

Administration and Finance Committee
Summary Minutes
June 7, 2013

The meeting was called to order at 9:00 a.m. at the Walnut Creek offices of Hanson Bridgett. Those in attendance were:

Committee Members: Director, Board Al Dessayer
Director, Board Gregg Manning
Staff: General Manager Rick Ramacier
Director of Transportation Bill Churchill
DBE Officer Kristina Vassallo
Legal Counsel Pat Glenn

1. Adoption of the Agenda- Approved.
2. Public Communication- None.
3. Summary Minutes of July 3, 2013 meeting- Approved.
4. Disadvantaged Business Enterprise (DBE) Overall Goal for FY 2014 through FY 2016- Dristina Vassallo reported that CCCTA is required to establish a three year overall DBE goal for FY 2014-FY 2016 because it is a recipient of federal financial assistance. The A&F Committee authorized staff to begin the public review at its May 1, 2013 meeting. Public notices were published and posted in various locations. No requests from the public were received. Staff is recommending that the DBE overall goal of 7% be adopted. Approved to forward to the Board of Directors.
5. Closed Session: Conference with Labor Negotiator (pursuant to Government Code Section 54957.6) Employee Organizations: Amalgamated Transit Union, Local 1605; Teamsters Union, Local 856, AFL-CIO, Transit Supervisors-
The committee met in closed session with Counsel Pat Glenn and reported back in open session that no decisions had been made.
6. Review of Vendor Bills, June 2013- The committee reviewed the vendor bills.
7. Legal Services Statement, April 2013 General - Approved.
8. Adjournment- The meeting was adjourned. The next meetings will be August 7 and August 28 at 9:00 am at the Hanson Bridgett offices in Walnut Creek.

Rick Ramacier, General Manager