenance and Modernization				855,000	\$ 855,000
Non Revenue Fleet				226,000	\$ 226,000
Tools & Maintenance Equipment				120,000	\$ 120,000
IT Equipment/Software				365,000	\$ 365,000
				-	\$ -
Total	18,704,812	1,792,564	1,538,796	2,719,528	\$ 24,755,700

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
CAPITAL PROGRAM**

In \$Thousands

Programs	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Non Revenue Fleet		180	226	0	104	182	70	0	294	0	0	1,056
Revenue Fleet	7,692	4,468	23,190	23,547	0	5,288	238	761	793	0	34,093	100,070
Facility Maintenance & Modernization	3,752	503	855	1,115	2,465	0	0	0	0	8	0	8,698
Information Technology	898	55	365	328	250	80	80	85	85	55	85	2,366
Maintenance Equipment & Tools		0	120	220	257	165	100	275	65	50	50	1,302
Office Furniture and Equipment		0	0	50	116	50	123	50	70	80	80	619
Total Capital Program	12,342	5,206	24,756	25,260	3,192	5,766	612	1,171	1,307	193	34,308	114,112
Total Fixed-Route	11,630	4,505	24,756	24,901	3,192	477	373	410	514	193	33,912	104,863
Total Paratransit	712	701	-	359	-	5,288	238	761	793	-	396	9,248
	\$ 12,342	\$ 5,206	\$ 24,756	\$ 25,260	\$ 3,192	\$ 5,766	\$ 612	\$ 1,171	\$ 1,307	\$ 193	\$ 34,308	114,112

Funding Source	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY 2022	Total
Fed 5307	6,673	3,622	18,705	19,002	-	4,340	198	632	658	-	27,509	81,339
Transportation Development Act	1,183	235	2,720	1,814	3,191	477	373	410	514	193	4,127	15,237
State Transportation bonds	4,369	883	1,054	2,652	-	540	22	71	73	-	37	9,701
Lifeline- 1B pop based bonds	-	-	485	-	-	-	-	-	-	-	-	485
State Transportation- 1B security	117	117	-	-	-	-	-	-	-	-	-	234
Bridge Toll Revenue		349	1,792	1,793		409	18	59	60	-	2,635	7,115
To be Determined	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Revenue	12,342	5,206	24,756	25,260	3,192	5,765	612	1,171	1,307	193	34,308	114,111

Revenue Fleet replacements												
# Fixed Route vehicles	10	7	33	31							40	111
# Paratransit vehicles	8	10		3		42	4	8	6		3	76

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST *In \$ Thousands*

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Revenue Hours	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000	209,000
1 Passenger Fares	3,425	3,559	3,630	4,060	4,141	4,224	4,614	4,706	4,800	4,896	4,994
2 Special Fares	946	960	980	999	1,019	1,040	1,060	1,082	1,103	1,125	1,148
3 Advertising	538	552	572	584	595	607	619	632	644	657	670
4 Investment & Other	134	120	120	120	120	120	120	120	120	120	120
5 FTA Sec 8 Planning	0	30	30	30	30	30	30	30	30	30	30
6 FTA Preventive Maintenance	3,266	2,002	-	-	-	-	-	-	-	-	-
7 Other state grants			117	117	117	117	117	117	117	117	117
8 STA Population	1,853	2,674	2,150	2,204	2,259	2,315	2,373	2,432	2,493	2,556	2,619
9 TDA 4.0	9,535	10,925	15,088	15,308	15,431	16,011	16,561	16,961	17,345	17,735	18,131
10 Measure J	3,401	3,802	4,282	4,209	4,378	4,555	4,738	4,929	5,152	5,386	5,631
11 BART Express Funds	556	604	651	671	691	711	733	755	777	801	825
12 Dougherty Valley dev fees/other	292	-	200	200	240	225					
13 Other Local Grants	254	37	-							-	-
14 RM2/Meas J- Express	145	145	145	145	145	145	145	145	145	145	145
15 Lifeline-CC County	381	684	-	-	368	375	382	390	398	406	414
16 Total Fixed Route Operating Revenue	24,727	26,096	27,965	28,646	29,534	30,475	31,492	32,299	33,126	33,974	34,845
17 Operating Expenses w/o contingency	24,727	26,096	27,897	28,646	29,534	30,475	31,492	32,299	33,126	33,974	34,845
% increase in expenses		5.5%	6.9%	2.7%	3.1%	3.2%	3.3%	2.6%	2.6%	2.6%	2.6%
18 Operating expense contingency			\$ 68								
19 Total Fixed Route Operating Expenses	24,727	26,096	27,965	28,646	29,534	30,475	31,492	32,299	33,126	33,974	34,845
Revenue Hours	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
20 Passenger Fares	619	519	529	577	594	612	667	687	708	729	751
21 Non-Operating revenue	16	-	-								
22 FTA Section 5307	673	667	677	694	711	729	747	766	785	804	824
23 TDA 4.5	656	638	858	884	911	938	966	995	1,025	1,056	1,087
24 TDA 4.0	1,315	945	994	1,298	1,329	1,362	1,358	1,391	1,416	1,442	1,467
25 Measure J	995	1,170	1,303	1,267	1,318	1,371	1,426	1,484	1,551	1,622	1,695
26 STA Paratransit & Rev based	703	1,177	916	716	734	752	771	790	810	830	851
27 Bart ADA service	194	195	199	205	211	217	224	231	237	245	252
28 Total Paratransit Operating Revenue	5,170	5,312	5,477	5,640	5,809	5,982	6,160	6,344	6,533	6,728	6,928
29 Total Paratransit Operating Expenses	5,170	5,312	5,477	5,640	5,809	5,982	6,160	6,344	6,533	6,728	6,928
% increase in expenses		2.8%	3.1%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
30 Total CCCTA Operating Budget	\$ 29,897	\$ 31,408	\$ 33,442	\$ 34,286	\$ 35,342	\$ 36,457	\$ 37,653	\$ 38,642	\$ 39,659	\$ 40,702	\$ 41,773

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TEN YEAR FORECAST In \$ Thousands**

	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
31 Capital Revenue											
32 Federal	\$ 6,673	\$ 3,622	\$ 18,705	\$ 19,002	\$ -	\$ 4,340	\$ 198	\$ 632	\$ 658	\$ -	\$ 27,509
33 Prop 1B bonds	4,369	883	1,054	2,652	-	540	22	71	73	-	37
34 Lifeline- 1B pop based bonds		-	485	-	-	-	-	-	-	-	-
35 State Transportation- 1B security	117	117	-	-	-	-	-	-	-	-	-
36 Bridge Toll revenues		349	1,792	1,793	-	409	18	59	60	-	2,635
37 TDA 4.0	1,183	235	2,720	1,814	3,191	477	373	410	514	193	4,127
38 Carryover of unused prior year funding		39	-	-	-	-	-	-	-	-	-
39 Total Capital Revenue	12,342	5,245	24,756	25,260	3,192	5,766	612	1,171	1,307	193	34,308
40 Capital	\$ 12,342	\$ 5,206	\$ 24,756	\$ 25,260	\$ 3,192	5,766	\$ 612	\$ 1,171	\$ 1,307	\$ 193	\$ 34,308

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
TDA RESERVE**

TDA RESERVE	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
41 Beginning Balance	\$ 7,151	\$ 8,929	\$ 11,937	\$ 9,296	\$ 7,523	\$ 4,716	\$ 4,525	\$ 4,423	\$ 4,396	\$ 4,418	\$ 4,925
42 Estimated TDA 4.0 Allocation	\$ 13,811 5.71%	\$ 15,113 9.42%	\$ 16,161 6.94%	\$ 16,646 3.00%	\$ 17,145 3.00%	\$ 17,659 3.00%	\$ 18,189 3.00%	\$ 18,735 3.00%	\$ 19,297 3.00%	\$ 19,876 3.00%	\$ 20,472 3.00%
TDA 4.0 Needed for Operations and Capital:											
43 Used for Fixed route operations	(9,535)	(10,925)	(15,088)	(15,308)	(15,431)	(16,011)	(16,561)	(16,960)	(17,345)	(17,735)	(18,131)
44 Used for Paratransit operations	(1,315)	(945)	(994)	(1,298)	(1,329)	(1,362)	(1,358)	(1,391)	(1,416)	(1,442)	(1,467)
45 TDA used for Operations	(10,850)	(11,870)	(16,082)	(16,605)	(16,761)	(17,373)	(17,919)	(18,351)	(18,761)	(19,176)	(19,598)
46 Used for capital program	(1,183)	(235)	(2,720)	(1,814)	(3,191)	(477)	(373)	(410)	(514)	(193)	(4,127)
47 Ending TDA Reserve	\$ 8,929	\$ 11,937	\$ 9,296	\$ 7,523	\$ 4,716	\$ 4,525	\$ 4,423	\$ 4,396	\$ 4,418	\$ 4,925	\$ 1,672
Number Of Months of Operating Expenses in Reserve	3.6	4.6	3.3	2.6	1.6	1.5	1.4	1.4	1.3	1.5	0.5
Percentage of operating budget	30%	38%	28%	22%	13%	12%	12%	11%	11%	12%	4%

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
FIXED ROUTE								
Wages, Operators	7,030,090	7,115,300	7,021,300	94,000		7,193,500	78,200	
Wages, Operator/trainer	21,575	125,000	40,000	85,000		125,000	-	
Wages, Trans Admin	844,606	870,000	837,507	32,493		994,900	124,900	
Wages, Scheduling	91,058	107,000	108,855	(1,855)		110,200	3,200	
Wages, Maint Admin	382,725	381,000	376,781	4,219		385,600	4,600	
Wages, Building Maint.	243,724	260,000	257,212	2,788		262,500	2,500	
Wages, Customer Service	322,239	326,000	327,204	(1,204)		342,700	16,700	
Wages, Promotion	133,775	125,000	126,883	(1,883)		130,600	5,600	
Wages, EE Services	133,729	136,000	136,882	(882)		142,900	6,900	
Wages, Finance	319,482	362,000	323,274	38,726		339,600	(22,400)	
Wages, Safety & Trng	119,935	136,000	131,229	4,771		137,100	1,100	
Wages, General Admin	411,833	410,000	394,569	15,431		410,200	200	
Salaried Pool	-	-	47,000	(47,000)		36,000	36,000	
Performance based Comp Pool						40,000	40,000	
Wages, Admin Bonus	1,400	-	-	-		-	-	
Wages, Board	20,200	22,500	26,400	(3,900)		26,400	3,900	
Wages, Planning	396,920	398,000	380,424	17,576		394,600	(3,400)	
Wages, Service Workers	328,987	355,000	387,501	(32,501)		432,540	77,540	
Wages, Serv Wrkr Bonus	-	2,000	4,000	(2,000)		4,000	2,000	
Wages, Mechanics	884,767	936,000	948,710	(12,710)		967,728	31,728	
Wages, Mechanic Bonus	6,300	6,000	4,650	1,350		4,650	(1,350)	
Total Wages	11,693,345	12,072,800	11,880,381	192,419	2%	12,480,718	407,918	3%
Sick, Operators	374,911	316,200	370,100	(53,900)		292,500	(23,700)	
Sick, Trans Admin	22,045	29,000	31,200	(2,200)		23,300	(5,700)	
Sick, Scheduling	5,275	3,000	2,500	500		2,500	(500)	
Sick, Maint Admin	4,995	6,500	4,300	2,200		9,600	3,100	
Sick, Building Maint.	18,157	8,000	3,100	4,900		6,100	(1,900)	
Sick, Customer Svc	12,528	9,800	9,000	800		5,600	(4,200)	
Sick, Promotion	2,260	3,900	4,100	(200)		3,200	(700)	
Sick, EE Services	7,244	3,900	3,200	700		3,600	(300)	
Sick, Finance	14,880	8,500	9,500	(1,000)		8,400	(100)	
Sick, Safety & Trng	17,010	500	3,900	(3,400)		3,400	2,900	
Sick, General Admin	24,507	6,000	13,700	(7,700)		10,200	4,200	
Sick, Planning	6,465	4,700	14,300	(9,600)		9,700	5,000	
Sick, Service Workers	11,716	3,500	5,300	(1,800)		6,000	2,500	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Sick, Mechanics	23,573	21,000	23,100	(2,100)	23,600	2,600	
Total Sick Pay	545,566	424,500	497,300	(72,800)	407,700	(16,800)	-4%
Holiday, Operators	341,886	319,900	346,300	(26,400)	358,700	38,800	
Holiday, Trans Admin	37,983	47,000	40,255	6,745	50,600	3,600	
Holiday, Scheduling	5,494	5,700	5,538	162	5,800	100	
Holiday, Maint Admin	23,220	19,960	19,960	-	20,800	840	
Holiday, Building Maint.	11,478	14,000	12,681	1,319	14,300	300	
Holiday, Customer Svc	10,921	12,000	11,986	14	12,200	200	
Holiday, Promotion	3,750	9,000	5,587	3,413	9,200	200	
Holiday, EE Services	6,404	9,900	7,277	2,623	10,100	200	
Holiday, Finance	17,383	19,000	17,133	1,867	19,400	400	
Holiday, Safety & Trng	5,374	11,000	7,126	3,874	11,200	200	
Holiday, General Admin	25,187	24,000	21,203	2,797	24,500	500	
Holiday, Planning	18,654	20,000	20,371	(371)	21,100	1,100	
Holiday, Service Workers	16,395	19,500	18,982	518	21,255	1,755	
Holiday, Mechanics	44,082	54,000	50,811	3,189	55,080	1,080	
Total Holiday Pay	568,211	584,960	585,210	(250)	634,235	49,275	8%
Vacation, Operators	432,928	505,700	512,998	(7,298)	515,800	10,100	
Vacation, Trans Admin	54,393	66,600	65,700	900	74,300	7,700	
Vacation, Scheduling	6,348	7,500	7,700	(200)	7,800	300	
Vacation, Maint Admin	27,603	32,400	31,900	500	33,100	700	
Vacation, Building Maint.	15,178	17,000	19,200	(2,200)	18,000	1,000	
Vacation, Customer Svc	13,492	18,000	21,000	(3,000)	20,000	2,000	
Vacation, Promotion	9,354	11,100	11,000	100	11,300	200	
Vacation, EE Services	9,231	11,900	11,800	100	12,400	500	
Vacation, Finance	21,694	26,900	27,600	(700)	28,900	2,000	
Vacation, Safety & Trng	9,246	12,100	11,900	200	12,400	300	
Vacation, General Admin	29,372	33,600	34,900	(1,300)	36,000	2,400	
Vacation, Planning	22,843	28,000	29,400	(1,400)	30,200	2,200	
Vacation, Service Wrkrs	21,196	26,800	24,300	2,500	27,000	200	
Vacation, Mechanics	60,155	76,200	75,600	600	78,900	2,700	
Total Accrued Vacation	733,033	873,800	884,998	(11,198)	906,100	32,300	4%
Abs Pay, Operators	54,083	57,000	55,900	1,100	52,400	(4,600)	
Abs Pay, Trans Admin	1,892	1,500	1,781	(281)	2,200	700	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Abs Pay, Scheduling	-	1,000	249	751	300	(700)	
Abs Pay, Maint Admin	969	1,000	867	133	900	(100)	
Abs Pay, Building Maint.	262	-	560	(560)	600	600	
Abs Pay, Customer Svc	786	200	516	(316)	500	300	
Abs Pay, Promotion	-	200	296	(96)	300	100	
Abs Pay, EE Services	1,546	1,200	319	881	300	(900)	
Abs Pay, Finance	147	1,900	757	1,143	800	(1,100)	
Abs Pay, Safety & Trng	-	200	309	(109)	300	100	
Abs Pay, General Admin	-	1,100	930	170	1,000	(100)	
Abs Pay, Planning	909	485	890	(405)	900	415	
Separation Pay/Benefits	24,981	-	-	-	-	-	
Abs Pay, Service Wrkrs	-	300	369	(69)	414	114	
Abs Pay, Mechanics	-	400	439	(39)	449	49	
Total Absence Pay	85,575	66,485	64,182	2,303	61,363	(5,122)	-8%
Total Compensation	13,625,730	14,022,545	13,912,071	110,474	14,490,116	467,571	3%
FICA, Operators	101,020	107,700	101,801	5,899	109,800	2,100	
FICA, Trans Admin	11,403	13,001	13,001	-	15,403	2,402	
FICA, Scheduling	1,615	1,810	1,810	-	1,837	27	
FICA, Maint Admin	1,939	1,927	1,927	-	1,983	56	
FICA, Building Maint.	3,977	4,056	4,056	-	4,169	113	
FICA, Customer Service	5,342	5,360	5,360	-	5,526	166	
FICA, Promotion	2,066	2,144	2,144	-	2,212	68	
FICA, EE Services	2,387	2,312	2,312	-	2,419	107	
FICA, Finance	4,479	4,610	4,610	-	4,783	173	
FICA, General Admin	6,112	6,458	6,458	-	6,461	3	
FICA, Board Members	1,545	2,020	2,020	-	2,020	(0)	
FICA, Planning	6,221	6,458	6,458	-	6,619	161	
FICA, Service Workers	4,847	5,768	5,768	-	6,479	711	
FICA, Mechanics	10,569	12,396	12,396	-	12,679	283	
Total FICA/Medicare	163,522	176,020	170,121	5,899	182,390	6,370	4%
PERS-RET, Operators	628,092	642,200	636,600	5,600	804,900	162,700	
PERS-RET, Trans Admin	82,441	88,900	85,066	3,834	130,524	41,624	
PERS-RET, Scheduling	6,825	10,300	10,884	(584)	13,707	3,407	
PERS-RET, Maint Admin	51,853	51,900	50,998	902	62,390	10,490	
PERS-RET, Bldg Maint.	24,242	24,200	27,015	(2,815)	33,844	9,644	
PERS-RET, Cstmr Svc	43,591	34,600	32,233	2,367	41,242	6,642	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
PERS-RET, Promotion	19,058	16,900	16,236	664	19,984	3,084	
PERS-RET, EE Services	16,697	17,200	17,423	(223)	21,711	4,511	
PERS-RET, Finance	37,809	40,800	40,055	745	50,222	9,422	
PERS-RET, Sfty & Trng	18,438	19,100	18,866	234	23,005	3,905	
PERS-RET, Gen Admin	50,861	51,200	56,742	(5,542)	67,892	16,692	
PERS-RET, Planning	35,708	47,500	48,675	(1,175)	59,588	12,088	
GM-457 Retirement	7,212	7,500	7,500	-	7,500	-	
PERS-RET, Service Wrkr	28,133	33,100	37,109	(4,009)	51,393	18,293	
PERS-RET, Mechanics	88,809	91,700	95,791	(4,091)	121,476	29,776	
Total Retirement	1,139,769	1,177,100	1,181,193	(4,093)	1,509,380	332,280	28%
Medical, Operators	667,921	676,500	683,600	(7,100)	682,900	6,400	
Medical, Trans Admin	80,093	81,700	81,108	592	84,800	3,100	
Medical, Scheduling	11,596	16,800	16,800	-	16,800	-	
Medical, Maint Admin	15,030	15,500	15,180	320	15,500	-	
Medical, Building Maint.	37,250	37,400	37,600	(200)	37,900	500	
Medical, Customer Svc	9,714	6,900	10,900	(4,000)	7,300	400	
Medical, Promotion	14,216	9,500	14,200	(4,700)	9,500	-	
Medical, Finance	32,140	34,200	34,620	(420)	34,600	400	
Medical, Safety & Trng	7,592	7,900	7,600	300	7,900	-	
Medical, General Admin	63,592	54,200	68,588	(14,388)	54,400	200	
Medical, Retirees	95,347	131,300	110,000	21,300	136,200	4,900	
Medical, Planning	26,390	28,500	28,800	(300)	28,800	300	
Medical, Service Workers	125,598	133,600	148,403	(14,803)	142,300	8,700	
Medical, Mechanics	242,692	265,900	281,966	(16,066)	284,600	18,700	
Medical Admin Charge	8,111	7,200	9,100	(1,900)	7,400	200	
OPEB benefits	248,246	362,800	235,000	127,800	207,900	(154,900)	
Total Medical	1,685,528	1,869,900	1,783,465	86,435	1,758,800	(111,100)	-6%
Dental, Operators	204,932	212,800	200,640	12,160	219,200	6,400	
Dental, Trans Admin	20,718	21,200	21,960	(760)	21,800	600	
Dental, Scheduling	2,648	3,200	3,960	(760)	3,300	100	
Dental, Maint Admin	4,922	5,100	5,040	60	5,300	200	
Dental, Building Maint.	6,305	6,500	6,480	20	6,700	200	
Dental, Customer Svc	7,937	8,500	8,520	(20)	8,800	300	
Dental, Promotion	2,563	2,000	2,640	(640)	2,100	100	
Dental, EE Services	2,563	2,600	2,640	(40)	2,700	100	
Dental, Finance	5,378	5,500	5,520	(20)	5,700	200	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Dental, Safety & Trng	1,321	1,400	1,320	80	1,400	-	
Dental, General Admin	5,531	4,500	6,480	(1,980)	4,600	100	
Dental, Planning	6,966	7,700	8,520	(820)	7,900	200	
Total Dental	271,784	281,000	273,720	7,280	289,500	8,500	3%
WC, Operators	412,120	429,645	524,000	(94,355)	451,100	21,455	
WC, Trans Admin	44,664	46,490	56,700	(10,210)	48,800	2,310	
WC, Scheduling	6,000	4,346	5,300	(954)	4,600	254	
WC, Maint Admin	17,832	20,662	25,200	(4,538)	21,700	1,038	
WC, Building Maint.	15,000	10,331	12,600	(2,269)	10,800	469	
WC, Customer Svc	23,832	24,106	29,400	(5,294)	25,300	1,194	
WC, Promotion	10,288	12,053	14,700	(2,647)	12,700	647	
WC, EE Services	9,888	12,053	14,700	(2,647)	12,700	647	
WC, Finance	17,832	20,662	25,200	(4,538)	21,700	1,038	
WC, Safety & Trng	9,888	12,053	14,700	(2,647)	12,700	647	
WC, General Admin	20,832	22,384	27,300	(4,916)	23,500	1,116	
WC, Planning	18,988	18,121	22,100	(3,979)	19,000	879	
WC, Service Workers	32,320	35,339	43,100	(7,761)	37,100	1,761	
WC, Mechanics	101,216	106,755	130,200	(23,445)	112,100	5,345	
Total Workers Comp	740,700	775,000	945,200	(170,200)	813,800	38,800	5%
Life, Operators	58,559	61,200	59,700	1,500	63,000	1,800	
Life, Trans Admin	6,431	6,800	6,300	500	7,000	200	
Life, Scheduling	807	1,000	1,000	-	1,000	-	
Life, Maint Admin	3,617	3,600	3,800	(200)	3,700	100	
Life, Building Maint.	1,902	2,300	1,800	500	2,400	100	
Life, Customer Svc	2,492	2,500	2,600	(100)	2,600	100	
Life, Promotion	1,246	1,200	1,300	(100)	1,200	-	
Life, EE Services	1,308	1,300	1,400	(100)	1,300	-	
Life, Finance	3,142	2,900	3,300	(400)	3,000	100	
Life, Safety & Trng	1,073	1,100	1,200	(100)	1,100	-	
Life, General Admin	2,600	2,200	2,800	(600)	2,300	100	
Life, Planning	3,257	4,100	4,300	(200)	4,200	100	
Total Life Insurance	86,434	90,200	89,500	700	92,800	2,600	3%
SUI, Operators	75,594	76,000	72,900	3,100	76,000	-	
SUI, Trans Admin	6,076	6,200	5,642	558	6,510	310	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
SUI, Scheduling	868	868	868	-		868	-	
SUI, Maint Admin	2,170	2,170	2,170	-		2,170	-	
SUI, Building Maint.	2,170	2,170	2,170	-		2,170	-	
SUI, Customer Svc	3,613	3,472	3,472	-		3,472	-	
SUI, Promotion	868	868	868	-		868	-	
SUI, Safety & Trng	868	868	868	-		868	-	
SUI, General Admin	2,190	2,604	2,604	-		2,604	-	
SUI, EE Services	868	868	868	-		868	-	
SUI, Finance	3,038	2,190	2,170	20		2,170	(20)	
SUI, Planning	2,430	2,604	2,604	-		2,604	-	
SUI, Service Workers	3,949	4,340	4,340	-		4,774	434	
SUI, Mechanics	8,204	8,246	8,246	-		8,246	-	
Total SUI	112,906	113,468	109,790	3,678		114,192	724	1%
Operator Uniforms	45,431	45,000	45,000	-		48,000	3,000	
Uniforms - Maint. Pers.	13,381	13,941	14,000	(59)		14,500	559	
Total Uniforms	58,812	58,941	59,000	(59)		62,500	3,559	6%
Operator Medical Exams	10,637	10,310	12,000	(1,690)		12,000	1,690	
Emp Assistance Prog.	10,440	15,355	15,000	355		15,000	(355)	
Cafeteria Plan- Admin	186,420	251,900	225,041	26,859		290,300	38,400	
Cafeteria Plan-ATU	566,722	553,700	603,162	(49,462)		783,500	229,800	
Mechanic Tool Allowance	12,856	19,000	14,000	5,000		14,000	(5,000)	
Wellness Program	15,827	14,786	23,100	(8,314)		23,100	8,314	
Substance Abuse Prog.	8,075	7,902	8,500	(598)		8,500	598	
Total Other Benefits	810,977	872,953	900,803	(27,850)		1,146,400	273,447	31%
Total Benefits	7,002,817	7,364,327	7,544,482	(180,155)	-2%	7,979,159	614,832	8%
Total Wages and Benefits	18,696,162	19,437,127	19,424,863	12,264	0%	20,459,877	1,022,750	5%
Management Services	-	25,000	25,000	-		35,000	10,000	
Agency Fees	349	300	300	-		300	-	
In-Service Monitoring	-	6,000	6,000	-		6,000	-	
Mobility Services	28,547	29,500	29,500	-		30,400	900	
Schedules/Graphics	62,914	67,666	65,000	2,666		70,000	2,334	
Promotions	100,034	168,454	180,000	(11,546)		180,000	11,546	
Recruitment	4,274	9,360	7,500	1,860		10,000	640	
Legal Fees	150,937	310,000	280,000	30,000		330,000	20,000	

**CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET**

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)	FY 2014 Budget	Over (Under) FY 2013 Est/Actual
Financial services	12,696	1,000	1,000	-	14,000	13,000
Auditor Fees	42,800	43,000	43,000	-	43,000	-
Freight In and Out	6,717	7,300	7,500	(200)	7,500	200
Bid and Hearing Notices	810	1,000	1,000	-	1,000	-
Service Development	37,254	33,000	40,000	(7,000)	40,000	7,000
Trans. Printing/Reproduc.	1,745	5,000	5,000	-	5,000	-
Payroll Services	45,170	47,000	45,000	2,000	48,000	1,000
Retail service charge	21	-	-	-	-	-
Bank service charge	63	70	-	70	100	30
Commuter check process fee	160	160	-	160	160	-
Pay PERS file upload	2,864	-	-	-	-	-
Special Planning- reimb expenses		100,000	-	100,000	-	(100,000)
Temporary Help-All depts	-	5,000	12,000	(7,000)	12,000	7,000
Temp Help-Tran Admin	12,957	-	-	-	2,000	2,000
SVR-Differential/Radiator	52,449	44,690	39,600	5,090	42,000	(2,690)
SVR-Transmission	57,176	83,000	72,000	11,000	120,000	37,000
SVR-Upholstery/Glass	32,402	29,447	35,180	(5,733)	32,000	2,553
SVR-Towing	10,669	10,698	10,000	698	13,000	2,302
SVR-Engine Repair	123,661	171,578	190,000	(18,422)	170,000	(1,578)
SVR-Body Repair	70,710	99,681	100,000	(319)	105,000	5,319
Emission controls	55,347	81,950	96,800	(14,850)	88,800	6,850
Phone Maint. Services	7,925	8,313	10,000	(1,687)	10,000	1,687
Support Vehicle maint	24,109	20,514	21,500	(986)	21,500	986
IT Supplies/replacements	23,927	13,541	25,000	(11,459)	18,000	4,459
Clever Devices/rideck maint	149,505	159,428	154,000	5,428	159,500	72
Office Equipment Maint.	19,094	20,000	20,000	-	20,000	-
Building Maint. Service	54,454	74,418	76,000	(1,582)	78,800	4,382
Landscape Service	43,787	51,940	48,000	3,940	61,200	9,260
IT Contracts	113,271	108,607	115,000	(6,393)	125,000	16,393
Radio Maint. Service	42,138	20,803	45,600	(24,797)	7,500	(13,303)
IT Consulting	422	3,500	10,000	(6,500)	10,000	6,500
RED Support Expense	131,151	34,594	18,000	16,594	15,000	(19,594)
Real Time Bus maintenance service					117,000	117,000
Contract Cleaning Service	2,960	-	3,460	(3,460)	-	-
Waste Removal	12,758	12,147	12,000	147	12,600	453
Hazardous Waste	49,646	75,957	75,000	957	78,750	2,793
Armored Transport	15,770	20,000	21,000	(1,000)	21,000	1,000

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Fire Monitoring	2,236	4,004	5,000	(996)		5,000	996	
Security Services	76,076	81,665	81,600	65		84,000	2,335	
Other Services	3,215	3,000	3,000	-		3,500	500	
Total Services	1,685,170	2,092,285	2,035,540	56,745	3%	2,253,610	161,325	8%
Diesel Fuel	2,119,921	2,151,913	2,807,500	(655,587)		2,573,750	421,837	
Oils and Lubricants	69,159	64,993	65,212	(219)		66,900	1,907	
Gasoline	26,638	32,481	35,000	(2,519)		33,000	519	
Tires and Tubes	187,240	209,205	209,847	(642)		218,524	9,319	
Safety Supply	7,612	4,632	4,400	232		4,400	(232)	
Transportation Supplies	12,988	12,500	12,500	-		12,500	-	
BART Relief Tickets	35,000	48,000	45,000	3,000		55,000	7,000	
CSS-Soaps	12,972	13,410	14,000	(590)		14,000	590	
CSS-Solvents	217	5,000	5,500	(500)		5,000	-	
CSS-Cleaning	7,533	6,483	6,500	(17)		6,695	212	
CSS-Safety	7,552	7,540	7,000	540		7,000	(540)	
CSS-Antifreeze	6,631	4,865	5,000	(135)		5,000	135	
CSS-Gases	6,713	7,766	8,000	(234)		8,000	234	
Oil Analysis	9,000	17,500	17,500	-		18,000	500	
Equipment/Garage Exp.	26,343	24,880	25,000	(120)		25,000	120	
Coach Repair Parts	540,798	554,798	614,911	(60,113)		614,911	60,113	
Repair parts-grant exp	7,020	25,000	-	25,000		25,000	-	
Shelter/Bus Stop Supply	-	11,000	15,000	(4,000)		15,000	4,000	
Janitorial Supplies	16,853	17,469	17,500	(31)		17,500	31	
Lighting Supply	5,413	8,281	10,000	(1,719)		10,000	1,719	
Building Repair Supply	25,963	34,458	34,500	(42)		37,560	3,102	
Landscape Supply	1,053	3,227	3,500	(273)		5,000	1,773	
Tickets, Passes, Xfrs	14,607	27,767	28,000	(233)		18,000	(9,767)	
Supplies - Offsites	1,114	1,551	2,500	(949)		2,000	449	
Personnel Office Supply	117	288	1,000	(712)		1,000	712	
Computer Supplies	2,138	1,725	-	1,725		-	(1,725)	
Office Supplies-Administration	12,749	12,824	15,000	(2,176)		15,000	2,176	
Office Supplies-Maint.	2,188	3,500	4,500	(1,000)		3,500	-	
Obsolete Parts Write-Off	10,650	483	-	483		-	(483)	
Postage	14,896	12,000	12,000	-		12,000	-	
Safety Contingency Plans	2,951	2,663	5,000	(2,337)		5,000	2,337	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Training Supply	1,600	2,807	6,000	(3,193)		6,000	3,193	
Contracts & Grants Supply	4,659	6,000	6,000	-		6,000	-	
Supplies- IC	3,178	5,572	7,000	(1,428)		7,000	1,428	
Total Materials & Supplies	3,203,466	3,342,581	4,050,370	(707,789)	-17%	3,853,240	510,659	15%
Pacific Gas and Electric	179,739	185,000	198,000	(13,000)		188,000	3,000	
Telephone Svc - Concord	(1,433)	29,779	25,000	4,779		25,000	(4,779)	
Contra Costa Water District	19,824	19,500	19,500	-		20,000	500	
Telephone-Cellular	16,527	77,382	85,000	(7,618)		85,000	7,618	
Total Utilities	214,657	311,661	327,500	(15,839)	-5%	318,000	6,339	2%
Physical Damage	88,951	89,112	90,500	(1,388)		89,001	(111)	
Property Premiums	33,050	45,886	34,700	11,186		48,200	2,314	
Other Premiums	10,325	8,325	10,800	(2,475)		8,700	375	
UST Insurance	9,090	9,500	9,500	-		10,000	500	
Liability Premiums	144,645	124,109	136,000	(11,891)		189,242	65,133	
Insurance/Liability losses	129,280	78,800	78,800	-		82,700	3,900	
Other Losses	-	-	-	-		-	-	
Pass sales write offs	76	-	-	-		-	-	
Total Insurance	415,417	355,732	360,300	(4,568)	-1%	427,843	72,111	20%
Property Tax	9,051	10,000	10,000	-		10,000	-	
Licenses / Registrations	761	2,000	2,000	-		2,000	-	
Fuel Storage Tank Fees	13,645	14,000	15,000	(1,000)		15,000	1,000	
Use and Other Taxes	7,091	7,500	9,000	(1,500)		8,000	500	
Sales Tax	263,038	280,000	340,000	(60,000)		280,000	-	
Total Taxes	293,586	313,500	376,000	(62,500)	-17%	315,000	1,500	0%
Equipment Leases	2,264	7,000	7,000	-		7,000	-	
Radio Site Lease-Diablo	33,713	33,700	33,500	200		33,700	-	
Total Leases	35,977	40,700	40,500	200	0%	40,700	-	0%
Business Expense- Tran	177	250	250	-		100	(150)	
Business Expense-admin	34	400	400	-		400	-	
Business Expense-Fin	412	500	500	-		500	-	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Board Travel	9,853	11,000	11,000	-		16,500	5,500	
Staff Travel	21,712	20,000	18,000	2,000		20,000	-	
CTA Dues	11,338	12,325	13,000	(675)		13,000	675	
APTA Dues	26,000	26,494	33,000	(6,506)		28,000	1,506	
Business Expense	8,109	8,000	1,000	7,000		4,000	(4,000)	
Training / Subs-Gm	1,678	4,000	4,000	-		7,500	3,500	
Misc exp	922	1,000	5,600	(4,600)		1,200	200	
Employee Functions	25,240	25,000	25,000	-		30,000	5,000	
Employee Awards	3,891	4,000	4,000	-		4,000	-	
Departing Emp gifts	250	500	1,200	(700)		700	200	
Paypal fees	2,989	3,000	2,500	500		3,000	-	
Newsletter Expense	349	-	400	(400)		400	400	
Total Miscellaneous	112,954	116,469	119,850	(3,381)	-3%	129,300	12,831	11%
San Ramon-Noon shuttle		742	-	742		-	(742)	
St Marys shuttle	41,499	43,000	46,350	(3,350)		44,290	1,290	
Cal State rte 260 shuttle	27,815	42,000	-	42,000		55,000	13,000	
Total Purchased Transportation	69,314	85,742	46,350	39,392	85%	99,290	13,548	16%
Total Other Operating Expense	6,030,541	6,658,670	7,356,410	(697,740)		7,436,983	778,313	12%
Contingency			500,000	(500,000)		68,123	68,123	
TOTAL FIXED ROUTE EXPENSES	24,726,703	26,095,797	27,281,273	(1,185,475)	-4%	27,964,983	1,869,186	7.2%
Paratransit								
Wages	88,411	90,000	160,552	(70,552)		91,000	1,000	
Sick Wages	2,546	2,000	5,951	(3,951)		2,300	300	
Holiday Pay	4,599	5,500	8,470	(2,970)		5,100	(400)	
Vacation Pay	6,224	6,500	10,628	(4,128)		7,800	1,300	
Absence pay	-	200	372	(172)		200	-	
Cafeteria Plan	6,270	4,800	4,800	-		4,800	-	
FICA	1,216	2,697	2,697	-		1,442	(1,255)	
PERS	12,695	9,300	19,195	(9,895)		11,406	2,106	
Medical	11,348	11,844	10,932	912		11,844	-	

CENTRAL CONTRA COSTA TRANSIT AUTHORITY
DETAILED BUDGET

	FY 2012 ACT	Est/Act FY 2013	FY 2013 Budget	Over (Under)		FY 2014 Budget	Over (Under) FY 2013 Est/Actual	
Dental	1,483	1,400	1,440	(40)		1,440	40	
Life Insurance	835	1,000	900	100		1,030	30	
SUI	1,042	1,302	1,302	-		1,302	-	
Agency Fees/Public Info	-	510	510	-		520	10	
Promotions	-	520	520	-		530	10	
Legal Fees	1,169	3,232	3,232	-		10,000	6,768	
Building Maint Services	1,565	2,040	2,040	-		2,081	41	
Radio Maint Services	10,196	13,300	13,300	-		13,600	300	
Community Van Maint	6,573	10,000	5,100	4,900		10,200	200	
Office Supply, PTF	3,066	2,900	2,900	-		3,000	100	
Gas and Electric	18,132	19,400	19,400	-		19,800	400	
Cell Phone	1,100	1,400	1,400	-		1,500	100	
Sales Tax	268	600	600	-		600	-	
Purchased Trans-LINK	4,794,660	4,924,000	4,924,000	-		5,071,720	147,720	
Purchased Trans-BART	196,506	197,000	197,000	-		202,910	5,910	
Training / Subscriptions	-	510	510	-		520	10	
Other Misc Expenses	245	400	400	-		400	-	
Total Paratransit	5,170,149	5,312,355	5,398,151	(85,797)	-2%	5,477,046	164,691	3%
TOTAL CCCTA	29,896,852	31,408,152	32,679,423	(1,271,272)	-4%	33,442,029	2,033,878	6.5%