

County Connection

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Agenda Item No. 4.a.

COUNTY CONNECTION BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING

June 20, 2013

CALL TO ORDER/ROLL CALL/CONFIRM QUORUM

Chair Horn called the regular meeting of the Board of Directors to order at 9 a.m. Board Members present were Directors Andersen, Dessayer, Manning, Schroder, Weir, Worth and Alternate Member Haskew (representing the City of Walnut Creek). Director Hoffmeister arrived after the meeting convened. Directors Hudson, Simmons and Storer were absent.

Staff: Ramacier, Conneran, Glenn, Barnes, Barrientos, , Bates, Bowron, Brander, Burdick, Casenave, Churchill, Dean, Hill, Mitchell, Moran, Muzzini, Oliva, Owens, Perry, Powell, Rettig, Robinson, Smith, Thompson, Vassallo, Wilson-Cash

Guest: Don Swain (First Transit), Howard Der (AC Transit).

Chair Horn would like to move Agenda Items 11 and 12 to be heard between Agenda Items 3 and 4, due to Legal Counsel's need to leave by 10am.

MOTION: Director Manning moved that Agenda Items 11 and 12 to be heard between Agenda Items 3 and 4. The motion was seconded by Director Worth and it received the following vote of acceptance.

Aye: Directors Andersen, Dessayer, Haskew, Horn, Schroder, and Weir.
No: None
Abstain: None
Absent: Directors Hoffmeister, Hudson and Storer

PUBLIC COMMUNICATION: None
(Director Hoffmeister arrived.)

CLOSED SESSION

Consultation with Labor Negotiator Pursuant to Government Code Section 54957.6
Employee Organizations: Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators, and Teamsters Union, Local 856, AFL-CIO, Transit Supervisors

At 9:04 a.m. Chair Horn announced the Board would take a four minute break and reconvene for a closed session to consult with its Labor Negotiator, Pat Glenn, Esq., pursuant to Government Code Section 54957.6, regarding negotiations with the Amalgamated Transit Union, Local 1605, AFL-CIO, Bus Operators, and Teamsters Union, Local 856, AFL-CIO, Transit Supervisors.

OPEN SESSION

A. REPORT OF ACTION(S) TAKEN DURING THE CLOSED SESSION

The Board reconvened in open session at 9:40 a.m. Chair Horn announced the Board met in closed session with its Labor Negotiator, pursuant to Government Code Section 54957.6, regarding negotiations with the two employee organizations. Direction was given to the labor negotiating team. No action was taken.

PUBLIC HEARING: CCCTA FY2014 OPERATING AND CAPITAL BUDGET

At 9:41 a.m., Chair Horn opened the public hearing regarding the CCCTA FY2014 Operating and Capital Budget. He stated that the public hearing is being held for the purpose of discussing and receiving citizen input on the budget. Kathy Casenave, Director of Finance, advised the public hearing was properly noticed in the *Contra Costa Times*. The proposed FY2014 Operating and Capital Budget is \$58,629,606. The operating budget is \$33,873,906, which is funded 81% with local funds, 15% from the farebox and special fare revenue, 2% with federal funds, and 2% with other revenue. The operating budget will support approximately 209,000 revenue hours of fixed-route service and 82,000 revenue hours of County Connection LINK service. Chair Horn asked if there were any comments from the public regarding the FY2014 Operating and Capital Budget. No comments were received and the public hearing was closed at 9:43 a.m.

PUBLIC HEARING: Proposed Title VI Policies

At 9:43 a.m., Chair Horn opened the public hearing regarding the Proposed Title IV Policies. He stated that the required legal notices inviting the public to attend this hearing were published in the *Contra Costa Times* and notices were posted as required by law. Laramie Bowron, Manager of Planning, advised that this public hearing is being conducted to receive comments on the proposed Major Service Change, Disproportionate Burden, and Disparate Impact policies as required by the FTA as part of the revised Title VI guidelines released in October 2012. These policies, required to be adopted prior to the implementation of any fare or service changes, define when an agency is required to analyze the effects of potential service changes and proposed fare changes for potential discriminatory effects against low-income and minority populations. No comments were received and the public hearing was closed at 9:50 a.m.

CONSENT CALENDAR

MOTION: Director Manning moved that the approval of the Consent Calendar, consisting of the following items: (a) Approval of Minutes of Regular Meeting of April 18, 2013, (b) Approval of Minutes of Regular Meeting of May 16, 2013, (c) Authorize FY 2014 Annual Adjustment to Administrative Staff Salaries and Establishment of a Management Merit Pool and Resolution No. 2013-023, (e) Adoption of GANN Appropriations Spending Limitation for FY 2014 and Resolution No. 2013-020, (f) Authorize Extension of Professional Services Agreement for ADA Paratransit Services, BART ADA Service and Gael Rail Shuttle with First Transit, Inc. For FY 2014 and Resolution No. 2013-021. Director Schroder seconded the motion and it received the following vote of approval.

Aye: Directors Andersen, Dessayer, Haskew, Hoffmeister, Horn, Weir and Worth.

No: None

Abstain: Director Worth abstained for item (a) Approval of Minutes of Regular Meeting of April 18, 2013. Director Haskew abstained for items, (a) Approval of Minutes of

Regular Meeting of April 18, 2013 and (b) Approval of Minutes of Regular Meeting of May 16, 2013

Absent: Directors Hudson and Storer

REPORT OF CHAIR

Chair Horn acknowledged the beautiful plaque of all the names of County Connection's past Board of Directors that is on display inside the County Connection Board Room.

REPORT OF GENERAL MANAGER

General Manager Rick Ramacier discussed the possibility of BART employees going out on strike. If that does happen County Connection will work with local jurisdictions on setting up temporary bus stops outside of BART stations.

General Manager Rick Ramacier mentioned that the APTA Annual Conference will be the first week in October, and that two Board Members can go. He requested that in the next few weeks, the Board identify who will go so that they may be registered as soon as possible. Director Dessayer is interested in going, and he will double check his schedule and inform staff in the near future.

Recognition of Employees of the 1st Quarter, 2013

General Manager Rick Ramacier recognized Fernando Oliva. He has been an employee for six years. He is a pleasure to work with and definitely an asset to County Connection.

General Manager Rick Ramacier recognized Carl Ford, a service worker in the maintenance department. He takes great pride in his work and has never missed a day of work in one and half years.

General Manager Rick Ramacier recognized bus operator Ron Brander. He has three years of safe driving and is always going above and beyond his duties. He is well liked and respected by fellow employees and managers.

General Manager Rick Ramacier recognized bus operator Lisa Wilson-Cash. She always comes to work with a positive attitude and continues to receive several accommodations from her passengers.

Recognition of Departing Employee

General Manager Rick Ramacier recognized bus operator Bill Smith. He has been an employee for County Connection for 27 years and active in the military for 25 years. He has always represented County Connection in a very professional and courteous manner. He also has 15 years of safe driving.

General Manager Rick Ramacier recognized mechanic Tim Bates. He has been an employee with County Connection for 13 years. He has been a great asset.

REPORT OF STANDING COMMITTEES

Administration and Finance Committee:

FY2014 Proposed Budget and FY2013 Estimated Actual

Director Dessayer discussed that there were two minor changes made to update the third and final version of the FY2014 Operating and Capital Budget. The first change is on the Federal operating side, regarding rules and regulations on how to spend the funds. The Lifeline Revenue we expected in 2013 did not materialize and it was not renewed for 2014-2015. We do see it coming back in 2015, but the exact amount is tough to figure out so we have put a marker of a couple hundred thousand dollars until then. The second change relates to a bill that was passed in order to change and improve pension problems that we have had in the past. Historically we have been very good about our pension accrual. On an actual or real basis, we are about 105% funded and on a market basis we are about 95-98% funded. We are in very good shape as of now.

MOTION: Director Dessayer moved to adopt Resolution No. 2013-022, Adoption of the Final FY2014 Operating and Capital Budget in the amount of \$58,629,606 The motion was seconded by Director Manning and it received the following vote of acceptance.

Aye: Directors Andersen, Haskew, Horn, Hoffmeister, Schroder, Weir, and Worth
No: None
Abstain: None
Absent: Directors Hudson and Storer

Establishment of Retiree Health Savings Plan Trust

Director Dessayer discussed that the Retiree Health Savings Plan Trust will provide individual retiree health savings accounts in the amount of \$15,000 each for ten employees who were hired prior to March 1990, who had been in the PERS medical program since March 1, 1990, to provide them with some security for their health needs during retirement, and to recognize the impacts of earlier changes County Connection made to offset the cost of employee retiree health benefits to the agency.

MOTION: Director Dessayer moved to approve Resolution No. 2013-024, Adopting A Retiree Health Savings Plan Trust. The motion was seconded by Director Worth and it received the following vote of acceptance.

Aye: Directors Andersen, Haskew, Horn, Hoffmeister, Manning, Schroder, and Weir
No: None
Abstain: None
Absent: Directors Hudson and Storer

Establishment of Effective Date for potential Compensation Adjustment for the General Manager for FY2013-14

Director Dessayer advised that the General Manager's annual performance review is underway and will not be completed before the beginning of the FY 2013-2014 fiscal year. Accordingly, as the Board has authorized in the past, action is required so that any compensation changes that the Board may approve will be effective as of July 1, 2013.

MOTION: Director Dessayer moved approval of Resolution No. 2013-025, Declares and Effective Date for Compensation Adjustment for the General Manager for FY 2013-2014 The motion was seconded by Director Manning and it received the following vote of acceptance.

Aye: Directors Andersen, Haskew, Horn, Hoffmeister, Schroder Weir, and Worth
No: None
Abstain: None
Absent: Directors Hudson and Storer

Marketing, Planning, & Legislative Committee:

Proposed Title VI Policies

Director Schroder stated that Laramie Bowron explained the Title VI policies during the public hearing and he had nothing to add. There was some discussion among the Board.

MOTION: Director Schroder moved approval of Resolution No. 2013-019, Adoption of Major Service Change, Disparate Impact, and Disproportionate Burden Policies Required for Compliance with Title VI of the Civil Rights Act of 1964. The motion was seconded by Director Worth and it received the following vote of acceptance.

Aye: Directors Andersen, Haskew, Horn, Hoffmeister and Manning
No: Directors Dessayer and Weir
Abstain: None
Absent: Directors Hudson and Storer

BOARD COMMUNICATION:

Director Weir asked Legal Counsel about the Brown Act and how we ask all speakers to identify themselves before they speak. It was mentioned that maybe we should change our procedures so that we only ask them to identify themselves if they would like to.

ADJOURNMENT: Chair Horn adjourned the regular Board meeting at 10:32 a.m.

Minutes prepared by

Lathina Hill
Assistant to the General Manager

Date